

*SHALER AREA SCHOOL DISTRICT*

*Voting Meeting*

*April 21, 2021 – Hybrid*

*Minutes*

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, April 21, 2021, in a hybrid format, in person at the Shaler Area Administration Building, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Mr. Jim Tunstall, School Board President, presiding. This meeting began at 7:24 p.m.

Board Members Present:

- Mrs. Suzanna Donahue
- Mr. James Fisher
- Mr. Tim Gapsky
- Dr. April Kwiatkowski
- Mr. Jason Machajewski
- Mrs. Jeanne Petrovich
- Mrs. Eileen Phillips
- Mr. Steve Romic
- Mr. James Tunstall

Others Present:

- Dr. Sean Aiken, Superintendent
- Dr. Bryan O'Black, Assistant Superintendent
- Ms. Sherri Ludwig, Director of Business Affairs
- Mr. Matt Hoffman, Solicitor

Notice of this meeting was posted as required.

- Mr. Tunstall opened the meeting at 7:24 p.m.
- Mr. Tunstall then recognized the Public to Speak on Agenda Items.
  - Chris Luka, of Mary Ann Drive, said as the president of the Mt. Alvernia Daycare Center Board, he was interested in speaking on the Jeffery School building sale, however it appeared to have been removed from the agenda. He asked for the district's rationale for accepting the township's offer when it was much lower than Mt. Alvernia's offer, as well as the school board's plan for the 150 families in the event Mt. Alvernia needs to move out of the district. Mr. Tunstall explained that the agenda item was removed from the agenda because the board is still discussing the item. Mr. Luka said he can hold his comments but would like to speak on behalf of the daycare. Dr. Aiken explained that the item was tabled for that night because the district is still working through the contractual details so it doesn't want to comment prematurely. The property has been for sale for a number of years and the district was in communication with Mt. Alvernia in the beginning and again based on their interest. He also confirmed the district is aware of the childcare need in the community. The district has been very supportive with transportation and supporting childcare options. He said if the property is sold to the township, the hope is that Mt. Alvernia can still stay within the district. Mr. Luka said he wanted to stress the level of urgency because Mt. Alvernia's current location is no longer an option. He asked the board and district to reevaluate. Mr. Tunstall asked about Mt. Alvernia's current lease. Mr. Luka said it is a short-term lease extension of two years, which is the daycare's lifeline. The building has challenges with maintenance and upkeep. The Jeffery building provides a good location and footprint.
  - Keely Sidick, of Wetzel Road, said it is important for Jeffery to stay within the community. She would like Mt. Alvernia to stay in the district but instead pursue a partnership with the township.
- Mr. Tunstall then called the meeting to order at 7:34 p.m. and invited all in attendance to stand for the Pledge of Allegiance.

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- On a motion by Mr. Fisher and a second by Mrs. Donahue, the following Minutes were approved by all in attendance:
  - Special Voting Meeting – March 10, 2021
  - Committee of the Whole Meeting – March 10, 2021
  - Voting Meeting – March 17, 2021
- On a motion by Mr. Gapsky and a second by Mr. Fisher, the following motion was approved by all in attendance:
  - Motion to suspend any applicable Shaler Area School District policies in order to authorize the conduct of this special voting meeting of the Board of School Directors via telephone conference in consideration of the public health concerns and governmental directives arising from the COVID-19 pandemic. Notice of such action, along with information as to how members of the public may access the telephone conference meeting, previously was posted at the District Administration office and to the District website.
- Mr. Tunstall then announced items tabled or removed from the agenda:
  - There were none.
- On a motion by Mrs. Donahue and a second by Mr. Fisher, the agenda was approved by all Board members in attendance.

Dr. O'Black then presented the following Education Items for approval:

<u>ITEM</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve the MOU's with the Borough of Etna Police Department, Borough of Millvale Police Department, Shaler Township Police Department, and Reserve Township Police Department to foster a relationship of cooperation and mutual support between the parties as we work together to maintain the physical security and safety of our school buildings.	A.1	<u>MOU with Etna, Millvale, Shaler, and Reserve Police Departments</u>

A motion was made by Mr. Gapsky with a second by Mrs. Donahue, to approve Item A.1.

After no further discussion, this item was then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:  
Approved  
Item A.1

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

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Dr. O’Black then presented the following Personnel items for approval:

<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following <b>Retirements</b> :		<u>Retirements</u>
a.	Leslie Scheuer, School Nurse, High School, at the end of the workday on June 14, 2021.		
b.	Cecilia Petro, Art teacher, Elementary School, at the end of the workday on June 14, 2021.		
c.	Sharon Yochum, Class II Paraprofessional, Elementary School, at the end of the workday on June 14, 2021.		
d.	Ronald Trader, Custodian, Burchfield Primary, at the end of the workday on June 4, 2021.		
B.2	Approve the following <b>Resignations</b> :		<u>Resignations</u>
a.	Erica Kelly, Elementary Education teacher, Elementary School, effective retroactive to March 9, 2021.		
b.	Judy Daugherty, Part-time Custodian, effective retroactive to March 19, 2021.		
B.3	Approve the following <b>Leaves of Absence</b> :		<u>LOA</u>
a.	Lisa Megliorino, for an extension to her current unpaid leave of absence, effective May 7, 2021 to June 14, 2021.		
b.	Elizabeth Van Horne-Ries, for an extension to her current unpaid leave of absence, effective April 1, 2021 to May 14, 2021.		
B.4	Approve the following FT, 1.0 <b>Custodians</b> :		<u>Custodian</u>
a.	Michael Duffy, as a FT 1.0 Custodian, High School, replacing G. Rees, effective April 22, 2021.	<b>B.4a.</b>	
b.	Antonio Nelson, as a FT, 1.0 Custodian, High School, replacing F. Illig, effective April 22, 2021.	<b>B.4b.</b>	
B.5	Approve the following <b>Long-Term Substitutes (LTSs)</b> for the 2020-21 school year:		<u>LTSs</u>
a.	Jessica Bal, a graduate of Duquesne University, as a FT 1.0 LTS Elementary Education teacher, Scott Primary, effective retroactive from October 9, 2020, to on or about June 14, 2021, at a Master’s Step 1 salary level (prorated).	<b>B.5a.</b>	
b.	Ryan Burger, a graduate of Slippery Rock University of Pennsylvania, as a FT 1.0 LTS Math teacher, High School, effective retroactive from November 24, 2020, to on or about June 14, 2021, at a Master’s Step 1 salary level (prorated).	<b>B.5b.</b>	

- B.6 Approve the Collective Bargaining Agreement between Shaler Area School District and Teamsters Local Union 205, representing the Custodial and Maintenance Employees, effective July 1, 2021 through June 30, 2026. **B.6**
- B.7 Approve the following Supplemental Contract for **Coaches** for the **2020-21** school year: Supplemental Contract – Coaches
- a. **Softball (Spring)** Ella Richards **B.7a.**
- B.8 Approve the following Supplemental Contract for **Coaches** for the **2021-22 & 2022-23** school years (**2-Year Contract**): Supplemental Contract – Coaches
- a. **Soccer (Fall)** Tyler Schultz **B.8a.**
- B.9 Approve a **Summer Employment Program** for up to 30 Students to assist in the District’s custodial and maintenance work beginning May 1, 2021. Summer Employment Program
- B.10 Approve the following Day-to-Day **Substitute Custodian** for the 2020-21 school year: Day-to-Day Substitute – Custodian
- a. David Flory **B.10a.**
- B.11 Approve the following Day-to-day **Substitute Clerical** for the 2020-21 school year: Day-to-Day Substitute – Clerical
- a. Laura Neaves, Registered Nurse (paid at the RN rate)

A motion was made by Mrs. Donahue with a second by Mr. Romac, to approve Items B.1-7; B.10-11.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:  
Approved  
Items B.1-7,  
B.10-11

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

A motion was made by Mr. Fisher with a second by Dr. Kwiatkowski, to approve Item B.8.

After no further discussion, this item was then approved by a roll call vote.

Motion Carried: 8 aye; 1 nay

ACTION:  
Approved  
Item B.8

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	N	Y	Y	Y	Y	Y	Y

A motion was made by Mr. Fisher with a second by Mr. Romac, to approve Item B.9.

Mr. Gapsky said he agrees with the summer program but he feels 30 workers is too many. After no further discussion, this item was then approved by a roll call vote.

ACTION:  
Approved  
Item B.9

Motion Carried: 8 aye; 1 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	N	Y	Y	Y	Y	Y	Y

Ms. Ludwig then presented the following Finance items for approval:

<u>ITEM</u> #	<u>FINANCE &amp; OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP.</u> #	<u>ACTION</u> <u>TAKEN</u>												
C.1	<b>APPROVAL OF MARCH FUND PROFILES:</b>														
	A. General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>												
	B. Cafeteria Fund – Schedule of Bills	C.1B													
	C. Bond Proceeds – Schedule of Bills	C.1C													
	D. Year-to-Date Financial Reports	C.1D													
	E. Budget Transfers	C.1E													
	F. Fund Profiles and Investments	C.1F													
C.2	Cafeteria Operating Statement February	C.2	<u>Cafeteria Operating Statement</u>												
C.3	Approve additional ABC Transit Personnel.	C.3	<u>ABC Transit Personnel</u>												
C.4	Approve the purchase of Apple I-pads in the amount of \$915,195 for further implementation of the one-to-one I-pad initiative.		<u>Apple iPad Purchase</u>												
C.5	Recommend the award of the following bids that were opened as listed:	C.5	<u>Award Bids</u>												
	<table><tr><td>Athletic Supplies</td><td>Recommend as submitted</td></tr><tr><td>Athletic Medical Supplies</td><td>Recommend as submitted</td></tr><tr><td>Medical Supplies</td><td>Recommend as submitted</td></tr><tr><td>Janitorial Supplies</td><td>Recommend as submitted</td></tr><tr><td>Trash Removal</td><td>Recommend as submitted</td></tr><tr><td>Uniforms</td><td>Recommend as submitted</td></tr></table>	Athletic Supplies	Recommend as submitted	Athletic Medical Supplies	Recommend as submitted	Medical Supplies	Recommend as submitted	Janitorial Supplies	Recommend as submitted	Trash Removal	Recommend as submitted	Uniforms	Recommend as submitted		
Athletic Supplies	Recommend as submitted														
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Trash Removal	Recommend as submitted														
Uniforms	Recommend as submitted														

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- Mr. Romac asked about the two payments for TEN for the high school projects. Ms. Ludwig explained that it was for the current month and previous month's bill.
- Dr. Kwiatkowski asked if the district has met with The Nutrition Group about how the government's extension of the free meal program will affect the budget. Ms. Ludwig said there is a projected loss of \$130,000 for the current year, and The Nutrition Group is working on a budget for next year. Dr. Aiken said The Nutrition Group will present its budget at the Committee of the Whole meeting in May.
- Dr. Kwiatkowski asked if recycling containers could be added to the athletic facilities. Dr. Aiken said he will speak with John Kaib, supervisor of Buildings and Grounds, about adding containers at the athletic facilities. Dr. Kwiatkowski also asked if the district can confirm there are enough receptacles in all the buildings.
- Dr. Kwiatkowski also asked about the uniform bid and if the district has actual numbers. Dr. Aiken explained that the bid was a do-not-exceed amount.
- Mr. Romac asked about the total cost per year for garbage pick-up. Ms. Ludwig said last year it was \$125,000 for a 2-year period and this year it is \$150,000 for two years. Dr. Kwiatkowski pointed out that there's a recycle component in each building and asked about paper. Ms. Ludwig said it was related to anything recyclable.
- Mrs. Donahue asked to table Item C.5 for the uniforms because of the questions the board has about the amount. Mr. Fisher explained that the high number was for analysis purposes. Ms. Ludwig said the majority of the bids is for that quantity and for a not-to-exceed amount. That doesn't mean that if the bid is approved the district will order that quantity. Mr. Fisher confirmed that the high number is because there are so many options. Dr. Aiken said he can verify the price point won't change.

A motion was made by Mrs. Donahue with a second by Dr. Kwiatkowski, to table Item C.5 – Uniforms.

After no further discussion, this item was then tabled by a roll call vote.

Motion Carried: 8 aye; 1 nay

ACTION:  
Tabled  
Item C.5 –  
Uniforms

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	N	Y	Y	Y

A motion was made by Mr. Fisher with a second by Mrs. Donahue, to approve Items C.1-5 (excluding uniforms).

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:  
Approved  
Items C.1-5  
(excluding  
uniforms)

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

*April 21, 2021 – Voting Meeting*

- Mr. Tunstall then announced the following upcoming meetings:
  - Thursday, April 22, 2021
    - 6:00 p.m. – A. W. Beattie Committee, Babcock Blvd.
  - Wednesday, April 28, 2021
    - 6:00 p.m. – Special Voting Meeting
    - 6:30 p.m. – Finance Committee Meeting
  - Wednesday, May 5, 2021
    - 6:00 p.m. – Buildings & Grounds Committee Meeting
  - Wednesday, May 12, 2021
    - 6:00 p.m. – Executive Session
    - 7:15 p.m. – Committee of the Whole Meeting
  - Wednesday, May 19, 2021
    - 6:15 p.m. – Executive Session
    - 7:15 p.m. – Voting Meeting
- Announcement of Past Executive Sessions was made by Mr. Tunstall.
- Mr. Tunstall then asked if there was any other business to come before the board.
  - Mr. Fisher provided an update on the Land Bank. He said the Land Bank now owns 47 properties with 38 properties in the works. He said this is a very worthwhile project, providing savings to the district in the long term. He said the Land Bank has been very fortunate with interested buyers with the exception of one person who didn't understand how the Land Bank works. The press has also been very positive.

After no further items were presented, on a motion by Mrs. Donahue and second by Mr. Gapsky, the Business Meeting was adjourned at 8:10 p.m.

Mr. Tunstall then recognized the public to speak on any non-agenda item:

- Dorothy Petrancosta, of Skylark Drive, said while she appreciates the need for childcare, childcare is not a township-wide issue. A childcare facility has the option to negotiate with the township or go somewhere else. She said she believes the Jeffery Primary property should go to the township. Ms. Petrancosta argued that with the state of real estate, the childcare facility should not have a problem finding property to rent or purchase. She thanked the district for opening the track to the public on Wednesdays and asked for an update on graduation. Dr. Aiken said graduation will be in person at Titan Stadium on June 11 with four guests per graduate based on current restrictions.
- Dr. Kwiatkowski asked with the state of mental health issues rising and without knowing the full impact of COVID-19 and school closures on students, if there is a concern that there will be a greater burden placed on social workers and counselors in the buildings. She asked what needs to be done to make sure they have the resources they need. She asked for the district to look into whether or not referrals have increased and what the needs may be.

When no one else approached to speak, the meeting's Final Adjournment occurred at 8:17 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary