

**SHALER AREA SCHOOL DISTRICT**  
Voting Meeting  
Shaler Area Administrative Offices / Virtual  
June 21, 2023

<u>ITEM</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve a Settlement Agreement with Student #9.	<i>Board Only</i>	_____
A.2	Approve the Agreement Addendum with Maxim Healthcare Staffing Services, Inc., retroactive to April 14, 2023.	A.2	_____
A.3	Approve the MOU's with the Borough of Etna Police Department, Borough of Millvale Police Department, Shaler Township Police Department, and Reserve Township Police Department to foster a relationship of cooperation and mutual support between the parties as we work together to maintain the physical security and safety of our school buildings.	A.3	_____
A.4	Approve the first reading of the following new policies: a. Policy No. 137.2 – Participation in Cocurricular Activities & Academic Courses by Home Education Students b. Policy No. 137.3 – Participation in Career & Technical Education Programs by Home Education Students	A.3	_____
A.5	Approve the first reading of the following revised policies: a. Policy No. 137 – Home Education Program b. Policy No. 137.1 – Extracurricular Participation by Home Education Students c. Policy No. 906 – Public Complaint Procedures	A.5	_____
A.6	Approve the following overnight/out-of-state travel: a. Shaler Area High School Performing Arts Dept. travel to Virginia Beach & Norfolk, VA, April 18-22, 2024, to participate in a national competition and NATO Parade of Nations. Cost to the district seven substitute teachers for three days.	A.6	_____

<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following FT 1.0 <b>Long-Term Substitute (LTS)</b> :		_____
a.	Keegan Phillips, a graduate of the University of Pittsburgh, as a FT 1.0 LTS Social Studies teacher, High School, for J. Eskra, effective August 18, 2023, to on or about June 3, 2024 (the 2023-24 school year), at 85% of the Master's Step 3 salary level.		
B.2	Approve the following employees for the <b>Extended School Year (ESY) Program</b> , Scott Primary, effective from 7/11/22 to 8/4/22. Compensation will be in accordance with the Collective Bargaining Agreement.		_____
a.	Brunella Truby	i.	Andrew Sieber
b.	Jenna Conrad	j.	Melissa Thomas (Sub teacher)
c.	Jill Millard	k.	Jessica Wilson
d.	Amy Graswick-Vasil	l.	Darcy Lutz
e.	Tammy Jarosinski	m.	Hannah Petrell
f.	Hannah Schmidt	n.	Nicole Monahan
g.	Julia Rectenwald	o.	Kristen Maher
h.	Josh Bartosh	p.	Shari Roth

- B.3 Approve the supplemental contracts for **Department Chairs** for the **2023-24** school year. Compensation will be in accordance with the terms of the Collective Bargaining Agreement. \_\_\_\_\_
- B.4 Approve the supplemental contracts for **Grade Level Chair Coaches – Grades K-3 (Non-Building Specific Positions)** for the **2023-24** school year. Compensation will be in accordance with the terms of the Collective Bargaining Agreement. \_\_\_\_\_
- B.5 Approve the supplemental contracts for **Building Support Coaches-Technology** for the **2023-24** school year. Compensation shall be in accordance with the terms of the Collective Bargaining Agreement. \_\_\_\_\_
- B.6 Approve the following **FT 1.0 Deans of Students** for the 2023-24 school year: \_\_\_\_\_
- a. Justin Eskra, as a full-time Dean of Students at the High School, effective for the 2023-24 school year. Compensation is per the terms of the Memorandum of Understanding.
- b. Christopher Catanese, as a full-time Dean of Students at the Middle School, effective for the 2023-24 school year. Compensation is per the terms of the Memorandum of Understanding.
- B.7 Approve a **Memorandum of Understanding (MOU)** between the Shaler Area School District and the Shaler Area Education Association (SAEA) regarding the creation of building substitutes for the 2023-24 school year. \_\_\_\_\_
- B.8 Approve the following Building Substitutes per the terms and conditions as outlined in the Memorandum of Understanding between the Shaler Area School District and Shaler Area Education Association effective for the 2023-24 school year: \_\_\_\_\_
- |    |                   |                  |
|----|-------------------|------------------|
| a. | Marzolf Primary   | Tracy Tuchin     |
| b. | Scott Primary     | Nicole White     |
| c. | Elementary School | Melissa Thomas   |
| d. | Elementary School | Tammy Jarosinski |
| e. | Middle School     | Hannah Schmitt   |
| f. | High School       | Erika Steiner    |
| g. | High School       | Josh Bartosh     |
- B.9 Approve the employment of select Special Education, Speech and Gifted teachers for summer evaluations, Individual Education Plan (IEP) writing and Curriculum writing (cost estimate not to exceed \$7,000, including Social Security and other payroll costs). \_\_\_\_\_
- B.10 Approve the following Supplemental Contract for **Coaches** for the Fall Season of the 2023-24 school year: \_\_\_\_\_
- FOOTBALL (FALL)**
- |    |   |                           |
|----|---|---------------------------|
| a. | Assistant Varsity   | Jason Filo                |
| b. | Assistant JV  | Joseph Kremer (50%)       |
| c. |   | Jeffrey Steigerwald (50%) |
| d. | Head 9 <sup>th</sup>                                      | T. J. Wiley               |
| e. | Asst. 7 <sup>th</sup> – 8 <sup>th</sup> – 9 <sup>th</sup> | Evan Walsh                |

B.11 Rescind the following Supplemental Contracts for **Sponsors** for the 2022-23 school year:

**High School**

- a. Fine Arts Show Coordinators: Jeff Frank (50%)
- b. Brad Susa (50%)

B.12 Approve the following Supplemental Contracts for **Sponsors** for the 2022-23 school year:

**High School**

- a. Fine Arts Show Coordinators: Jeff Frank (33.3%)
- b. Brad Susa (33.3%)
- c. Shauna Ferris (33.3%)

B.13 Approve a salary adjustment of 3.5% for **Confidential Administrative Assistants**, effective for the 2023-24 school year.

<u>ITEM</u> #	<u>FINANCE &amp; OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP.</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	APPROVE FUND PROFILES		
	A.General Fund – Schedule of Bills and Addendum	C.1A	
	B.Cafeteria Fund – Schedule of Bills	C.1B	
	C.2019 Bond Fund – Schedule of Bills	C.1C	
	D.Budget Transfers	C.1D	
	E. Year-to-Date Financial Reports	C.1E	
	F. Fund Profiles and Investments	C.1F	
C.2	Cafeteria Operating Statement	C.2	
C.3	Approve a resolution regarding the Homestead and Farmstead Exclusion Real Estate Tax Assessment Reduction under the PA Taxpayer Relief Act (ACT 1 of 2006). The amount of the 2023-24 credit is a reduction in assessments for approximately \$8,793.09 which equates to a tax reduction of \$217.26 from the gross amount.	C.3	
C.4	Approval to close the 2022-23 Shaler Area School District books as of June 30, 2023; and that all bills that arrive and are accrued to 2022-23 be approved for payment providing the administration reviews the bills and is satisfied the same are just and proper obligations of the school district and providing said expenditures are within budget; that the transfer of funds necessary for the completion of budget expenditures be approved; and that the School District Auditors be directed to proceed with conducting the necessary audit for the close of the fiscal year 2022-23.		
C.5	Approve a resolution authorizing the collection and payment of school real estate property taxes in installments as required by Act 1.	C.5	
C.6	Approval authorizing Sherri M. Jaffee, Director of Business Affairs, to receive quotations and execute investment agreements with banks, savings institutions, or other financial organizations, for said purpose by law of the Commonwealth of Pennsylvania. This resolution also approves that the Director of Business Affairs will work with the District’s investments advisors and professionals related to due diligence and risk mitigation measures. (For information: All investment records shall be subject to annual audit by the District’s independent auditors. The audit shall include but not be limited to independent		

verification of amounts & records of all transactions, as deemed necessary by the independent auditors.)

- C.7 Approval authorizing Sherri M. Jaffee, Director of Business Affairs, to make any fund balance assignments in accordance with the requirements of the Shaler Area School District Board Policy Number 620 and Governmental Accounting Standards Board (GASB) Statement Number 54: Fund Balance Reporting and Governmental Fund Type Definitions.
- C.8 Approve additional ABC Personnel C.8
- C.9 Approval of resolution to amend the 2013 note and related swap to address LIBOR benchmark termination. C.9
- C.10 Approval of the contract with Fountain Products for the Marzolf Primary School Combi Oven in the amount of \$38,930.00 C.10
- C.11 Approval of the contract with McKamish for the Shaler Area High School Holding Tank replacement in the amount of \$26,680.00 C.11
- C.12 Approve the FINAL General Fund Operating Budget for the 2023-24 fiscal year estimated at \$96,894,664 with the levying of 24.7084 mills. A 2% discount shall be allowed for real estate tax payments made within two months of the date of the tax notice & taxpayers who fail to make payment within four months of the tax notice shall be assessed a penalty of 10%. C.12

<b>REVENUES</b>	<b>2022-23 FINAL BUDGET</b>	<b>2023-24 FINAL BUDGET</b>
6000-Local Sources	\$57,590,186	\$61,059,112
7000-State Sources	\$29,751,053	\$31,350,409
8000-Federal Sources	\$2,041,440	\$2,869,890
9000-Other (Fund Balance/Pro)	\$6,383,669	\$1,615,253
<b>TOTAL REVENUES</b>	<b>\$95,766,348</b>	<b>\$96,894,664</b>
<b>EXPENDITURES</b>	<b>2022-23 FINAL BUDGET</b>	<b>2023-24 FINAL BUDGET</b>
1100-Regular Instruction	\$41,448,674	\$43,821,763
1200-Special Education Instruction	\$14,819,251	\$15,545,160
1300-Vocational Education Instruction	\$1,470,000	\$1,520,747
1400-Other Instructional Programs	\$1,989,886	\$2,084,956
1500-Non-Public School Programs	\$16,000	\$16,000
2100-Pupil Personnel	\$4,337,561	\$4,400,182
2200-Instructional Staff Services	\$1,431,775	\$1,538,842
2300-Administration	\$4,369,989	\$4,432,864
2400-Pupil Health	\$822,575	\$950,331
2500-Support Services-Business	\$854,149	\$813,276
2600-Operation & Maintenance	\$8,366,016	\$8,757,378
2700-Student Transportation	\$4,808,425	\$4,281,145
2800-Support Services-Central	\$1,315,217	\$1,231,431
2900-Other Support Services	\$63,000	\$63,000
3200-Student Activities & Athletics	\$1,829,707	\$2,016,972
3300-Community Services	\$112,310	\$78,700

4600-Building Improvement	\$10,000	\$10,000
5100-Refunds from Prior Years' Expenditures/Beattie Debt Service	\$168,183	\$88,800
5200-Debt Service Fund Transfer	\$7,533,630	\$5,243,117
<b>Total Expenditures</b>	<b>\$95,766,348</b>	<b>\$96,989,664</b>