

*SHALER AREA SCHOOL DISTRICT  
Voting Meeting  
August 17, 2016 – Administration Building  
Minutes*

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, August 17, 2016, at the Shaler Area Administration Building, Glenshaw, PA, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:17 p.m.

Board Members Present:               Mrs. Suzanna Donahue  
  Mr. James Fisher  
  Mr. Tim Gapsky  
  Dr. April Kwiatkowski  
  Mr. Jason Machajewski  
  Mrs. Eileen Phillips  
  Mr. Steve Romac  
  Mr. James Tunstall

Not Present:                               Mrs. Jeanne Petrovich

Others Present:                         Mr. Sean Aiken, Superintendent  
  Dr. Bryan O’Black, Assistant Superintendent  
  Mr. Gary Mignogna, Director of Human Resources,  
  Ms. Sherri Ludwig, Director of Business Affairs  
  Mr. Matt Hoffman, Solicitor

Notice of this meeting was posted as required.

- Dr. Kwiatkowski opened the meeting at 7:17 p.m.
- Mr. Aiken and Dr. O’Black then recognized the custodial and maintenance staff members for their exemplary work to prepare the District facilities for the first day of school. Ron Luffey accepted the certificates of appreciation on behalf of the union members.
- Dr. Kwiatkowski then recognized the Public to Speak on Agenda Items.
  - There was none.
- Dr. Kwiatkowski called the meeting to order at 7:20 p.m. and asked the Board and audience to stand for the Pledge of Allegiance.
- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
  - There was none.
- On a motion by Mr. Fisher and a second by Mr. Romac, the agenda was approved by all Board members in attendance.

Dr. O’Black then announced the following Educational Items:

<u>Item</u>		<u>SUP</u>	<u>ACTION</u>
<u>#</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>#</u>	<u>TAKEN</u>
A.1	Approve the date of the Shaler Area School District’s Kennywood School Picnic for Saturday, May 6, 2017.	A.1	<u>Kennywood School Picnic Date</u>
A.2	Approve the contract with PA-Educator.net from July 1, 2016 thru June 30, 2017 at a cost of \$3,000.	A.2	<u>PA-Educator.net Contract</u>

- A.3 Approve the first reading of the following revised policy:  
 a. Policy No. 123.2 – Eligibility for Athletics & Competitive Extracurricular Activities

A.3 Revised Policy – 1<sup>st</sup> Reading

A motion was made by Mr. Gapsky with a second by Mr. Romac, to approve Items A.1-3. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items A.1-3

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Mr. Mignogna then announced the following Personnel Items:

<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following <b>Resignation:</b>		<u>Resignation</u>
a.	Kristy Batis, Principal, Jeffery Primary, effective October 28, 2016.		
B.2	Approve the following Supplemental Contracts for <b>Sponsors</b> for the 2016-17 school year. Compensation will be according to the terms and conditions of the Collective Bargaining Agreement:		<u>Supplemental Contracts – Sponsors</u>
a.	<b>High School</b> Silkline Sponsor Heather Heere (100%)	<b>B.2a.</b>	
B.3	Rescind the following Supplemental Contracts for <b>Coaches</b> for the 2016-17 school year.		<u>Rescind Supplemental Contracts – Coaches</u>
a.	<b>Football (Fall)</b> Assistant JV Coach Edmond Tozzi		
B.4	Approve the following Supplemental Contracts for <b>Coaches</b> for the 2016-17 school year. Compensation will be according to the terms and conditions of the Collective Bargaining Agreement:		<u>Supplemental Contracts – Coaches</u>
a.	<b>Football (Fall)</b> Assistant JV Coach Michael Francis		
b.	Volunteer Asst. Coach Benjamin Kloeping	<b>B.4b.</b>	
c.	Volunteer Asst. Coach Patrick Schaefer	<b>B.4c.</b>	
d.	<b>Soccer (Fall)</b> Boys 7-8-9 Coach Michael Luecke	<b>B.4d.</b>	
e.	<b>Volleyball (Fall)</b> Girls Volunteer Asst. April Tiger		

- B.5 Approve the following day-to-day **Substitute Teachers** for the 2016-17 school year: Day-to-Day Substitute – Teachers
- a. Christine Butler, Elementary K-6
  - b. Barbara Rueter, Elementary K-6, Early Childhood NB-3
  - c. Elizabeth Russell, Gr. PK-4, Special Ed PK-8
  - d. Alexandra White, Gr. PK-4, Special Ed PK-8
- B.6 Approve the following day-to-day **Substitute Clericals** for 2016-17 school year: Day-to-Day Substitute – Clericals
- a. Alyssa Rosencrance
  - b. Natalie Rice
  - c. Jeanine Arrigo
- B.7 Approve the following in the **Shaler Area Community Recreation Swim Program**: Shaler Area Community Rec. Swim
- a. Nicholas Wigda, Instructor Aide

**ADDENDUM**

- | <u>Item #</u> | <u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>  | <u>SUP #</u> | <u>ACTION TAKEN</u>         |
|---------------|--|--------------|-----------------------------|
| B.8           | Approve the following <b>part-time Deans of Students</b> for the 2016-17 school year:  |              | <u>PT Deans of Students</u> |
| a.            | Christopher Catanese, Health & Physical Education teacher, Middle School, as a part-time Dean of Students, effective August 19, 2016 to June 5, 2017, at a stipend of \$3,500 above the existing teacher’s salary. |              |                             |

A motion was made by Mr. Fisher with a second by Mr. Romac, to approve Item B.1. After no further discussion, this item was then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay

ACTION:  
Approved  
Item B.1

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Absent	Y	Y	Y

*August 17, 2016 – Voting Meeting*

A motion was made by Mr. Fisher with a second by Mr. Romac, to approve Items B.2-7. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items B.2-7

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Absent	Y	Y	Y

A motion was made by Mr. Romac with a second by Mr. Fisher, to approve Item B.8. After no further discussion, this item was then approved by a roll call vote.

ACTION:  
Approved  
Item B.8

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Ms. Ludwig then announced the following Finance Items:

<u>Item #</u>	<u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>Sup. #</u>	<u>ACTION TAKEN</u>
C.1	<b>APPROVE FUND PROFILES:</b>		
A.	General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
B.	Cafeteria – Schedule of Bills	C.1B	
C.	CR&R – Schedule of Bills	C.1C	
D.	Bond Proceeds – Schedule of Bills	C.1D	
E.	Year-to-Date Financial Reports	C.1E	
F.	Fund Profiles and Investments	C.1F	
G.	Student Activity Funds & Investments - High School, Middle School, and Elementary School Accounts – April 1, 2016 through June 30, 2016	C.1G	
C.2	Approval to rededicate and officially rename Titan Stadium to Lou Martig Stadium. This dedication is in honor of Lou Martig, a past Millvale High School graduate, teacher, coach and Athletic Director at Shaler Area School District.		<u>Stadium renaming</u>
C.3	Approval of a contract between Shaler Area School District and Publishing Concepts LP (PCI) for the creation of a high school alumni directory, at no cost to the District. Cost for data entry, approximately \$1,904, will be shared with the Shaler Area Education Foundation.	C.3	<u>Contract with PCI</u>
C.4	Approval to award the contract for the Shaler Area Middle School door replacements, to <b>Signature Interior Contractors, Inc.</b> in the amount of <b>\$35,003.34</b> . Bid opening date was August 15, 2016.	C.4	<u>Contract with Signature Interior Contractors</u>
C.5	Approve attached list of Bus Stops for the 2016-17 school year.	C.5	<u>Bus Stops</u>

*August 17, 2016 – Voting Meeting*

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|---|-----|---|
| <p>C.6 Approval of additional school of attendance exception applications for the 2016-17 school year (pending final enrollment).</p>   | C.6 | <p><u>Attendance Exeptions</u></p>            |
| <p>C.7 Approval of an extension to the current agreement with W.L. Roenigk to supplement the school district transportation services on an as needed basis for the 2016-17 school year.</p>   | C.7 | <p><u>Roenigk Agreement Extension</u></p>     |
| <p>C.8 Approval of an extension to the current agreement with ABC Transit to supplement the school district transportation services on an as needed basis for the 2016-17 school year.</p>  | C.8 | <p><u>ABC Transit Agreement Extension</u></p> |
| <p>C.9 Approve change orders with TPK Construction as follows:</p> <ul style="list-style-type: none"> <li>a. Replace the existing damaged double 12’ W x 8’ H gate at the south end of the ballfield. Add \$1,130</li> <li>b. Delete Alternate Bid S-9 work, hillside preparation for turf logo. Deduct (\$15,250)</li> </ul> |     | <p><u>Change Order – TPK Construction</u></p> |
| <p>C.10 Approve change order with Field Turf USA, Inc. as follows:</p> <ul style="list-style-type: none"> <li>a. Delete the hillside turf and logo work. Deduct (\$17,135)</li> </ul>   |     | <p><u>Change Order – Field Turf USA</u></p>   |
| <p>C.11 Acknowledge receipt of the lists of unpaid taxes as submitted and further, the Board charges PA Municipal Service with the responsibility for delinquent tax collections.</p>   |     | <p><u>Unpaid Tax List</u></p>                 |

**Background Information**

The tax collectors responsible for collection of the real estate taxes have submitted lists of unpaid 2015 taxes for exoneration from collection. A summary of these unpaid taxes is provided below.

Etna	190,390.87
Millvale	266,020.00
Reserve	186,679.72
Shaler Township	1,056,490.95
<b>Total</b>	<b>1,699,581.54</b>

*August 17, 2016 – Voting Meeting*

A motion was made by Mr. Romac with a second by Mr. Fisher, to approve Items C.1, C.3-11. Mr. Fisher asked which years would be included in the alumni directory in Item C.3. Ms. Bethany Baker, Communications Specialist, said the project is an update to a previous alumni directory project completed by the District in the mid-1990s. The graduating classes would go back to the earliest records archived by the company. Mr. Romac asked which doors were included in Item C.4. Mr. John Kaib, Supervisor of Buildings and Grounds, said all exterior doors. Dr. Kwiatkowski asked why the board approves bus stops. Mr. Hoffman said it was state code. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items C.1,  
C.3-11

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Absent	Y	Y	Y

- A motion was made by Mr. Gapsky with a second by Mr. Romac, to approve Item C.2. Mrs. Phillips asked if the board does not approve the item if the field is still the Lou Martig Field. Mr. Aiken said the Field was dedicated but never ratified by a board vote. If the board voted no, then down the road it could vote to officially rename it the Lou Martig Field by a vote. Mr. Tunstall said many board members have questions and want to know what individuals in the district think. He added that he would like to know before he makes a vote. Then Mrs. Donahue motioned to table the vote.

A motion was made by Mrs. Donahue with a second by Mr. Tunstall, to table Item C.2. After no further discussion, this item then failed by a roll call vote.

ACTION:  
Fail to Table  
Item C.2

Motion Failed: 3 aye; 5 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	N	N	N	Absent	N	N	Y

The board then voted on the motion made by Mr. Gapsky with a second by Mr. Romac, to approve Item C.2. Mr. Tunstall said personally he would be in favor of rededicating the field as the Lou Martig Field. Mr. Fisher said based on policy, Mr. Gapsky went about it the right way, but he can also think of other people who would be worthy of the honor and would like to leave it the way it is. After no further discussion, this item then failed by a roll call vote.

ACTION:  
Not Approve  
Item C.2

Motion Failed: 2 aye; 6 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
N	N	Y	N	Y	Absent	N	N	N

*August 17, 2016 – Voting Meeting*

Dr. Kwiatkowski then announced the following upcoming meetings:

- Thursday, August 18, 2016
  - 6:00 p.m. – A.W. Beattie Committee, Babcock Blvd.

The announcement of past executive sessions was made by Dr. Kwiatkowski:

- August 17, 2016

Dr. Kwiatkowski then asked if there was any other business to come before the board.

- Dr. Kwiatkowski asked for an update on the construction in the district. R.C. Schultz, with Massaro Construction Management, said crews are nearing the end of demolition of Rogers Primary and will begin excavation late that week or early the next week.
- Dr. Kwiatkowski asked about the milling. Mr. Aiken said there were some technical problems with the specs and the milling will begin next Tuesday. It was determined that the 1.5 percent slope was too difficult so discussions centered around a solution. In that time, the milling machine leasing arrangement was lost. Representatives from the District and construction teams have been in meetings the last two days to determine how to proceed. Dr. Kwiatkowski asked if the turf will be able to be used while the asphalt is curing or if the entire stadium will be off-limits because of the track. Mr. Schultz said once the turf is installed, it can be used. He said it is not uncommon to use a facility before the track is installed. Dr. Kwiatkowski said her concern is with the curing time. Mr. Schultz said the curing is for moisture purposes so the rubber surface will adhere. The time allows the oils to escape so the track surface can adhere to it. There will be precautions to cover it to protect the asphalt while the turf is in use.
- Mr. Romac asked if it would affect the timeline. Mr. Aiken said it would push the timeline into the first week of October.

After no further items were presented, on a motion by Mr. Fisher and second by Mr. Romac, the Voting Meeting was adjourned at 7:45 p.m.

Mr. Aiken then addressed the audience:

- Mr. Aiken said the district would post for an interim principal position at Jeffery Primary. Ms. Cynthia Foht, Rogers Primary Principal, will remain full-time at Rogers and assist the interim principal in anticipation of the pending merger. The district will work with the teacher's union to draft an MOU.

Dr. Kwiatkowski then recognized the public to speak on any non-agenda item:

- Dorothy Petrancosta, of Skylark Drive, said she spent the last hours with Lou Martig and heard all the arguments about the policy. She said she would agree revisiting the policy is a good idea but that at the same time, everything should be up for naming opportunities. She said everything should get named with a policy and renamed for the right reasons.
- Tabitha Presto, of Hahn Road, asked if the Interim Principal at Jeffery would be ready as soon as Mrs. Batis leaves. Mr. Aiken said the district realizes it is a sensitive issue and will work quickly to fill the position with the right person. The hope is always that there is overlap and the administration doesn't want to leave any building unattended. Dr. Kwiatkowski said the board's interest is in continuity and looking within the district will provide what Jeffery deserves.

When no one approached the podium, the meeting's Final Adjournment occurred at 7:55 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary