

SHALER AREA SCHOOL DISTRICT

Voting Meeting

November 16, 2022 – Hybrid

Minutes

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, November 16, 2022, in a hybrid format, in person at the Shaler Area Administrative Offices, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:18 p.m.

Board Members Present:

- Mrs. Elizabeth Dunn
- Mr. James Fisher
- Mr. Tim Gapsky
- Mr. Edward Kress
- Dr. April Kwiatkowski
- Mr. Jason Machajewski
- Mrs. Jeanne Petrovich
- Mrs. Eileen Phillips
- Mr. James Tunstall

Others Present:

- Dr. Sean Aiken, Superintendent
- Dr. Bryan O'Black, Deputy Superintendent
- Mrs. Sherri Jaffee Director of Business Affairs
- Mr. John Vogel, Solicitor

Notice of this meeting was posted as required.

- Dr. Kwiatkowski opened the meeting at 7:18 p.m.
- Dr. Aiken recognized members of the Shaler Area Slow Pitch Softball Team who won Shaler Area's first ever WPISL Playoff Championship. The team finished the regular season 13-1, only losing to North Allegheny. The team defeated North Allegheny 12-7 to win the title.
- Dr. Kwiatkowski then recognized the Public to Speak on Agenda Items.
 - There was none.
- Dr. Kwiatkowski then called the meeting to order at 7:23 p.m. and invited all in attendance to stand for the Pledge of Allegiance.
- On a motion by Mrs. Phillips and a second by Mr. Fisher, the following Minutes were approved by all in attendance:
 - Committee of the Whole – October 12, 2022
 - Voting Meeting – October 19, 2022
- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
 - There were none.
- On a motion by Mr. Gapsky and a second by Mr. Fisher, the agenda was approved by all Board members in attendance.

Dr. O’Black then presented the following Education Items for approval:

<u>ITEM #</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP #</u>	<u>ACTION TAKEN</u>
A.1	Approve the submission of the PDE Future Ready Plans (FFCRP) as required for the period of 2022-2025, including the following: <ul style="list-style-type: none"> • Induction Plan (Chapter 49) • Professional Development Plan (Act 48) • Gifted Education Plan Assurances (Chapter 16) 	A.1	<u>PDE Future Ready Plans 2022-25</u>

➤ Dr. Kwiatkowski asked Dr. O’Black if there were any significant changes from the prior plan. Dr. O’Black replied that there were no significant changes from the previous plan.

A motion was made by Mrs. Phillips with a second by Mr. Tunstall, to approve Item A.1

After no further discussion, these items were then approved by a roll call vote.

ACTION:
Approved
Item A.1

Motion Carried: 9 aye; 0 nay

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

Dr. O’Black then presented the following Personnel items for approval:

<u>ITEM #</u>	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP #</u>	<u>ACTION TAKEN</u>
B.1	Approve the following Retirement :		<u>Retirement</u>
a.	Richard Brooks, as a PT Fitness Center Instructor, effective retroactive to September 30, 2022.		
B.2	Approve the following FT 1.0 Clerical employee:		<u>FT 1.0 Clerical</u>
a.	Katy Walters, as a FT 1.0 Class II Paraprofessional, effective on or about November 17, 2022.	B.2	
B.3	Approve the following Supplemental Contracts for Sponsors for the 2022-23 school year:		<u>Sponsors</u>
a.	Middle School Bldg. Theme Coordinators 7=8		Christine Hlad (50%) Nicole Cignetti (50%)

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B.4 Rescind the following Supplemental Contracts for **Coaches** for the Winter Season of the 2022-23 school year:

Supplemental
Contracts – Coaches

Swimming (Winter)

- a. Boys/Girls Co-Head Varsity Nicholas Druga (50%)
- b. Boys/Girls Co-Head Varsity Madeline London (50%)
- c. Boys/Girls Assistant Nicholas Druga (50%)
- d. Boys/Girls Assistant Madeline London (50%)

B.5 Approve the following Supplemental Contracts for **Coaches** for the Winter Season of the 2022-23 school year:

Supplemental
Contracts – Coaches

Basketball (Winter)

- a. Girls 9th Assistant Ciara Patterson **B.5a.**
- b. Girls 7/8 Assistant Ciara Patterson (50%)
- c. Boys Varsity Volunteer Coach Keith Wander

Swimming (Winter)

- d. **Boys/Girls Head Varsity Madeline London (100%)
2022-23 & 2023-24 (2 yr. contract)**
- e. Girls Assistant Adam Milling (retroactive to 11/3/22) **B.5e.**
- f. Boys Assistant Paul Jamison (retroactive to 11/3/22) **B.5f.**

Indoor Track (Winter)

- g. Boys/Girls Assistant Adeline Kubicsel **B.5g.**

Wrestling (Winter)

- h. Assistant Varsity Rob Taylor
- i. Assistant 7th – 8th – 9th Joseph Jackson **B.5i.**
- j. Volunteer Asst. Coach Ron Blasko

B.6 Approve the following **Day-to-Day Substitute Teacher:**

Day-to-Day
Substitute Teacher

- a. Julie Rectenwald, Grades PK-4 (retroactive to 11/1/22)

B.7 Approve the following **Day-to-Day Substitute Clerical:**

Day-to-Day
Substitute Clerical

- a. Kasey Agulia

- Mrs. Phillips asked about B.3a Building Theme Coordinators. Dr. O’Black explained that these positions support the school-wide positive behavior system at the middle school.
- Mr. Gapsky asked if there would be a conflict with B.5a. and B.5b. Dr. O’Black said there was no conflict with the two positions.

A motion was made by Mr. Tunstall with a second by Mrs. Dunn, to approve Items B.1- B.7

Motion Carried: 9 aye; 0 nay

ACTION:
Approved
Items B.1-
B.7

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

Mrs. Jaffee then presented the following Finance Items:

<u>ITEM</u> #	<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	APPROVE FUND PROFILES:		
A.	General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
B.	Cafeteria Fund – Schedule of Bills	C.1B	
C.	2019 Bond Proceeds – Schedule of Bills	C.1C	
D.	Budget Transfers	C.1D	
E.	Year-to-Date Financial Reports	C.1E	
F.	Fund Profiles and Investments	C.1F	
G.	Student Activity Funds & Investments – High School, Middle School and Elementary School – July 1, 2022, and September 30, 2022	C.1G	
C.2	Cafeteria Operating Statement (September)	C.2	<u>Café Operating Statement</u>
C.3	Approve additional ABC Transit personnel.	C.3	<u>ABC Transit</u>
C.4	Approve a resolution due to ACT 57 of 2022 regarding the waiving of taxpayer’s additional fees if there was a failure to receive a tax notice.	C.4	<u>Waiving Additional Fees</u>
	<i>Background: Act 57 is a resolution that directs Tax Collector’s to waive additional charges for real estate taxes when a taxpayer requests a waiver of additional charges due to a failure to receive a tax notice when the taxpayer’s property or mobile home is purchased within the prior twelve months.</i>		
C.5	Approve the disposal of technology surplus equipment.	C.5	<u>Surplus Equipment</u>
C.6	Approve the contract with Debra Kriete for e-rate submissions in the amount of \$2,500 upon solicitor approval.	C.6	<u>E-rate Submissions</u>
C.6	Approve the authorization to participate in the Allegheny Intermediate Unit Joint Purchasing Program	C.6	<u>AIU Joint Purchasing Program</u>

- Dr. Kwiatkowski asked Mrs. Jaffee to explain C.4.
- Mr. Vogel explained that if a taxpayer purchases a new home they may not receive a tax notice. Act 57 allows a tax collector to waive additional charges if the new home is purchased within the prior twelve months.

A motion was made by Mr. Fisher with a second by Mrs. Phillips, to approve Items C.1A-C.1F; C.2-C.7.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay

ACTION:
Approved
Items C.1A-
C.1F; C.2-C7

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

A motion was made by Mr. Fisher with a second by Mrs. Dunn, to approve Item C.1G

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 7 aye; 2 nay

ACTION:
Approved
Items C.1G

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	N	Y	N	Y	Y	Y	Y

- Dr. Kwiatkowski then announced the following upcoming meetings:
 - Wednesday, December 7, 2022 – Board Reorganization Meeting
 - 6:00 p.m. – Executive Session
 - 7:00 p.m. – Reorganization Meeting
 - 7:30 p.m. – Combined COW/Voting Meeting
 - Wednesday, December 14, 2022
 - 6:00 p.m. – Equity, Inclusion & Belonging Committee
- Dr. Aiken explained the creation of the EIB Committee. In late May or early June of 2020, he received a letter from alumni to look at practices that could be non-inclusive. Mr. Nick Haberman became the point person for EIB and he met with students, parents and alumni. One of the events that took place was the 143 Day this spring. The school board created this committee to look at policies at the board level. Mrs. Dunn stated that the board’s role is to increase transparency within the community.
- Announcement of Past Executive Sessions was made by Dr. Kwiatkowski.
- Dr. Kwiatkowski then asked if there was any other business to come before the board.
 - Dr. Aiken reminded the board that the high school play *Pride and Prejudice* will be performed this Friday at 7:00 p.m. and Saturday at 2:00 p.m. and 7:00 p.m. in the high school auditorium. The elementary school will be performing *Dr. Jekyll and Mr. Hyde* tomorrow evening. Dr. Aiken will let the board know the time. Dr. Aiken also reminded the board that we are collecting gift cards for Thanksgiving dinners to be distributed to some of our families

After no further items were presented, on a motion by Mr. Tunstall and second by Mrs. Phillips, the Business Meeting was adjourned at 7:44 p.m.

- Dr. Kwiatkowski then recognized the public to speak before the board.

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- Dorothy Petrancosta, of Skylark Drive, thanked Mrs. Jaffee for her prompt response to her Right to Know request regarding the Feasibility Study. She is disappointed and feels ignored and frustrated that plans were not included. The study was all about fixing the buildings and no talk about building utilization. Reserve is under 50 utilized. Ms. Petrancosta wondered if there was a part of this study that was not given out. Dr. Aiken explained that this information was not included in the report. Ms. Petrancosta then asked how to get this information. Mr. Vogel suggested she fill out a Right to Know request and be as specific as possible. Dr. Aiken asked if she was looking for enrollment numbers. No, she is looking for building capacity room utilization. Dr. Kwiatkowski explained that the purpose of this study was different from the last study. This study was to focus on the buildings' maintenance, etc. Dr. Aiken stated that we are focusing on building safety and immediate needs. He feels that what Ms. Petrancosta is speaking about is a 5-10 year plan. We are not having those conversations at this time.

➤ Dr. Kwiatkowski then recognized the remote audience to speak before the board.

- Eugene Cawley, Redstone Drive, spoke about a letter from alumni regarding diversity that was sent to the administration during the pandemic. He believes that not a single alumni wrote that letter. Dr. Aiken stated that after receiving the letter he met with the group that was comprised of alumni, students and parents.

The meeting's Final Adjournment occurred at 7:59 p.m.

Respectfully submitted,

Sherri M. Jaffee
Board Secretary