

*SHALER AREA SCHOOL DISTRICT  
Special Voting Meeting  
May 12, 2021 – Hybrid  
Minutes*

The Board of School Directors of the Shaler Area School District held a Special Voting Meeting on Wednesday, May 12, 2021, in a hybrid format, in person at the Shaler Area Administration Building, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Mr. Jim Tunstall, School Board President, presiding. This meeting began at 7:28 p.m.

Board Members Present:

- Mrs. Suzanna Donahue
- Mr. James Fisher
- Mr. Tim Gapsky
- Dr. April Kwiatkowski
- Mr. Jason Machajewski
- Mrs. Jeanne Petrovich
- Mrs. Eileen Phillips
- Mr. Steve Romac
- Mr. James Tunstall

Others Present:

- Dr. Sean Aiken, Superintendent
- Dr. Bryan O'Black, Assistant Superintendent
- Dr. Kathleen Graczyk, Director of Student Services
- Ms. Sherri Ludwig, Director of Business Affairs
- Mr. Matt Hoffman, Solicitor
- Catherine Clark, Student Representative

Notice of this meeting was posted as required.

- Mr. Tunstall opened the meeting at 7:28 p.m.
- Mr. Tunstall recognized the Public to Speak on Agenda Items.
  - There was none.
- Mr. Tunstall then called the meeting to order at 7:28 p.m. and invited all in attendance to stand for the Pledge of Allegiance.
- On a motion by Mrs. Petrovich and a second by Mr. Romac, the following motion was approved by all in attendance:
  - Motion to suspend any applicable Shaler Area School District policies in order to authorize the conduct of this special voting meeting of the Board of School Directors via telephone conference in consideration of the public health concerns and governmental directives arising from the COVID-19 pandemic. Notice of such action, along with information as to how members of the public may access the telephone conference meeting, previously was posted at the District Administration office and to the District website.
- Mr. Tunstall then announced items tabled or removed from the agenda:
  - There were none.
- On a motion by Mrs. Donahue and a second by Mrs. Petrovich, the agenda was approved by all Board members in attendance.

Ms. Ludwig then presented the following Finance items for approval:

<u>ITEM #</u>	<u>FINANCE &amp; OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP #</u>	<u>ACTION TAKEN</u>
C.1	Recommend the adoption of the 2021-22 Proposed Final Budget in accordance with Section 687 of the School Laws of Pennsylvania and requests authorization for the budget to be made available for public inspection for 10 days beginning not later than May 30, 2021. The 2021-22 Proposed Final Budget is estimated at \$92,964,983 with the levying of 23.5319 mills. Approval of the 2021-22 Final General Fund Budget is scheduled for June 16, 2021.	C.1	<u>2021-22 Proposed Final Budget</u>

	<b>2020-21 Final Budget</b>	<b>2021-22 Proposed Final Budget</b>
<b>REVENUES</b>		
6000-Local Sources	\$53,784,387	\$55,478,241
7000-State Sources	\$28,781,076	\$29,185,813
8000-Federal Sources	\$1,335,000	\$2,295,446
9000-Other & Fund Balance	\$6,125,968	\$6,005,483
<b>TOTAL REVENUES</b>	<b>\$90,026,431</b>	<b>\$92,964,983</b>
<b>EXPENDITURES</b>		
	<b>2020-21 Final Budget</b>	<b>2021-22 Proposed Final Budget</b>
1100-Regular Instruction	\$37,270,621	\$38,831,756
1200-Special Education Instruction	\$14,489,027	\$14,996,882
1300-Vocational Education Instruction	\$1,626,848	\$1,500,000
1400-Other Instructional Programs	\$1,240,692	\$1,974,451
1500-Non-Public School Programs	0	\$16,000
2100-Pupil Personnel	\$3,762,007	\$3,860,612
2200-Instructional Staff Services	\$1,669,534	\$1,568,595
2300-Administration	\$3,974,022	\$4,237,694
2400-Pupil Health	\$1,020,167	\$871,822
2500-Support Services-Business	\$794,026	\$844,277
2600-Operation & Maintenance	\$7,905,587	\$8,025,358
2700-Student Transportation	\$4,987,413	\$5,056,144
2800-Support Services-Central	\$1,453,358	\$1,395,244
2900-Other Support Services	\$65,000	\$70,000
3200-Student Activities & Athletics	\$1,742,717	\$1,712,779
3300-Community Services	\$131,019	\$121,142
4600-Building Improvement	\$10,000	\$10,000
5100-Refunds from Prior Years' Expenditures, Lease/Loan Payments	\$221,981	\$214,854
5200-Debt Service Fund Transfer-Bonds	\$7,662,412	\$7,657,373
<b>TOTAL EXPENDITURES</b>	<b>\$90,026,431</b>	<b>\$92,964,983</b>

C.2	Approve the contract with A. Folino Construction for asphalt sealing and resurfacing in the amount of \$83,142.51.	C.2	<u>A. Folino Construction</u>
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		<u>Contract</u>
C.3	Approve the contract with Franklin Interior for floor tile installation in the amount of \$23,365.	C.3 <u>Franklin Interior Contract</u>
C.4	Approve the contract with El Grande Industries to resurface the high school tennis courts in the amount of \$251,280.	C.4 <u>El Grande Industries Contract</u>
C.5	Approve the contract with Dobil Laboratories to replace the Middle School clock system in the amount of \$20,400.	C.5 <u>Dobil Laboratories Contract</u>
C.6	Approve the change order to Dobil Laboratories to replace certain Administration office clocks in the amount of \$4,450.	C.6 <u>Dobil Laboratories Change Order</u>
C.7	Approval to reject the bids for the Burchfield clock and PA systems.	<u>Reject Burchfield Clock and PA Systems Bids</u>

- Mr. Romac asked about the number of clocks in Central. Mr. John Kaib, supervisor of buildings and grounds, said there are 102 clocks in the middle school and the first and second floor of central office also would be included in the project. He said his department will install them after Dobil Laboratories sets them up. He hopes to install all clocks in one day.
- Dr. Kwiatkowski asked if the district installing the clocks would impact any guarantees. Mr. Kaib said no. He explained that the clocks in the hallways are digital and wired and Dobil will install those. The clocks in the classrooms are analog.
- Mr. Fisher asked for an explanation for rejecting the bid for the Burchfield project in Item C.7. Ms. Ludwig said initially the bid was for the PA system, but then the clocks were added. When that happened, the project was over the prevailing wage so it will have to be rebid.
- Mr. Romac asked about the extent of the project in Item C.4. Mr. Kaib said it will include new posts, new nets, replaing the subbase, milling two inches and repaving and repainting. He offered to share the specifications.
- Mrs. Petrovich asked where Item C.2 was taking place. Mr. Kaib said it will include the asphalt at Biles Field, the track, and the pathway from the weight room to the field, the elementary school track, the middle school stadium asphalt inside the fence, and the Burchfield front parking area. Mr. Romac asked why the stadium was included in the project. Dr. Aiken explained that Mr. Kaib bundled all of the projects. Mr. Kaib explained that he hopes to have the paving projects on a 3- to 4-year cycle.
- Mr. Gapsky asked what was being done at the elementary school track. Mr. Kaib said it would include some patching and resealing the whole surface then repainting the lines.
- Mr. Gapsky asked if the tennis courts would include striping. Mr. Kaib said it includes everything. Mr. Kaib said he called to check on the company and they will start on June 15 and be done by August 8.
- Mr. Romac asked about the possibility of electricity at the tennis courts. Mr. Kaib said they looked into it but power would need to be run from the high school. Mr. Kaib said he spoke with the athletic director about acquiring a small generator for certain uses.
- Mr. Tunstall confirmed that the millage rate will be the same as the previous year.

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A motion was made by Mrs. Donahue with a second by Mr. Gapsky, to approve Items C.1-7.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay

ACTION:  
Approved  
Items C.1-7

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

- Mr. Tunstall then asked if there was any other business to come before the board.
  - There was none.

After no further items were presented, on a motion by Mr. Romac and second by Mrs. Donahue, the Business Meeting was adjourned at 7:44 p.m.

Mr. Tunstall then recognized the public to speak on any non-agenda item:

- There was none

When no one else approached to speak, the meeting's Final Adjournment occurred at 7:44 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary