

SHALER AREA SCHOOL DISTRICT  
Regular Voting Meeting - Minutes  
August 20, 2014 – Administration Building

The Board of School Directors of the Shaler Area School District held a Regular Voting Meeting on Wednesday, August 20, 2014 at the Shaler Area Administration Office, 1800 Mount Royal Boulevard, Glenshaw, PA, with President John Fries presiding. This meeting began at 7:30 pm.

Board Members Present: Mr. William Coutts  
Mrs. Suzanna Donahue  
Mr. James Fisher  
Mr. John Fries  
Mr. Tim Gapsky  
Mrs. Susan Hunt  
Dr. April Kwiatkowski, by phone  
Mrs. Jeanne Petrovich  
Mr. Steve Romac

Others Present: Dr. Wesley Shipley, Superintendent  
Mrs. Kara Eckert, Assistant to the Superintendent  
Mr. Charles Bennett, Director of Business Affairs  
Mr. Gary Mignogna, Director of Human Resources  
Mr. Bryan O’Black, Director of Technology and Assessment  
Mr. Matt Hoffman, Solicitor

Notice of this meeting was posted as required.

- Mr. Fries recognized the Public to Speak on Agenda Items:
  - There were none.
- Mr. Fries called the meeting to order and asked the Board and audience to stand for the Pledge of Allegiance.
- On a motion by Mr. Fisher and a second by Mrs. Donahue the following Minutes were approved by a unanimous voice vote:
  - COW Meeting 6/11/14
  - Regular Voting Meeting 6/18/14
  - Combined COW/Voting Meeting 7/16/14
- Mr. Fries then announced items tabled or removed from the agenda:
  - There were none.
- On a motion by Mr. Coutts and a second by Mrs. Donahue the agenda was then accepted as presented by a unanimous voice vote.
  - Agenda Approved

Mrs. Eckert then announced the following Educational Items:

<u>Item</u>		<u>SUP</u>	<u>ACTION</u>
<u>#</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>#</u>	<u>TAKEN</u>
A.1	Approve an agreement with Glade Run Lutheran Services to provide Day Student Education for the 2014-15 school year.	A.1	<u>Day Student Education</u>

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- |     |  |     |  |
|-----|--|-----|--|
| A.2 | Approve an agreement with Glade Run Lutheran Services to provide mental health services for the 2014-15 school year.   | A.2 | <u>Mental Health Svcs.</u>                     |
| A.3 | Approve an agreement with the North Boroughs YMCA to provide before/after school child care at Shaler Area Elementary School, Burchfield Primary, Marzolf Primary, and Rogers Primary for the period August 20, 2014 to August 19, 2016.   | A.3 | <u>YMCA Agreement</u>                          |
| A.4 | Approve the date of the Shaler Area School District's Kennywood School Picnic for Saturday, May 2, 2015.   | A.4 | <u>Kennywood Picnic</u>                        |
| A.5 | Approve the first reading of the following revised policies:<br>a. Policy No. 217 - Graduation<br>b. Policy No. 810 – Transportation   | A.5 | <u>Policies Revised 1<sup>st</sup> Reading</u> |
| A.6 | Approve the second reading of the following new policies:<br>a. Policy No. 109 – Resource Materials<br>b. Policy No. 124 – Alternative Instruction Courses<br>c. Policy No. 235.1 - Surveys  | A.6 | <u>Policies New 2<sup>nd</sup> Reading</u>     |
| A.7 | Approve the second reading of the following revised policies:<br>a. Policy No. 102 – Academic Standards<br>b. Policy No. 105 – Curriculum<br>c. Policy No. 105.1 – Curriculum Review by Parents & Students<br>d. Policy No. 106 – Guides for Planned Instruction<br>e. Policy No. 107 – Adoption of Planned Instruction<br>f. Policy No. 108 – Adoption of Textbooks<br>g. Policy No. 109.1 – Library Materials Selection<br>h. Policy No. 119 – Current Events<br>i. Policy No. 121 – Field Trips<br>j. Policy No. 124.1 – Summer School<br>k. Policy No. 140 – Charter Schools<br>l. Policy No. 203.1 – HIV Infection<br>m. Policy No. 235 – Student Rights and Responsibilities<br>n. Policy No. 246 – Student Wellness<br>o. Policy No. 804 – School Day | A.7 | <u>Policies Revised 1<sup>st</sup> Reading</u> |

A motion was made by Mrs. Petrovich with a second by Mrs. Hunt, to approve Items A.1-7

After no further discussion, these items were approved by a roll call vote.

ACTION:  
Approved  
Items A.1-7

Motion carried: 9 aye; 0 nay

Couts	Donahue	Fisher	Gapsky	Hunt	Kwiatkowski	Petrovich	Romac	Fries
Y	Y	Y	Y	Y	Y	Y	Y	Y

Mr. Mignogna then presented the following Personnel items for approval:

<u>ITEM</u>	<u>SUP</u>	<u>ACTION</u>
#	#	<u>TAKEN</u>
B.1		
Approve the following <b>Resignations:</b>		<u>Resignations</u>

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- a. Sandra Tiedeman, Special Education teacher, Elementary School, effective August 20, 2014.
- b. Catherine Trapp, Guidance Counselor, Marzolf Primary, effective August 20, 2014.
- c. Christine Grossman, Administrative Assistant to the Superintendent and Assistant Board Secretary, Central Office, effective September 1, 2014

B.2 Approve the following **Temporary Professional Employee (TPE)**: TPE

- a. Jessica Sapsara, a graduate of California University of Pennsylvania, as a FT 1.0 TPE Math teacher, Middle School, (replacing Philip Sassaman), effective August 22, 2014, a Master's+30, Step 4 salary level (prorated). **B.2a.**

B.3 Approve the following supplemental contract for **Department Chairpersons** for the 2014-15 school year: Dept. Chair  
Coach

<b>Department/Grades</b>	<b>Name</b>	<b>Bldg.</b>
a. Guidance 7-12.	Kristi Coleman	Middle School

B.4 Approve the following **Intern** for the 2014-15 school year: Intern

- a. Thomas Rectenwald, Duquesne University, Guidance, completing a 300-hour internship, with Mathew Anselmino and Lezlie Delvecchio-Marks. **B.4a.**

B.5 Approve the following supplemental contract for **Mentors** for the 2014-15 school year. Compensation will be in accordance with the Collective Bargaining Agreement. Mentors

<b>Inductee</b>	<b>Mentor</b>	<b>School</b>	<b>Subject</b>
Jennifer D'Angelo	Emily Mohr	SAHS	Biology (1 <sup>st</sup> Semester)
Nancy Golio	Jared Dahlgren	SAHS	English (1 <sup>st</sup> Semester)
Linnea Manley	James Stearns	SAHS	Science
Beth Marsiglio	Jessica Alexander	SAHS	French (1 <sup>st</sup> Semester)
Leigh Ann Reynolds	Tara Wells	SAHS	FACS
Morgan Singletary	James Ryan	SAHS	Special Ed./Math
Adam Smith	James McDermott	SAHS	Social Studies
Scott Daly	Stephanie Giordano	SAES	Elementary Education (1 <sup>st</sup> Semester)
Nicole Brooks	Donna Bakaysza	SAES	Speech & Lang (1 <sup>st</sup> Sem)
Julie Scarberry	Susan Prodente	SAES	Elementary Education
Janel Biagiarelli	Lori Seelman	JEF/MAR	Reading Specialist
Mark Mays	Jennifer Rowe	JEFFERY	Elem Ed (Gr. 3)
Gabrielle Pollock	Krista Rapp	JEFFERY	Reading Specialist
Erin Remaley	Christine Hlad	JEF/ROG	Art (1 <sup>st</sup> Semester)
Melissa Grom	Julia Igims	MARZOLF	Special Ed. (1 <sup>st</sup> Sem)
Bailey Steinhauser	Kelly Dugan	ROGERS	Elem Ed (Gr. 3)

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B.6 Rescind the following **Coaches** for the 2014-15 school year: Coaches

**Football (Fall)**

- a. Assistant Varsity Kevin Davidovich (100%)
- b. Volunteer Coach Daniel Coles
- c. Volunteer Coach Randal Meyers

B.7 Approve the following **Coaches** for the 2014-15 school year:

**Football (Fall)**

- a. Assistant Varsity Kevin Davidovich (50%)
- b. Randal Meyers (50%)
- c. Volunteer Coach Jordan Popinski

