

*SHALER AREA SCHOOL DISTRICT  
Voting Meeting  
October 19, 2016 – Administration Building  
Minutes*

The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, October 19, 2016, in the Barbara J. Duss Conference Room at the Shaler Area Administration Building, Glenshaw, PA, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:05 p.m.

Board Members Present:           Mr. James Fisher  
  Mr. Tim Gapsky  
  Dr. April Kwiatkowski  
  Mr. Jason Machajewski  
  Mrs. Eileen Phillips  
  Mr. Steve Romac  
  Mr. James Tunstall

Not Present:                       Mrs. Suzanna Donahue  
  Mrs. Jeanne Petrovich

Others Present:                   Mr. Sean Aiken, Superintendent  
  Dr. Bryan O’Black, Assistant Superintendent  
  Mr. Gary Mignogna, Director of Human Resources,  
  Ms. Sherri Ludwig, Director of Business Affairs  
  Mr. Matt Hoffman, Solicitor

Notice of this meeting was posted as required.

- Dr. Kwiatkowski opened the meeting at 7:05 p.m.
- Mr. Aiken and Dr. O’Black then recognized students and teachers for their accomplishments:
  - Madison Ballew, a seventh-grader at SAMS, and a group of her friends organized a “Tape a Teacher” event on September 30 to raise money to purchase preemie clothing and gift cards to donate to the West Penn NICU. Students had the opportunity to purchase a length of duct tape during their lunch periods and use it to tape a volunteer teacher to the wall. Thanks to the support of Home Depot, which donated materials for the event, the school raised more than \$400 to be donated to the West Penn NICU.
  - Mr. Jeff Rojik is one of six people nominated for the Making a Daily Difference Award through Fund It Forward. The Making a Daily Difference Award was created to recognize professionals changing the lives of children with special needs and their families. Mr. Rojik was nominated for his efforts and attention to the needs of students with special needs at the primary school.
  - Shaler Area’s Boys Head Soccer Coach Adam Hunter was named the ODP Coach of the Year for 2016 through PA West Soccer Association.
- Dr. Kwiatkowski then recognized the Public to Speak on Agenda Items.
  - There was none.
- Dr. Kwiatkowski called the meeting to order at 7:12 p.m. and asked the Board and audience to stand for the Pledge of Allegiance.
- On a motion by Mr. Gapsky and a second by Mr. Tunstall, the following Minutes were approved by all in attendance:
  - COW/Special Voting Meeting – September 14, 2016
  - Voting Meeting – September 21, 2016

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- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
  - There were none.
- On a motion by Mr. Fisher and a second by Mr. Romac, the agenda was approved by all Board members in attendance.

Dr. O'Black then announced the following Educational Items:

<u>Item</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> # Board Only	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve a Disciplinary Action for Student #1 for the 2016-17 school year.		<u>Disciplinary</u> <u>Action</u>
A.2	Approve an agreement with Maiello Brungo & Maiello to provide special counsel legal representation.	A.2	<u>Legal</u> <u>Representation</u> <u>Agreement</u>
A.3	Approve the following out-of-state trip: <ul style="list-style-type: none"><li>a. Middle School Grade 7 students travel to Cleveland, Ohio, Tuesday, May 9, 2017 to visit the Cleveland Museum of Art, Botanical Gardens, and Museum of Natural History. Cost approximately \$70 per student. No cost to the district.</li></ul>	A.3	<u>Out-of-State Field</u> <u>Trip</u>

A motion was made by Mr. Romac with a second by Mr. Gapsky, to approve Items A.1-3. Dr. Kwiatkowski asked how the trip tied in to the curriculum. Dr. O'Black explained that the students study medieval times and there is a medieval exhibit at the museum. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items A.1-3

Motion Carried: 7 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Absent	Y	Y	Y	Y	Absent	Y	Y	Y

Mr. Mignogna then announced the following Personnel Items:

<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following <b>Resignation:</b>		<u>Resignation</u>
a.	Sharon Long, Class II Paraprofessional at Jeffery Primary, effective at the end of the work day on October 24, 2016.		

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- B.2 Approve the following FT 1.0 **Clerical employee:** Clerical employee
- a. Jane Zangaro, as a FT 1.0 Class II Paraprofessional (1), Marzolf Primary, 189 days per year, 6 ¾ hrs per day, effective October 20, 2016. **B.2a.**
- B.3 Approve the following **Temporary Act 93 Custodial Foreperson** for the 2016-17 school year:
- a. Kathleen Coyle, as a temporary Act 93 Custodial Foreperson assisting John Kaib, effective October 24, 2016 until the opening of the new Rogers Primary School, with a work week increase from 37 ½ hours to 40 hours per week, at a stipend of \$600 per month above her salary (prorated for the months of October, 2016, and any partial month at the end of this assignment). Temporary Act 93 Custodial Foreperson
- B.4 Approve the following supplemental contract for **Department Chair** for the 2016-17 school year: Supplemental Contract – Dept. Chair
- a. Timothy Storino, as Department Chair for Health & Physical Education 9-12, effective October 20, 2016.
- B.5 Approve the following supplemental contract for **Sponsors** retroactively for the **2015-16** school year: Supplemental Contract – Sponsor
- Elementary School**
- a. Choral Concert Director Kelly West
- B.6 Approve the following supplemental contract for **Sponsors** for the **2016-17** school year: Supplemental Contract – Sponsor
- High School**
- a. Ski Club (Intermediate) Brad Susa
- b. Ski Club (Beginner) Craig Wells
- B.7 Rescind the following supplemental contract for **Coaches** for the 2016-17 school year as follows: Rescind Supplemental Contract – Coaches
- a. Edward Klein, as Boys Head Varsity Lacrosse Coach, effective immediately and to include the 2016-17 season.
- b. Mike Yuiska, as the Assistant Varsity Wrestling Coach (50%) for the 2016-17 school year.
- c. Kraig Nellis, as a Volunteer Asst. Wrestling Coach for the 2016-17 school year.
- B.8 Approve the following supplemental contract for **Coaches** for the 2016-17 & 2017-18 school years. Compensation will be according to the terms and conditions of the Collective Bargaining Agreement. Supplemental Contract – Coaches
- Football (Fall) (1-year contract)**

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- a. Volunteer Asst. Coach Jesse Hayward **B.8a.**

**Bowling (Winter) (2-year contract  
2016-17 & 2017-18)**

- b. Girls Head Varsity Coach Samantha Smyers

**Indoor Track (Winter) (2-yr  
contract 2016-17 & 2017-18)**

- c. Head Varsity Boys/Girls Coach James Ryan

**Wrestling (Winter) (1-year  
contract- 2016-17)**

- d. Assistant Varsity Kraig Nellis (50%)  
e. Head 7-8-9 Coach Mike Yuiska

- B.9 Approve the following applicant in the **Community Health & Fitness Program**:

Cmty Health &  
Fitness Prog.  
Applicant

- a. Max Badstibner **B.9a.**

- B.10 Approve the following day-to-day **Substitute Teachers** for the 2016-17 school year:

Day-to-Day  
Substitute – Teacher

- a. Kristina Francioni, Grades PK-4 and Special Education PK-8  
b. Kathleen Berger, Registered Nurse (RN)

- B.11 Approve the following day-to-day **Substitute Custodian** for the 2016-17 school year:

Day-to-Day  
Substitute –  
Custodian

- a. Joseph Siedlecki

A motion was made by Mr. Gapsky with a second by Mrs. Phillips, to approve Items B.1-2, 4-11. After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 7 aye; 0 nay

ACTION:  
Approved  
Items B.1-2,  
4-11

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Absent	Y	Y	Y	Y	Absent	Y	Y	Y

A motion was made by Mr. Fisher with a second by Mr. Tunstall, to approve Item B.3. Dr. Kwiatkowski asked how the increased hours 37.5 to 40 hours per week would be distributed. Mr. John Kaib, Supervisor of Buildings and Grounds, said it will vary depending on the week's needs. After no further discussion, this item was then approved by a roll call vote.

ACTION:  
Approved  
Item B.3

Motion Carried: 6 aye; 1 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Absent	Y	N	Y	Y	Absent	Y	Y	Y

Ms. Ludwig then announced the following Finance Items:

<u>Item</u> <u>#</u>	<u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> <u>#</u>	<u>ACTION</u> <u>TAKEN</u>
C.1	<b>APPROVE FUND PROFILES:</b>		
	A. General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
	B. Cafeteria Fund – Schedule of Bills	C.1B	
	C. CR&R Fund – Schedule of Bills	C.1C	
	D. Year-to-Date Financial Reports	C.1D	
	E. Fund Profiles and Investments	C.1E	
	F. Bond Fund – Schedule of Bills	C.1F	
C.2	To approve the appointment of Keystone Collections Group for the collection of delinquent earned income taxes for the Township of Shaler.	C.2	<u>Keystone Collections</u> <u>Group for Shaler</u> <u>Twp. Delinquent EIT</u>
C.3	To approve the appointment of Keystone Collections Group for the collection of local services taxes for the Township of Shaler.	C.3	<u>Keystone Collections</u> <u>Group for Shaler</u> <u>Twp. Local Services</u> <u>Tax</u>
C.4	To approve a change order as follows with Nello Construction for the Rogers Primary Project: a. Lower and revise location of the existing 30” storm line on the east side of the site. Add \$9,128 <b>For Information:</b> The funds for this change order will come from the field quantity allowances in the contract and the contingency line item in the project budget.	C.4	<u>Nello Construction</u> <u>Change Order</u>
C.5	To approve a construction change directive as follows with Nello Construction for the Rogers Primary Project: a. Install a rock toe at the fill area below the new rear retaining wall as recommended by Geotechnical Engineer at a final cost not to exceed \$161,400. <b>For Information:</b> The funds for this construction change directive will come from the field quantity allowances in the contract and the contingency line item in the project budget.	C.5	<u>Nello Construction</u> <u>Change Order</u>

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- C.6 To approval change order as follows with TPK, Inc for the Titan Stadium Project:
- a. Repair the subsurface void at the northeast corner of the track where subgrade erosion has occurred. Add \$29,591.

C.6 TPK Inc Change Order

**For Information:**

A pending change order was previously approved at the July 13, 2016 voting meeting in an amount not to exceed \$30K.

A motion was made by Mr. Fisher with a second by Mr. Gapsky, to approve Items C.1-6. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items C.1-6

Motion Carried: 7 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Absent	Y	Y	Y	Y	Absent	Y	Y	Y

Dr. Kwiatkowski then announced the following upcoming meetings:

- Wednesday, November 9, 2016
  - 7:00 p.m. – Committee of the Whole Meeting
- Wednesday, November 16, 2016
  - 7:00 p.m. – Voting Meeting

The announcement of past executive sessions was made by Dr. Kwiatkowski:

- October 12, 2016
- October 19, 2016

Dr. Kwiatkowski then asked if there was any other business to come before the board.

- Mr. Fisher said the AW Beattie board meeting notes were made available to all board members and the next meeting would be the following month.
- Mr. Tunstall added that the new robotics teacher is a Shaler Area graduate, lives in the district and has children who attend SASD. There also is an AW Beattie Open House the next evening.
- Mr. Aiken said Beattie students will visit Shaler Area Elementary School in January for a career day.
- Mr. Tunstall said Beattie also received its new ambulance simulator that week and a new 911 call simulator would arrive soon.
- Mrs. Phillips said she met as part of the School Counseling Advisory Committee of school counselors, teachers, administrators, school board members, parents, students and deans of admission from local colleges to work to implement a plan K-12 with career guidance. It will meet the 339 plan requirements. Mr. Aiken expanded on the opportunities it will provide all students.
- Dr. Kwiatkowski publicly thanked Mrs. Kristin Tepshich, high school music teacher, and Mr. Clint Rauscher, athletic director, for arranging to have students sing the national anthem live for the athletic senior nights.

After no further items were presented, on a motion by Mr. Romac and second by Mrs. Phillips, the Voting Meeting was adjourned at 7:30 p.m.

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When no one approached the podium, the meeting's Final Adjournment occurred at 7:31 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary