

*SHALER AREA SCHOOL DISTRICT  
Special Voting Meeting  
February 10, 2021 – Hybrid  
Minutes*

The Board of School Directors of the Shaler Area School District held a Special Voting Meeting on Wednesday, February 10, 2021, in a hybrid format, in person at the Shaler Area Middle School library, 1810 Mt. Royal Blvd, and on Zoom, a virtual meeting platform, with Mr. Jim Tunstall, School Board President, presiding. This meeting began at 7:30 p.m.

Board Members Present:

- Mrs. Suzanna Donahue
- Mr. James Fisher
- Mr. Tim Gapsky
- Dr. April Kwiatkowski
- Mr. Jason Machajewski
- Mrs. Jeanne Petrovich
- Mrs. Eileen Phillips
- Mr. Steve Romac
- Mr. James Tunstall

Others Present:

- Dr. Sean Aiken, Superintendent
- Dr. Bryan O'Black, Assistant Superintendent
- Ms. Sherri Ludwig, Director of Business Affairs
- Dr. Kathleen Graczyk, Director of Student Services
- Mr. John Vogel, Solicitor
- Catherine Clark, Student Representative

Notice of this meeting was posted as required.

- Mr. Tunstall opened the meeting at 7:30 p.m.
- Mr. Tunstall recognized the Public to Speak on Agenda Items.
  - There was none.
- Mr. Tunstall then called the meeting to order at 7:30 p.m. and invited all in attendance to stand for the Pledge of Allegiance.
- On a motion by Dr. Kwiatkowski and a second by Mr. Gapsky, the following motion was approved by all in attendance:
  - Motion to suspend any applicable Shaler Area School District policies in order to authorize the conduct of this special voting meeting of the Board of School Directors via telephone conference in consideration of the public health concerns and governmental directives arising from the COVID-19 pandemic. Notice of such action, along with information as to how members of the public may access the telephone conference meeting, previously was posted at the District Administration office and to the District website.
- Mr. Tunstall then announced items tabled or removed from the agenda:
  - There were none.
- On a motion by Mr. Fisher and a second by Mr. Romac, the agenda was approved by all Board members in attendance.

Ms. Ludwig then presented the following Finance items for approval:

<u>ITEM</u> #	<u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	Rescind the resolution relating to the compensation for the real estate tax collection for the four years 2022 through 2026.  Reserve Township     \$ 9,204.00		<u>Rescind Tax</u> <u>Collector</u> <u>Compensation</u> <u>Resolution</u>

Cost of statements, preparation, forms expenses, surety bond, postage costs, and other reasonable expenses, where applicable, to be shared equally with each municipality. The elected tax collectors will provide their own office and office assistants. The elected tax collectors must follow all procedures and rules as defined by Act 48, Local Tax Collection Law. District reporting rules and regulations must also be followed.

C.2	Approve the resolution relating to the full-service cost for the real estate tax collection for the four years 2022 through 2026 for the Township of Reserve.	C.2	<u>Etna Tax</u> <u>Collection Cost</u>
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Real Estate per Tax Bill	Installments per Account
\$3.25	\$1.75

The above amounts include all costs of statements, preparation, forms expenses, surety bond, postage costs, office support, office assistants and all related costs. The elected or deputized tax collector must follow all procedures and rules as defined by Act 48, Local Tax Collection Law. District reporting rules and regulations must also be followed.

C.3	Approve the appointment of the deputy tax collector to be served by Jordan Tax Service, Inc. as requested by Mr. John V. Alioto, the current real estate tax collector for Reserve Township. The annual compensation shall not exceed \$3.25 per tax bill including all related costs and an additional \$1.75 per account for those accounts having installment payment plans.	C.3	<u>Reserve Twp.</u> <u>Deputy Tax</u> <u>Collector</u> <u>Appointment</u>
C.4	Approve and authorize sheriff sale proceedings for lot and block 118-K-45 located on Colton Street, Millvale Borough, Pittsburgh, PA 15209, per an agreement under which Elliott Williams has deposited \$7,500 to fund the sale.	C.4	<u>Sherrif Sale</u> <u>Proceedings</u>

- Mr. Fisher asked if the district went out for competitive quotes for the tax collector position. Mr. Vogel explained that it is an elected position so the district doesn't go out for bids.
- Mr. Romac asked if Elliot Williams is the purchaser in Item C.4. Mr. Vogel said the parcel is vacant land, and Mr. Williams lives nearby. He said the district may see another agreement similar to Item C.4 in a couple months.
- Ms. Ludwig said the reason for Items C.1-3 is because the current Reserve Township tax collector is retiring. The changes will result in a savings for the district.
- Dr. Kwiatkowski asked why there was 59 years of unpaid taxes for Item C.4. Mr. Vogel said no one had an interest in the property until now. Mr. Williams is paying for the sheriff sale to purchase the parcel.

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A motion was made by Mr. Fisher with a second by Dr. Kwiatkowski, to approve Items C.1-4.

After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items C.1-4

Motion Carried: 9 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Y	Y	Y	Y

➤ Mr. Tunstall then asked if there was any other business to come before the board.

- Mr. Romac clarified the deposit total for Item C.4.

After no further items were presented, on a motion by Mr. Gapsky and second by Mr. Romac, the Business Meeting was adjourned at 7:37 p.m.

Mr. Tunstall then recognized the public to speak on any non-agenda item:

- There was none

When no one else approached to speak, the meeting's Final Adjournment occurred at 7:37 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary