

SHALER AREA SCHOOL DISTRICT

Voting Meeting

November 15, 2023 – Hybrid

Minutes

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, November 15, 2023, in a hybrid format, in person at the Shaler Area Middle School Library, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Dr. April Kwiatkowski, School Board President presiding. This meeting began at 7:24 p.m.

Board Members Present:

- Ms. Elizabeth Dunn
- Mr. James Fisher
- Mr. Tim Gapsky
- Mr. Edward Kress
- Dr. April Kwiatkowski
- Mr. Jason Machajewski
- Mrs. Jeanne Petrovich
- Mrs. Eileen Phillips
- Mr. James Tunstall

Others Present:

- Dr. Sean Aiken, Superintendent
- Dr. Bryan O'Black, Deputy Superintendent
- Mrs. Sherri Jaffee, Director of Business Affairs
- Mr. John Vogel, Solicitor
- Mr. Matt Franz, HHSDR
- Mr. James Vizzini, CJL Engineering

Notice of this meeting was posted as required.

- Dr. Kwiatkowski opened the meeting at 7:24 p.m.
- Dr. Kwiatkowski then recognized the Public to Speak on Agenda Items.
 - There was none.
- Dr. Aiken recognized eight high school seniors who achieved a 100% on their Civic Knowledge assessment for the 2022-23 school year. Dr. Aiken explained that in 2018, Governor Wolf signed into law Act 35 of 2018 which requires that all school entities administer a locally developed assessment of U.S. history, government, and civics at least once to students during grades 7-12, beginning with the 2020-21 school year.
- Dr. Kwiatkowski then called the meeting to order at 7:25 p.m. and invited all in attendance to stand for the Pledge of Allegiance.
- On a motion by Mr. Fisher and a second by Mr. Gapsky, the following Minutes were approved by all in attendance:
 - Committee of the Whole Meeting – October 11, 2023
 - Voting Meeting – October 18, 2023
- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
 - There were none.
- On a motion by Mr. Tunstall and a second by Mr. Gapsky, the agenda was approved by all Board members in attendance.

Dr. O’Black then presented the following Education items for approval:

<u>ITEM</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve a Memorandum of Understanding with the Pittsburgh Mercy School-Based Outpatient Program to provide outpatient mental health assessments for students during the 2023-24 school year.	A.1	<u>School-Based Outpatient Program</u>
A.2	Approve the first reading of the following new policies: a. Policy No. 236.1 – Threat Assessment b. Policy No. 805.2 – School Security Personnel	A.2	<u>1st Reading New Policies</u>
A.3	Approve the first reading of the following revised policies: a. Policy No. 805 – Emergency Preparedness & Response b. Policy No. 808 – Food Services c. Policy No. 815 – Acceptable Use of Internet, Computers and Network Resources	A.3	<u>1st Reading Revised Policies</u>
A.4	Approve the following out-of-district travel: a. Boys & Girls Varsity/JV Basketball Teams travel to State College, PA, December 28-29, 2023, to participate in the State College Christmas tournaments. No cost to the district.	A.4	<u>Basketball Teams out-of-district travel</u>

➤ Dr. Kwiatkowski asked if there were any questions about the Education Agenda.

- Mr. Kress asked that items A.2 and A.3 be separated.

A motion was made by Mrs. Phillips with a second by Mrs. Petrovich, to approve Items A.1, A.2, A.4

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:
Approved
Items A.1,
A.2, A.4

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

A motion was made by Mrs. Phillips with a second by Ms. Dun, to approve Item A.3

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay; 1 abstain

ACTION:
Approved
Item A.3

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Abstain	Y	Y	Y	Y	Y

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Dr. O’Black then presented the following Personnel items for approval:

