

*SHALER AREA SCHOOL DISTRICT*

*Voting Meeting*

*October 19, 2022 – Hybrid*

*Minutes*

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, October 19, 2022, in a hybrid format, in person at the Shaler Area Administrative Offices, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:20 p.m.

Board Members Present:                   Mrs. Elizabeth Dunn  
  Mr. James Fisher  
  Mr. Tim Gapsky  
  Mr. Ed Kress  
  Dr. April Kwiatkowski  
  Mr. Jason Machajewski  
  Mrs. Jeanne Petrovich  
  Mrs. Eileen Phillips

Board Members Absent:                   Mr. James Tunstall

Others Present:                            Dr. Sean Aiken, Superintendent  
  Mrs. Sherri Jaffee Director of Business Affairs  
  Mr. John Vogel, Solicitor

Notice of this meeting was posted as required.

- Dr. Kwiatkowski opened the meeting at 7:20 p.m.
- Dr. Aiken recognized four students who scored 100% on their Citizenship Test during the 2021-22 school year. This acknowledgement is required by Act 45. The students receiving this honor are Carmichael Mullen, Joseph Laquatra, Madison Barr and Keira Liptak. Dr. Aiken introduced Madison Barr to the board and presented her with a certificate. Dr. Aiken reminded the board that Madison and her family collected money and supplies last year for students in Ukraine. After graduation she plans to attend nursing school.
- Dr. Kwiatkowski then recognized the Public to Speak on Agenda Items.
  - There was none.
- Dr. Kwiatkowski then called the meeting to order at 7:28 p.m. and invited all in attendance to stand for the Pledge of Allegiance.
- On a motion by Mrs. Dunn and a second by Mr. Fisher, the following Minutes were approved by all in attendance:
  - Committee of the Whole – September 14, 2022
  - Voting Meeting – September 21, 2022
- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
  - The Finance Agenda was updated to include the not to exceeds parameters for 10 hours and \$7,900 for Item C.7.

- On a motion by Mr. Gapsky and a second by Mrs. Petrovich, the agenda was approved by all Board members in attendance.

Dr. Aiken then presented the following Education Items for approval:

<u>ITEM #</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP #</u>	<u>ACTION TAKEN</u>
A.1	Approve a Disciplinary Action for Student #1 for the remainder of the first semester of the 2022-23 school year.	Board Only	<u>Disciplinary Action Student #1</u>
A.2	Approve a Disciplinary Action for Student #2 for the remainder of the first semester of the 2022-23 school year.	Board Only	<u>Disciplinary Action Student #2</u>
A.3	Approve a Disciplinary Action for Student #3 for the remainder of the first semester of the 2022-23 school year.	Board Only	<u>Disciplinary Action Student #3</u>
A.4	Approve a Disciplinary Action for Student #4 for the remainder of the first semester of the 2022-23 school year.	Board Only	<u>Disciplinary Action Student #4</u>
A.5	Approve a Letter of Agreement with the Human Services Administration Organization to provide services for the Student Assistance Program throughout the 2022-23 school year.	A.5	<u>HSAO Agreement 2022-23</u>

A motion was made by Mrs. Petrovich with a second by Mr. Fisher, to approve Items A.1-5.

After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items A.1-5

Motion Carried: 8 aye; 0 nay; 1 absent

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Absent

Dr. Aiken then presented the following Personnel items for approval:

<u>ITEM #</u>	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP #</u>	<u>ACTION TAKEN</u>
B.1	Approve the following <b>Retirement:</b>		<u>Retirement</u>
a.	Christopher Kagle, Custodian, Elementary School, effective retroactive to August 16, 2022.		

- B.2 Approve the following **Resignations:** Resignations
- a. Bethany Baker, Communications Specialist, Central Office, effective at the end of the workday October 7, 2022.
  - b. Ellen McHale, Class II Paraprofessional/Library Aide, Middle School, effective at the end of the workday October 5, 2022.
  - c. Kristen Warner, Class II Paraprofessional, Marzolf Primary, effective at the end of the workday October 14, 2022.
- B.3 Approve the following FT 1.0 **Clerical** employees: FT - Clericals
- a. Marjorie Barley, as a FT 1.0 Clerical, effective October 17, 2022. **B.3a.**
  - b. John Sipe, as a FT 1.0 Clerical, at the High School, effective retroactive to on or about October 6, 2022. **B.3b.**
- B.4 Approve the following FT 1.0 **Long-Term Substitute (LTS):** LTS
- a. Shauna Ferris, a graduate of Carlow University, as a FT 1.9 LTS Art teacher for David Boyles, effective retroactive from October 14, 022 to on or about November 1, 2023, at 85% of a Bachelor’s +20 Step 3 salary level (prorated). **B.4a.**
- B.5 Approve the following supplemental contract for **Building Support Coach – Technology** for the 2022-223 school year: Building Support Coach
- Reserve Primary**
- a.. Technology Lisa Farine
- B.6 Approve the following Supplemental Contracts for **Coaches** for the Fall & Winter Seasons of the 2022-23 school year: Supplemental Contracts – Coaches
- Cross Country (Fall)**
- a. 9<sup>th</sup> – 10<sup>th</sup> Assistant David Spell
- Basketball (Winter)**
- b. **Boys Head Varsity** **Robert Niederberger**
  - c. Boys Varsity Assistant Anton Constantino
  - d. Boys JV Shawn Hartle
  - e. Boys 9<sup>th</sup> Assistant Doug Kepreos
  - f. Boys 7<sup>th</sup> – 8<sup>th</sup> Assistant Eric Schott
  - g. Boys 7<sup>th</sup> – 8<sup>th</sup> assistant Brant Kepreos **B.6g.**
  - h. **Girls Head Varsity** Cornelius Nesbit
  - i. Girls Varsity Assistant Paul Jenkner
  - j. Girls JV Sabrina McLin (50%) **B.6j**
  - k. Dasja Anderson (50%) **B.6k**
  - l. Girls 7<sup>th</sup> – 8<sup>th</sup> Assistant Amanda Grady
  - m. Girls 7<sup>th</sup> – 8<sup>th</sup> Assistant Thomas Sandherr (50%)
- Bowling (Winter)**
- n. **Boys Head Varsity** **Shawn Pilyih**
  - o. **Girls Head Varsity** **Brenan Jackson**

**B.6 Coaches (continued)**

**Swimming (Winter)**

p. **Boys/Girls Co-Head Varsity** **Madelyn London (50%)** **B.6p.**  
 q. (2-year Contracts - 2022-23 & 2023-24) **Nicholas Druga (50%)** **B.6q.**

r. Boys/Girls Assistant Madelyn London (50%)  
 Nicholas Druga (50%)

**Indoor Track (Winter)**

t. **Boys/Girls Head Varsity** **Shawn Ryan**

**Wrestling (Winter)**

u. Assistant Varsity Mickey Moran  
 v. Head 7<sup>th</sup>-8<sup>th</sup>-9<sup>th</sup> Mike Yuiska  
 w. Volunteer Asst. Coach Anthony D’Agostino  
 x. Volunteer Asst. Coach Christian Stone  
 y. Volunteer Asst. Coach William Closson **B.6y.**

B.7 Approve the following applicants in the Shaler Area **Community Rec Swim** Community Rec.  
**Program:** Swim

a. Supervisor, Lifeguard & Aide David Graner  
 b. Supervisor Jessica DeStefano  
 c. Instructor, Aide & Volunteer Aide Allie Gruseck  
 Shaler Area Adaptive Swim

➤ Dr. Kwiatkowski asked Dr. Aiken to consider inviting retirees to be recognized by the board. Dr. Aiken said that he was working on an end of the year luncheon to honor all the retirees.

A motion was made by Mr. Fisher with a second by Mrs. Petrovich, to approve Items B.1-B.6o-B.6t-B.7

Motion Carried: 8 aye; 0 nay

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Absent

ACTION:  
Approved  
Items B.1-  
B.6o-B.6t-  
B.7

A motion was made by Mrs. Petrovich with a second by Mrs. Phillips, to approve Items B.6p.q.r.s

Motion Carried: 7 aye; 1 nay; 1 Absent

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	N	Y	Y	Y	Y	Y	Absent

ACTION:  
Approved  
Items  
B.6p.q.r.s

Mrs. Jaffee then presented the following Finance Items:

<u>ITEM</u> #	<u>FINANCE &amp; OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION TAKEN</u>
C.1	<b>APPROVE FUND PROFILES:</b>		
A.	General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
B.	Cafeteria – Schedule of Bills	C.1B	
D.	2019 Bond Proceeds – Schedule of Bills	C.1D	
E.	Year-to-Date Financial Reports	C.1E	
F.	Fund Profiles and Investments	C.1F	
C.2	Approve a contract of services agreement with Carrie On Communication to provide interim communications and public relations services from October 10, 2022 to June 30, 2023.	C.2	<u>Communications Agreement</u>
C.3	Approve Tri-Cog Land Bank’s Notice of Intent to dispose a property as attached	C.3	<u>Tri-Cog Land Bank</u>
C.4	Approval to dispose of surplus equipment as per the attached list.	C.4	<u>Disposal of Surplus Equipment</u>
C.5	Approval to award the following for the Whiteboard Project:	C.5	
	a. Base Bid 1 – Chalkboard Resurfacing at Burchfield, Marzolf, and Middle School - Award to Everwhite Corp in the amount of \$42,280.25.		<u>Whiteboard Project</u>
	b. Base Bid 2 – Whiteboard installation at Marzolf and Reserve – Award to Institutional Diversified in the amount of \$2,055.00.		
C.6	Approval of a directed sheriff sales agreement with Robert Casey concerning a tax delinquent property, Lot 167-G-300, Highland Avenue, owned by Albert Butler.	C.6	<u>Sheriff Sales Agreement</u>
C.7	Approval of a contract with Robinson Pipe Cleaning for Shaler Area High School pipe project in an amount not to exceed ten (10) hours in the amount of \$7,900.00.	C.7	<u>High School Pipe Project</u>

A motion was made by Mr. Gapsky with a second by Mrs. Petrovich, to approve Items C.1-7.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay; 1 Absent

ACTION:  
Approved  
Items C.1-7

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Absent

*October 19, 2022 – Voting Meeting*

- Dr. Kwiatkowski then announced the following upcoming meetings:
  - Wednesday, November 2, 2022
    - 6:00 p.m. – Buildings & Grounds Committee Meeting
  - Wednesday, November 9, 2022 – Committee of the Whole Meeting
    - 6:00 p.m. – Executive Session
    - 7:15 – Public Meeting
  - Wednesday, November 16, 2022 – Voting Meeting
    - 6:15 p.m. – Executive Session
    - 7:15 p.m. – Public Meeting
  
- Announcement of Past Executive Sessions was made by Dr. Kwiatkowski.
  
- Dr. Kwiatkowski then asked if there was any other business to come before the board.
  - Mr. Gapsky thought that Homecoming was beautiful and the custodians did a great job, coming in at 5:00 a.m. and not leaving until 7:00 p.m. He feels that we must do a better job of securing our schools. He believes that doors are being left open and kids are getting in the schools on Friday nights.
  - Dr. Kwiatkowski asked for an update on the recommendations from the PASBO report and also an update on ESSER's funding, specifically how much is left over.
  - Mrs. Dunn would like to call a meeting of the Equity, Inclusion and Belonging Committee. Dr. Aiken will identify dates and reach out to the committee to schedule a meeting.

After no further items were presented, on a motion by Mr. Gapsky and second by Mrs. Dunn, the Business Meeting was adjourned at 7:46 p.m.

- Dr. Kwiatkowski then recognized the public to speak before the board.
  - There was none.

The meeting's Final Adjournment occurred at 7:47 p.m.

Respectfully submitted,

Sherri M. Jaffee  
Board Secretary