

*SHALER AREA SCHOOL DISTRICT
Reorganization Meeting
December 7, 2022 – Shaler Area Administrative Offices / Virtual
Minutes*

The Board of School Directors of the Shaler Area School District held a Reorganization Meeting on Wednesday, December 7, 2022, at the Shaler Area Administrative Offices and on Zoom, a virtual meeting platform, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:07 p.m.

Board Members Present: Ms. Elizabeth Dunn
Mr. Tim Gapsky
Mr. Edward Kress
Dr. April Kwiatkowski
Mr. Jason Machajewski
Mrs. Jeanne Petrovich
Mrs. Eileen Phillips
Mr. James Tunstall

Board Members Not Present: Mr. James Fisher

Others Present: Mr. Sean Aiken, Superintendent
Dr. Bryan O'Black, Assistant Superintendent
Mrs. Sherri Jaffee, Director of Business Affairs
Mr. John Vogel, Solicitor
Avery Gallant, Student Representative
Isabelle Dutkovic, Student Representative

Notice of this meeting was posted as required.

Dr. Kwiatkowski called the meeting to order and asked the Board and audience to stand for the Pledge of Allegiance.

Mr. Vogel asked for nominations for the office of President of School Board of Directors to serve until the first week of December 2023.

Mrs. Dunn nominated Dr. Kwiatkowski to serve as Board President. Mrs. Petrovich seconded the nomination. On a motion by Mr. Tunstall and a second by Mr. Gapsky, the board approved to close the nominations.

Dr. April Kwiatkowski was elected to the position of Board President to serve until the first week of December 2023 in a 7-1-1 vote, with Mr. Kress abstaining. ACTION:
Elected by
acclamation

Dr. Kwiatkowski then called for nominations for Vice-President to serve until the first week of December 2023

Mr. Gapsky nominated Mr. Tunstall to serve as Vice-President. Mrs. Petrovich seconded the nomination. On a motion by Mrs. Petrovich and a second by Mr. Gapsky, the board approved to close the nominations.

Mr. Tunstall was elected to the position of Board Vice-President to serve until the first week of December 2023 in an 8-1 vote. ACTION:
Elected by
acclamation

Dr. Kwiatkowski then presented the following appointments:

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- Appointment of Tucker Arensberg (John Vogel, lead attorney) as Solicitor and set annual retainer.
 - Proposed – Retainer of \$850/month, with hourly rates of \$165/hour for partners; \$155/hour for associates; and \$95/hour for paralegals.

On a motion by Mrs. Petrovich and second by Mr. Tunstall, the appointment of Tucker Arensberg as Solicitor was approved in an 8-1 vote.

ACTION:
Appointed by
acclamation

- Appointment of Earned Income Tax Collection to Keystone Municipal Collections for the Shaler Area School District in the four municipalities:
 - Borough of Etna
 - Borough of Millvale
 - Township of Shaler
 - Township of Reserve

On a motion by Mrs. Phillips and second by Mrs. Dunn, the appointment of Earned Income Tax Collection to Keystone Municipal Collections for the District's four municipalities was approved by voice vote by all in attendance.

ACTION:
Appointed by
acclamation

- Appointment of the Delinquent Earned Income Tax Collector in the following municipalities:
 - Borough of Etna and Township of Shaler through Keystone Municipal Collections
 - Township of Reserve through Jordan Tax Service
 - Borough of Millvale through Borough of Millvale

On a motion by Mr. Tunstall and second by Mrs. Petrovich, the appointment of Delinquent Earned Income Tax Collectors was approved by voice vote by all in attendance.

ACTION:
Appointed by
acclamation

- Appointment of Local Service Tax (LST) Collectors in the following municipalities to Keystone Municipal Collections:
 - Borough of Etna
 - Borough of Millvale
 - Township of Shaler
 - Township of Reserve

On a motion by Mr. Gapsky and second by Mrs. Phillips, the appointment of Local Service Tax (LST) Collectors to Keystone Municipal Collections for the District's four municipalities was approved by voice vote by all in attendance.

ACTION:
Appointed by
acclamation

- Appointment of Representatives to A.W. Beattie Career Center.

Dr. Kwiatkowski nominated Mr. Fisher as A.W. Beattie Career Center Representative. Mr. Gapsky nominated Mr. Tunstall as an alternate. On a motion by Mrs. Petrovich and second by Mrs. Phillips, the motion was approved by voice vote by all in attendance.

ACTION:
Appointed by
acclamation

- Appointment of PSBA Legislative Chairperson.

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Mrs. Phillips nominated Ms. Dunn as the PSBA Legislative Chairperson with a second by Mr. Tunstall. The motion for Ms. Dunn to be the PSBA Legislative Chairperson was approved by voice vote by all in attendance.

ACTION:
Appointed by acclamation

- Appointment of a Representative to the Shaler Area Education Foundation.

Mr. Gapsky nominated Mrs. Phillips as the Representative to the Shaler Area Education Foundation. On a motion by Mr. Tunstall and a second by Mrs. Petrovich, the motion for Mrs. Phillips to be the Representative to the Shaler Area Education Foundation was approved by voice vote by all in attendance.

ACTION:
Appointed by acclamation

- Authorize the use of the existing signature plates for the following accounts:

- PA School District Liquid Asset Fund – PSDLAF (PNC Financial)
- Construction, Renovation & Repair Services
- General Fund Checking
- Payroll Checking Account
- Cafeteria Checking
- Bond Construction Fund

On a motion by Mrs. Phillips and second by Mr. Tunstall the authorization to use the existing signature plates was approved by voice vote by all in attendance.

ACTION:
Approved by acclamation

- Select the date, time, and place for regular meetings for January 2023 through December 2023. (See attached proposed schedule)

On a motion by Mr. Gapsky and second by Mrs. Dunn the date, time and place for regular meetings was approved by voice vote by all in attendance.

ACTION:
Approved by acclamation

- Discuss any early January Committee meetings that might need to be scheduled so they can be properly advertised.
 - There were none.
- Any other Business to come before the Board.
 - There was none.
- Adjournment of business portion of the Reorganization meeting.
 - After no additional business to come before the board, Dr. Kwiatkowski adjourned business portion of the meeting at 7:17 p.m.

After no further items were presented, on a motion by Mr. Gapsky and second by Mr. Tunstall, the Business Meeting was adjourned at 7:17 p.m.

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- Dr. Kwiatkowski then recognized the public to speak on any non-agenda item:
 - There was none
- Final Adjournment
 - After no one approached the podium, the final meeting adjournment occurred at 7:18 p.m.

Respectfully submitted,

Sherri M. Jaffee
Board Secretary