



Shaler Area School District

2023-24 School Calendar

August 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

August
 16, 17 – New Teacher In-Service
 18, 21, 22, 23 – K-12 Teacher In-Service
 22 – SAES Back to School Night
 23 – Orientation for K, 4, 7, & 9
 24 – **First Day for Students**
 31 – BUR/MAR/RES/SCOTT Curriculum Night

September
 4 – Labor Day – School Closed
 7 – SAMS Back to School Night
 29 – Early Dismissal K-12
 30 – Homecoming

October
 3 – SAHS Curriculum Night
 9 – Teacher In-Service No School
 27 – End of 1st 9 weeks

November
 7 – Election Day (Act 80) Parent Conferences K-8
 In-Service Teachers 9-12
 22 – Early Dismissal K-12
 23-27 – Thanksgiving Break – School Closed

December
 22 – Early Dismissal K-12
 25-29 – Holiday Break – School Closed

January
 1, 2 – Holiday Break – School Closed
 12 – End of 1st Semester
 15,16 – Teacher In-Service – No School
 17 – Beginning of 2nd Semester
 31 – K-3 Parent Conferences

February
 19 – Teacher In-Service – No School
 22 – SAHS Curriculum Night

March
 1 – Teacher In-Service – No School
 22 – End of 3rd 9 weeks
 25-29 – Spring Break

April
 23 – Primary Elections (Act 80)

May
 24 – Prom (Early Dismissal – High School Only)
 27 – Memorial Day – School Closed
 29,30,31 – Early Dismissal K-12
 31 – Last Day for Students
 31 – **Graduation**

June
 3 – Teacher Clerical Day

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

KEY	
No School – Teachers & Students	
Teachers' In-Service – No School for Students	
Early Dismissal	

School Cancellations – Make-up days will be used in the following order:	
#1 – 3/25/24	#3 – 3/27/24
#2 – 3/26/24	#4 – 3/28/24

TESTING	
PSSA:	
Grades 3-8: April 22-May 3	
Keystone Exams:	
Winter 2023 – December 4-15, 2023	
Spring 2024 – May 13-24, 2024	

SHALER AREA SCHOOL DISTRICT

PA School Code, Section 1502 Resolution

Official 2023-24 Local School District Holidays

Whereas the Pennsylvania School Code in Section 1502 permits a local school district, prior to the start of the school year, to designate five “official local school district holidays” in addition to the legal holidays specified in the School Code as protected holidays for all school districts, which are: **July 4; Thanksgiving; December 25; January 1; and Memorial Day** and

Whereas the 2023-24 school year in the Shaler Area School District begins on August 18, 2023 for teachers and August 24, 2023 for students by virtue of adoption of the **2023-24 School Calendar** by the Shaler Area School Board on **February 15, 2023**; and

Whereas this Section 1502 resolution is also being adopted as a separate Board motion on this **15th day of February 2023** and prior to the beginning of the start of the **2023-24** school year,

Therefore, be it resolved that the Shaler Area School Board designates the following days as Section 1502 Official Local School District Holidays for the **2023-24** school year: **November 24, 2023; December 24, 2023; December 26, 2023; and March 29, 2024.**

February 15, 2023

Date

Sherri Jaffee, Board Secretary

Dr. April Kwiatkowski, Board President

Two-Year Agreement

This Agreement is made this day of February 15, 2023 between **Grade Point Resources (GPR)** and **Shaler Area School District for four behavior specialist consultants.**

1. The term of this Agreement commences June 1, 2023 and concludes July 31, 2025. Notwithstanding the foregoing, either party may terminate this Agreement, at any time, with or without cause, upon 30 days written notice. In such event, GPR shall be entitled to payment for services rendered prior to termination.
2. Staff members will report on the first day of school for students through the last day of school for students and follow the school calendar for students.
3. GPR will provide **four behavior specialist consultants** to service the school district for the school years of 2023-2024 and 2024-2025 and execute the following duties:
 - Work with school team to identify antecedent behaviors and interventions to prevent difficult behavior
 - Provide crisis support
 - Participate in team meetings as requested
 - Utilize principles of applied behavior analysis to increase student pro-social behaviors and reduce inappropriate behavior
 - Work with classroom teachers to design and implement strategies for students with behavioral needs
 - Assist/complete functional behavior assessments
 - Complete positive behavior support plans and modify as needed
 - Design data collection tools to track progress for behavioral goals

Other duties may be required by the school district.

Grade Point Resources staff members assigned to provide the foregoing services are subject to the prior approval of the **Shaler Area School District.**

4. **Shaler Area School District** will provide GPR staff members the following resources in relation to the services to be provided:
 - School email address and access to internet
 - Entry badge
 - Mailbox in assigned building
 - Assistance, cooperation, and participation of **Shaler Area School District's** administrative, professional, and support staff in the development and implementation of the services outlined above
 - Access to copier, fax, laminator, office supplies as needed
 - Parking
 - Laptop
 - Private office

Except as stated above, GPR's fees are inclusive of all expenses incurred by GPR in the provision of services or the performance of its obligations under this agreement.

5. For services authorized by the district and satisfactorily completed by GPR, **Shaler School District** agrees to pay GPR the **annual amount of \$237,744** for 2023-24 and **\$242,967** for 2024-2025. If the district opts for a one-year contract, than the **\$242,967** amount for 2023-2024 will apply. For the two-year contract, the terms are as follows:
- **School Year #1 (2023-2024): Shaler Area School District** agrees to pay 12 monthly installments of **\$19,812** with the first invoice submitted by GPR in **June 2023 for payment by July 10, 2023 and the last invoice presented in May 2024 for payment by June 10, 2024.**
 - **School Year #2 (2024-2025): Shaler Area School District** agrees to pay 12 monthly installments of **\$20,247.25** with the first invoice submitted by GPR in **June 2024 for payment by July 10, 2024 and the last invoice presented in May 2025 for payment by June 10, 2025. (** Please note double payments for June 2024)**
 - GP shall submit invoices one month in advance.
 - Shaler Area School District shall make payment on invoices so that payment is received by the 10th of the following month.
 - A late payment charge of 1% will apply on any unpaid balance over sixty days past due.
 - Invoices shall include sufficient detail as to allow the verification of the services completed. The district will notify GPR of any disputed invoice entry or entries within seven days of receipt of the invoice, whereupon the parties will mutually endeavor to mutually resolve such dispute, and the district shall remit payment upon all undisputed entries.
 - Additional days' service beyond those identified in #1 above shall be at the rate of **\$345 per day per each GPR staff member needed. ESY services will be at the rate of \$65 per hour per each GPR staff member.** The district will notify GPR of its intent to contract for ESY services by May 1, 2023. Inservice days are not included.
 - If GPR's employees are asked to develop and provide an in-service training, the cost will be **\$700 per each GPR staff member to allow for presentation preparation.**
6. GPR will provide to the district all certifications, licenses, and clearances of personnel as required by law and/or by the district prior to staff initiating work including, but not limited to, state and federal criminal history reports as required by Section 111 of the Public School Code, child abuse clearance statements as required by the Child Protective Services Act, and an employment history review as required by Section 111.1 of the Public School Code.
7. GPR shall provide evidence of liability insurance coverage during the contract period with limits of liability not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate general liability.
8. The parties agree to indemnify, defend, and hold harmless each other, their respective directors, officers, employees, and agents, against all claims, damages, losses or penalties for personal injury or death or damage to personal or real property owned or leased by such party, or the operation or maintenance of any equipment or vehicles provided or used by such party arising out of any acts or omissions of the party's employees. Any obligation of **Shaler Area School District** hereunder is subject to and with full reservation of any immunities or limitations of liability afforded to the district by applicable law, and this provision shall not obligate the district to provide indemnity upon any claim from which it is immune or for any damages exceeding any limitation of liability established by applicable law. None of the personnel provided by the parties shall be considered employees or agents of the other party hereto for any purpose. The parties agree to indemnify, defend, and hold harmless each other against all claims, damages,

losses or penalties resulting from any judicial administrative, or another determination that any staff member of one party hereto is an employee or agent of the other party hereto.