<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following Resignations:		<u>Resignations</u>
a.	Carson Snyder, 1 st Semester LTS Art teacher, Middle School, effective retroactive to October 17, 2023.		
b.	Timothy Capilongo, FT Custodian, High School, effective retroactive to the end of the workday on October 19, 2023.		
c..	Dejah Shalonis, Class II Paraprofessional, Elementary School, effective at the end of the workday on November 3, 2023.		
B.2	Approve the following Retirements:		<u>Retirements</u>
a.	Kathryn Wilcox, Librarian, High School, effective December 31, 2023.		
b.	Ronald Klima, Custodian, High School, effective at the end of the workday on March 6, 2024.		
B.3	Approve the following FT 1.0 Clerical:		<u>FT Clerical</u> <u>Employee</u>
a.	Chelsea Rhodes, as a FT 1.0 Class II Paraprofessional, Middle School, effective November 16, 2023.	B.3a	
B.4	Approve the following FT 1.0 Custodian:		<u>FT Custodial</u> <u>Employee</u>
a.	Shawn Gray, as a FT 1.0 Custodian, replacing A. Vecenie, effective November 16, 2023.	B.4a	
B,5	Rescind the following Supplemental Contracts for Sponsors for the 2023-24 school year:		
	HIGH SCHOOL		
a..	Intramurals: Powderpuff Football	William Mitchell (66.6%)	
b.		Ben Yeckel (33.3%)	
B.6	Approve the following Supplemental Contracts for Sponsors for the 2023-24 School year. Compensation will be in accordance with the terms of the Collective Bargaining Agreement.		<u>Sponsors</u>
	HIGH SCHOOL		
a.	Intramurals: Powderpuff Football	William Mitchell (50%)	
b.		Ben Yeckel (50%)	
c.	Intramurals: Volleyball (replacing Frisbee)	Kevin Mosbacher (50%)	
d.		Marci Jackley (50%)	
	School Musical:		
e.	Assistant (Pit Band Conductor)	Scott Albert	

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- f. Homework Club Elizabeth Myros
B.7 Rescind the following Supplemental Contract for **Coaches** for the 2023-24 school year: Rescind Coaches

BASKETBALL (Winter)

- a. Girls Assistant Varsity Coach Sabrina McLin
B.8 Approve the following Supplemental Contract for **Coaches** for the 2023-24 school year: Approve Coaches

BASKETBALL (Winter)

- a. Boys Volunteer Assistant Coach Ron Phillips
b. Boys Volunteer Assistant Coach Joshua Hartsell
B.9 Approve the following Day-to-Day Substitute Teachers: Substitute Teachers
a. Amanda Humes, Chemistry 7-12 & Principal PK-12
b. Mary Elizabeth Stoddart, Communications 7-12, English 7-12, Family-Consumer Science PK-12, Mid-Level English 6-9, Rdg Specialist PK-12

- B.10 Approve the following **Day-to-Day Substitute Clerical**: Substitute Clerical
a. Erin Reed, Registered Nurse (paid at the higher RN rate)

➤ Dr. Kwiatkowski asked if there were any questions about the Personnel Agenda.

- Dr. Kwiatkowski asked if a search has begun for a librarian. Dr. O'Black explained that we will post internally and place a long-term-substitute in the position for the remainder of the school year.

A motion was made by Mr. Gapsky with a second by Mrs. Petrovich to approve Items B.1-B.10

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:
Approved
Items B.1-
B.10

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

Mrs. Jaffee then presented the following Finance items for approval:

<u>EM</u> #	<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	APPROVE FUND PROFILES:		<u>Fund Profiles</u>
A.	General Fund – Schedule of Bills and Addendum	C.1A	
B.	Cafeteria Fund – Schedule of Bills	C.1B	
C.	2019 Bond Proceeds – Schedule of Bills	C.1C	
D.	Budget Transfers	C.1D	
E.	Year-to-Date Financial Reports	C.1E	
F.	Fund Profiles and Investments	C.1F	

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C.2	Cafeteria Operating Statements (September)	C.2	<u>Café Operating Statements</u>
C.3	Approve additional ABC Transit personnel.	C.3	<u>ABC Transit</u>
C.4	Approve change order GC 001 with Caliber Contracting for the final contract amount adjustment for unused field quantity allowances for the Titan Stadium Press Box Project. Deduct (\$6,595).	C.4	<u>Change Order</u>
C.5	Approve the rejection of all bids for the Shaler Area Middle School library rooftop unit.	C.5	<u>Reject Bids – SAMS Rooftop Unit</u>
C.6	Approve the authorization to participate in the Allegheny Intermediate Unit Joint Purchasing Program.	C.6	<u>AIU Joint Purchasing Program</u>

➤ Dr. Kwiatkowski asked if there were any questions about the Finance Agenda.

