

SHALER AREA SCHOOL DISTRICT
Voting Meeting
Shaler Area Administrative Offices / Virtual
January 17, 2024

<u>ITEM</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve the Shaler Area High School Course Description Handbook for the 2024-25 school year.	A1	_____
A.2	Approve the following out-of-district travel: a. Shaler Area High School Holocaust, AP U.S. History, and LIGHT classes travel to U. S. Holocaust Museum and tour of monuments – March 15, 2024. Cost to the district four substitute teachers for one day.	A.2	_____
<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following Resignations :		_____
a.	Joseph Caffardo, FT Custodian, High School, effective at the end of the workday on January 5, 2024.		
b.	Daniel Rothwell, FT Custodian, Middle School, effective on January 8, 2024.		_____
c..	Leah Curtis, as a Building Substitute, Burchfield Primary, effective January 17, 2024, for the 2 nd Semester of the 2023-24 school year.		
B.2	Approve an Unpaid Leave of Absence for Diana Sukitsch, Class I-A RN-LPN, effective retroactive from January 10, 2024, to on or about June 3, 2024.		_____
B.3	Approve the following FT 1.0 Confidential Payroll Specialist :		_____
a.	Lorraine Cacciatore, as a FT 1.0 Confidential Payroll Specialist, Central Office, effective on or about February 7, 2024, at a salary of \$49,000.	B.3a.	
B.4	Approve the following FT 1.0 Long-Term Substitute (LTS) Teachers :		_____
a.	Andrea Lydon, FT 1.0 LTS Teacher, Special Education, Middle School, for N. Cignetti, effective retroactive from January 8, 2024 to on or about June 3, 2024, at 85% of a Master's Step 1 salary level (prorated).	B.4a.	
b.	Erika Steiner, FT 1.0 LTS Teacher, Social Studies, High School, effective from January 17, 2024 to on or about June 3, 2024 (the 2 nd Semester of the 2023-24 school year, at 85% of a Bachelor's Step 3 salary level (prorated).	B.4b.	
B.5	Approve the following Building Substitutes per the terms and conditions as outlined in the Memorandum of Understanding between the Shaler Area School District and Shaler Area Education Association effective for the 2nd Semester of the 2023-24 school year:		
a.	Burchfield Primary	McKenzie McCarthy	B.5a.
b.	Middle School	Jena Denardo	B.5b.

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B.6	Approve the following supplemental contracts for Sponsors for the 2023-24 school year:										
	High School										
a.	Musical (Set Director) Kristen Paul (retro to 1/11/24)										
b.	Musical (Technical Director) Ryan Pontzloff (retro to 1/11/24)										
B.7	Approve the Agreement with the Confidential Administrative Assistants , per the terms and conditions outlined, effective July 1, 2024.	B.7									
B.8	Approve the Head Varsity Coaches for the Spring Sports Season of the 2023-24 school year, as follows:										
	BASEBALL (Spring)										
a.	Head Varsity Coach Brian Junker										
	LACROSSE (Spring)										
b.	Girls Head Varsity Coach Alessandra Nicholas										
c.	Boys Head Varsity Coach Jonathan Monahan										
	SOFTBALL (Spring)										
d.	Head Varsity Coach Thomas Sorce										
	TENNIS (Spring)										
e.	Boys Head Varsity Coach Brian Duermeyer										
	TRACK (Spring)										
f.	Boys Head Varsity Coach Shawn Ryan										
g.	Girls Head Varsity Coach Jason Filo (Initial 2-yr Contract 2023-25)										
	VOLLEYBALL (Spring)										
h.	Boys Head Varsity Coach Paul Stadelman										
B.9	Approve the following Mentor for the 2 nd Semester of the 2023-24 school year:										
a.	<table> <tr> <th>Inductee</th><th>Mentor</th><th>Building</th><th>Subject/Grade</th></tr> <tr> <td>Kaitlyn Corcoran</td><td>Julia Igims</td><td>Marzolf Primary</td><td>Special Ed</td></tr> </table>	Inductee	Mentor	Building	Subject/Grade	Kaitlyn Corcoran	Julia Igims	Marzolf Primary	Special Ed		
Inductee	Mentor	Building	Subject/Grade								
Kaitlyn Corcoran	Julia Igims	Marzolf Primary	Special Ed								
B.10	Approve the following employees in the Community Rec Swim Program :										
a.	Dominic Lobosco, Instructor Aide (retroactive to 1/5/24)										
b.	Gavin Kozora, Lifeguard (retroactive to 1/13/24)										
c.	Julie Lazzaro, Instructor Aide & Volunteer (retroactive to 1/13/24)										
d.	Amy Dimsho, Volunteer (retroactive to 1/13/24)										
e.	Jessica Knepshield, Volunteer (retroactive to 1/13/24)										
f.	Brittanny Repko, Instructor Aide (retroactive to 1/13/24)										
g.	Louise Basa, Instructor Aide (retroactive to 1/13/24)										
h.	Leia Abraham, Instructor Aide (retroactive to 1/13/24)										
i.	Michael Fec, Instructor Aide (retroactive to 1/13/24)										
j.	Lillian Heine, Instructor Aide (retroactive to 1/13/24)										
k.	Nicole Berrian, Volunteer (retroactive to 1/13/24)										

ITEM

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PERSONNEL ITEMS RECOMMENDED FOR APPROVALB.11 Approve the following **Day-to-Day Substitute Teachers:**

- a. Jena Denardo, Mathematics 7-12
- b. Bailey Ritchey, Art 7-12

B.12 Approve the following **Day-Day Substitute Clerical:**

- a. Jeanette McCabe

B.13 Approve the motion to notify Dr. Bryan O'Black, Deputy Superintendent, per School Code Section 1073(b), that the Board of School Directors intends to retain him for a further term of 3 to 5 years, beginning July 1, 2024, and that the Solicitor is directed to prepare a contract reflecting such renewal.

B.14 Approve the motion to accept with regret the resignation of Dr. Sean Aiken as Superintendent of Schools, effective at the conclusion of his present contract on June 30, 2024. The District will begin the process of searching for a successor.

B.14ITEM

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FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVALSUP.

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ACTIONTAKENC.1 **APPROVE FUND PROFILES:**

- A. General Fund – Schedule of Bills and Addendum
- B. Cafeteria Fund – Schedule of Bills
- C. Bond Construction – Schedule of Bills
- D. Budget Transfers
- E. Year-to-Date Financial Reports
- F. Fund Profiles and Investments

C.1A

C.1B

C.1C

C.1D

C.1E

C.1F

C.2 Cafeteria Fund Operating Statement

C.2

C.3 The Administration recommends acknowledging receipt of the lists of unpaid taxes as submitted and further, the Board charges the appointed Tax Collectors with the responsibility for delinquent tax collections. Collections will occur until the Administration advises the Tax Collectors the date of which they will turn over collections to Pennsylvania (PA) Municipal Services (PAMS).

C.3

Municipality	Number of Properties	Face Value
Etna Borough	278	\$ 262,759.48
Millvale Borough	934	\$1,075,169.75
Reserve Township	373	\$ 315,976.56
Shaler Township	940	\$1,837,452.21

C.4 Approve the use of national and state cooperative procurement programs for the calendar year 2024, including Keystone Purchasing Network (KPN) CoStars, PEPPM, and the Association of Educational Purchasing Agencies (AEPA) in addition to the attached listing. Approval of the use of consortium contracts, in no way, precludes obtaining quotes and negotiating price which assures fiscal responsibility for the district.

C.4

<u>ITEM</u> #	<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
C.5	Approve the contract with CSM Consulting, Inc. for ERATE consulting services for the period retroactive to July 1, 2023 to June 30, 2024 in the amount of \$2.5K for inter-school fiber connection and internet services and \$3K plus 1.5% of requested amount for core switch replacement.	C.5	<hr/>
C.6	Approve the contract, as reviewed by the district solicitor, for DENTAL SERVICES AGREEMENT with Dr. Tera DePaoli D.M.D. ("DENTIST") with its principal place of business located at 4984 Middle Rd, Gibsonia 15044 for state mandated student examinations in the amount of \$9 per exam through June 30, 2026.	C.6	<hr/>
C.7	Approve a contract with Davis Demographics to conduct the district demographic study in the amount of \$19,000 upon solicitor approval.	C.7	<hr/>