

*SHALER AREA SCHOOL DISTRICT
Combined COW/Voting Meeting
June 17, 2020 – Virtual
Minutes*

The Board of School Directors of the Shaler Area School District held a Combined Committee of the Whole/Voting Meeting on Wednesday, June 17, 2020, on Zoom, a virtual meeting platform, with Mr. Jim Tunstall, School Board President, presiding. This meeting began at 6:21 p.m.

Board Members Present: Mrs. Suzanna Donahue
 Mr. James Fisher
 Mr. Tim Gapsky
 Dr. April Kwiatkowski
 Mrs. Jeanne Petrovich
 Mrs. Eileen Phillips
 Mr. Steve Romac
 Mr. James Tunstall

Not Present: Mr. Jason Machajewski

Others Present: Mr. Sean Aiken, Superintendent
 Dr. Bryan O’Black, Assistant Superintendent
 Ms. Sherri Ludwig, Director of Business Affairs
 Dr. Kathleen Graczyk, Director of Student Services
 Mr. Matt Hoffman, Solicitor

Notice of this meeting was posted as required.

- Mr. Tunstall opened the meeting at 6:21 p.m.
- Mr. Tunstall recognized the Public to Speak on Agenda Items.
 - There was none.
- Mr. Tunstall then called the meeting to order at 6:21 p.m. and invited all in attendance to stand for the Pledge of Allegiance.
- On a motion by Mrs. Petrovich and a second by Mrs. Donahue, the following Minutes were approved by all in attendance:
 - Combined COW/Voting Meeting – May 13, 2020
- On a motion by Mr. Fisher and a second by Mrs. Petrovich, the following motion was approved by all in attendance:
 - Motion to suspend any applicable Shaler Area School District policies in order to authorize the conduct of this special voting meeting of the Board of School Directors via telephone conference in consideration of the public health concerns and governmental directives arising from the COVID-19 pandemic. Notice of such action, along with information as to how members of the public may access the telephone conference meeting, previously was posted at the District Administration office and to the District website.
- Mr. Tunstall then announced items tabled or removed from the agenda:
 - There were none.
- On a motion by Mrs. Petrovich and a second by Mr. Gapsky, the agenda was approved by all Board members in attendance.

Ms. Ludwig then presented the following Finance items for approval:

<u>ITEM</u> #	<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP.</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	APPROVE FUND PROFILES A. General Fund – Schedule of Bills and Addendum B. Cafeteria Fund – Schedule of Bills C. Bond Fund – Schedule of Bills D. 2019 Bond Fund – Schedule of Bills E. Budget Transfers F. Year-to-Date Financial Reports G. Fund Profiles and Investments	C.1A C.1B C.1C C.1D C.1E C.1F C.1G	<u>Fund Profiles</u>
C.2	A. Cafeteria Operating Statement-April B. Cafeteria Operating Statement-May	C.2	<u>Cafeteria Operating Statements</u>
C.3	Approve a resolution regarding the Homestead and Farmstead Exclusion Real Estate Tax Assessment Reduction under the PA Taxpayer Relief Act (ACT 1 of 2006). The amount of the 2020-21 credit is a reduction in assessments for approximately \$7,227 which equates to a tax reduction of \$170.07 from the gross amount.	C.3	<u>Homestead and Farmstead Exclusion Real Estate Tax Assessment Reduction</u>
C.4	Approval to close the 2019-20 Shaler Area School District books as of June 30, 2020; and that all bills that arrive and are accrued to 2019-20 be approved for payment providing the administration reviews the bills and it satisfied the same are just and proper obligations of the school district and providing said expenditures are within budget; that the transfer of funds necessary for the completion of budget expenditures be approved; and that the School District Auditors be directed to proceed with conducting the necessary audit for the close of the fiscal year 2019-20.		<u>Close of the 2019-20 Books as of June 30</u>
C.5	Approve a resolution authorizing the collection and payment of school real estate property taxes in installments as required by Act 1.	C.5	<u>Authorize the Collection and Payment of Taxes in Installments</u>
C.6	Approval authorizing Sherri L. Ludwig, Director of Business Affairs, to receive quotations and execute investment agreements with banks, savings institutions, or other financial organizations, for said purpose by law of the Commonwealth of Pennsylvania. This resolution also approves that the Director of Business Affairs will work with the District’s investments advisors and professionals related to due diligence and risk mitigation measures.		<u>Authorize Director of Business Affairs to Execute Investment Agreements</u>

For information: All investment records shall be subject to annual audit by the District’s independent auditors. The audit shall include but not be limited to independent verification of amounts & records of all transactions, as deemed necessary by the independent auditors.

