

Contract of Service

THIS CONTRACT OF SERVICE is made and entered into this _____ day of _____, 2015 by and between the **Pennsylvania Educators' Clearinghouse, PA-Educator.net**, (hereinafter referred to as "Clearinghouse").

SHALER AREA SCHOOL DISTRICT - Educational Entity (hereinafter referred to as "Educational Entity").

WITNESSTH:

WHEREAS, the Educational Entity is interested in accepting applications for employment by Professional and Non-Certificated employees via the Internet; and

WHEREAS, the Clearinghouse has developed a web site for providing said services.

NOW, THEREFORE, intending to be legally bound, the parties hereto agree as follows:

- The Educational Entity agrees to review and consider applications for employment for professional and non-certificated employees through a web site provided by the Clearinghouse.
- The Clearinghouse shall assign a password and identification number to the Educational Entity for access to the web site.
- The Educational Entity agrees that the password and identification number shall be used solely by the Educational Entity for purposes contained herein and shall not be distributed to any other school Educational Entity, organization, or individual.
- The Educational Entity agrees that the Clearinghouse shall charge an annual user fee to the Educational Entity for use of the web site. The user fee will be \$3,000.00 and cover the time period, July 1, 2015, through June 30, 2016. The user fee shall be based upon the weighted average daily membership (WADM) of the Educational Entity and the state aid ratio (if applicable) applied to the Educational Entity. The parties agree that the Clearinghouse shall submit an invoice to the Educational Entity annually as notice of the fee owed by the Educational Entity. If the Educational Entity is not satisfied with the amount of the invoice for any reason, the Educational Entity has the right to cancel this Agreement upon accrued payment in full with no further obligation to the Clearinghouse.

- The Clearinghouse shall indemnify, hold harmless, and defend Educational Entity, its Board, officers, employees, and agents from and against any and all costs, expenses (including reasonable counsel fees), liabilities, losses, damages, suits, actions, fines, penalties, claims, or demands of any kind and asserted by or on behalf of any person or governmental authority arising out of or in any way connected with the performance of Clearinghouse’s obligation under this Agreement except as the same may be caused by the negligence of the Educational Entity, its employees, agents, or invitees and as otherwise contained herein.

- Educational Entity shall indemnify, hold harmless, and defend Clearinghouse, its Board, officers, employees, and agents from and against any and all costs, expenses (including reasonable counsel fees), liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind and asserted by or on behalf of any person or governmental authority arising out of the Educational Entity’s misuse of information obtained through the web site including, but not limited to, (i.) any violation of the privacy rights of the applicant, (ii.) unauthorized distribution or use of the assigned password and identification number, or (iii.) discriminatory hiring practices by the Educational Entity.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal the day and year above first written.

WITNESS:

PA-EDUCATOR.NET

ATTEST:

SHALER AREA SCHOOL DISTRICT - EDUCATIONAL ENTITY

Board Secretary

BY:

Board President

ALLEGHENY INTERMEDIATE UNIT
 475 EAST WATERFRONT DRIVE
 HOMESTEAD, PA 15120

INVOICE: 0560001792 **Page** 1
Date: Jul 31, 2015 **of** 1
Service: PA TEACHER CLEARINGHOUS

PHONE: 412-394-5700

Total Invoice: : 3,000.00
Payments/Adjustments:
Total Due: 3,000.00

PO No.:

Due Date: Aug 30, 2015

Mail To:

Cust No: 0000000059

SHALER AREA SCHOOL DISTRICT
 1800 MT ROYAL BLVD
 GLENSHAW, PA 15116

SHALER AREA SCHOOL DISTRICT
 1800 MT ROYAL BLVD
 GLENSHAW, PA 15116-2196

Description	Qty	Unit Price	Total Price	Tax
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CONTACT DEB - 412-394-4972

PA-EDUCATOR.NET USER FEE FOR CALENDAR YEAR JULY 1, 2015 THROUGH JUNE 30, 2016	1.00	3,000.00	3,000.00	N
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Total Charges:	:	3,000.00	Payments:	0.00
Total Tax:	:	0.00	Adjustments:	0.00
Total Invoice:	:	3,000.00	Total Due:	3,000.00

Please Make Checks Payable To: ALLEGHENY INTERMEDIATE UNIT and return the bottom portion of this invoice to the above address.

Invoice Number 0560001792
 Customer 0000000059 SHALER AREA SCHOOL DISTRICT
 Amount Remitted _____

RESOLUTION

BE IT RESOLVED, by authority of the **Board of School Directors** of the **Shaler Area School District** and it is hereby resolved by authority of the same, that the **Dr. Victor Morrone** who is the **Acting Superintendent of Schools** of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the [insert name of body] to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

John Fries, President Board of School Directors

Charles W. Bennett, Board Secretary

I, Charles W. Bennett, Secretary, of Shaler Area School District Board of School Directors. Do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Shaler Area School District Board of School Directors , held the 12th day of August, 2015

Dated: _____

Signature

Charles Bennett, Board Secretary

TO BE EXECUTED BY AUTHORIZED OFFICER:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

Dated: _____

Signature

Dr. Victor Morrone, Acting Superintendent of Schools
Shaler Area School District

MENTAL HEALTH SERVICES AGREEMENT

This Agreement is made this day of _____, 2015 by and between the Glade Run Lutheran Services, and the Shaler Area School District, intending to be legally bound hereby, for the provision of mental health services by Glade Run Lutheran Services, to the Shaler Area School District.

1. Services Provided by Glade Run Lutheran Services

For the term of August 25, 2015 through June 08, 2016, Glade Run Lutheran Services shall provide, for the benefit of students designated by the Shaler Area School District, the following mental health services:

(a) Professional staff, as is required by mutual agreement of the parties to implement the Mental Health Therapist position at Shaler Area School District in accordance with all applicable requirements of state and federal law; The essential services provided by the Mental Health Therapist include but are not limited to the following:

- Individual therapy
- Therapeutic /social skills groups
- Assessing the behavioral health needs of identified students
- Developing a plan of service for identified students
- Implementing individual behavioral health support
- Providing crisis support throughout the school day
- Engaging in one to one interventions regarding behavioral skills

- Providing student specific consultation to educational staff
 - Providing clinical consultation and mental health education to teachers
 - Regular Family contact and family engagement as needed
 - Parent education related to child development, positive support and discipline strategies
 - Service coordination with outside providers and community resources
- (b) Supervisory staff, as is required to effectively and efficiently implement this Agreement;
- (c) Such supplies, equipment and other clinical materials, as are necessary to implement the Mental Health Therapist role, and as mutually agreed upon by the parties;
- (d) Any other personnel, material or service mutually agreed upon by the parties.
- (e) Therapist will participate in clinical training and case consultation at Glade Run site one half day each month

2. **Services Provided at Shaler Area Schools for Glade Run Lutheran Services**

For mental health services to be provided at premises owned or leased by the Shaler Area School District, the Shaler Area School District shall provide the following:

- (a) Dedicated office with a desk, phone and locking file cabinet, to provide confidential space to meet with students, make phone calls, and maintain

confidential documentation. Also requested is e-mail access and a mailbox to receive information.

(b) Assistance, cooperation and participation of Shaler Area School District administrative, professional and support staff in the development and implementation of proposed mental health services;

(c) Any other personnel, material or service mutually agreed upon by the parties.

3. **Documentation**

Glade Run Lutheran Services, shall provide to Shaler Area School District, prior to the assignment of any personnel to Shaler Area Schools for the provision of services under this Agreement, all certifications, licenses, criminal background checks, child abuse reports and FBI clearances as required by law. Prior to the provision of any service under this Agreement, Glade Run Lutheran Services, shall furnish Shaler Area School District proper documentary evidence of liability insurance coverage during the contract period, with limits of liability *not less than* \$1,000,000.00 per occurrence and \$3,000,000.00 in the aggregate general liability and \$5,000,000 excess/umbrella liability coverage. Glade Run Lutheran Services shall add Shaler Area School District as an additional insured. Glade Run Lutheran Services, and all agents, employees, and subcontractors of Glade Run Lutheran Services, shall observe and comply with the provisions of the Individuals with Disabilities Education Act 2004, relevant portions of the Pennsylvania Public School Code, HIPAA, and all other applicable laws, rules,

regulations and requirements of any and all governmental bodies having jurisdiction over services to be rendered by Glade Run Lutheran Services.

4. **Compliance with Applicable Law**

Glade Run Lutheran Services shall ensure that the mental health services it provides comply with all requirements of State and Federal law to the extent such compliance does not depend upon the performance or actions of any other individual or entity beyond the control of the Glade Run Lutheran Services.

Shaler Area School District shall provide such action, assistance or cooperation as is required to ensure that students referred to mental health services receive a Free Appropriate Public Education in compliance with all applicable provisions of state and federal law

5. **Payment for Glade Run Lutheran Services**

(a) Shaler Area School District agrees to pay Glade Run Lutheran Services the amount of \$69,010 for the following mental health services for the term August 25, 2015, through June 08, 2016.

- 1) Mental Health Therapist for eight (8) hours per day, five (5) days per week for the 2015-2016 school calendar.
- 2) Therapist will participate in weekly supervision and clinical consultation with Glade Run Lutheran Services Clinical Leadership, not to exceed three (3) hours per week during the thirty-six (36) week period while school is in session.

(b) Glade Run Lutheran Services will invoice Shaler Area School District on a monthly basis for the total cost of this contract pro-rated over the nine

month term of the Agreement (September 2015 – May 2016 for billing purposes.) Shaler Area School District agrees to pay Glade Run Lutheran Services the amount due within fifteen (15) days of invoice.

(c) Late payment Charge: A late payment charge of 1% per month on any unpaid balance will be applied to any account that is over sixty (60) days due.

6. **Liabilities**

The parties agree to indemnify, defend and hold harmless each other, their respective directors, officers, employees and agents, against all claims, damages, losses or penalties for personal injury or death or damage to personal or real property owned or leased by such party, or the operation or maintenance of any equipment or vehicles provided or used by such party arising out of any acts or omissions of the party's employees. None of the administrative, professional, paraprofessional or support personnel provided by the parties shall be considered employees or agents of the other party hereto for any purpose. The parties agree to indemnify, defend and hold harmless each other against all claims, damages, losses or penalties resulting from any judicial, administrative or another determination that any staff member of one party hereto is an employee or agent of the other party hereto.

7. **Term/Termination**

This Agreement will be effective for the term of August 25, 2015 through June 08, 2016, following the student school calendar. Either party has the right to

terminate the agreement upon the provision of thirty (30) days written notice of intent to terminate.

8. **Arbitrators Decision**

In the event that the Arbitrator's decision is not in favor of the placement of Glade Run Lutheran Services' therapist being placed at Shaler School District, this contract becomes null and void.

9. **Relationship of Parties**

It is understood by the parties that Glade Run Lutheran Services, is an independent contractor with respect to Shaler Area School District, and not employees of Shaler Area School District. Shaler Area School district will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Glade Run Lutheran Services.

10. **Entire Agreement**

This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This agreement supersedes any prior written or oral agreement between the parties.

11. **Amendment**

This agreement may be modified or amended if the amendment is made in writing and signed by both parties.

12. **Severability**

If any provision of this agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid and

unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

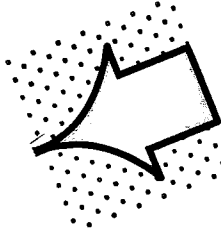
13. Waiver of Contract Right

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

14. Applicable Law

The laws of the state of Pennsylvania shall govern this Agreement.

Shaler Area School District



By: _____

By: _____

Date

Date

Glade Run Lutheran Services

By: Charles Edward

By: _____

7/29/2015

Date

Date



AGREEMENT AMENDMENT

This Amendment (hereinafter "Amendment") to the Facility Staffing Agreement (hereinafter "Agreement") is entered into this 5th day of August, 2015, by and between Shaler Area School District located at 1800 Mt. Royal Blvd., Glenshaw, PA 15116, referred to in this Agreement as "FACILITY," and Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions, a Maryland Corporation including its affiliates and subsidiaries, with an office located at 4955 Steubenville Pike, Pittsburgh, PA 15205, referred to in this Agreement as "MAXIM."

RECITALS

WHEREAS, FACILITY and MAXIM entered into the Agreement, with an effective date of September 29, 2009.

WHEREAS, FACILITY and MAXIM wish to amend the Agreement to incorporate the following terms and conditions.

THEREFORE, in consideration of the above premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, and intending to be legally bound, FACILITY and MAXIM hereby agree to amend the Agreement to reflect the following terms and conditions.

The following rates shall be applicable as of the Effective Date listed below:

Service	Rate
LPN	\$35.00/hour
RN	\$43.00/hour
PCA	\$22.00/hour
PT	\$75.00/hour
OT	\$72.00/hour
SLP	\$73.00/hour

Guarantees: Minimum 3 hour/bus run guarantee for any bus only nursing or PCA services

The terms and conditions of this Amendment are effective as of 8/5/2015. All other terms and conditions will remain unchanged as stated in the Agreement.

FACILITY and MAXIM have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the date set forth above.

SHALER AREA SCHOOL DISTRICT

MAXIM HEALTHCARE SERVICES, INC.
D/B/A MAXIM STAFFING SOLUTIONS

Signature

Signature

Printed Name & Title

Printed Name & Title

Date

Date

SHALER AREA SCHOOL DISTRICT

No: 222

SECTION: PUPILS

TITLE: TOBACCO USE

ADOPTED: MAY 20, 1998

REVISED: APRIL 18,2001; APRIL 18, 2007; FEBRUARY 19, 2014

222. TOBACCO USE	
1. Purpose	The Board recognizes that tobacco presents a health and safety hazard that can have serious consequences for both users and nonusers and the safety and environment of the schools.
2. Definition 35 P.S. Sec. 1223.5	For purposes of this policy, tobacco includes a lighted or unlighted cigarette, cigar, pipe or other smoking product or material, smokeless tobacco in any form and electronic cigarettes. Disposable electronic cigarettes are defined as battery-operated products designed to deliver nicotine, flavor, and other chemicals by turning the substance into a vapor that is inhaled by the user. Refillable vape pens fall under Policy 227 Controlled Substances/Paraphernalia.
3. Authority 18 Pa. C.S.A. Sec. 6305 35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7183 Title 22 Sec. 10.23 20 U.S.C. Sec. 1400 et seq Pol. 103.1, 113.1, 113.2, 805.1	<p>The Board prohibits possession, use or sale of tobacco by students at any time in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district.</p> <p>The Board prohibits possession, use or sale of tobacco by students at school-sponsored activities that are held off school property.</p> <p>In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.</p>
4. Delegation of Responsibility	<p>The Superintendent or designee shall annually notify students, parents/guardians and staff about the district's tobacco policy by publishing such policy in the student handbook, parent newsletters, posted notices, district website and other efficient methods.</p> <p>Code of Student Conduct</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p>
5. Guidelines SC 1302.1-A, 1303-A Title 22	The Superintendent or designee may report incidents of possession, use or sale of tobacco by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in

<p>Sec. 10.2, 10.22 Pol. 805.1</p>	<p>accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.</p>
<p>Title 22 Sec. 10.2, 10.25 Pol. 805.1</p>	<p>The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving possession, use or sale of tobacco immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.</p>
<p>SC 1303-A Pol. 805.1</p>	<p>In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco by students to the Office for Safe Schools on the required form.</p>
<p>18 Pa. C.S.A. Sec. 6306.1</p>	<p>A student convicted of possessing or using tobacco in violation of this policy may be fined up to fifty dollars (\$50) plus court costs or admitted to alternative adjudication in lieu of imposition of a fine.</p>
<p>SC 1303-A Title 18 Sec. 6306.1</p>	<p>Incidents of possession, use, and sale of tobacco in violation of this policy by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.</p>
<p>Pa Code Title 22 Sec. 12.3</p>	<p>A student convicted of possessing or using tobacco in violation of this policy may be fined up to \$50 plus court costs or admitted to alternative adjudication in lieu of imposition of a fine.</p>
<p>Title 18 Sec. 6306.1</p>	<p><u>Student Disciplinary Procedures:</u> Infractions below can be either mere possession or use and apply to school time, school activities, while on school busses going to and from school or any school event. The infractions refer to a student's time at Shaler Area and not just in one school year.</p>
<p>School Code 510, 1303-A</p>	<p><u>First Infraction</u> 1. Three day out-of-school suspension. 2. Referral to approved smoking cessation program at student's expense in lieu of District Magistrate citation.</p>
<p>35 P.S. 1223.5</p>	<p><u>Second Infraction</u> 1. Three day out-of-school suspension. 2. Informal hearing 3. Ten-day out-of-school suspension 4. Referral to an approved smoking cessation program at student's expense. 4. District Magistrate citation.</p>
<p>20 U.S.C. Sec. 7181 et seq</p>	<p><u>Third Infraction</u> 1. Three day out-of-school suspension. 2. Informal hearing. 3. Ten-day out-of-school suspension</p>
<p>20 U.S.C. Sec. 7114</p>	

- ~~4. Referral to an approved smoking cessation program at student's expense.~~
- 4. District Magistrate citation.**
5. Referral to Board expulsion proceedings with a mandatory sixty day expulsion reduced to thirty days if they successfully complete the smoking cessation program at student's expense.

Fourth Infraction

1. Three day out-of-school suspension.
2. Informal hearing
3. Ten-day out-of-school suspension
- ~~4. Referral to an approved smoking cessation program at student's expense.~~
- 4. District Magistrate citation.**
5. Referral to Board expulsion proceedings with mandatory twelve-month expulsion.

Subsequent Infractions

1. Three day out-of-school suspension.
2. Informal hearing
3. Ten-day out-of-school suspension.
- ~~4. Referral to an approved smoking cessation program at student's expense.~~
- 4. District Magistrate citation.**
5. Referral to Board expulsion proceedings with mandatory twelve-month expulsion.

References:

School Code – 24 P.S. Sec. 510, 1302.1-A, 1303-A

State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.22, 10.23, 10.25, 403.1

Sale of Tobacco – 18 Pa. C.S.A. Sec. 6305

Tobacco Use Prohibition – 18 Pa. C.S.A. Sec. 6306.1

School Tobacco Control – 35 P.S. Sec. 1223.5

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

No Child Left Behind Act – 20 U.S.C. Sec. 7114

Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.

Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR Part 300

Board Policy – 000, 103.1, 113.1, 113.2, 805.1

SHALER AREA SCHOOL DISTRICT

No: 227

SECTION: PUPILS

TITLE: CONTROLLED SUBSTANCES/PARAPHERNALIA

ADOPTED: MAY 20, 1998

REVISED: JULY 16, 2001; APRIL 17, 2002; JULY 12, 2004; FEBRUARY 16, 2011; JANUARY 11, 2012

227. CONTROLLED SUBSTANCES/PARAPHERNALIA	
1. Purpose	<p>The Board recognizes that school authorities are dedicated to the welfare of students of the Shaler Area School District. As the education institutions of this District, schools shall strive to protect the health, safety, and welfare of all concerned and to prevent abuse of controlled substances and health-endangering compounds.</p>
2. Delegation Of Responsibility	<p>The Superintendent or designee shall develop administrative regulations to identify and control substance abuse in the schools which:</p> <ol style="list-style-type: none">1. Establish procedures to deal with students suspected of using, possessing, being under the influence, or distributing controlled substances in school, up to and including expulsion and referral for prosecution.2. Disseminate to students, parents/guardians and staff the Board policy and administrative regulations governing student abuse of controlled substances.3. Provide education concerning the dangers of abusing controlled substances.
SC 1302.1-A, 1303-A 42 Pa. C.S.A Sec. 8337 Pol. 218, 233	<p>The Superintendent shall react promptly to information and knowledge concerning possible or actual incidents of possession, use or sale of controlled substances. Such action shall be in compliance with state law and regulation and with the procedures set forth in the memorandum of understanding with local law enforcement officials.</p>
SC 1302.1-A Pol. 805	<p>The Superintendent shall annually, by July 31, report all incidents of possession, use and sale of controlled substances by any person on school property to the Office of Safe Schools on the required form in accordance with state law and regulation.</p>
SC 1303-A	<p>In all cases involving students and controlled substances, the need to protect the school community from undue harm and exposure to drugs shall be recognized.</p>
3. Guidelines	<p><u>Responsibility of School Personnel</u></p> <p><u>Prevention</u></p> <ol style="list-style-type: none">1. Planned courses of instruction on substance abuse are taught in grades K-12.2. Whenever possible, planned courses of instruction will address pupil self-esteem, self-awareness, personal worth, and decision making to enable students to make informed choices involving the use and abuse of drugs, alcohol, and other substances which could be abused.

<p>42 P.S. 8337</p> <p>3. Authority SC 510, Title 22 Sec. 12.3</p> <p>P.L. 101-226 Sec. 5115 (a) (4)</p>	<p>3. Principals and staff shall work toward a positive school climate which promotes a "good feeling" about the school as a place to learn.</p> <p>4. School Board policy and building rules of discipline related to chemical use shall be consistently and fairly enforced.</p> <p><u>Intervention</u> The principal, with his/her staff, will adhere to the procedures set forth herein. Rules and procedures shall be published and distributed with teacher and student handbooks, supplemental contracts, and rules for chaperones and followed as published in all school-sponsored activities as well as classes.</p> <p>All personnel of the Shaler Area School District are to report to their immediate supervisor any student or employee involved in the use, transfer, or possession of alcohol, drugs, steroids, narcotics, or other health endangering compounds while on or about the school property or while on a school-related function.</p> <p>All personnel of the Shaler Area School District are to report to their immediate supervisor any person who is not a student or employee and who is found to be using, being under the influence, soliciting, possessing, or giving a student or employee any alcohol, drugs, narcotics, or health-endangering compounds while on or about the school property or while on a school-related function.</p> <p>The supervisor is to report such information to the Superintendent immediately and to confirm the same to the Superintendent as soon as possible in writing, relating the specific sequence of events in each case.</p> <p>The supervisor or the Superintendent will immediately notify the appropriate law enforcement agency in any case involving persons not related to the District.</p> <p>The Board prohibits students from using, possessing, soliciting, distributing, and being under the influence of any controlled substances during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and school-sponsored activities.</p> <p><u>Immediate Actions</u></p> <ul style="list-style-type: none"> • Parents or guardians shall be immediately contacted by administration and the student shall be sent home or removed from the school for medical attention if necessary. If parents or guardians cannot be reached, the decision to get medical attention for the student or to isolate the student from other students shall be made by school administration. • The police department having jurisdiction over the area in which the school is located shall be notified by the Superintendent or designee and the student shall be referred to appropriate action. • The student initially will be suspended for a minimum of three school days.
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- Referral to Student Assistance Team and upon investigation, referral for assessment and compliance with recommendations at the parents' expense.

Verification indicating that parents have received notification of date, time, and location of informal hearing. If notification is verbal, it will be confirmed by a follow-up letter.

Informal Hearing

- Within the three-day suspension period above, an informal hearing shall be held with the student, his/her parents or guardian, local police department representative, if appropriate, the school administration, and any other person who, in the judgment of the administration, could make contributions to aid in determining the course of action. As a result of the meeting, the administration may recommend one or more of the following:
 - Full suspension for up to ten school days.
 - Principal makes referral to the Superintendent for possible expulsion hearing before the Board of School Directors.
 - Referral to the appropriate law enforcement agency with strong recommendation that the student be prosecuted.

Transfer or Intent to Transfer "Look Alike Drugs"

A student who, while under the school's jurisdiction, is found to transfer or intends to transfer "look alike drugs" shall be subject to conditions outlined above.

Procedures and Practices - Dealing with Suspects

All students and staff members of the Shaler Area School District shall report to the principal or designee any person suspected of soliciting, giving, being under the influence, or using alcohol or other drugs, narcotics, or other health endangering compounds on or about school property or while on school-related functions.

- Persons who have been in a position to make such a report and have failed to do so shall be subject to disciplinary action by their immediate supervisor when reasonable evidence is presented indicating that such person has ignored the responsibility.
- School administrative personnel shall have the authority to require students or other persons under the jurisdiction to submit to a thorough search of clothing, handbags, wallets, bookbags, parked cars, backpacks, and locker, to take possession of any unauthorized materials suspected of being in their possession.

Students who refuse to submit to a reasonable cause search as outlined in this policy shall be immediately suspended from school and referred

<p>35 P.S. Sec. 807.1</p> <p>35 P.S. Sec. 807.2 Pol. 233</p>	<ul style="list-style-type: none"> • to the Superintendent's office for disposition, which shall include any of the enumerated designations in the "Informal Hearing" section of this policy. • Students who refuse to submit to a reasonable cause search may also be detained, if the administration feels it is warranted, while the police are contacted to determine to what extent they may need to be involved in the case. • Persons found to possess, use, abuse, distribute, or suspected to be under the influence of alcohol or other drugs, narcotics, or other health endangering compounds are to be promptly subjected to the steps outlined in this policy. • Persons who, after submitting to a search, are found not to be in possession of alcohol or other drugs, narcotics, or other health endangering compounds, are to be promptly excused and no further action taken. A report of the incident shall be filed with the immediate supervisor for future reference, but shall not be retained for a period of more than one year from the date of the report if no similar instances are reported. <p><u>Medicine in the Schools</u> (Storage and Taking of Medicine)</p> <p>Refer to Shaler Area School District Policy 210.</p> <p><u>Anabolic Steroids</u></p> <p>The Board prohibits the use of anabolic steroids by students involved in school-related athletics, except for a valid medical purpose. Body building and muscle enhancement of athletic ability are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid.</p> <p>Students shall be made aware annually of the dangers of steroid use; that anabolic steroids are classified as controlled substances; and that their use, unauthorized possession, purchase, or sale could subject students to suspension, expulsion and/or criminal prosecution.</p> <p><u>Students Who Come Voluntarily</u></p> <p>A student seeking help and not under the influence of, or distributing, or in the possession of alcohol or other drugs, narcotics, or other health endangering compounds within the school, who comes or is referred to the principal, is not subject to the provisions of this policy, and will be referred to the Student Assistance Team. However, if the violation is a matter of public record or has become public knowledge, the student will incur the consequences stated above.</p>
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<p>4. Definitions 35 P.S. Sec. 780-102 21 U.S.C. Sec. 812</p> <p>Pol. 210</p>	<p><u>Definitions and Procedures</u></p> <p>For purposes of this policy, controlled substances shall include all:</p> <ol style="list-style-type: none"> 1. Controlled substances prohibited by federal and state law. 2. Look-alike drugs. 3. Alcoholic beverages. 4. Anabolic steroids 5. Drug paraphernalia 6. Any volatile solvents or inhalants, such as but not limited to glue and aerosol products. 7. Substances that when ingested cause a physiological effect that is similar to the effect of a controlled substance as defined by state or federal law, such as but not limited to herbal incense or other products containing synthetic cannabinoids. 8. Prescription or patent drugs, except those for which permission for use in school has been granted pursuant to Board policy. 9. Bottles of nicotine or vape pen oil. <p>Definitions of terms used in this document include:</p> <p>Alcohol and Other Drugs shall include any alcohol or malt beverage, tobacco product, any drug listed in Act 64 (1972) as a controlled substance, abused substance, look-alike drug or medication for which a prescription is required under the law.</p> <p>Examples of the above include, but are not limited to alcohol, alcoholic beverages, tranquilizers, amphetamines, synthetic opiates, beer, wine, liquor, marijuana, hashish, LSD and other hallucinogens, chemical solvents, glue solvent-containing substances, anabolic steroids, look-alike substances and any capsules, pills, liquids not registered with the nurse, annotated within the student's health record and given in accordance with the school district policy for the administration of medication to students in school.</p> <p>A more specific and comprehensive list would include all substances identified in the following laws:</p> <ul style="list-style-type: none"> • Drug, Device, and Cosmetic Act 1971 (Commonwealth of Pennsylvania) as amended. • Public Law 91-513 Comprehensive Drug Abuse Prevention and Control Act of 1970 (Federal Law) as amended. • The Controlled Substance Drug, Device, and Cosmetic Act of April (P.L. 233, No. 64) as amended. <p>Look Alike Drugs are any substances manufactured or designated to resemble drugs, narcotics, or other health endangering compounds. For purposes of this policy, look-alike drug shall include any pill, capsule, tablet, powder, plant</p>
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matter or other item or substance that is designed or intended to resemble a controlled substance prohibited by this policy, or is used in a manner likely to induce others to believe the material is a controlled substance.

Cooperative Behavior is defined as the willingness of a student to work with school personnel in a reasonable and helpful manner by complying with requests and recommendations made by the members of the Student Assistance Team.

Uncooperative Behavior is defined as the resistance or refusal, either verbal, physical, or passive, on the part of the student with the reasonable request or recommendations of the principal or school personnel. Defiance, assault, deceit, destruction of property, and flight shall constitute examples of uncooperative student behavior. Uncooperative behavior shall also include parent/guardian and/or a student's refusal to comply with the recommendations made by the principal and/or Student Assistance Team.

Student Assistance Team is a multi-disciplinary team composed of school personnel: teachers, staff, administrators, nurses, and counselors; and community professionals: mental health liaison and drug and alcohol liaison. This team has been trained to understand the issues of adolescent chemical use, abuse, and dependency and will communicate this information to the faculty. It will also play the primary role in the identification and referral of students coming to its attention through the procedures outlined in this policy.

Possession is to have or hold, without any attempt to distribute alcohol, tobacco, or health endangering compounds determined to be illegal or as defined by this policy.

Distributing is defined as delivering, selling, passing, sharing, or giving any alcohol, drug, or mood-altering substance, as defined by this policy, from one person to another or to aid therein.

Anabolic Steroids are synthetic drugs similar to the male hormone testosterone and cause decreased production of the body's testosterone.

Manufacturing is defined as the production, preparation, propagation, compounding, conversion, or processing of a controlled substance.

Out-of-School Suspension is a suspension within the meaning of the Pennsylvania School Code where parents assume full responsibility of the student for a specified time period.

School Personnel are any employees or agents of the Shaler Area School District.

School Jurisdiction shall include any occurrence under this policy, involving a student while in any school building, on any school grounds, facility, or school or personal vehicle used for school functions or school purposes. School jurisdiction shall also include occurrences at school bus stops and at all school-sponsored events (including transportation to and from) and activities occurring off school grounds.

<p>4. Guidelines Regarding Suspicion, Investigations, and Searches</p>	<p>Paraphernalia shall include any apparatus associated with the use of alcohol or other drugs such as, but not limited to, papers, bongs, clips, pipes, stones, needles, refillable electronic cigarettes (vape pens); or as may be further defined under the Pennsylvania Controlled Substance, Drug, Device, and Cosmetic Act.</p> <p>Under the influence shall include any consumption or ingestion of controlled substances by a student.</p> <p><u>Suspicion, Investigations, and Searches</u></p> <p>Instances exist where direct observation of drug or alcohol activity doesn't occur, but information gained that creates suspicion of such activity may require the District to investigate the matter and possibly even engage in searches. Searches could be random in nature as a means of deterring drug and alcohol activity or specific to an allegation or reasonable suspicion.</p> <p><u>Reasonable Suspicion</u></p> <p>Reasonable suspicion means more than "mere" suspicion. The school authorities must apply an objective test in determining whether reasonable suspicion exists. The basis for reasonable suspicion will include:</p> <ol style="list-style-type: none"> 1. Eyewitness testimony. 2. A student's past record or reputation for use or possession of drugs and alcohol. 3. Information obtained through an informant or through reliable statements, which incriminate a student or gives evidence that drug/alcohol activity exists within the School District. 4. Any other independent evidence which gives rise to a reasonable conclusion that a student has engaged in a violation of the policy, or that drug/alcohol activity exists within the School District. <p>Note: While the above factors, standing alone, may not always suffice in supporting a reasonable suspicion of a substance, a combination of these factors will strengthen the school's position of "Reasonable Suspicion."</p> <p><u>Reasonable Scope of Search</u></p> <p>A personal search of the student or a general search of the school must be reasonably related to the objectives of the search and must be the least intrusive means of maintaining order and safety in the school. A personal search includes a pat-down or frisk; a search of the student's personal belongings (i.e., a purse); and the use of dogs to "sniff out" drugs located on a student.</p> <p>As a general principal, personal searches should not be the initial means of determining whether a student is in violation of the substance abuse policy. Instead, personal searches should be used as a last resort.</p>
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Note: The intrusiveness of the search must be reasonably related to the suspected violation. For example, a strip search or a drug screening of a thirteen-year old student found smoking a cigarette in the restroom, without more, would be unreasonable in light of the age of the student and the nature of the infraction.

Of course, once the school has obtained sufficient evidence to discipline a student, there is really no need to continue with further searches. For example, if school authorities have reasonable suspicion that a student has violated the substance abuse policy, and drugs are found in that student's locker, there might be no further need for a personal search of that student or to require that student undergo drug testing. If the drugs found in the student's locker provide sufficient evidence to discipline the student, any further search would be considered excessively intrusive.

Automobile Searches

The 4th Amendment prohibits a general search of a student's vehicle, absent the student's consent or a reasonable suspicion the car contains prohibited substances.

However, it is lawful for school officials to patrol school parking lots and to look into a student's car without the student's consent or a showing of reasonable cause. If the school officials observe an item which would create a reasonable inference that the student is violating school policy, the officials may search the inside of the car. Once again, if possible, the District will make every attempt to have the student present during this search. If the student refuses to turn over keys, parents will be asked to unlock the automobile. If the parent refuses, law enforcement authorities will be requested immediately. Law enforcement authorities have the legal right to detain the automobile while securing a search warrant.

Undercover Agents

A school's use of an undercover agent to enforce its substance abuse policy will be subject to close scrutiny by the courts, if challenged, and should be used only as a last resort.

Undercover agents would be used at the request of local police authorities and under their strict supervision and guidelines.

There is an assumption that undercover agents have a vested interest in "catching" violators. This underlying bias may taint the effectiveness of the agent. Similarly, the use of an undercover agent may lead to claims of entrapment, further undermining the effectiveness of this means of enforcement.

Use of Canines

It shall be the policy of the School District to permit the administration to periodically invite law enforcement agencies or other qualified agencies or individuals to search school property with dogs trained for the purpose of detecting the presence of illegal substances, subject to the following:

1. The administration shall authorize the search and have a designee on hand while the search is taking place.
2. Parents and students will be notified of this policy through its inclusion in the student and/or parent handbook.
3. All school property such as lockers, classrooms, parking areas, and storage areas may be searched.
5. Individual(s) shall not be subjected to a search by dogs unless school officials have established independently that there is reasonable cause to believe the student possesses contraband on his/her person. The canines must be accompanied by a qualified and authorized trainer who will be responsible for the dog's actions. An indication by the dog that contraband is present on school property or an automobile shall be reasonable cause for further search by school officials.
5. Once notification has been given to parents and student, through the inclusion of the policies in the student and/or parent handbook, the School District will have met its obligation to advertise the searches. Additional notices need not be given and actual times or dates of planned searches not be released in advance.
6. The purpose of these canine searches will be to react to reasonable suspicion of drug/alcohol activity and also as a deterrent to drug/alcohol activity.
7. If a student, a student's locker, or a student's automobile is suspected of possessing drugs or alcohol as a result of a canine search, the procedures outlined in pages 3 and 4 of this policy, "Procedures and Practices - Dealing with Suspects," will apply.

What to Do if You Confiscate a Substance as a Result of Observation, a Suspicion, or a Search

The following procedure is recommended to protect the administrator and the school, as well as the particular student and his/her rights:

1. Never accuse a student of possession or use of any drug.
2. Place any confiscated sample in an envelope (a witness should be present).
3. Note the following on the outside of the envelope:
 - Date and time.
 - School name.
 - Description of contents (i.e., leafy vegetable material, pill,

227 - CONTROLLED SUBSTANCES/PARAPHERNALIA – REVISED 1/11/12

<p>Pol. 218</p> <p>Pol. 122, 123</p> <p>20 U.S.C. Sec. 7161</p> <p>20 U.S.C. Sec. 7114</p>	<p align="center">capsule). Do not guess at labeling.</p> <p>4. Law enforcement agencies will be given full authorization to investigate and prosecute any person(s) found to be responsible for illegal substance(s) on school property.</p> <p><u>Off-Campus Activities</u></p> <p>This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Code of Student Conduct if any of the following circumstances exist:</p> <ol style="list-style-type: none"> 1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation. 2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities. 3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school. 4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Code of Student Conduct if conducted in school. 5. The conduct involves the theft or vandalism of school property. 6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities. <p>References:</p> <p>Controlled Substances Act - 21 U.S.C. Sec. 801 et seq</p> <p>PA Controlled Substance, Drug, Device and Cosmetic Act - 35 P.S. 780-101 et seq</p> <p>PA Civil Immunity of School Officers/Employees Relating to Drug or Alcohol Abuse - 41 Pa. C.S.A. 8337</p> <p>Steroids - 35 P.S. Sec. 807.2</p> <p>School Code - 24 P.S. Sec. 510, 511, 1303-A</p> <p>State Board of Education Regulations - 22 PA Code Sec. 12.3; 22 PA Code Sec. 403.1</p> <p>No Child Left Behind Act of 2001 - 20 U.S.C. Sec. 7114, 7161</p> <p>Board Policy - 122, 123, 210, 218, 233</p>
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OUT OF STATE / OVERNIGHT TRIPS

SHALER AREA HIGH SCHOOL

Group Shaler Area HS Music Dept. Date Submitted 7-1-15

Sponsor(s) George Tepshich, Kristin Demsey, Shirley Rankin Phone Ext. x1710 / x1680

Destination Nashville, TN - Festivals of Music Adjudication

Date(s) of Trip April 14-18, 2016

Purpose of Trip:

- Represent our school & community in a National Competition
- Band, choir, Orchestra will compete in festivals of Music competition and be adjudicated by professionals in their respective fields.

Costs:

- ~~None~~ cost to district ~~for~~ (substitutes - 3 days x 3 teachers)

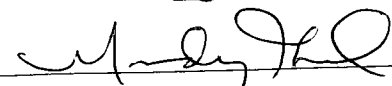
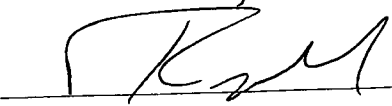
Method of Fundraising:

- students will fundraise individually through booster sponsored fundraisers

Number of Teacher Substitutes Needed 6 - George Tepshich, K. Demsey, S. Rankin, E. Spordike, H. Sabino, B. Wesolek

Number of Days for Each Substitute 3 School Days

APPROVAL

<u>YES</u>	<u>NO</u>		<u>Signature</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Activities / Athletic Director		<u>7/2/15</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Principal		<u>7-9-15</u>
<input type="checkbox"/>	<input type="checkbox"/>	Superintendent	_____	_____

OUT OF STATE / OVERNIGHT TRIPS

SHALER AREA HIGH SCHOOL

Group Shaler Area HS music Dept (Choir/Band) Date Submitted 7-2-15
 Sponsor(s) George Tepshich, Kristin Demsey Phone Ext. x1710/x1680
 Destination Nashville, TN - NAFME (National Association for Music Education)
 Date(s) of Trip October 25-28, 2015

Purpose of Trip:

- Represent our school and community at the National level.

- Students auditioned after PMEA All-State Festival for this honor.

Costs: YES ~~FE~~ $\begin{matrix} \$650^{00} & \text{registration fee (includes lodging, meals,} \\ & \text{activities, \& music)} \\ \$250^{00} & \text{transportation} \\ \hline \$900^{00} & \text{per student} \end{matrix}$

* we are trying to find solutions for chaperones for students*

Method of Fundraising:

11/a

NO ~~FE~~

- Cost per chaperone breakdown

- substitute teacher for 3 days

- \$250⁰⁰ transportation

- \$585⁰⁰ lodging (\$195 a night) room would be shared

- \$295⁰⁰ National conference registration

- \$140⁰⁰ meals

Number of Teacher Substitutes Needed Demsey and Tepshich

Number of Days for Each Substitute 3 (Mon, Tues, \& Wed.)

APPROVAL

<u>YES</u>	<u>NO</u>		<u>Signature</u>	<u>Date</u>
<u>X</u>	___	Activities / Athletic Director	<u>[Signature]</u>	<u>7/2/15</u>
<u>X</u>	___	Principal (APPROVE STUDENTS ONLY)	<u>[Signature]</u>	<u>7-9-15</u>
___	___	Superintendent	_____	_____



THE GRABLE FOUNDATION
dedicated to improving the lives of children

650 Smithfield Street, Suite 240
Pittsburgh, PA 15222
P: 412-471-4550 F: 412-471-2267 E: grable@grable.org

Print Form

Grant Inquiry Sheet

Organization Information

Federal Tax ID

Organization Name

Address

City State Zip

Phone Number Fax Number

Website

Contact Information

Name Title

Address*

Phone Number Fax Number

Email

Executive Director Information & Signature

Name* Title*

Address*

Email*

Signature (required)

Board Chair Information & Signature

Name Board Title

Phone Number Fax Number

Email

Signature (required)

* If different than Organization or Contact Information

Financial Information

Annual Operating Budget \$ Fiscal Year End Month
Number of Employees (Full Time) (Part Time)

Proposal Information

Project Name

Project Purpose (*one sentence*)

Estimated Project Period (*e.g., January 1, 2013 - December 31, 2014*)

Total Project Cost \$ Amount Requested \$ in each of year(s)

Estimated Age Range and Number of People Served Directly by This Program (*Please check appropriate box and indicate approximate number of people served*)

Pre-K: # Served Elementary: # Served Middle School: # Served High School: # Served

Educators: # Served Other: # Served

Geographic Area Served

Project Description

Please describe the project for which you are applying for funds. Please use the space provided below or attach a separate sheet; however, we do request that responses are limited to one page. (*Attach additional sheet, if necessary.*)

See Attached

Outcomes

Indicate the project's specific, measurable, short-term outcomes and how your organization will measure success. This is your opportunity to indicate the criteria and benchmarks against which your project will be evaluated, Please include baseline and target figures for the upcoming year. If you have done similar work in the past, please describe those results and whether they differ from future expectations. (*Attach additional sheet, if necessary.*)

See Attached

All applicants must answer the following questions.

	Yes	No
Does your organization subscribe to www.kidsburgh.org ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is your organization a member of the <i>Greater Pittsburgh Nonprofit Partnership</i> ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does your staff attend the annual <i>Pittsburgh Nonprofit Summit</i> ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is your organization a member of the Pennsylvania Association of Nonprofit Organizations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is your organization listed on www.greatnonprofits.org ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is your organization currently accredited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If yes, by whom?	Middle States Association of Colleges and Schools	
Has your organization benefited from any management capacity building, professional development, or leadership training during the past year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If yes, from whom? (List one or two primary providers.)	Allegheny Intermediate Unit, Lead to Learn	
Does your organization receive information about local or state children's issues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If yes, from whom? (List one or two primary providers.)	Pennsylvania Department of Education, PSBA, PAESSP	

Please answer the remaining questions, only if applicable.

For OUT-OF-SCHOOL programs or activities...

Does your organization adhere to the program quality value statement published by APOST/PASYDN?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is your organization listed on www.afterschoolpgh.org ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is your organization connected with the HIVE network?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If located within the city of Pittsburgh is your program a Pittsburgh Public Schools Afterschool Partner?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a Quality Campaign member of APOST?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

For ARTS EDUCATION programs or activities...

Does your staff participate in the <i>Arts Education Collaborative</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is your organization a member of the Greater Pittsburgh Arts Council?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Yes

No

For EARLY CHILDHOOD programs or activities...

Do your staff members belong to the *Pittsburgh Association for the Education of Young Children*?

Is your organization connected with the Spark Network?

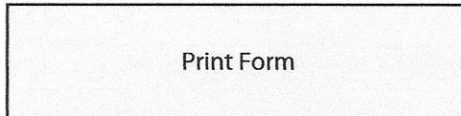
Does your organization participate in Keystone STARS?

If yes, what star level have you achieved?

For MENTORING programs or activities...

Does your organization participate in the *Mentoring Leadership Network*?

Thank you for completing the Grant Inquiry Form. Please take a moment to print two copies of this form: one for your records, and one to submit to The Grable Foundation, 650 Smithfield Street, Suite 240, Pittsburgh, PA 15222. You may alternately submit the printed form via email to grable@grable.org. You may wish to call the Foundation at 412-471-4550 to confirm that we have received your inquiry.



Please remember that the deadline for submitting the Grant Inquiry Form each year is January 1, May 1, and September 1.

Grable COP Grant

Project Name: "Mission Control" Dream Flight Adventures Community of Practice

Project Purpose: We will create and facilitate a sustainable and robust Community of Practice of Dream Flight Adventures Simulator Flight Directors and Administrators.

Project Description

Please describe the project for which you are applying for funds.

Through generous funding the Grable Foundation has brought full immersion simulator classrooms and their unique learning experiences to thousands of students in the Pittsburgh area and beyond. As the program continues to expand, the simulator software develops, and more educators are trained to be Flight Directors the need for cross-district collaboration, Professional Development, and software support becomes ever more important. We are looking for \$49,200 to allow our Dream Flight Adventures Flight Directors and Administrators to establish a formal Community of Practice to maximize the impact of Dream Flight Adventure simulators for our students. This will consist of regular conferences where partners can connect among themselves, cross-district Professional Development, and ongoing software support.

The project partners include Pittsburgh area school districts that have existing simulators or simulators in development as well as schools and museums in Washington D.C. and Venezuela (included because of their unique perspective and ability to contribute to the community). Each year, these Simulators reach more than 5,000 students and provide more than 8,000 unique immersive learning experiences (and growing)!

Over its two-year duration, this project will establish of a Community of Practice by providing partners with support for:

- Six formal Community of Practice Conferences for Flight Director instructors and administrators held around the greater Pittsburgh region
 - Funds will cover event hosting costs, instructor staff time, substitute coverage, and promotional items.
- Minor equipment upgrades/additions to enhance their simulator work
- An online platform to share information and exchange best practices
- Consistent face-to-face interaction with peers involved in the same trend-setting educational programs

At the project administration level, grant funds will also facilitate:

- Documentation (video, web, print, digital storage) of the Community of Practice Conferences
- Attendance at and participation in national educational conferences to spread the results of this collaboration
- Audio/visual equipment to support Community of Practice Conferences and ongoing knowledge sharing
 - This equipment includes video conferencing equipment, projector, speakers, laptop computer, speakers, and various cables.

The involvement of Community of Practice partners from beyond the region (e.g. Washington DC and Venezuela) either in person or via video conferencing.

Shaler Area School District

“Mission Control” Flight Director Community of Practice

Grant Inquiry Additional Sheet

Outcomes

Indicate the project's specific, measurable, short-term outcomes and how your organization will measure success. This is your opportunity to indicate the criteria and benchmarks against which your project will be evaluated, Please include baseline and target figures for the upcoming year. If you have done similar work in the past, please describe those results and whether they differ from future expectations.

Over its two-year duration and in the years that follow, this project and the Community of Practice it establishes will achieve several important outcomes:

- Three Community of Practice conferences per year for Flight Directors, administrators, and other partners to share knowledge, receive training, and exchange best practices
- Offset the costs of substitutes to eliminate obstacles hindering Community of Practice participation
- Make video conferencing options available for long-distance partners
 - Digitally record and store elements of the Conferences for partners' future reference
- Develop and deliver Professional Development and software support for the Dream Flight Adventure simulator software
- Develop and deliver coaching on administrative aspects of implementing a full immersion Simulator into an existing curriculum
- In response to partner/user feedback:
 - Make changes to existing software
 - Develop new missions and environments
- Assist partners in opening their Simulators to their broader communities through camps and private visits outside of core school hours

One Community of Practice conference was held at the AIU (TransformEd room) on April 18, 2015. It was attended by six Flight Directors and two administrators representing all four of the Dream Flight Adventures installations in Pittsburgh. Participants were extremely positive about the meeting and are very interested in continuing and expanding this type of professional development and collaboration.

SCHOOL RESOURCE OFFICER REPORT

2014-2015 SCHOOL YEAR

The following is a summation of my, Officer Frank Spiker of the Shaler Township Police Department, duties and activities as School Resource Officer for the Shaler Area School District for the 2014-2015 school year. With the inception of the program through the **Safe Schools Grant** beginning in November of 2014 a goal was set forth to both: **Protect and Educate** the school community. I found that the best way to complete the objectives set forth in the grant was to formulate my duties and activities into five categories. These categories are those of **Law Enforcement, Planning, Education, Community Service, and Intervention/Consultation**. I felt that these five categories could best simplify my roles and responsibilities as School Resource Officer (SRO) as they pertain to the **National Association of School Resource Officers (NASRO) TRIAD MODEL** approach. This model holds that the SRO acts in the capacity as a Police Officer, Teacher, and Informal Counselor in the performance of his duties. I have completed monthly reports on said activities and they could be presented upon request. I will, however; present to you a completed version of same with the totals representing the entirety of the school year as the duties and activities have continued into the month of July 2015.

<i>CATEGORY</i>	<i>INVOLVEMENTS</i>	<i>INVOLVEMENT %</i>
Law Enforcement	160	33%
Planning	63	13%
Education	56	11.5%
Community Service	15	3%
Intervention/Consultation	192	39.5%
TOTALS:	486	100%

LAW ENFORCEMENT – The Law Enforcement aspect of my duties are those involvements (160) which require action in either documentation with the Department, Citation, and/or Arrest. During the school year I had written thirty-eight (38) citations for Summary violations and made seventeen (17) arrests for Misdemeanor and Felony violations associated with the school. A summation of these Law Enforcement matters is displayed in the following tables:

<i>CITATION TYPE</i>	<i>NUMBER</i>	<i>PERCENTAGE %</i>
Disorderly Conduct	29	76.3%
Harassment	5	13.2%
Tobacco (use)	1	2.6%
Tobacco (sale)	1	2.6%
Harassment	1	2.6%
Traffic Violation	1	2.6%
TOTALS:	38	99.9%

ARREST TYPE	NUMBER	PERCENTAGE %
Aggravated Assault	2	11.7%
Simple Assault	2	11.7%
VCS	6	35.2%
Disorderly Conduct	3	17.6%
Defiant Trespass	2	11.7%
False Alarms	1	5.8%
Terroristic Threats	1	5.8%
TOTALS:	17	99.5%

**These arrest records do not reflect the several times that either the Detective or Patrol Divisions have made arrests associated with the school.*

PLANNING – The Planning aspect of SRO duties entailed those times (63) where I attended trainings or was asked to attend meetings to offer opinion or insight. In this aspect I was also able to gather data to complete information to have the MAGLOCLEN group provide our Department with the charts and electronic files for the School Action Plans. These meetings include the monthly Safety Committee or other specialized session with the school and training I was able to receive during this period included the following:

A.L.I.C.E. Training Institute – Instructor Level Advanced A.L.I.C.E. Training – certification to conduct training for any organization in the principles of **Alert – Lockdown – Inform – Counter – Evacuate** for general safety and awareness.

Student Assistance Program (SAP) – Training in student assistance programs, principles, and method of operations.

Basic School Resource Officer – NASRO certified in the basic principles of SRO training to their national model

Advanced School Resource Officer – NASRO certified in the further principles of security and safety assessments of school facilities and presentations of same again to their national model.

MAGLOCLEN – Training in the Proactively Meeting the Challenge of Social Media and Dealing with the Aftermath of Major Incident as presented by the MAGLOCLEN group.

EDUCATION – My part in education reflects the times (56) that I was given the opportunity to assist teachers in the daily classroom curriculum or provide a specialized course on a topic. I was able to assist Civics classes at the Middle School with a discussion of the Bill of Rights and how it pertains to their individual rights and in today’s society. I also developed a lesson plan on the Pennsylvania drug laws for the Middle School that was taught them in their Health classes. I assisted teacher Greg Mason at the High School in speaking with his Forensic class as to on the job insight and general lecture. I was also able to assist teacher Marci Jackley with her First Responder Course and final practical exam which

consisted of the planning and execution, along with Shaler Area EMS Paramedic Wayne Lucas, of the "Prom Promise" mock crash scenario. There were several other instances when I was invited into a classroom to speak on an assorted range of topics.

COMMUNITY SERVICE – Matters of community service are those (15) when I have been invited to attend events and functions open to the community to interact with students and parents. An example of this would be the Northern Alliance Showcase held in concert with the Shaler Area Middle School open house where I was asked to speak, along with the guest lecturer and former addicts, and answer parent questions and concerns as to drug addiction and recent trends.

INTERVENTION/CONSULTATION – Most of my time as SRO (192) is spent with Guidance Counselors and Social Workers as they assist students in their day to day lives. My job in these matters again is to add insight or advice as to particular situations or experience in trying to guide the students as to not have them involved with law enforcement in a negative light. These Counselors and Social Workers are saddled with tremendous responsibility and concern and are good source of information and knowledge that has assisted me in regular patrol duties. They provide families with additional services that are required to function properly. At times these interactions have led me and a Counselor or Social Worker to do home visits to check on the welfare of students and their families. I have come to learn that students and parents/guardians have come to rely on schools as not just educational but a structure to their daily lives. A lot of times these consultations involve interactions with Principals as they deal with staff and students and matters of concern.

What you have read is a brief summary of all of the activities that I have experienced through these past months in the capacity of School Resource Officer. The specifics of each of these matters are documented through my own records I have kept initially on an *Excel* spreadsheet but as of April of 2015 I began to use a program called *Schoolcop*. These records are kept on a laptop provided by the school district that is kept at my Middle School office. An additional workplace had been provided me by the High School in the Guidance Office area for the upcoming school year. I have had great assistance by Detectives Heint and Stelitano, the Patrol Division, and Administration with the Department. There has also been a great deal of assistance provided me by our neighboring Departments, their officers and staff, in the school district. The school district itself has also been very welcoming and accommodating to me. I believe that the program is heading in the right direction as we, Police and School, learn to work in this new venue.

Patrolman Frank J. Spiker

