

*SHALER AREA SCHOOL DISTRICT
Voting Meeting
August 19, 2015 – Administration Building
Minutes*

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, August 19, 2015, at the Shaler Area Administration Office, Glenshaw, PA, with Mr. John Fries, School Board President, presiding. This meeting began at 7:34 p.m.

Board Members Present: Mr. William Coutts
 Mrs. Suzanna Donahue
 Mr. James Fisher
 Mr. John Fries
 Mr. Tim Gapsky
 Mrs. Susan Hunt
 Dr. April Kwiatkowski
 Mrs. Jeanne Petrovich
 Mr. Steve Romac

Others Present: Dr. Vic Morrone, Acting Superintendent
 Dr. Bryan O’Black, Director of Curriculum and Technology
 Mr. Charles Bennett, Director of Business Affairs
 Mr. Gary Mignogna, Director of Human Resources
 Mr. William Watson, Director of Pupil Services
 Mr. Matt Hoffman, Solicitor

Notice of this meeting was posted as required.

- Mr. Fries recognized the Public to Speak on Agenda Items.
 - Dorothy Petrancosta, of Skylark Drive, spoke to advocate for a new Rogers school building. She said that putting today’s money into a bigger and better building will be the best for the District in the years to come.
- Mr. Fries called the meeting to order at 7:39 p.m. and asked the Board and audience to stand for the Pledge of Allegiance.
- On a motion by Mr. Gapsky and a second by Mr. Romac, the following Minutes were approved by a unanimous voice vote:
 - Combined COW/Voting Meeting – 7/15/15
- Mr. Fries then announced items tabled or removed from the agenda:
 - There were none. Mr. Fries said three items were added from the previous week.
- On a motion by Mr. Fisher and a second by Mr. Romac, the agenda was approved 8-1 by the Board members in attendance; Mrs. Donahue cast the dissenting vote.

Dr. O’Black then announced the following Educational Items:

<u>Item</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve the contract of service between Pennsylvania Educator’s Clearinghouse, PA-Educator.net, and the Shaler Area School District for the 2015-16 school year at a cost of \$3,000.	A.1	<u>Contract Service – PA-Educator.net</u>

August 19, 2015 – Voting Meeting

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| <p>A.2 Approve the resolution authorizing Dr. Victor Morrone to utilize an e-Signature per PDE regulations to approve federal and state funding applications.</p> | <p>A.2 <u>Authorize e-signature</u></p> |
| <p>A.3 Approve an agreement with Glade Run Lutheran Services to provide mental health services to Shaler Area School District students from August 26, 2015 to June 8, 2016 at a cost of \$69,010 to be funded thru ACCESS.</p> | <p>A.3 <u>Glade Run Lutheran agreement</u></p> |
| <p>A.4 Approve the agreement amendment to the September 29, 2009 contract with Maxim Staffing Solutions as outlined in the agreement dated August 5, 2015.</p> | <p>A.4 <u>Maxim Staffing agreement amendment</u></p> |
| <p>A.5 Approve the second reading of the following revised policies:
 a. Policy No. 222 – Tobacco Use
 b. Policy No. 227 – Controlled Substances/Paraphernalia</p> | <p>A.5 <u>Revised Policy – 2nd Reading</u></p> |
| <p>A.6 Approve the following out-of-district/overnight trips:
 a. Shaler Area High School Music Department (Choir/Band) travel to Nashville, TN – October 25 to 28, 2015 to participate in the National Association for Music Education. Cost per student approximately \$900.
 b. Shaler Area High School Music Department (Choir/Band) travel to Nashville, TN – April 14 to 18, 2016 to participate in the Festival of Music Adjudication. Students will fundraise individually through booster-sponsored fundraisers. Cost to the district six substitute teachers for three days.</p> | <p>A.6 <u>Out-of-District/Overnight trips</u></p> |

A motion was made by Mr. Coutts with a second by Mr. Romac, to approve Item A.1-6.

Mr. Coutts said the changes being made to the policies in A.5 should be changed in the tobacco policies for each bargaining unit. Mrs. Petrovich asked what services Maxim Staffing provided. Mr. Watson said the District contracts with the company to provide nurses on school buses for students who are transported to other schools and facilities. Mr. Fisher pointed out that by his calculations A.4 was not a cost savings to the District. Mr. Watson said the amendment to the agreement would lower the cost to the District but require the District to guarantee a minimum of 3-hour long runs. Mr. Hoffman said if the District regularly does not provide the service someone could claim a breach of an IEP agreement. Mr. Fisher said he is not against using the service and does not intend to hurt the students, but he wants what is most cost effective for the District. Mr. Fisher also requested a detailed report next month on how the District uses the service. Following the discussion, Board members suggested tabling the motion until additional information could be collected.

A motion was made by Dr. Kwiatkowski with a second by Mr. Romac, to table Item A.4.

After no further discussion, the Education item was tabled by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:
Tabled
Item A.4

Coutts	Donahue	Fisher	Fries	Gapsky	Hunt	Kwiatkowski	Romac	Petrovich
Y	Y	Y	Y	Y	Y	Y	Y	Y

August 19, 2015 – Voting Meeting

After no further discussion, the remaining Education items were approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:
Approved
Items A.1-3,
A.5-6

Couts	Donahue	Fisher	Fries	Gapsky	Hunt	Kwiatkowski	Romac	Petrovich
Y	Y	Y	Y	Y	Y	Y	Y	Y

Mr. Mignogna then presented the following Personnel items for approval.

<u>ITEM</u>	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u>	<u>ACTION</u>
#		#	TAKEN
B.1	Rescind the employment of the following Long-Term Substitute Employee (LTS) :		<u>Rescind – LTS</u>
a.	Rebecca Michalski, Spanish teacher, High School (for K. Gardner), per her request.		
B.2	Approve the following FT 1.0 Temporary Professional Employee (TPE) :		<u>Temporary Professional Employee</u>
a.	Megan Sharretts, a graduate Slippery Rock University of Pennsylvania, as a FT 1.0 TPE Elementary Ed teacher, Elementary School, replacing Anthony Gentile, effective August 20, 2015, at a Bachelor’s+10, Step 2 salary level.	B.2a.	
b.	Kelly West, a graduate of the University of Valley Forge, as a FT 1.0 TPE Music teacher, Elementary School, replacing Lisa Hoffmann, effective August 20, 2015, at a Bachelor’s+20, Step 3 salary level.	B.2b.	
B.3	Approve the following FT 1.0 Professional Employee (PE) :		<u>Professional Employee</u>
a.	Elizabeth Van Horne-Ries, a graduate of Edinboro University of Pennsylvania, as a FT 1.0 Reading Specialist, Reserve Primary, replacing Joyce Kish, effective date will be pending release from current employer, at a Master’s Step 8 salary level (prorated).	B.3a.	
B.4	Approve the following FT 1.0 Long-Term Substitute (LTS) Teachers :		<u>LTS - Teachers</u>
a.	Bethany Pasierb, a graduate of the Slippery Rock University of Pennsylvania, as a FT 1.0 LTS Music teacher, for Cynthia Dougherty, Elementary School, effective August 20, 2015 to on or about June 3, 2016 (the entire 2015-16 school year), at a Bachelor’s Step 1 salary level.	B.4a.	
b.	Bernadette Fischer, a graduate of the University of Pittsburgh, as a FT 1.0 LTS Spanish teacher, for Kelley Gardner, High School, effective August 20, 2015 to on or about June 3, 2016 (the entire 2015-16 school year), at a Master’s Step 6 salary level.	B.4b.	
B.5	Approve the following FT 1.0 Clerical Employees :		<u>Clerical Employee</u>
a.	Cameron Saddler, as a FT 1.0 Class II Paraprofessional (1), High School (Ms. Mullen’s class), 189 days per year, 7 hrs per day, effective August 24, 2015.	B.5a.	

August 19, 2015 – Voting Meeting

B.6 Approve the following **Mentors** for the 2015-16 school year: Mentors

Inductee	Mentor	Building	Grade/Subject
Christine Brodbeck	Jessica Sapsara	SAMS	Math
Danielle Budziszewski	Valerie Lapcevic	Rogers	Elem. Ed
Alyssa Cerminara	Stacy Vulakovich	Burchfield	Elem. Ed.
Benjamin Famoso	Lynn Haffely	SAMS	Special Ed
Devin Gannon	Lisa Fogle	SAES	Elem. Ed
Nicole Geary	Amy Fowler	Acad. Sup.	Elem. Ed (1 st Sem)
Amanda Grady	James Hellinger	SAMS	Science (1 st Sem)
Heather Johnston	Gabrielle Pollock	Jeff/Rogers	Reading Spec.
Matthew Johnston	John Brough	SAES	Elem. Ed
James Jowers	Beth Zelinko	SAES	Guidance
Allison Koser	Jill Millard	SAMS	Librarian
Lauren Kruszewski	Michelle Bucek	SAES	Elem. Ed
Abigale May	Michael LaGamba	SAMS	Math (1 st Sem)
Alexandra Myroniuk	Angela Urso	Reserve	Elem. Ed
Sarah Neaves	Sondra Jodkin	SAMS	Science (1 st Sem)
William Schleicher	Kim Carhart	SAES	Acad Sup (1 st Sem)
Danielle Semler	Kristin Zientek	SAES	Elem. Ed (1 st Sem)
Allan Tinkey	Danielle Rua	SAHS	Special Ed
Benjamin Trew	Emily Mohr	SAHS	Biology
Matthew White	Dante Orsini	SAHS	Math (1 st Sem)

B.7 Rescind the supplemental contracts for **Building Support - Technology & Instruction – Grades K-3 (Building Specific Positions)** for the 2015-16 school year. Rescind – supplemental contract

Reserve Primary

a. Instruction Tracy Driver

B.8 Approve the supplemental contracts for **Building Support - Technology & Instruction – Grades K-3 (Building Specific Positions)** for the 2015-16 school year. Compensation will be \$1,900 for each position. Supplemental Contract – Bldg Support

Reserve Primary

a. Instruction Michelle Elias

B.9 Rescind the following supplemental contract for **Department Chairs** for the 2015-16 school year: Rescind – Dept. Chairs

Department/Grades	Name	Bldg.
Guidance K-6	Lezlie Del-Vecchio-Marks	Jeffery-Reserve
Science 4-6	Anthony Gentile	Elementary School
Gifted K-12	Heather Oros (50%)	Elementary School

B.10 Approve the following supplemental contract for **Department Chairs** for the 2015-16 school year: Supplemental Contract – Dept Chairs

Department/Grades	Name	Bldg.
Guidance K-6	Maryann Swartz	Jeffery-Reserve
Science 4-6	Janelle Cugliari	Elementary School

August 19, 2015 – Voting Meeting

- B.11 Rescind the following supplemental contracts for **Coaches** for the 2015-16 school year: Rescind – Supplemental Contract – Coaches
- Cross Country (Fall)**
- a. 9th-10th Asst. Coach (Fall) Shawn Ryan
- Football (Fall)**
- a. Volunteer Asst. Donte Jones-Jeter
- b. Assistant 9th Tyler Bills (50%)
- c. Assistant 9th Anthony Morocco (100%)
- B.12 Approve the following supplemental contract for **Coaches** for the 2015-16 school year: Supplemental Contract – Coaches
- Cross Country (Fall)**
- 9th – 10th Asst. Coach Bill Baine
- Football (Fall)**
- a. Assistant 9th Donte Jones-Jeter (100%)
- b. Assistant 9th Anthony Morocco (50%)
- c. Volunteer Assistant Timothy Storino
- d. Volunteer Assistant Tyler Bills
- Soccer (Fall)**
- e. Boys 7-8-9 Nicholas Kolarac **B.12e.**
- B.13 Rescind the following Supplemental Contracts for **Sponsors** for the 2015-16 school year: Rescind – Supplemental Contract – Sponsors
- Elementary School**
- a. Band Concert Director Chad Dougherty
- B.14 Approve the following Supplemental Contracts for **Sponsors** for the 2015-16 school year. Compensation will be according to the terms and conditions of the Collective Bargaining Agreement: Supplemental Contract – Sponsors
- Elementary School**
- a. Activities Director Heather Oros
- b. Band Concert Director Scott Albert
- Rogers Primary**
- c. Creative Play Club (replacing Intramurals)(10 Sessions) Lisa Joyce
- B.15 Approve the following day-to-day **Substitute Teachers** for the 2015-16 school year: Day-to-Day Substitutes – Teachers
- a. Meghan Stoddart, Grades PK-4
- B.16 Approve the following day-to-day **Substitute Clerical** employees for the 2015-16 school year: Day-to-Day Substitutes – Clerical
- a. Judy Mastrean (retired Clerical)
- b. Courtney Skerlong

August 19, 2015 – Voting Meeting

A motion was made by Mr. Fisher with a second by Mr. Romac to approve Item B.11-12, B.17.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay; 1 abstain

ACTION:
Approved
Item B.11-
12, B.17

Couts	Donahue	Fisher	Fries	Gapsky	Hunt	Kwiatkowski	Romac	Petrovich
A	Y	Y	Y	Y	Y	Y	Y	Y

Mr. Coutts abstained due to his professional relationship with the Athletic Department.

A motion was made by Mr. Romac with a second by Mr. Gapsky to approve Items B.1-10, B.13-16.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:
Approved
Items B.1-
10, B.13-16

Couts	Donahue	Fisher	Fries	Gapsky	Hunt	Kwiatkowski	Romac	Petrovich
Y	Y	Y	Y	Y	Y	Y	Y	Y

Mr. Bennett then presented the following Finance items for approval:

<u>Item #</u>	<u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>Sup. #</u>	<u>ACTION TAKEN</u>
C.1	APPROVE FUND PROFILES:		
A.	General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
B.	Cafeteria – Schedule of Bills	C.1B	
C.	Year-to-Date Financial Reports	C.1C	
D.	Fund Profiles and Investments	C.1D	
E.	Student Activity Funds & Investments - High School, Middle School, and Elementary School Accounts – April 1, 2015 through June 30, 2015	C.1E	
C.2	Approve attached list of Bus Stops for the 2015-16 school year.	C.2	<u>Bus Stops</u>
C.3	Approval of additional school of attendance exception applications for the 2015-16 school year (pending final enrollment).	C.3	<u>Attendance Exception</u>
C.4	Approval of an extension to the current agreement with W.L. Roenigk to supplement the school district transportation services on an as needed basis for the 2015-16 school year.	C.4	<u>W.L. Roenigk – agreement extension</u>
C.5	Approval of an extension to the current agreement with ABC Transit to supplement the school district transportation services on an as needed basis for the 2015-16 school year.	C.5	
C.6	Approval Grogan, Graffam, PC as Bond Counsel for the Rogers Primary Project.	C.6	<u>Bond Counsel</u>
C.7	Approval to declare the attached list of equipment as surplus and to dispose of accordingly.	C.7	<u>Surplus Equipment</u>

August 19, 2015 – Voting Meeting

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| C.8 Approval of McIlvried, DiDiano & Mox, LLC to provide Professional Survey Services for the Rogers Primary School project as recommended by HHS DR. | C.8 | <u>Survey Services</u> |
| C.9 Approval to authorize HHS DR, Inc., to proceed with completion of schematic design of the option of the demolition and new construction of Rogers Primary School. | C.9 | <u>Rogers Project – Demolition/Construction</u> |
| C.10 Approval of the Board’s intention to proceed with replacement of the Track Surface, placing artificial turf at the Mt. Royal Stadium Site, and constructing locker room facilities at Biles Field located at the Shaler Area High School. | C.10 | <u>Track replacement/ Artificial turf/Locker room facility</u> |

➤ Mr. Bennett said the District is in the position for tax funds to carry it through the first six months of school regardless of the state budget. For Item C.5, Mr. Bennett said he did have a conversation with another bus company and hopes to have something prepared in September that will give the District a good option for the school year especially for special education bus needs. Mr. Bennett said Item C.8 was at the recommendation of HHS DR and C.9 and C.10 were added at the Board’s recommendation from the previous week’s meeting.

A motion was made by Dr. Kwiatkowski with a second by Mr. Romac, to approve Items C.1-8.

ACTION:
Approved
Items C.1-8

Mr. Fries asked how bond counsel is chosen. Mr. Bennett said the District has worked with them before. The company knows the District’s issues, and Mr. Bennett is comfortable working with them and their work. He added that the fee range would be about \$20,000. Dr. Kwiatkowski asked if all bus stops had been mailed. Mr. Bennett said the stops had been mailed or posted online. He added that he is down one support person in his office that specifically handles transportation. Mr. Romac asked if the surplus equipment was so bad that it needed to be thrown out. Mr. Bennett said the District is reclaiming any metal but the majority was going into a Dumpster. After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

Couts	Donahue	Fisher	Fries	Gapsky	Hunt	Kwiatkowski	Romac	Petrovich
Y	Y	Y	Y	Y	Y	Y	Y	Y

A motion was made by Dr. Kwiatkowski with a second by Mr. Coutts, to approve Item C.9.

ACTION:
Approved
Item C.9

After no further discussion, this item was then approved by a roll call vote.

Motion Carried: 7 aye; 2 nay

Couts	Donahue	Fisher	Fries	Gapsky	Hunt	Kwiatkowski	Romac	Petrovich
Y	Y	Y	Y	N	Y	Y	Y	N

August 19, 2015 – Voting Meeting

A motion was made by Mr. Romac with a second by Mr. Coutts, to approve Item C.10.

ACTION:
Tabled
Item C.10

Mrs. Donahue asked where C.10 came from and if the Board was just going to use the Feasibility Study to move forward with the projects. She said there was no formal information or plans created for any of the projects. Mr. Coutts said HHS DR did provide schematics for an extension of the locker facility at Biles Field. Mr. Romac added that the plan was for an extension of the storage room to double the size of the building. Mrs. Petrovich pointed out that the District cannot use PlanCon money for these types of projects, so she said she will not support it. Mrs. Donahue said the Board has not discussed the proposed projects in detail. Mr. Hoffman added that he was not sure the intent of the language in Item C.10. Mrs. Petrovich said no one knows the intent because the Board has not discussed it as a group. Dr. Kwiatkowski said she also has concerns about the safety of using artificial turf. She said there are no specs for the project to even do additional research. Mr. Romac said information should be gathered quickly, and Mr. Coutts asked that the schematic design for the locker facility at Biles Field be shared with the full board. Following the discussion, Board members suggested tabling the motion until additional information could be collected.

A motion was made by Mrs. Petrovich with a second by Mrs. Donahue, to table Item C.10.

After no further discussion, this item was tabled by a roll call vote.

Motion Carried: 7 aye; 2 nay

Coutts	Donahue	Fisher	Fries	Gapsky	Hunt	Kwiatkowski	Romac	Petrovich
N	Y	Y	Y	N	Y	Y	Y	Y

Mr. Fries then announced the following upcoming meetings:

- Thursday, August 20, 2015
 - 6:00 p.m. – A. W. Beattie Committee, Babcock Blvd.
- Wednesday, September 9, 2015 – Committee of the Whole Meeting
 - 6:00 p.m. – Executive Session
 - 7:30 p.m. – Public Session
- Wednesday, September 16, 2015 – Voting Meeting
 - 6:45 p.m. – Executive Session
 - 7:30 p.m. – Public Session
- Wednesday, September 23, 2015
 - 6:00 p.m. – Communications Committee
 - Education Committee
 - Transportation Committee

The announcement of past executive sessions was made by Mr. Fries:

- August 19, 2015

Mr. Fries then asked if there was any other business to come before the board.

- Mrs. Donahue asked about the Kindergarten numbers. Dr. O’Black said there were 4,480 students as of the day and the numbers literally change by the hour. He said overall the numbers are unpredictable but generally go down. Mrs. Donahue said she has heard concerns about laptop computers being slow and wanted to know if they should be replaced. Mr. Bennett said many were purchased in 2006-2008 with a large grant the School District received. Dr. O’Black said the District is focusing on putting money toward iPads after determining it was in the best interest of the students. There still are computer labs, and in the primary schools, none are older than three years. He pointed out that as software packages get larger, computers will get slower. Mrs. Donahue asked if it was possible to get an

August 19, 2015 – Voting Meeting

idea of what teachers are using and need. Dr. O'Black said the District can look into it as it goes into the budgetary process to see where the needs are.

- Mr. Romac asked if the District can contact vendors for C.10 to get an idea of the cost. Mr. Coutts said HHSDR did break down the cost and shared a schematic design for the locker room. Mr. Bennett said he will mention the Board's concerns to HHSDR representatives when he talks to them the following day.
- Mr. Fisher said the board is being reactionary because of the track team. He suggested the Board look at the whole District and if the Board is going to move forward with the projects proposed in C.10 that they do them right. He suggested even looking at the high school as the site of the stadium as it had been proposed when the high school was built. Mr. Fisher said the Board needs to decide if it repairs what the District has or do it differently. He said the Board is being reactionary and should look at the whole issue first.

After no further items were presented, on a motion by Mr. Fisher and second by Mrs. Petrovich, the Business Meeting was adjourned at 8:41 p.m.

Mr. Fries then recognized the public to speak on any non-agenda item:

- Jane Fisher, of Wetzel Road, said she doesn't understand the need for turf and asked what is wrong with having grass. She said in the grand scheme of things, she doesn't think it is an important thing to be spending money on.

When no one else approached the podium, the meeting's Final Adjournment occurred at 8:43 p.m.

Respectfully submitted,

Bethany Baker
Assistant Board Secretary