- Mr. Kress asked about the total cost for item C.4. Mrs. Jaffee explained that Caliber removed the old press box and prepped the surface for the new box. The total cost was \$198,000.

A motion was made by Mr. Fisher with a second by Mrs. Petrovich to approve Items C.1-C.6

Motion Carried: 9 aye; 0 nay

ACTION:
Approved
Items C.1-
C.6

Dunn	Fisher	Gapsky	Kress	Kwiatkowski	Machajewski	Petrovich	Phillips	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

➤ Dr. Kwiatkowski then announced the following upcoming meetings:

- Thursday, November 16, 2023
 - 6:15 p.m. – A.W. Beattie Joint Operating Committee
- Wednesday, December 6, 2023 – Board Reorganization Meeting
 - 6:00 p.m. – Executive Session
 - 7:00 p.m. – Reorganization Meeting
 - 7:30 p.m. – Combined COW/Voting Meeting

➤ The Announcement of Past Executive Sessions was made by Dr. Kwiatkowski.

➤ Dr. Kwiatkowski then asked if there was any other business to come before the board.

- Dr. Aiken welcomed Georgia Leonard from Davis Demographics via Zoom to give an overview of conducting a demographic study. Ms. Leonard explained that she has worked with eight districts in Pennsylvania. Davis will collect, research, and analyze relevant demographic statistics for use in preparing student forecasts such as: birth data and migration trends. They will also tract residential development and build 10-year student population forecasts by grade level for each attendance boundary and district-wide. Dr. Aiken asked how long this process would take. Ms. Leonard said that it typically takes three months. Dr. Kwiatkowski asked what student data was needed. Ms. Leonard said they would collect addresses, grades, and school of enrollment, no student names. She also mentioned that she would spend time in the community, visiting schools. Mr. Fisher asked how they handle building permits. Ms. Leonard explained that they will directly contact borough and township managers to understand how many units will be built and

where. Mr. Gapsky asked if they would go to the boroughs and townships to look at their five-year plans. Ms. Leonard confirmed that they do and also inquire about what's being talked about but not confirmed. Mr. Gapsky would like to look at other options. Dr. Aiken said that Moon Township School District used this company and he would reach out to see if they would share their plan.

- Dr. Aiken introduced Matt Franz and Jim Vizzini to talk about short-term projects. The immediate need projects include: Shaler Area Middle School paving and Titan Stadium bleacher structure improvements. Approaching need projects include: middle school roof replacement and HVAC upgrades. Mr. Kress asked how these projects would be funded. Dr. Aiken stated that we could possibly look at bond refinancing.
- Dr. Aiken recognized Mrs. Petrovich for serving 24 years. He thanked her for her years of services and wished her well on her retirement from the board.
- Dr. Kwiatkowski asked for details about one of our band directors participating in the Macy's Thanksgiving Day parade. Dr. Aiken explained that Scott Albert, elementary school band director, applied for and was selected as one of only 400 band directors from across the country who will be performing and participating. The group is saluting America's Band Directors.

After no further items were presented, on a motion by Mrs. Petrovich and second by Mrs. Phillips, the Business Meeting was adjourned at 9:10 p.m.

➤ Dr. Kwiatkowski then recognized the public to speak before the board.

- Tiffany Johnson, 4355 Spring Garden Road, asked when will the results from the demographer's study be available. Dr. Aiken said that this information would be posted to our website on the feasibility study page. She also asked about the 49's football team not having to pay to use our facilities. Dr. Aiken explained that donated autographed clothing and other items that the football booster group could auction off.
- Gina Dayieb, 110 DeAngelo Drive, asked if a timeline could be established for these projects. Dr. Aiken stated that we are currently working towards creating a timeline.
- Kelly Toth, 320 Faber St., wondered if the demographer's study would be looking at social economics. Dr. Aiken said that the company would be projecting numbers on where we will be in the next 10 years.
- Arlyn Kalinsky, 211 Joyce Drives, stated that Reserve is a blue-collar community and feels when neighborhoods close schools, students are forced to travel farther from their homes. Student test scores would fall and this would have a huge negative impact on our students.

➤ Dr. Kwiatkowski then recognized the remote audience to speak before the board.

- There was none.

The meeting's Final Adjournment occurred at 9:24 p.m.

Respectfully submitted,

Sherri M. Jaffee
Board Secretary