

SHALER AREA SCHOOL DISTRICT

Voting Meeting

March 15, 2023 – Hybrid

Minutes

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, February 15, 2023, in a hybrid format, in person at the Shaler Area Administrative Offices, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:28 p.m.

Board Members Present: Mrs. Elizabeth Dunn
 Mr. James Fisher
 Mr. Tim Gapsky
 Mr. Edward Kress
 Dr. April Kwiatkowski
 Mr. Jason Machajewski
 Mrs. Eileen Phillips

Board Members Not Present: Mrs. Jeanne Petrovich
 Mr. James Tunstall

Others Present: Dr. Sean Aiken, Superintendent
 Dr. Bryan O’Black, Deputy Superintendent
 Mr. John Vogel, Solicitor

Notice of this meeting was posted as required.

- Dr. Kwiatkowski opened the meeting at 7:17 p.m.

- Dr. Kwiatkowski then recognized the Public to Speak on Agenda Items.
 - There was none.

- Dr. Kwiatkowski then called the meeting to order at 7:17 p.m. and invited all in attendance to stand for the Pledge of Allegiance.

- On a motion by Mrs. Dunn and a second by Mrs. Phillips, the following Minutes were approved by all in attendance:
 - Committee of the Whole Meeting – February 8, 2023
 - Voting Meeting – February 15, 2023

- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
 - There were none.

- On a motion by Mr. Fisher and a second by Mr. Gapsky, the agenda was approved by all Board members in attendance.

Dr. Aiken recognized Mr. Jim DiNucci for over 30 years of service as an instructor in the Community Rec Swim Program. Mr. DiNucci is a pillar in the community and an inductee in the Shaler Area Athletic Hall of Fame. Mr. DiNucci expressed his appreciation to the board and district administration. He feels honored to have taught so many students to swim.

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Dr. Aiken then introduced Carrie Butler and Zoe Huelsman from Carrie On Communication. The district has contracted with Ms. Butler since 2021 to provide communications and public relations services, first as an interim and now on a regular basis. Ms. Butler thanked the board for their support and stated how much she’s enjoyed working with the teaching staff and administration. She is most excited about our partnership with In Shaler Area magazine and has been gathering stories and pictures for publication. Ms. Dunn has seen an elevated presence on social media since Carrie started and looks forward to future postings.

Dr. Aiken then presented the following Finance Items:

<u>ITEM</u> #	<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	APPROVE FUND PROFILES:		
A.	General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
B.	Cafeteria Fund – Schedule of Bills	C.1B	
C.	Bond Proceeds – Schedule of Bills	C.1C	
D.	Budget Transfers	C.1D	
E.	Fund Profiles and Investments	C.1E	
C.2	Cafeteria Operating Statement	C.1	<u>Café Operating Statement</u>
C.3	Approve the proposed 2023-2024 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,235,963 The Allegheny County (AIU3) school district’s total contribution to the budget is \$1,899,026. The Shaler Area School District contribution to the Program of Services Budget is estimated to be \$64,389 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM). This is an increase of \$3,107 from the 2022-2023 budget.	C.3	<u>AIU Program of Services Budget</u>
C.4	Approve the contract for door replacements at Burchfield & Marzolf Primary Schools to AB Specialties in the amount of \$50,800.	C.4	<u>Door Replacements</u>
C.4A	Reject the bid for door replacements at Shaler Area Middle School and High School in the amount of \$33,057.34.	C.4A	<u>Reject Door Replacement Bids</u>
C.5	Approve the contract for the Base Bid A for tile replacements at Shaler Area Middle School to Franklin Interior in the amount of \$14,200.	C.5	<u>Tile Replacements at Middle School</u>
C.5A	Reject the alternative Bid contract for replacing carpet with tile at Shaler Area Middle School to Franklin Interior in the amount of \$15,307.00.	C.5A	<u>Reject Carpet bid</u>
C.6	Approve the contract for the Base Bid B for tile replacement at Marzolf Primary School to Franklin Interior in the amount of \$23,550.00.	C.6	<u>Tile Replacement at Marzolf</u>
C.7	Approve the contract for the Base Bid C for Auditorium carpet replacement at Shaler Area Elementary School to Franklin Interior in the amount of \$16,765.00.	C.7	<u>Auditorium Carpet at Elementary School</u>

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| C.8 | Approve the contract for asphalt sealing at Shaler Area Elementary School, Scott Primary School & Shaler Area High School to Protech Asphalt in the amount of \$56,919.00 | C.8 | <u>Asphalt Sealing at Scott & High School</u> |
| C.9 | Approve the contract for cafeteria and science tables for the Shaler Area Middle School to P.E.M. Co in the amount of \$16,845.00. | C.9 | <u>Café & Science Tables</u> |
| C.10 | Approve the contract for Sanitary Piping Replacement at the Shaler Area High School for Plumbing Construction, to Enders Plumbing and Heating in the amount of \$1,580,000. | C10 | <u>Pipe Replacement</u> |
| C.11 | Approve the Reserve Primary Security Camera bid to Horizon Information Services in the amount of \$64,900. | C.11 | <u>Security Camera Bid</u> |

➤ Dr. Kwiatkowski asked if there were any questions about the Finance Agenda.

- Mr. Kress asked what the reasoning is for rejecting and approving bids. Mr. Kaib explained that the door bids in C.4 were high and he thought we could get a better price.
- Mr. Kress asked why we only received one bid for C.8. Mr. Kaib explained that the bid was opened on February 13 and closed on March 13. Information was sent to companies that we have used in the past. Mr. Gapsky asked if there was a website where contractors could view jobs. Mr. Kaib said no. Mr. Fisher is okay with only having one bidder. Mr. Kress would like to see increased awareness, especially for small businesses.
- Dr. Aiken stated that he received questions about the sanitary pipe project. Mr. Matt Franz from HHS DR explained that the process for all of their projects was to advertise in the newspaper one time per week for three weeks. His company also shares live documents with the builder exchange, etc. He also reached out to the companies who expressed interest but decided not to bid. He was told that one company had sufficient work and was not interested. Another company felt they were not necessarily suited for this type of work. Mr. Franz also stated that the contractor who did bid is very familiar with this type of work. Mr. Kress asked if the pipes should be replaced immediately. Mr. Franz feels they should have been replaced yesterday. Mr. Kress asked if he felt the taxpayers were getting a good price and Mr. Franz said yes. Dr. Aiken stated that the work has been budgeted for.
- Dr. Kwiatkowski asked about the condition of the ceiling at the elementary school. Mr. Kaib feels that it is in good condition.

A motion was made by Mr. Fisher with a second by Mrs. Phillips, to approve Items C.1-C.11

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 7 aye; 0 nay; 2 absent

ACTION:
Approved
Items C.1-
C.11

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Absent	Y	Absent

Dr. O’Black then presented the following Education Items:

<u>ITEM</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u>	<u>ACTION</u>
#		#	TAKEN
A.1	Approve a Settlement Agreement with Student #7.	Board Only	<u>Settlement Agreement</u>

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| A.2 | Approve a Disciplinary Action for Student #8 for the 2023-24 school year. | <i>Board Only</i> | <u>Disciplinary Action</u> |
| A.3 | Approve the PA Department of Education School Counseling Plan for the period of 2022-2025 per Title 22 Chapter 339.31-32 Career and Technical Education Standards. | A.3 | <u>PDE School Counseling Plan</u> |
| A.4 | Approve a Memorandum of Understanding with the Allegheny Intermediate Unit to fulfill the Hi5! and state and federal requirements for kindergarten transition under the Every Student Succeeds Act/Title 1. | A.4 | <u>Kindergarten Hi5!</u> |
| A.5 | Approve the IDEA-Part B Use of Funds Agreement from July 1, 2023 through June 30, 2024. | | <u>IDEA-Part B</u> |
| A.6 | Approve an addendum to the high school Course Description Handbook for 2023-24 to add the new course, <i>Essentials of Firefighting at the Allegheny County Fire Academy</i> . | A.6 | <u>Addendum Course Description Handbook</u> |
- Dr. Kwiatkowski commented that the idea of having a firefighting course was brought up only two months ago and it has become a reality. She believes that it will be a benefit both to our students and the community.

A motion was made by Mrs. Phillips with a second by Mr. Fisher, to approve Item A.1

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 6 aye; 1 nay; 2 absent

ACTION:
Approved
Item A.1

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	N	Y	Y	Y	Absent	Y	Absent

A motion was made by Mr. Fisher with a second by Mrs. Dunn, to approve Items A.2-A.6.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 7 aye; 0 nay; 2 absent

ACTION:
Approved
Items A.1-
A.6

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Absent	Y	Absent

Dr. O’Black then presented the following Personnel items for approval:

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a. **Baseball (Spring)**
Assistant 8th Grade Coach Alex Ficorelli

b. **Volleyball (Spring)**
Boys Volunteer Asst. Coach Brandon Miller

B.9 Rescind the following Supplemental Contract for **Sponsors** for the 2022-23 school year: Sponsors

a. **Elementary School**
Intramurals Bowling (Beginning) Laurie Cortazzo

B.10 Approve the following Supplemental Contract for **Sponsors** for the 202-23 school year: Sponsors

a. **Elementary School**
Intramurals Bowling (Beginning) Jim Jowers

B.11 Approve the following D-D **Substitute Teacher** for the 2022-23 school year: Substitute Teacher

a. Tyler Brinker, Social Studies (Retroactive to 3/6/23)

B.12 Approve the following D-D **Substitute Clerical** for the 2022-23 school year: Substitute Clerical

a. Michelle Niggel (Retroactive to 1/17/23)

B.13 Approve the following D-D Substitute Custodian for the 2022-23 school year: Substitute Custodian

a. Gene Demchsin

➤ Mr. Fisher asked about details for B.6 – Educational Sabbatical. Dr. O’Black explained that the employee must explain what classes will be taken during the sabbatical and must submit transcripts before returning. The employee will receive 50% of their salary.

A motion was made by Mrs. Phillips with a second by Mr. Machajewski to approve Items B.1- B.13

Motion Carried: 7 aye; 0 nay; 2 absent

ACTION:
Approved
Items B.1-
B.13

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Absent	Y	Absent

- Dr. Kwiatkowski then announced the following upcoming meetings:
- Thursday, March 26, 2023
 - 6:00 p.m. – A.W. Beattie Joint Operating Committee
 - Wednesday, April 12, 2023 – Committee of the Whole Meeting (*A.W. Beattie Career Center*)
 - 6:00 p.m. – Executive Session
 - 7:15 p.m. – Public Meeting
 - Wednesday, April 19, 2023 – Voting Meeting
 - 6:00 p.m. – Executive Session
 - 7:15 p.m. – Public Meeting

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- The Announcement of Past Executive Sessions was made by Dr. Kwiatkowski.

- Dr. Kwiatkowski then asked if there was any other business to come before the board.
 - Mr. Fisher gave the board copies of the Tri-Cog Land Bank’s Strategic Plan for 2023-27. He feels that this is easy to read and gives details on what the Land Bank actually does. Ninety-nine houses have been sold since March 2017. Mrs. Dunn stated that it is really positive to see blight turned into something positive.
 - Mrs. Phillips reminded the board that the Taste of Shaler Area is scheduled for Saturday, April 1. Ticket sales are going very well and early bird pricing ends on Friday.
 - Dr. Aiken reported that tonight’s Parent Night at the middle school was going very well. A diverse group of parents was in attendance. On Tuesday, March 21 the deputy secretary of education as well as local legislators will visit Scott Primary and the high school. We are excited to get our story out and to talk about the great things happening in our district.
 - 143 Day will be held on May 23. Dr. Aiken will provide more information on year 2 of this program.
 - Dr. Aiken congratulated the students, pit crew, stage managers and teachers for a very successful musical.
 - Mr. Kress asked if the paving at the middle school and Reserve Primary could be separated out. Dr. O’Black believes this work can be bid separately, and we could have four different contractors doing the work. The board would like to proceed with bidding out the two projects.

After no further items were presented, on a motion by Mr. Gapsky and second by Mrs. Phillips, the Business Meeting was adjourned at 8:36 p.m.

- Dr. Kwiatkowski then recognized the public to speak before the board.
 - There was none.

- Dr. Kwiatkowski then recognized the remote audience to speak before the board.
 - There was none.

The meeting’s Final Adjournment occurred at 8:38 p.m.

Respectfully submitted,

Sherri M. Jaffee
Board Secretary