

**SHALER AREA SCHOOL DISTRICT**

Voting Meeting

Shaler Area Administrative Offices / Virtual

April 19, 2023

<u>ITEM</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve a memorandum of understanding with the Private Industry Council of Westmoreland/Fayette, Inc. to operate Pre-K Counts Programs at Burchfield, Marzolf, Reserve, and Scott Primary Schools from August 1, 2023 to June 30, 2024.	A1	<hr/>
A.2	Approve a lease agreement with the Allegheny Intermediate Unit to operate an early intervention preschool (formerly DART) program at Burchfield Primary School from July 1, 2023 to June 30, 2024.	A.2	<hr/>
A.3	Approve an agreement with Cristina Panaccione & Associates, LLC to conduct school-based therapy services by a licensed Pennsylvania State Therapist for students with commercial health care coverage.	A.3	<hr/>
<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following <b>Retirements</b> :		<hr/>
a.	Karen Finke, Elementary Education teacher, Marzolf Primary, effective at the end of the workday on June 5, 2023		
b.	Karen DiMatteo, Class II Paraprofessional, Middle School, effective at the end of the workday on June 5, 2023.		
B.2	Approve the following <b>Resignations</b> :		<hr/>
a.	Lilly Zorich, Custodian, Burchfield School, effective retroactive to the end of the workday on March 16, 2023.		
b.	Rebecca Harter, Administrative Secretary, Transportation & Business Office Support, Central Office, effective at the end of the workday on May 19, 2023.		
B.3	Approve the following <b>FT 1.0 Temporary Professional Employee (TPE)</b> :		<hr/>
a.	Nicole Monahan, a graduate of Eastern Mennonite University, as a FT 1.0 Certified School nurse, effective August 16, 2023, at a B+10 salary level.		
B.4	Approve the following FT 1.0 <b>Long-Term Substitutes (LTS)</b> :		<hr/>
a.	Steven Karscig, a graduate of LaRoche University, as a FT 1.0 Long-Term Substitute (LTS), English, High School, for G. McDonnell, effective on or about August 18, 2023 to on or about June 3, 2024 (the 2023-24 school year), at a salary of 85% of a Master's Step 3 salary level.		
B.5	Approve the following FT 1.0 <b>Custodian</b> :		<hr/>
a.	Richard McConnell, as a FT 1.0 <b>Custodian</b> , Buildings & Grounds, effective on or about April 20, 2023.		

- B.6 Approve the following Supplemental Contract for **Coaches** for the Spring Season of the 2022-23 school year:
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**Lacrosse (Spring)**

- a. Girls JV Coach Kara Jans
- B.7 Approve the following employees for the High School/Middle School **Summer School Program**, at the High School/Google Classroom, effective from 6/14/23 to 7/20/23, at an hourly rate of \$35.00, per the Collective Bargaining Agreement:

- a. Coordinator/Supervisor David DiPasquale  
b. Science & Math Instructor-SAHS Erika Steiner  
c. English & Social Studies Inst.-SAHS Steven Karscig  
d. English Instructor - SAMS Brian Duermeyer  
e. Math & Science/SAMS Steven Baleno

- B.8 Approve the following Supplemental Contract for the **Titan Summer Literacy Camp** Grades K-5:
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- a. Literacy Camp Coordinator Amy Fowler  
b. Kindergarten Facilitator Jessica Gilbert  
c. Gr. 1 Facilitator Chloe Stanczak  
d. Gr. 2 Facilitator Danielle Franc  
e. Gr. 3 Facilitator Angela Cavlovic  
f. Gr. 4-5 Facilitator Cassandra Dudley

- B.9 Approve the following Supplemental Contract for **STEM Camp 2023**:
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- a. Camp Coordinator Cari Kelm  
b. Science Joseph Malloy  
c. Science Tammy Jarosinski  
d. Science Jill Millard  
e. Math Danielle McDonald  
f. Robotics/Coding Allison Koser  
g. Arts Danielle Franc  
h. Arts Jamie Gordon  
i. Arts Therasa Joseph  
j. Logic Challenges Chloe Stanczak  
k. Physical Education STEM Kelly Dugan  
l. STEM Tracy Driver

- B.10 Approve the following Supplemental Contract for **Building Level LIGHT Coordinators**:
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- a. High School Catlyn DiPasquale (50%)  
b. Kim Piekarski (50%)  
c. Middle School Jennifer Birch (50%)  
d. Christopher Lisowski (50%)  
e. Elementary School Laurie Cortazzo (50%)  
f. Lucy Bender (50%)  
g. Burchfield Primary Susan Randall (50%)  
h. Monica McElwain (50%)  
i. Marzolf Primary Angela Evans  
j. Reserve Primary Kristin Barbour  
k. Scott Primary Cari Kelm

- B.11 Approve the following 4 students for **temporary summer employment** for 2022, according to the provisions set forth in the **Summer Employment Program** (up to 30 students), adopted by the Board on February 15, 2023:

	<b>Name:</b>	<b>Start Date:</b>
a.	Ian Helfrich	on/about June 5, 2023
b.	Adan Merdian	on/about June 5, 2022
c.	Megan Povich	on/about May 1, 2023
d.	Jackson Conrad	on/about June 5, 2023

- B.12 Approve the following D-D **Substitute Clericals** for the 2022-23 school year:

- Rachel Haig, Registered Nurse (RN) (paid at the higher teacher daily rate)
- Christine Zinsser (retroactive to 3/15/23)

- B.13 Approve the following D-D **Substitute Custodian** for the 2022-23 school year:

- Steven Grzybowski

- B.14 Approve the Collective Bargaining Agreement between the Shaler Area School District and Teamsters Local Union No. 205, representing full-time and part-time secretaries, clerks, and aides for the period July 1, 2023 to June 30, 2028.

<u>ITEM</u> #	<u>FINANCE &amp; OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP.</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	<b>APPROVAL OF MARCH FUND PROFILES:</b>		
	A. General Fund – Schedule of Bills and Addendum	C.1A	
	B. Cafeteria Fund – Schedule of Bills	C.1B	
	C. Bond Proceeds – Schedule of Bills	C.1C	
	D. Budget Transfers	C.1D	
	E. Year-to-Date Financial Reports	C.1E	
	F. Fund Profiles	C.1F	
C.2	Cafeteria Operating Statement February	C.2	
C.3	Approve additional ABC Transit Personnel.	C.3	
C.4	Approve the Shaler Area Middle School surplus items related to unused risers, railing, and related material.	C.4	
C.5	Approve Change Order HC-1 for new air conditioning at Shaler Area High School gyms & wrestling room and Central Office Server – final contract adjustment for unused field quantity allowances. (Deduct \$38,690.00)	C.5	
C.6	Approve the contract with Caliber Contracting Services, Inc. for the general construction work related to the new Press Box for Titan Stadium at Shaler Area Middle School in the amount of \$198,000.	C.6	

- C.7 Approve a three-year agreement with Ted C. Schaffer, MD, school district physician, beginning July 1, 2023 through June 30, 2026: C.7

School Year	Compensation
2023-2024	\$22,308
2024-2025	\$23,200
2025-2026	\$24,128

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- C.8 Approve the proposal from Jordan Tax Service, Inc. for the preparation of the 2023 school real estate tax bills for the Shaler Area School District for the Etna Borough, Millvale Borough, and Shaler Township in the amount of \$.35 per tax bill which amounts to approximately \$5,800 and \$1.75 per installment payment process. C.8

*(NOTE: Services of stuffing envelopes will be an additional \$150 for Etna and Millvale Boroughs and \$300 for Shaler Township.)*

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- C.9 Approve the contact with Debra M. Kriete for the current and upcoming E-rate service periods of July 1, 2022 to June 30, 2024 in the amount of \$3.5K. C.9
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- C.10 Recommend the award of the following bids that as listed: C.10

Athletic Supplies	Recommend as submitted
Athletic Medical Supplies	Recommend as submitted
Janitorial Supplies	Recommend as submitted
Trash Removal	Recommend as submitted
Uniforms	Recommend as submitted

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- C.11 Reject the AB Specialties door bids for the Shaler Area High School in the amount of \$16,000 and the Shaler Area Middle School in the amount of \$25,800 for a total cost of \$41,800 from March 13, 2023. C.11
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- C.12 Approve the door bids for the Shaler Area High School in the amount of \$14,950 and the Shaler Area Middle School in the amount of \$25,800 to AB Specialties for a total cost of \$40,500 from the April 10, 2023. C.12
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- C.13 Approve the Pennsylvania Department of Education's Division of Food and Nutrition Annual Food Service Management Company (FSMC) renewal year contract with The Nutrition Group for the fiscal year 2023-24. C.13
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