SHALER AREA SCHOOL DISTRICT Reorganization Meeting December 7, 2016 – Administration Building Minutes

The Board of School Directors of the Shaler Area School District held a Reorganization Meeting on Wednesday, December 7, 2016, at the Shaler Area Administration Office, Glenshaw, PA, with Mr. Matt Hoffman, Solicitor, presiding. This meeting began at 7:08 p.m.

Board Members Present:	Mrs. Suzanna Donahue Mr. James Fisher Mr. Tim Gapsky Dr. April Kwiatkowski Mr. Jason Machajewski Mrs. Jeanne Petrovich (by phone) Mrs. Eileen Phillips Mr. Steve Romac Mr. James Tunstall
Others Present:	Mr. Sean Aiken, Superintendent Dr. Bryan O'Black, Assistant Superintendent Mr. Gary Mignogna, Director of Human Resources Ms. Sherri Ludwig, Director of Business Affairs Ms. Kathleen Graczyk, Director of Student Services Mr. Matt Hoffman, Solicitor Ms. Sage Wilson, Student Representative Ms. Sophia Kachur, Student Representative

Notice of this meeting was posted as required.

Dr. Kwiatkowski called the meeting to order and asked the Board and audience to stand for the Pledge of Allegiance. She then turned over the gavel to Matt Hoffman to serve as Temporary Chair.

Mr. Hoffman asked for nominations for the office of President of School Board of Directors to serve until the first week of December 2017.

Mr. Fisher nominated Dr. Kwiatkowski to serve as Board President. On a motion by Mr. Gapsky and a second by Mr. Romac, the board unanimously approved to close the nominations.

Dr. April Kwiatkowski was elected to the position of Board President to serve until the first week of December 2017 in a 9-0 vote. Elected by acclamation

Dr. Kwiatkowski said she humbly accepts the position of president and working with the board. She then took the Chair and called for nominations for Vice-President to serve until the first week of December 2017.

Mrs. Donahue nominated Mr. Tunstall. Mr. Romac nominated Mr. Fisher. Mr. Gapsky nominated Mr. Romac. On a motion by Mr. Gapsky and second by Mr. Romac, the board unanimously approved to close the nominations.

Mr. Tunstall was elected to the position of Board Vice-President to serve until the first week of	ACTION:
December 2017 in a 5-4 vote with Mrs. Donahue, Mr. Machajewski, Mrs. Petrovich, Mrs.	Elected by
Phillips, and Mr. Tunstall voting for Mr. Tunstall; and Mr. Fisher, Mr. Gapsky, Mr. Romac and	acclamation
Dr. Kwiatkowksi voting for Mr. Romac.	

The following appointments then were presented:

- > Appointment of Tucker Arensberg (Matthew Hoffman, lead attorney) as Solicitor and set annual retainer.
 - Proposed Retainer of \$850/month, with hourly rates of \$160/hour for partners; \$150/hour for associates; and \$95/hour for paralegals.

On a motion by Mr. Gapsky and second by Mrs. Donahue, the appointment of Tucker Arensberg ACT as Solictor was approved by unanimous voice vote.

<u>ACTION:</u> Appointed by acclamation

- Appointment of Earned Income Tax Collection to Keystone Municipal Collections for the Shaler Area School District in the four municipalities:
 - Borough of Etna
 - Borough of Millvale
 - Township of Shaler
 - Township of Reserve

For Information:

In 2012, Act 32 was implemented for the District's municipalities. Act 32 requires all Political Subdivisions (PSD's) in the Commonwealth to choose an existing or new earned income tax collector for that District. Shaler Area School District is a member of the Allegheny North Tax Collection District (ANTCD). The ANTCD chose Keystone Collection Group as the earned income tax collector for the years 2012 and forward.

On a motion by Mr. Fisher and second by Mrs. Donahue, the appointment of Earned Income Tax Collection to Keystone Municipal Collections for the District's four municipalities was approved by unanimous voice vote.

- > Appointment of the Delinquent Earned Income Tax Collector in the following municipalities:
 - Borough of Etna through Keystone Municipal Collections
 - Township of Reserve through Jordan Tax Service

(Due to a change in the appointed Collector, the Township of Shaler was approved at the October19, 2016 School Board Voting Meeting)

On a motion by Mr. Romac and second by Ms. Tunstall, the appointment of Delinquent Earned Income Tax Collector in Etna and was approved by unanimous voice vote. ACTION: Appointed by acclamation

- Appointment of Local Service Tax (LST) Collectors in the following municipalities to Keystone Municipal Collections:
 - Borough of Etna
 - Borough of Millvale
 - Township of Reserve

(Due to a change in the appointed Collector, the Township of Shaler was approved at the October19, 2016 School Board Voting Meeting)

On a motion by Mr. Fisher and second by Mrs. Donahue, the appointments of the Local Service Tax Collectors for Etna, Millvale and Reserve were approved by unanimous voice vote.		ACTION: Appointed by acclamation
≻	Appointment of Representatives to A.W. Beattie Career Center.	
	Gapsky nominated Mr. Fisher as A.W. Beattie Career Center representative and Mr. Romac ne alternate. The motion was approved by unanimous voice vote.	ACTION: Appointed by acclamation
≻	Appointment of PSBA Legislative Chairperson.	
	Kwiatkowski nominated Mrs. Phillips as the PSBA Legislative Chairperson. The motion was roved by unanimous voice vote.	ACTION: Appointed by acclamation
•	 Authorize the use of the existing signature plates for the following accounts: <u>PA School District Liquid Asset Fund – PSDLAF (PNC Financial)</u> Construction, Renovation & Repair Services General Fund Checking Payroll Checking Account Cafeteria Checking Bond Construction Fund 	
	a motion by Mr. Fisher and second by Mrs. Donahue the authorization to use the existing nature plates was approved by unanimous voice vote.	ACTION: Appointed by acclamation
>	Select the date, time and place for regular meetings for January 2017 through December 2017. proposed schedule)	(See attached
	a motion by Mrs. Phillips and second by Mrs. Donahue, the 2017 Board Meeting schedule was roved by unanimous voice vote.	ACTION: Appointed by acclamation
۶	Discuss any early January Committee meetings that might need to be scheduled so they can be advertised.	properly

- There were none.
- Any other Business to come before the Board.
 - Mr. Gapsky said his job schedule will change as of January 1, 2017 and he will be unable to attend the School Board meetings in person January through March.

December 7, 2016 – Reorganization Meeting

- > Adjournment of business portion of the Reorganization meeting.
 - The business portion of the meeting was adjourned by unanimous voice vote at 7:21 p.m.
- Recognize the audience.
 - There was none.
- Final Adjournment
 - After no one approached the podium, the final meeting adjournment occurred at 7:21 p.m.

Respectfully submitted,

Bethany Baker Assistant Board Secretary