

*SHALER AREA SCHOOL DISTRICT*  
*Voting Meeting*  
*March 15, 2017 – Administration Building*  
*Minutes*

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, March 15, 2017, at the Shaler Area Administration Building, Glenshaw, PA, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:11 p.m.

Board Members Present:

- Mrs. Suzanna Donahue
- Mr. James Fisher
- Mr. Tim Gapsky
- Dr. April Kwiatkowski
- Mr. Jason Machajewski
- Mrs. Jeanne Petrovich
- Mrs. Eileen Phillips
- Mr. Steve Romac
- Mr. James Tunstall

Others Present:

- Mr. Sean Aiken, Superintendent
- Dr. Bryan O'Black, Assistant Superintendent
- Mr. Gary Mignogna, Director of Human Resources
- Ms. Sherri Ludwig, Director of Business Affairs
- Mr. Matt Hoffman, Solicitor

Notice of this meeting was posted as required.

- Dr. Kwiatkowski recognized the Public to Speak on Agenda Items.
  - There were none.
- Dr. Kwiatkowski called the meeting to order at 7:11 p.m. and invited all to stand for the Pledge of Allegiance.
- Dr. Kwiatkowski then yielded the floor to Mr. Aiken and Dr. O'Black for a special presentation.
- Mr. Aiken and Dr. O'Black recognized the Shaler Area Varsity Competitive Cheerleading squad for winning a gold medal in the World School Cheerleading Championships and silver medal in the National High School Cheerleading Championship. They competed in the medium varsity Division I.
- On a motion by Mr. Gapsky and a second by Mr. Romac, the following Minutes were approved by all in attendance:
  - Committee of the Whole Meeting – February 8, 2017
  - Voting Meeting – February 15, 2017
- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
  - Item A.1 was removed from the agenda
- On a motion by Mr. Fisher and a second by Mr. Romac, the agenda was approved by all Board members in attendance.

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Dr. O’Black then announced the following Educational Items:

| <u>ITEM #</u> | <u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>   | <u>SUP #</u> | <u>ACTION TAKEN</u>                            |
|---------------|---|--------------|--|
| A.1           | <del>Approve a settlement agreement for Student #6.</del>   | Board Only   | <u>Removed from Agenda</u>                     |
| A.2           | Approve the purchase of 30 copies of the textbook, <i>Starting Out with Python</i> , 4 <sup>th</sup> edition, ©2018, to be used in the high school courses: Computer Science-Python, and Honors Computer Science-Python. Cost per book is \$103, total cost to the district approximately \$3,321.75. | A.2          | <u>Textbook Purchase</u>                       |
| A.3           | Approve the first reading of the following new policy:<br>a. Policy No. 827 – Conflict of Interest  | A.3          | <u>New Policy – 1<sup>st</sup> Reading</u>     |
| A.4           | Approve the first reading of the following revised policies:<br>a. Policy No. 005 – Organization<br>b. Policy No. 404 – Employment of Supplemental Contract Employees<br>c. Policy No. 701.1 – Naming/Renaming District Facilities  | A.4          | <u>Revised Policy – 1<sup>st</sup> Reading</u> |

A motion was made by Mr. Tunstall with a second by Mrs. Petrovich, to approve Items A.2-4.

Mrs. Petrovich asked what the shipping costs were for Item A.2. Dr. O’Black said he would get them to her. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items A.2-4

Motion Carried: 9 aye; 0 nay

| Donahue | Fisher | Gapsky | Kwiatkowski | Machajewski | Petrovich | Phillips | Romac | Tunstall |
|---------|--------|--------|-------------|-------------|-----------|----------|-------|----------|
| Y       | Y      | Y      | Y           | Y           | Y         | Y        | Y     | Y        |

Mr. Mignogna then presented the following Personnel items for approval.

| <u>ITEM #</u> | <u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>   | <u>SUP #</u> | <u>ACTION TAKEN</u> |
|---------------|---|--------------|---------------------|
| B.1           | Approve the following <b>Leaves of Absence:</b>   |              | <u>LOA</u>          |
| a.            | Angela Evans, Music teacher, Marzolf Primary, for a Leave of Absence, effective from on or about October 30, 2017 to on or about March 22, 2018 (the non-FMLA portion of her leave).              |              |                     |
| b.            | Maria Lopez, Elementary teacher, Elementary School, for an extension to her unpaid Parental Leave of Absence from March 8, 2017 to on or about April 3, 2017 (the non-FMLA portion of her leave). |              |                     |
| c.            | Carol Kristoff, Paraprofessional, Elementary School, for an unpaid Leave of Absence beginning April 1, 2017 (pending approval of PSERS retirement).   |              |                     |

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- B.2 Rescind the following supplemental contract for Coaches for the 2016-17 school year (Spring Sports Season). Compensation will be in accordance with the terms and conditions of the Collective Bargaining Agreement

Rescind  
Supplemental  
Contract – Coaches

**Softball (Spring)**

- a. Assistant Varsity Bev Bauer (50%)

- B.3 Approve the following supplemental contracts for **Coaches** for the 2016-17 school year (Spring Sports Season). Compensation will be in accordance with the terms and conditions of the Collective Bargaining Agreement.

Supplemental  
Contract – Coaches

**Softball (Spring)**

- a. Assistant Varsity Jim Popinski (50%)  
b. Head 7<sup>th</sup> – 8<sup>th</sup> Bev Bauer  
c. Assistant 7<sup>th</sup> – 8<sup>th</sup> Jenna Grogan  
d. Volunteer 7<sup>th</sup>-8<sup>th</sup>-9<sup>th</sup> Gr. Asst. Jessica Vannucci

**B.3c.  
B.3d.**

**Baseball (Spring)**

- e. Assistant 8th Roger Depew

- B.4 Approve the following Supplemental Contracts for **Fall Head Coaches** for the **2018-19** school year (they were previously approved through the 2017-18 school year; this adds a year, providing them with a 2-year contract):

Supplemental  
Contract – Head  
Coaches

a. **Cross Country (Fall)**

Boys/Girls Head Varsity Coach Justin Eskra

**Football (Fall)**

- b. Head Varsity Coach Jon LeDonne

**Golf (Fall)**

- c. Girls Head Varsity Coach Samantha Smyers

**Golf (Fall)**

- d. Boys Head Varsity Coach John Brough

**Soccer (Fall)**

- e. Girls Head Varsity Coach Chris Catanese

**Soccer (Fall)**

- f. Boys Head Varsity Coach Adam Hunter

**Tennis (Fall)**

- g. Girls Head Varsity Coach Brian Duermeyer

**Volleyball (Fall)**

- h. Girls Head Varsity Coach Amanda O'Connor

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- B.5 Approve the following Supplemental Contracts for **Sponsors** for the 2016-17 school year Supplemental Contract – Sponsors
- High School**
- a. Intramurals-Basketball Eric Schott
- Middle School**
- b. Newspaper Club Brian Duermeyer
- B.6 Approve the following day-to-day **Substitute Teachers** for the 2016-17 school year: Day-to-Day Substitute – Teachers
- a. Olivia Bonavita, Grades PK-4 & Special Ed PK-8
- b. Nicole Berezo, Grades PK-4
- B.7 Approve the following day-to-day **Substitute Clerical** employee for the 2016-17 school year: Day-to-Day Substitute – Clerical
- a. Shannon Wockley

A motion was made by Mr. Gapsky with a second by Mrs. Petrovich, to approve Items B.1-7.

Mr. Romac asked if Cross Country has always been one head coach. Mr. Mignogna said it has as far as he is aware. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items B.1-7

Motion Carried: 9 aye; 0 nay

| Donahue | Fisher | Gapsky | Kwiatkowski | Machajewski | Petrovich | Phillips | Romac | Tunstall |
|---------|--------|--------|-------------|-------------|-----------|----------|-------|----------|
| Y       | Y      | Y      | Y           | Y           | Y         | Y        | Y     | Y        |

Ms. Ludwig then presented the following Finance items for approval:

| <u>Item #</u> | <u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u> | <u>Sup. #</u> | <u>ACTION TAKEN</u>                  |
|---------------|---|---------------|--------------------------------------|
| C.1           | <b>APPROVE FUND PROFILES:</b>                               |               |                                      |
|               | A. General Fund – Schedule of Bills and Addendum            | C.1A          | <u>Fund Profiles</u>                 |
|               | B. Cafeteria Fund – Schedule of Bills                       | C.1B          |                                      |
|               | C. Bond Proceeds – Schedule of Bills                        | C.1C          |                                      |
|               | D. Construction, Repair & Renovation – Schedule of Bills    | C.1D          |                                      |
|               | E. Fund Profiles and Investments                            | C.1E          |                                      |
|               | F. Budget Transfers   | C.1F          |                                      |
|               | G. Year-to-Date Financial Reports                           | C.1G          |                                      |
| C.2           | Cafeteria Operating Statement                               | C.2           | <u>Cafeteria Operating Statement</u> |

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|-----|---|-----|---|
| C.3 | Approval of the proposed 2017/2018 Allegheny Intermediate Unit Program of Services Budget as presented. The Budget totals \$2,034,004. The Shaler Area School District’s expected contribution to the AIU Program of Services budget is \$61,835.   | C.3 | <u>2017-18 AIU Program of Services Budget</u> |
| C.4 | Approval to participate in the NSLP Summer Food Service Program.  |     | <u>NSLP Summer Food Service Program</u>       |
| C.5 | The administration recommends that the Board authorize continued participation of the Shaler Area School District in the Western Pennsylvania Electricity Consortium for the purchase of electricity from Direct Energy only if the price is at or below our current price. This extension to the original agreement will begin on the meter read date in January 2019 for a period of twenty-four (24) months and the price will include all costs except distribution, and other related delivery utility charges as contained in the original agreement. |     | <u>W. Pa. Electricity Consortium</u>          |
| C.6 | Approval of a student transportation services contract between the Shaler Area School District and ABC Transit, Inc. for the fiscal years 2017-18 through 2021-22. This approval will be finalized through contract negotiations with the District Solicitor.   |     | <u>ABC Transit Contract</u>                   |

A motion was made by Mr. Fisher with a second by Mrs. Petrovich, to approve Items C.1-5.

Dr. Kwiatkowski asked about the cafeteria operating statement. Ms. Ludwig said participation had decreased but that accounting had changed to reflect more actual totals. She added that February looked better and participation was increasing. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items C.1-5

Motion Carried: 9 aye; 0 nay

| Donahue | Fisher | Gapsky | Kwiatkowski | Machajewski | Petrovich | Phillips | Romac | Tunstall |
|---------|--------|--------|-------------|-------------|-----------|----------|-------|----------|
| Y       | Y      | Y      | Y           | Y           | Y         | Y        | Y     | Y        |

A motion was made by Mr. Romac with a second by Mr. Fisher, to approve ABC Transit in Item C.6.

After no further discussion, this item was then approved by a roll call vote.

ACTION:  
Approved  
Item C.6

Motion Carried: 7 aye; 1 nay, 1 abstain

| Donahue | Fisher | Gapsky | Kwiatkowski | Machajewski | Petrovich | Phillips | Romac | Tunstall |
|---------|--------|--------|-------------|-------------|-----------|----------|-------|----------|
| Y       | Y      | N      | Y           | Y           | Y         | Y        | N     | Abstain  |

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- Dr. Kwiatkowski then announced the following upcoming meetings:
  - Thursday, March 23, 2017
    - 6:00 p.m. – A. W. Beattie Committee, Babcock Blvd.
  - Wednesday, April 12, 2017 – Committee of the Whole Meeting
    - Executive Session – 6:00 p.m.
    - Public Session – 7:00 p.m.
  - Wednesday, April 19, 2017 – Voting Meeting  
***(To be held at the A. W. Beattie Career Center, 9600 Babcock Blvd., Allison Park, PA 15101)***
    - Executive Session – 6:15 p.m.
    - Public Session – 7:00 p.m.
  
- Announcement of Past Executive Sessions was made by Dr. Kwiatkowski.
  
- Dr. Kwiatkowski then asked if there was any other business to come before the board.
  - Mr. Fisher said the Beattie Board approved Kiddie Tech to continue with new fees. The finances will be watched and monitored monthly. It will need to finance itself.
  - Mr. Fisher also said that the Land Bank has had two meetings. There are six school districts and 22 or 23 municipalities. He added that it will be interested to see how it will unfold because he is the only representative from the north. They are working to organize the board and create bylaws. The Land Bank has until April 30 to choose a property.
  - Dr. Kwiatkowski announced the upcoming Taste of Shaler Area event on March 25.

After no further items were presented, on a motion by Mrs. Petrovich and second by Mr. Romac, the Business Meeting was adjourned at 7:39 p.m.

Dr. Kwiatkowski then recognized the public to speak on any non-agenda item:

- Dorothy Petrancosta, of Skylark Drive, said she spoke the previous month regarding the tax remediation vote and said she felt there are other and better tools in the tool box than the Land Bank and thanked the board for utilizing those ways. Ms. Petrancosta asked if there were other ways to target the properties to get some of them back on the tax rolls. She said she likes the tools in which it is the taxing jurisdiction making the decisions. She said she is happy to assist with these efforts because it is the smartest way to go about it.

When no one else approached the podium, the meeting's Final Adjournment occurred at 7:43 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary