

SHALER AREA SCHOOL DISTRICT

POLICY 401

SECTION: PROFESSIONAL EMPLOYEES
 TITLE: CREATING A POSITION
 ADOPTED: September 16, 1998
 REVISED:

401. CREATING A POSITION

1. Purpose
SC 1106 Teaching positions and positions for other professional employees will be established by the Board in order to provide programs of education and other supporting services, consistent with the needs and resources of the community.
2. Authority
The need for creating teaching positions and positions for other professional employees shall be determined by the Board in accordance with these guidelines. Recommendations for continuing, new, or additional professional positions will include:
 1. A job description clearly outlining the duties for which the positions were created.
 2. A title that conforms with the appropriate certificate if such certification is required.
 3. The number of professional employees required to teach each subject.

In the exercise of its authority to create new positions, the Board shall give primary consideration to:

 1. The number of students enrolled.
 2. The special needs of students.
 3. The operational needs of the district.

SC 652

SC 652

4. The financial resources of the district.

3. Delegation
of Responsibility

The Board expects that the Superintendent shall normally be responsible for recommending new or additional professional positions. The Board reserves for itself the final determination as to the number and kind of professional positions deemed necessary for the effective operation of the schools.

ADA of
1990

The Board also instructs the Superintendent to maintain a comprehensive and up-to-date set of job descriptions for all positions in the school system. Job descriptions shall be ADA specific.

School Code
652, 1106