

SHALER AREA SCHOOL DISTRICT

Voting Meeting

May 17, 2023 – Hybrid

Minutes

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, May 17 2023, in a hybrid format, in person at the Shaler Area Administrative Offices, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:26 p.m.

Board Members Present: Ms. Elizabeth Dunn
Mr. James Fisher
Mr. Tim Gapsky
Dr. April Kwiatkowski
Mr. Jason Machajewski
Mrs. Jeanne Petrovich
Mrs. Eileen Phillips
Mr. James Tunstall

Board Members Not Present: Mr. Edward Kress

Others Present: Dr. Sean Aiken, Superintendent
Dr. Bryan O'Black, Deputy Superintendent
Mrs. Sherri Jaffee, Director of Business Affairs
Mr. John Vogel, Solicitor

Notice of this meeting was posted as required.

- Dr. Kwiatkowski opened the meeting at 7:25 p.m.

- Dr. Kwiatkowski then recognized the Public to Speak on Agenda Items.
 - Dorothy Petrancosta, 148 Skylark Drive, asked about B.10, Act 93 Evaluation & Compensation agreement and feels that the public should be able to review prior to board approval. Mr. Vogel stated that there is no obligation to post this information until it is voted upon and passed. Ms. Petrancosta stated that this affects taxes and there is no transparency. Dr. Kwiatkowski stated that discussing salaries is a Personnel issue and after it is discussed and an agreement is made it will be shared with the public. Ms. Dunn stated that the board is following the solicitor's suggestion.

- Dr. Kwiatkowski then called the meeting to order at 7:30 p.m. and invited all in attendance to stand for the Pledge of Allegiance.

- On a motion by Mr. Gapsky and a second by Mr. Fisher, the following Minutes were approved by all in attendance:
 - Committee of the Whole Meeting – April 12, 2023
 - Voting Meeting – April 19, 2023

- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
 - There were none.

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- On a motion by Mr. Tunstall and a second by Mrs. Petrovich, the agenda was approved by all Board members in attendance.

Mrs. Jaffee introduced Mr. Ron Brown, bond counsel, and Mr. Randy Frederick and Mr. Chip McCarthy, Piper Sandler, to talk about bond restructuring. Mr. Brown thanked the board for the opportunity. The preliminary budget was approved on May 10, 2023 by the school board using a \$2.5M millage increase and a fund balance reduction of \$4.5M. A debt restructuring would help to defer a portion of the large wrap around debt restructure payments on a 2013 note to future years to lessen a portion of the use of the fund balance. This opportunity can defer approximately \$2M to \$2.9M of the restructure payments for 2023-24 and 2024-25 fiscal years into future years and will help give the district more financial flexibility and protect a portion of the depletion of the fund balance. The advantage of this proposal is to avoid principal and interest payments. It is essential to wrap up by August to avoid a principal payment in September. Mr. Fisher asked what happens if one of the assets has to be replaced before 2039. Mr. Brown explained that this wouldn't defeat the opportunity to extend to 2039 as the debt is fully assured by tax revenues. Mrs. Jaffee believes that the bond restructuring will help to gain financial stability and to be able to provide wrap-around structure for all debt. Mr. Fisher asked if we go forward how does the state look at our fund balance. Mr. McCarthy stated that the state likes to see a healthy fund balance reserve.

Dr. Aiken thanked the team for joining tonight's meeting and thanked Mrs. Jaffee for her help in preparing this proposal. He asked the board to reach out with any future questions.

Dr. O'Black then presented the following Education items for approval:

<u>ITEM</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve a services agreement with The Day School, Pittsburgh, to provide related services to students pursuant to approved alternative educational placements for the 2023-24 school year.	A.1	<u>The Day School Agreement</u>
A.2	Approve the concurrent enrollment agreement with the University of Pittsburgh to offer college in high school courses for the 2023-24 school year.	A.2	<u>CHS – University of Pittsburgh</u>
A.3	Approve the concurrent enrollment agreement with Carlow University to offer college in high school courses for the 2023-24 school year.	A.3	<u>CHS – Carlow University</u>
A.4	Approve an addendum to the high school course description guide for the 2023-24 school year to include College in High School Advanced Pre-K Lab.	A.4	<u>CHS – Advanced Pre-K Lab</u>
A.5	Approve the services agreement with St. Stephen's Lutheran's Academy to provide special education services for the 2023-24 school year.	A.5	<u>St. Stephen's Lutheran Academy</u>
A.6	Approve a memorandum of understanding with the Allegheny Intermediate Unit mutual assistance group to coordinate interagency disaster and emergency support for the period of July 1, 2023 to June 1, 2026.	A.6	<u>AIU Mutual Assistance Group</u>
A.7	Approve an agreement with the Highmark Caring Foundation to provide a school-based peer support group for grieving children and adolescents for a twenty-four-month period effective May 17, 2023.	A.7	<u>Grieving Children Peer Support Group</u>

A.8 Approve a resolution in support of SB180 and HB180 whereby the legislature is seeking to provide school meals for all K-12 students throughout the state. Offering universal school meals benefits all students and their parents, teachers, and schools. Multiple studies show that students with access to free breakfast have improved attendance rates, better attendance in school, improved participation rates, fewer behavioral incidents, lower suspension rates, and better health outcomes.

A.8 School Meals Resolution

- Dr. Kwiatkowski asked if there were any questions about the Education Agenda.
 - Mrs. Petrovich asked if item A.7 was new. Dr. O’Black explained that we have had this relationship in the primary schools for at least ten years.

A motion was made by Mr. Fisher with a second by Mr. Tunstall, to approve Items A.1-A.8

After no further discussion, these items were then approved by a roll call vote.

ACTION:
Approved
Items A.1-
A.8

Motion Carried: 8 aye; 0 nay

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Absent	Y	Y	Y	Y	Y

Dr. O’Black then presented the following Personnel items for approval:

<u>ITEM</u>		<u>SUP</u>	<u>ACTION</u>
<u>#</u>	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>#</u>	<u>TAKEN</u>
B.1	Approve the following Retirements:		<u>Retirements</u>
a.	Lisa Nites, Class II Paraprofessional, Middle School, effective at the end of the workday on June 5, 2023.		
b.	M. Loretta Haas, Class II Paraprofessional, Middle School, effective at the end of the workday on June 5, 2023.		
c.	Sharon Pampena, Custodian, Marzolf Primary, effective at the end of the workday July 21, 2023.		
B.2	Rescind the following Resignations:		<u>Rescind Resignation</u>
a.	Rebecca Harter, Class I Administrative Secretary, transportation & Business Office Support, Central Office, effective retroactive to April 25,2023.		
B.3	Approve the following FT 1.0 Professional Employee (PE):		<u>PE</u>
a.	Lily Letterle, a graduate of Slippery Rock University, as a Ft 1.0 PE Special Education, replacing Lauren West, Elementary School, effective August 16, 2023, at a B+20, Step 7 salary level.	B.3a.	
B.4	Approve the following FT 1.0 Clerical Employee:		<u>Clerical Employee</u>

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- a. Hannah Hart, as a FT 1.0 Class I Administrative Secretary, Information Technology & Student Services, Central Office, effective June 12, 2023. **B.4a.**
- B.5 Approve the following FT 1.0 **Long-Term Substitute (LTS)**: LTS
- a. Colleen Pearson, a graduate of Duquesne University, as a FT 1.0 Long-Term Substitute (LTS) Math teacher, Middle School, for M. LaGamba, effective August 16, 2023 to on or about June 3, 2024, (the 2023-24 school year), at a salary of 855 of a Master’s Step 1 salary level. **B5a.**
- B.6 Approve the following Intern: Intern
- a. Madeline Morse, University of Pittsburgh, as a Social Work Intern, working with LeeAnn Guido, High School, for the 2023-24 school year. **B6a.**
- B.7 Approve the Independent Consultant Contracts for the following School Psychologists from July 1, 2023 to June 30, 2024: Independent Consultant Contracts
- a. Susan Mszyco **B.7a.**
b. Jennifer Skirtich **B.7b.**
c. Chelsea Gyke **B.7c.**
d. Micalla Mikus **B.7d.**
e. Kera Recce **B.7e.**
- B.8 Approve the following Supplemental Contract for **Coaches for** the Spring Season of the 2022-23 school year: Supplemental Contracts - Coaches
- Softball (Spring**
a. Volunteer Asst. Coach Tom Hauser
- B.9 Approve the following Supplemental Contract for **Coaches for** the Fall Season of the 2022-23 school year: Supplemental Contracts - Coaches
- CROSS COUNTRY (FALL)**
a. 7-8 Assistant Rachel Webb
- FOOTBALL (FALL)**
b. **Head Varsity Coach James Ryan**
c. Assistant Varsity Joseph Laslavic, Sr.
d. Assistant Varsity Joseph Laslavic, Jr.
e. Assistant Varsity Robert Ravenstahl
f. Assistant JV Dakota Meadows **B.9f.**
g. Head 7-8 William Mitchell
h. Assistant 7-8 James Hellinger
i. Assistant 7-8 Ben Yeckel
- GOLF (FALL)**
j. **Boys’ Head Varsity Coach Chris Catanese**
k. **Boys’ Assistant Varsity Brad Stone**
- l. **Girls Head Varsity Coach Tony Prodent**
- SOCCER (FALL)**
m. **Boys’ Head Varsity Coach Tyler Schults**

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- n. Boys' JV Dante Ohm
- o. Boys' 7-8-9 Assistant Nicholas Mirphy
- P. Girls' JV Samantha Bahorich
- q. Girls' 7-8-9 Assistant Caleb Paladin
- r. Girls' Volunteer Assistant Rob Yarnot

TENNIS (FALL)

- s. **Girls' Varsity Head Coach** Brian Duermeyer
- t. Girls' Assistant Dave DiPasquale
- u. Girls' Volunteer Assistant Susan Wilkins

VOLLEYBALL (FALL)

- v. Girls' Assistant Varsity Julianna Casey
- w. Girls' 9th Laurie Cortazzo
- x. Girls' Volunteer Assistant Jonathan Ramsey

**FACULTY MANAGERS
(FALL TO SPRING)**

- y. Faculty Manager 9-12 Doug Kepreos
- z. Faculty Manager 7-8 George Alexander

- B.10 Approve the Act 93 Evaluation & Compensation Plan Agreement for Shaler Area School District Administrators and members of the Act 93 group effective July 1, 2023 through June 30, 2028. Act 93 Agreement

- B.11 Approve the following 3 students for **temporary summer employment** for 2023, according to the provisions set forth in the **Summer Employment Program** (up to 30 students), adopted by the Board on February 15, 2023: Temporary Summer Employment
 - a. Jonathan Hernandez on/about June 5, 2023
 - b. RYANNE BENNINGER on/about June 5, 2023
 - c. DONALD GILL on/about June 5, 2023

- B.12 Rescind the following employee for the High School/Middle School **Summer School Program 2023:** Summer School Program
 - a. Math & Science/SAMS Steven Baleno

- B.13 Approve the following employee for the High School/Middle School Summer School Program, at the High School/Google Classroom, effective from 6/14/23 to 7/20/23, at an hourly rate of \$35.00, per the Collective Bargaining Agreement. Summer School Program
 - a. Math & Science/SAMS Colleen Pearson

- B.14 Approve the following D-D Substitute Teachers for the 2022-23 school year: Day-to-Day Substitute Teachers
 - a. Colleen Pearson, Math 7-12 (retro to 5/1/23 for M. Swartzbaugh-SAMS)
 - b. Hannah Flanders, Grades PK-4 (retro to 4/28/23)
 - c. Sophia Hess, Grades PK-4

➤ Dr. Kwiatkowski asked if there were any questions about the Personnel Agenda.

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- Mrs. Petrovich asked about B.10, did we agree to pay for cell phone data usage? Dr. O’Black explained that the board members on the negotiating committee agreed. Mrs. Petrovich asked that B.10 be separated.

A motion was made by Mrs. Phillips with a second by Mr. Gapsky to approve Items B.1-B.9, B-11-B.13

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay; 1 absent

ACTION:
Approved
Items B-1-
B.9, B-11-
B.13

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Absent	Y	Y	Y	Y	Y

A motion was made by Mr. Fisher with a second by Ms. Dunn, to approve Item B.10

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 6 aye; 2 nay; 1 absent

ACTION:
Approved
Item B-10

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	N	Absent	Y	Y	N	Y	Y

Mrs. Jaffee then presented the following Finance items for approval:

<u>ITEM</u> #	<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	APPROVE FUND PROFILES:		
A.	General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
B.	Cafeteria Fund – Schedule of Bills	C.1B	
C.	Bond Proceeds – Schedule of Bills	C.1C	
D.	Budget Transfers	C.1D	
E.	Year-to-Date Financial Reports	C.1E	
F.	Fund Profiles and Investments	C.1F	
G.	Student Activity Funds & Investments – High School, Middle School and Elementary School – January 1, 2023 – March 31, 2023.	C.1G	
C.2	Cafeteria Operating Statement	C.1	<u>Café Operating Statement</u>
C.3	Approve the proposed 2023-24 A.W. Beattie Center Budget as approved by the A.W. Beattie Center Joint Operating Committee on April 28, 2023, totaling \$10,904,013, the Shaler Area School District share is as follows:	C.3	<u>A.W. Beattie Budget 2023-24</u>

	2023-24 School Year	Change
Beattie Operating Budget	\$1,210,492	(\$61,805)
Debt Service	\$ 189,526	(\$360)
Total	\$1,400,018	(\$62,165)

- C.4. Recommend the award of the following bids that were opened as listed: C.4 Bids – Award

Art Supplies	Recommend as submitted
Consumable Products	Recommend as submitted
Science Supplies	Recommend as submitted
Physical Education	Recommend as submitted
Lumber	Recommend as submitted
Medical	Recommend as submitted

- C.5 Approve the appointment of Jeanne Hohlweg as District Treasurer effective July 1, 2023 through June 30, 2024. C.5 District Treasurer

- C.6 Approve the following insurance policies for the 2023-24 fiscal year: C.6 Insurance Policies

Type of Policy	Company	2023-24
Property	Utica	\$89,685
Liability	Utica	\$62,919
Crime/Terrorism	Utica	\$12,192
Total Package		\$164,796
Automobile	Utica	\$7,971
Package & Fire Loss, B&M		\$172,767
Flood-Butler Plank	Utica	\$3,900
Umbrella	Utica	\$12,780
Student Accident Insurance	Utica	\$28,319
Cyber	Utica	\$26,522
Property Total		\$244,288
Worker’s Compensation	UPMC	\$198,014
Total Property & Worker’s Compensation		\$442,302

- C.7 Approve additional ABC Transit Personnel C.7 ABC Transit

- C.8 Approve the 2023 Resolution Authorizing the Shaler Area School District’s participation in the Allegheny Intermediate Unit #3 Joint Purchasing Board for 2023 and forward, until the Board no longer wishes to use this service. C.8 AIU #3 Joint Purchasing Board

- C.9 Approve the disposal of Building & Grounds surplus equipment as per attached list, C.9 Surplus Equipment

- C.10 Approve the rejection of all bids received for the Asphalt and Concrete Replacement Contracts at Shaler Area Middle and Reserve Primary schools. C.10 Reject Asphalt & Concrete Bids

➤ Dr. Kwiatkowski asked if there were any questions about the Finance Agenda.

- Mr. Fisher asked about C.9. Mrs. Jaffee explained that we were disposing of a stake body truck which is totaled.

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A motion was made by Mr. Tunstall with a second by Mr. Fisher to approve Items C.1a- C.1f-C.2-C.10

Motion Carried: 8 aye; 0 nay; 1 absent

ACTION:
Approved
Items C.1a-
C.1f-C.2-
C.10

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Absent	Y	Y	Y	Y	Y

A motion was made by Ms. Dunn with a second by Mr. Fisher to approve Item C.1g.

Motion Carried: 6 aye; 2 nay; 1 absent

ACTION:
Approved
Item C.6

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	N	N	N	Y	M	Y	Y

- Dr. Kwiatkowski then announced the following upcoming meetings:
 - Thursday, May 25, 2023
 - 6:00 p.m. – A.W. Beattie Joint Operating Committee
 - Wednesday, June 14, 2023 – Committee of the Whole Meeting
 - 6:00 p.m. – Executive Session
 - 7:15 p.m. – Public Meeting
 - Wednesday, June 21, 2023 – Voting Meeting
 - 6:30 p.m. – Executive Session
 - 7:15 p.m. – Public Meeting

- The Announcement of Past Executive Sessions was made by Dr. Kwiatkowski.

- Dr. Kwiatkowski then asked if there was any other business to come before the board.
 - Mr. Gapsky asked about cameras on school buses to track cars speeding. Dr. O’Black explained that we are working with ABC Transit on this issue. Mr. Gapsky would like to have a transportation committee meeting sometime in June.
 - Dr. Kwiatkowski wished Sharon Pampena, participating via Zoom, the very best on her retirement and thanked her for her service to the district. Dr. Kwiatkowski also thanked the administrators in the Act 93 group who work year-round, especially during the pandemic.
 - Dr. Aiken reminded the board about the 143 Day on Tuesday, May 23, 2023 from 5:30 to 8:00 at the middle school. Many activities are planned for students and families. Ms. Dunn will be guest reading the library. The third-grade chorus from Burchfield will be singing the National Anthem at the Pirate game on Friday. Scott Primary will be singing on May 23. Dr. Aiken reported that the Drug Education workshop on Thursday was very successful. Dr. Tom Brophy presented to students at an assembly and it was very impressive to see the student response. Dr. Aiken thanked Mr. Gapsky and Mr. Kress for attending. Mr. Gapsky mentioned that Dr. Brophy charging other schools for his participation, but not us. Dr. Brophy is a 1997 graduate of Shaler Area and very invested in the community.

After no further items were presented, on a motion by Mr. Gapsky and second by Ms. Dunn, the Business Meeting was adjourned at 8:24 p.m.

- Dr. Kwiatkowski then recognized the public to speak before the board.
 - Vince DeLeonibus, 800 Glenn Ave., spoke on behalf of the Shaler Area Baseball Boosters. He said that he was concerned with the condition of Mateluvic Field. Injuries to players have occurred due to holes in the field and he worries

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that it is a growing problem. He would like the boosters and the district to work together to resolve the problem. Dr. Aiken stated that we could look at quotes to resurface the field and train the maintenance staff to properly maintain the field over time. Mr. Fisher asked if it was the infield or the outfield. Mr. DeLeonibus stated that in a perfect world the whole field would be replaced. Dr. Aiken suggested that Mr. Rauscher and the boosters could be invited to the next Buildings & Grounds committee meeting to talk about the issues.

➤ Dr. Kwiatkowski then recognized the remote audience to speak before the board.

- There was none.

The meeting's Final Adjournment occurred at 8:34 p.m.

Respectfully submitted,

Sherri M. Jaffee
Board Secretary