**Golf (Fall)**

- d. Volunteer Girls Coach Samantha Smyers **B.7d.**

**Soccer (Fall)**

- e. Volunteer Boys Coach Daniel Tolomeo **B.7e.**

**Baseball (Spring)**

- f. Head Varsity Brian Junker

**Lacrosse (Spring)**

- g. Girls Head Varsity Jennifer Perestock
- h. Boys Head Varsity Edward Kline

**Softball (Spring)**

- i. Head Varsity Skip Palmer

**Tennis (Spring)**

- j. Boys Head Varsity Charles Mura

**Track (Spring)**

- k. Boys Head Varsity Michael Dusch
- l. Girls Head Varsity Dave Interthal

**Volleyball (Spring)**

- m. Boys Head Varsity Paul Stadelman

**Volleyball (Fall)**

- n. Volunteer Girls Coach J. Raymond Reilly
- o. Volunteer Girls Coach Carrie Bernesser

B.8 Approve the employment of the following employees for **Summer Employment – Curriculum Writing**, as needed. Compensation shall be in accordance with the provisions of the Collective Bargaining Agreement. Curriculum Writing

- a. Kristen Susany, Honors ELA 9-12

B.9 Rescind the following supplemental contract for **Sponsors** for the 2014-15 school year: Rescind Sponsor

**High School**

Future Business Leaders of America Autumn Sprys (100%)  
(FBLA)

- B.10 Approve the following supplemental contracts for **Sponsors** for the 2014-15 school year:

Approve Sponsors

**Jeffery Primary**

- a. Girl Power Club (7 sessions) Lezlie Delvecchio-Marks (50%)
- b. Erin Superior (50%)
- c. Mega Men Club (7 sessions) Steve Seidelson
- d. Intramurals (12 sessions) Jennifer Rowe

**High School**

- e. Future Business Leaders of America Autumn Sprys (50%)  
(FBLA)
- f. Lisa Klugh (50%)
- g. Sophomore Class Sponsor Adam Smith
- h. Ecology Club Kate Elder (50%)
- i. Christina Palladino (50%)
- j. Robotics Club Zach Fisher

- B.11 Approve the following as **Day-to-Day Substitute Teachers** for the 2014-15 school year:

Substitute Teachers

- a. Shauna Ferris, Art 7-12 (former employee)
- b. Carl Geyer, Elementary K-6 & Special Ed N-12
- c. Lauren Hall, Social Studies 7-12
- d. Shawn Kilpatrick, Social Studies 7-12
- e. Aleah Marx, Elementary K-6, Special Ed N-12
- f. Carrie O'Hanlon, Social Studies 7-12
- g. Chelsea O'Hanlon, English 7-12
- h. Kia Scibetta, Elementary K-6, Special Ed N-12 and Mid-Level Math 7-9
- i. Megan Tunon, English 7-12
- j. Mary Wegner, Registered Nurse
- k. Kayla Woods, Early Childhood PK-4

- B.12 Approve the following **Day-to-Day Substitute Clerical** employee for the 2014-15 school year:

Substitute Clericals

- a. Denise Stegman
- b. Heather Stelitano

- B.13 Approve the following in the Shaler Area **Community Rec. Swim Program**:

- a. Tyler Murray, Instructor Aide

A motion was made by Mr. Fisher with a second by Mrs. Hunt to approve Item B.13.

Approved  
Item B.13

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay; 1 abstain

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Couts	Donahue	Fisher	Gapsky	Hunt	Kwiatkowski	Petrovich	Romac	Fries
Y	Y	Y	Y	Y	Y	Y	Y	A

Mr. Fries abstained due to his sister's involvement in the Community Swim Program.

A motion was made by Mr. Fisher with a second by Mrs. Petrovich to approve Item B.6, B.7 a-e, g, h & j-m.

Approved  
Items B.6,  
B.7 a-e, g, h  
& j-m.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay; 1 abstain

Couts	Donahue	Fisher	Gapsky	Hunt	Kwiatkowski	Petrovich	Romac	Fries
A	Y	Y	Y	Y	Y	Y	Y	Y

Mr. Couts abstained due to his employment relationship with the Coaches.

A motion was made by Mr. Romac with a second by Mrs. Fisher to approve Item B.7 f & i.

Approved  
Items  
B.7 f & i.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 7 aye; 1 nay; 1 abstain

Couts	Donahue	Fisher	Gapsky	Hunt	Kwiatkowski	Petrovich	Romac	Fries
A	Y	Y	N	Y	Y	Y	Y	Y

Mr. Couts abstained due to his employment relationship with the Coaches.

A motion was made by Mr. Gapsky with a second by Mr. Fisher to approve Item B.7 n & o.

Approved  
Items  
B.7 n & o.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 6 aye; 2 nay; 1 abstain

Couts	Donahue	Fisher	Gapsky	Hunt	Kwiatkowski	Petrovich	Romac	Fries
A	Y	Y	N	Y	Y	Y	N	Y

Mr. Couts abstained due to his employment relationship with the Coaches.

A motion was made by Mr. Fisher with a second by Mr. Couts approve Items B.1-B.5 and B.8-B.12.

Approved  
Items  
B.1 – B.5  
&  
B.8 – B.12

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 9 aye; 0 nay; 0 abstain

Couts	Donahue	Fisher	Gapsky	Hunt	Kwiatkowski	Petrovich	Romac	Fries
y	Y	Y	y	Y	Y	Y	Y	Y

Mr. Bennett then presented the following Finance items for approval:

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<u>Item #</u>	<u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>Sup. #</u>	<u>ACTION TAKEN</u>
C.1	<b>APPROVE FUND PROFILES:</b>		
A.	General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
B.	Construction Renovation & Repair – Schedule of Bills	C.1B	
C.	Year-to-Date Financial Reports	C.1C	
D.	Fund Profiles and Investments	C.1D	
E.	Student Activity Funds & Investments - High School, Middle School, and Elementary School Accounts – April 1, 2014 through June 30, 2014	C.1E	
F.	Cafeteria Fund – Schedule of Bills	C.1F	
C.2	Approve attached list of Bus Stops and Bus Drivers for the 2014-15 school year.	C.2	<u>Bus Stops &amp; Drivers</u>
C.3	Approval of additional school of attendance exception applications for the 2014-15 school year.	C.3	<u>Attendance Exceptions</u>
C.4	Approval to renew contract with Capital Asset Protection to provide Security Guard Services to the district for the 2014-15 school year (third year of the contract).	C.4	<u>Security Guard Services</u>
C.5	Approval of a lease with the Community College of Allegheny County (CCAC) for the Fall 2014 term, for the use of Rogers Primary School.	C.5	<u>Lease Agreement</u>

A motion was made by Mrs. Petrovich with a second by Mr. Coutts, to approve items C.1 through C.5.

After no further discussion these items were approved by a roll call vote.

Approved  
Items C.1-C.5

Motion carried: 8-1

Coutts	Donahue	Fisher	Gapsky	Hunt	Kwiatkowski	Petrovich	Romac	Fries
Y	Y	Y	Y	Y	N	Y	Y	Y

Mr. Fries then announced the following upcoming meetings:

- Thursday, August 21, 2014 – A.W. Beattie Committee
  - A.W. Beattie, Babcock Blvd. – 6:30 pm
- Wednesday, August 27, 2014 – School Board Committee Meeting
  - 7:00 pm – Buildings & Grounds Committee – Middle School Auditorium – to discuss Feasibility Study
- Wednesday, September 10, 2014 – School Board COW Meeting
  - 6:30 pm – Executive Session
  - 7:30 pm – Public Session
- Wednesday, September 17, 2014 – School Board Voting Meeting
  - 6:45 pm – Executive Session
  - 7:30 pm – Public Session
- Wednesday, September 24, 2014 – School Board Committee Meeting
  - 6:00 pm – Policy Committee Meeting
- Thursday, September 25, 2014 – A.W. Beattie Committee

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- A.W. Beattie, Babcock Blvd. – 6:30 pm

Mr. Fries then recognized the following Committee Reports:

- A. W. Beattie Report – There was no meeting in July
- The Announcement of Past Executive Sessions was made by Mr. Fries.
- Mr. Fries then asked if any other business needed to be presented to the Board.
  - Dr. Shipley reported that the Welcome Back for all teachers will be on Thursday, August 21<sup>st</sup> beginning at 8:00 am in the high school auditorium. All board members are welcome to attend.

On a motion by Mr. Coutts with a second by Mrs. Donahue the Voting Meeting was adjourned.

- Mr. Fries then invited the public to speak on any non-agenda item:
  - Dr. John McDonough asked the board to consider allowing residents to use the district's tracks during school hours. Dr. Shipley invited the public to attend the next Policy Committee meeting on Wednesday, September 24, 2014. This issue will be discussed at that time.

When no one else approached the podium, the meetings' final adjournment occurred at 8:20 pm.

Respectfully submitted,

Charles Bennett  
Board Secretary