9. GPR shall observe and comply with the provisions of the Individuals with Disabilities Education Act 2004 and all relevant portions of the Pennsylvania Public School Code, HIPAA, and all other applicable laws, rules, regulations and requirements of any and all governmental bodies having jurisdiction over services to be rendered by GPR. While present in district schools, GPRs' staff members shall abide by applicable school policies, including those prohibiting the use of tobacco and alcohol and the possession of weapons.
10. GPR shall ensure that the services it provides comply with all requirements of State and Federal law to the extent such compliance does not depend upon the performance or actions of any other individual or entity beyond the control of GPR. GPR agrees not to divulge or release any information developed or obtained in conjunction with any aspect of its performance under this Agreement, including personally identifiable information concerning students for which confidentiality is required by the Family Education Rights and Privacy Act and/or the Individuals with Disabilities Education Act, except to authorized district personnel or upon prior written approval of the Superintendent of the district. The district shall provide such action, assistance, or cooperation as is required to ensure that students referred to GPR's staff receive a Free Appropriate Public Education in compliance with all applicable provisions of state and federal law.
11. The relationship of GPR and **Shaler School District** under this Agreement shall be that of an independent contractor. GPR is subject to direction and control of district only as to the results to be accomplished. The means and methods for accomplishing the desired results shall be at the full discretion, skill and judgment of GPR. GPR agrees that GPR's staff are not employees of the district and shall not be entitled to any wages or benefits of the district employees. GPR further agrees that the district will not deduct income, social security, or other taxes on any payments to GPR hereunder and GPR further agrees that GPR is solely responsible for payment of any such taxes due to the proper taxing authorities. GPR shall indemnify and hold harmless the district from any assessments of such taxes and any interest and penalties imposed upon the district by reason of GPR's failure to pay such taxes.
12. GPR shall not subcontract or assign any of the services covered by this Agreement or any right to monies to be paid hereunder without the written consent of the district.
13. This Agreement has been jointly prepared by the parties hereto and, therefore, shall not be presumptively construed in favor of or adversely to either party to this Agreement.
14. This agreement contains all of the terms and conditions agreed upon by the parties hereto, and no other agreement, oral or otherwise, regarding the subject matter of this Agreement, shall be deemed to exist or to bind any of the parties hereto. This Agreement may not be changed, modified, discharged or extended except by written amendment, duly executed by the parties and, as to the **Shaler Area School District**, unless approved by resolution of its Board of School Directors adopted at a duly constituted public meeting.
15. This Agreement shall be construed in accordance with the law of the Commonwealth of Pennsylvania.

16. Force Majeure:

Neither party shall be considered to be in breach or default of this agreement as a result of events beyond their reasonable control. For the purposes of this agreement, such acts shall include, but are not limited to: acts of God, acts of death or illness, acts of nature, or other events beyond the parties' reasonable control. Either party may opt to terminate the contract under "force majeure" with no further payments/services due other than what was owed for payments/services previously rendered prior to the claim of "force majeure". If the district declares "force majeure" and terminates the contract, the district may not communicate with or utilize the Behavior Specialist for any reason other than what was previously invoiced and paid for before the "force majeure" declaration and such communication must originate with GPR. If the district elects to continue with some job duties for the Behavior Specialist Consultants, then the agreement will continue as written and all payment schedules/amounts and hours shall remain intact. New job duties must be approved by GPR if they are out of the scope of the job description above. The "force majeure" claim may not be utilized by the district if teaching staff continue to provide work to students or for financial reasons. The district agrees to work with GPR to create a set of job duties during "force majeure" that is appropriate for the contractors' job description provided they do not violate any local, state, or federal regulations/orders.

17. In the event of any litigation arising from the parties' performance of this Agreement, it is mutually agreed that the exclusive venue for any legal proceedings shall be the Court of Common Pleas of Allegheny County. Both parties hereby waive any right to trial by jury.

WHEREFORE, intending to be legally bound hereby, the parties, by their duly authorized representatives have signed this Agreement.

GRADE POINT RESOURCES

SHALER AREA SCHOOL DISTRICT



Dec. 6, 2022



SHALER AREA'S



THIS SUMMER SHALER AREA
WILL STEM CAMP FOR
STUDENTS THAT HAVE
COMPLETED GRADES 1-5

Group 1
JUNE 12-15
9:00- 11:45

Group 2
JUNE 12-15
12:30-3:15

Registration
\$110

Activities

- ✓ Coding/Robotics
- ✓ Science
- ✓ Drawing & painting
- ✓ Baseball Science
- ✓ Plants and Animals

Scott Primary School

705 Scott Avenue
Glenshaw, PA 15116

<https://forms.gle/xMb5HMUkPwAav9Jb7>

Questions: Cari Kelm, kelmc@shalerarea.org

SHALER AREA SCHOOL DISTRICT

No: 006

SECTION: LOCAL BOARD PROCEDURES

TITLE: MEETINGS

ADOPTED: OCTOBER 21, 1998

REVISED: JUNE 16, 1999; NOVEMBER 19, 2003; MAY 13, 2009; FEBRUARY 16, 2011; JUNE 20, 2012

006. MEETINGS	
SC 407 65 Pa. C.S.A. Sec. 701 et seq	<p>Section 1. <u>Parliamentary Authority</u></p> <p>All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order, Newly Revised, shall govern the Board in its deliberations in all cases in which it is not inconsistent with law, state regulations or Board procedures.</p>
SC 422	<p>Section 2. <u>Quorum</u></p> <p>A quorum shall consist of a majority of the members of the Board. No business shall be transacted at a meeting without a quorum, but the Board members present at such a meeting may adjourn to another time.</p>
SC 405, 426, 427, 428	<p>Section 3. <u>Presiding Officer</u></p> <p>The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a Board member shall be elected President pro tempore by a plurality of those present to preside at that meeting only. The act of any person so designated shall be legal and binding.</p>
65 Pa. C.S.A. Sec. 703, 709	<p>Section 4. <u>Notice</u></p> <p>Notice of all public Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and posting of such notice at the administrative offices of the Board.</p>
65 Pa. C.S.A. Sec. 703, 709	<p>a. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.</p>
65 Pa. C.S.A. Sec. 703, 709	<p>b. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.</p>
65 Pa. C.S.A. Sec. 703, 709	<p>c. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.</p>
65 Pa. C.S.A. Sec. 703	<p>d. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of meeting and sending copies of such notice to interested parties.</p>

006 – MEETINGS

<p>65 Pa. C.S.A. Sec. 709</p>	<p>e. Notice of all public meetings shall be given to any newspaper(s) circulating in Allegheny County and any radio or television station which so requests. Notice of all public meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.</p>
<p>SC 423</p>	<p>Notice of all rescheduled meetings and special meetings shall be given to Board members no later than 24 hours prior to the time of the meeting.</p>
<p>SC 421 65 Pa. C.S.A. Sec. 701 et seq</p>	<p>Section 5. <u>Regular Meetings</u></p> <p>Regular Board meetings shall be public and shall be held at specified places at least once every two (2) months.</p> <p>a. Agenda</p> <p>It shall be the responsibility of the Superintendent, in cooperation with the Board President and Vice President to prepare an agenda of the items of business to come before the Board at each regular meeting.</p> <p>The agenda, together with all relevant reports, shall be provided each Board member at least two days before the meeting.</p> <p>b. Order of Business</p> <p>The order of business for regular meetings shall be as follows, unless altered by the President or a majority of those present and voting:</p> <ul style="list-style-type: none">Call to OrderRoll CallAnnouncementReading of Notice of MeetingTransaction of business for which meeting was calledAdjournment
<p>SC 423, 426 65 Pa. C.S.A. Sec. 701 et seq</p>	<p>Section 6. <u>Special Meetings</u></p> <p>Special meetings shall be public and may be called for special or general purposes and shall be public except when conducted as an executive session for purposes authorized by the Sunshine Act.</p>
<p>SC 426</p>	<p>The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) Board members. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the Board members.</p>
<p>SC 423</p>	<p>No business shall be transacted at any special meeting except that named in the call sent to members for such special meeting.</p>

<p>65 Pa. C.S.A. Sec. 701 et seq Pol. 903</p>	<p>Section 7. <u>Public Participation</u> District residents present at a Board meeting may address the Board in accordance with law and Board procedures and policy.</p>
	<p>Section 8. <u>Voting</u> All motions shall require for adoption a majority vote of those Board members present and voting, except as provided by statute or Board procedures.</p>
<p>SC 609, 687</p> <p>SC 687</p> <p>SC 324</p> <p>SC 707</p> <p>SC 803</p> <p>SC 1129</p>	<p>a. The following actions require the recorded affirmative votes of two-thirds of the full number of Board members:</p> <ol style="list-style-type: none"> 1. Transfer of budgeted funds during the first three (3) months of the fiscal year. 2. Incur a temporary debt to meet an emergency or catastrophe. 3. Elect to a teaching position a person who has served as a Board member and who has resigned. 4. Convey land or buildings to the municipality co-terminus with the school district in accordance with law. 5. Adopt or change textbooks without the recommendation of the Superintendent. 6. Dismiss, after a hearing, a tenured professional employee.
<p>SC 508</p> <p>SC 508 Pol. 108</p> <p>SC 508, 1071, 1076 SC 508</p> <p>SC 508 Pol. 604</p> <p>SC 508 Pol. 005, 606</p> <p>SC 508 Pol. 605</p> <p>SC 508</p> <p>SC 508</p> <p>SC 508, 621</p> <p>SC 687 Pol. 612</p>	<p>b. The following actions require the recorded affirmative votes of a majority of the full number of Board members:</p> <ol style="list-style-type: none"> 1. Fixing the length of school term. 2. Adopting textbooks recommended by the Superintendent. 3. Appointing the district Superintendent and Assistant Superintendent(s). 4. Appointing teachers and principals. 5. Adopting the annual budget. 6. Appointing tax collectors and other appointees. 7. Levying and assessing taxes. 8. Purchasing, selling, or condemning land. 9. Locating new buildings or changing the location of old ones. 10. Establishing additional schools or departments. 11. Designating depositories for school funds. 12. Expending district funds. 13. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another or from one spending agency to another during the last nine (9) months of the fiscal year.

006 – MEETINGS

<p>SC 508 Pol. 610</p>	<p>14. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to \$10,000 bid requirements).</p>
<p>SC 508</p>	<p>15. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.</p>
<p>SC 224</p>	<p>16. Combining or reorganizing into a larger school district.</p>
<p>SC 508</p>	<p>17. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.</p>
<p>SC 508, 514, 1080</p>	<p>18. Dismissing, after a hearing, a nontenured employee.</p>
<p>SC 212</p>	<p>19. Adopting a corporate seal for the district.</p>
<p>SC 702</p>	<p>20. Determining the location and amount of any real estate required by the school district for school purposes.</p>
<p>SC 708</p>	<p>21. Vacating and abandoning property to which the Board has title.</p>
<p>SC 1503</p>	<p>22. Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.</p>
<p>Pol. 004</p>	<p>23. Removing a school director.</p>
<p>Pol. 004</p>	<p>24. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.</p>
<p>Pol. 005</p>	<p>25. Removing an appointee of the Board.</p>
<p>Pol. 003</p>	<p>26. Adopting, amending or repealing Board procedures and policy.</p>
<p>SC 518 65 Pa. C.S.A. Sec. 706</p>	<p>Section 9. <u>Minutes</u></p> <p>The Board shall cause to be made and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show:</p> <ul style="list-style-type: none"> a. Date, place, and time of the meeting. b. Names of Board members present. c. Presiding officer. d. Substance of all official actions. e. Actions taken. f. Recorded votes and a record by individual members of all roll call votes taken. g. Names of all residents who appeared officially and the subject of their testimony.
<p>65 Pa. C.S.A. Sec. 705</p>	<p>The Board Secretary shall provide each Board member with a copy of the minutes of the last meeting prior to the next regular meeting.</p>
<p>SC 407</p>	<p>The Board Secretary shall provide each Board member with a copy of the minutes of the last meeting prior to the next regular meeting.</p>

006 – MEETINGS

SC 433	The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary.
SC 407 Pol. 800, 801	Notations and any tape or audiovisual recordings shall not be the official record of a public voting Board meeting but may be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained for a period of one calendar year. Section 10. <u>Adjournment</u>
65 Pa. C.S.A. Sec. 703, 709 Pol. 006	The Board may at any time recess or adjourn to an adjourned meeting at a specified date and place, upon the majority vote of those present. The adjourned meeting shall take up its business at the point in the agenda where the motion to adjourn was acted upon. Notice of the rescheduled meeting shall be given as provided in Board policy. Section 11. <u>Executive Session</u>
65 Pa. C.S.A. Sec. 707, 708	The Board may hold an executive session, which is not an open meeting, before; during; at the conclusion of a public meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the public meeting prior to or after the executive session. Board members may not participate in executive sessions by telephone. All hand-held electronic devices (such as cell phones) should be turned off during executive sessions. Use of electronic devices such as those used for speaking, recording, emailing and/or texting during Executive Session is prohibited. Computer use during Executive Session shall be limited to viewing only materials presented to the board. The Board may discuss the following matters in executive session: a. Employment issues b. Labor relations. c. Purchase or lease of real estate. d. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation. e. Matters that must be conducted in private to protect a lawful privilege or confidentiality. Official actions based on discussions held in executive session shall be taken at a public meeting.

006 – MEETINGS

<p>65 Pa. C.S.A. Sec. 701 et seq Pol. 006</p>	<p>Section 12. <u>Work Sessions</u></p> <p>The Board may meet as a Committee of the Whole in a public meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board procedures.</p> <p>A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by Board members. Public notice of the meeting shall be made in accordance with Board procedures.</p>
<p>65 Pa. C.S.A. Sec. 703, 709</p>	<p>The Board Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with Board procedures.</p>
<p>65 Pa. C.S.A. Sec. 703, 709 Pol. 006</p>	<p>Section 13. <u>Committee Meetings</u></p> <p>Standing committee meetings may be called at any time by the committee chairperson, with proper public notice.</p> <p>A majority of the total membership of a committee shall constitute a quorum.</p>
<p>65 Pa. C.S.A. Sec. 701 et seq</p>	<p>Unless held as an executive session, standing committee meetings shall be open to the public, other Board members, and the Superintendent.</p> <p>The committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 212, 224, 324, 405, 407, 408, 421, 422, 423, 426, 427, 428, 433, 508, 514, 518, 609, 621, 634, 665, 671, 687, 702, 707, 708, 803, 1071, 1075, 1076, 1077, 1080, 1111, 1129, 1503</p> <p>Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq.</p> <p>Board Policy – 003, 004, 005, 006, 107, 108, 604, 605, 606, 610, 612, 800, 801, 903</p>

SHALER AREA SCHOOL DISTRICT

No: 006.1

SECTION: LOCAL BOARD PROCEDURES

TITLE: ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS

ADOPTED:

<p>1. Authority</p> <p>2. Guidelines</p>	<p style="text-align: center;">006.1 – Attendance at Meetings via Electronic Communications</p> <p>The Board recognizes that factors such as illness, travel, schedule conflicts, weather conditions and other emergency situations can make impossible the physical presence of a school director or other necessary participants at a Board meeting and that electronic communications can enable a school director or other necessary participants to participate in a meeting electronically from a remote location.</p> <p>A school director shall be able to attend a Board meeting, and participate in Board deliberations and voting, through electronic communications, but only under extraordinary circumstances. The Board President may permit other necessary participants to participate in meetings via electronic communications as the Board President deems appropriate.</p> <p>The Board authorizes the administration to provide the equipment and facilities required to implement this Board procedure.</p> <p>A school director who attends a meeting through electronic communications shall be considered present only if the school director can hear everything said at the meeting and all those attending the meeting can hear everything said by that school director and other participants addressing the Board. If the Board President determines either condition is not occurring, the Board President shall terminate the school director's attendance through electronic communications.</p> <p>A majority of school directors shall be physically present at a Board meeting when a school director attends through electronic communications.</p> <p>To attend a Board meeting through electronic communications, a school director shall comply with the following:</p> <ol style="list-style-type: none">1. Submit such request to the Board President at least three (3) days prior to the meeting.2. Ensure that the remote location is quiet and free from background noise and interruptions.3. Participate in the entire Board meeting. <p><u>Emergency Conditions</u></p> <p>In the event that the county, state or federal public health authorities, the Governor, or any similar authority with appropriate jurisdiction declares an emergency condition that prevents or discourages public gatherings due to a public health or safety concern, the Board shall be authorized to conduct meetings primarily or entirely via electronic communications to enable all school directors and other necessary participants to fully participate in the conduct of official Board business through electronic communications.</p>
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006.1 – Attendance at Meetings via Electronic Communications

Meetings held primarily or entirely via electronic communications shall be conducted in a manner that assures compliance with the public access and public comment requirements of the Sunshine Act. All rules normally applicable to in-person meetings of the Board shall be observed in meetings held primarily or entirely via electronic means to the extent practicable and appropriate to the nature and features of the technology used.

The requirement for school directors to submit a request to participate in meetings through electronic communications shall be waived during such emergency conditions.

The Board authorizes the administration to utilize available technical resources to permit the public to attend and submit public comment during open meetings via electronic communications, in accordance with law and Board procedures and policy.

Legal References

1. 24 P.S. 407
2. Pol. 805
3. 65 Pa. C.S.A. 701 et seq
4. Pol. 903
5. Pol. 006

SHALER AREA SCHOOL DISTRICT

OUT OF STATE / OVERNIGHT TRIP

Group: JH Wrestling Date Submitted: Jan. 6, 2023
Sponsor(s): Drew D'Agostino/Mike Yuiska Phone Ext. 412-352-3048
Destination: Bellefonte Area High School
Date(s) of Trip: Jan. 20 and Jan. 21 2023

Purpose of Trip: Invitation only to 2023 JH Bellefonte Tournament. Number one ranked JH tournament in PA. Compete Friday and Saturday.

*Lateness of request is because invitation was just received end of December because of a late cancelation

Costs: Vans usage for transportation.

-Staying at Quality Inn in Mill Hall, PA paid by boosters.

Methods of Fundraising: Wrestling Boosters covering costs of rooms. Entry fee covered by athletic department as is normal for tournaments.

Number of Teacher Substitutes Needed 2

Number of Days for Each Substitute 8th and 9th period Jan. 20

APPROVAL

Table with columns YES, NO, Signature, Date. Rows for Activities/Athletic Director, Principal, and Assistant Superintendent.