June 17, 2020 – Combined COW/Voting Meeting

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| C.7 | Approval authorizing Sherri L. Ludwig, Director of Business Affairs, to make any fund balance assignments in accordance with the requirements of the Shaler Area School District Board Policy Number 620 and Governmental Accounting Standards Board (GASB) Statement Number 54: Fund Balance Reporting and Governmental Fund Type Definitions. | | <u>Authorize Director of Business Affairs to Make Fund Balance Assignments</u> |
| C.8 | Approval to renew the School District Physician agreement with Ted. C. Schaffer, MD., for a period of three years beginning July 2020 through 2023. Annual compensation shall be \$21,450 for each year of the agreement and to be paid in quarterly installments (this price reflects NO increase from the current agreement). | C.8 | <u>School District Physician Agreement</u> |
| C.9 | To approve the Resolution authorizing the incurring of non-electoral debt by the Shaler Area School District, for the purposes of refunding prior debt of the district, financing various capital projects of the district and paying the costs of issuing the bonds: authorizing the incurring of non-electoral debt by the issuance of Shaler Area School District, General Obligation Bonds, Series of 2020 and all necessary parameters as attached in the full resolution | C.9 | <u>Authorize the Incurring of Non-Electoral Debt to Refund Prior Debt</u> |
| C.10 | To approve a resolution authorizing reimbursement with bond proceeds of certain preliminary capital project expenditures to the general fund to comply with requirements of the Internal Revenue Code of 1986, as amended and all the necessary parameters as attached in the full resolution. | C.10 | <u>Authorize the Reimbursement with Bond Proceeds of Capital Project Expenditures</u> |
| C.11 | Approve a four-year lease agreement with Apple Financial Services for 650 iPads (650 for students in grades 7 and 10). Total cost is \$265,850 pending solicitor review and approval. | C.11 | <u>Apple Financial Services Lease Agreement</u> |
| C.12 | To authorize the preparation of a resolution to terminate existing interest rate swaps and naming Sherri L. Ludwig, Director of Business Affairs, as the Authorized Person to begin the termination process. | | <u>Authorize Preparation of Resolution to Terminate Existing Swaps</u> |

Background

Advertising for the termination of the swaps will occur approximately 10 days before the scheduled board meeting for final approval.

C.13 Approve the FINAL General Fund Operating Budget for the 2020-21 fiscal year estimated at \$90,026,431 with the levying of 23.5319 mills. A 2% discount shall be allowed for real estate tax payments made within two months of the date of the tax notice and taxpayers who fail to make payment within four months of the tax notice shall be assessed a penalty of 10%.

C.13 Final 2020-21 General Fund Operating Budget

REVENUES	2019-20 FINAL BUDGET	2020-21 FINAL BUDGET
6000-Local Sources	\$55,235,436	\$53,784,387
7000-State Sources	\$28,432,683	\$28,781,076
8000-Federal Sources	\$1,046,000	\$1,335,000
9000-Other (Fund Balance/Pro)	\$3,854,773	\$6,125,968
TOTAL REVENUES	\$88,568,892	\$90,026,431
EXPENDITURES	2019-20 FINAL BUDGET	2019-20 FINAL BUDGET
1100-Regular Instruction	\$36,351,951	\$37,270,621
1200-Special Education Instruction	\$13,212,557	\$14,489,027
1300-Vocational Education Instruction	\$1,642,642	\$1,626,848
1400-Other Instructional Programs	\$1,402,174	\$1,240,692
2100-Pupil Personnel	\$3,625,817	\$3,762,007
2200-Instructional Staff Services	\$1,744,645	\$1,669,534
2300-Administration	\$4,093,863	\$3,974,022
2400-Pupil Health	\$1,220,439	\$1,020,167
2500-Support Services-Business	\$896,640	\$794,026
2600-Operation & Maintenance	\$7,805,769	\$7,905,587
2700-Student Transportation	\$5,552,876	\$4,987,413
2800-Support Services-Central	\$1,559,479	\$1,453,358
2900-Other Support Services	\$67,000	\$65,000
3200-Student Activities & Athletics	\$1,630,603	\$1,742,717
3300-Community Services	\$46,300	\$131,019
4600-Building Improvement	\$20,000	\$10,000
5100-Refunds from Prior Years' Expenditures/Beattie Debt Service	\$201,173	\$221,981
5200-Debt Service Fund Transfer	\$7,494,964	\$7,662,412
Total Expenditures	\$88,568,892	\$90,026,431

Ms. Ludwig then presented the following Discussion Items:

Discussion Item:

Swaption – Ms. Ludwig introduced Randy Frederick and Ron Brown who serve as the district’s investment underwriter and bond council advisor, respectively, to speak about Items C.9, C.10 and C.12. Mr. Brown said the district can take advantage of low interest rates to not extend or increase the debt. Mr. Frederick said the district was very fortunate to retain its A1 rating, which is impressive in these economic times. He gave credit to the administration and board for the rating. He said the swaps have been very beneficial to the school district in the past. If it wants to get out of swaps, now is the time to do it. He said the 2015 bonds are no callable, and they look to enter the market next Wednesday. He is looking at a savings of about \$670K for the school district, which is close to 7 percent. He explained the various ways the district

is allowed to utilize that money. Mr. Brown explained the process for bond transfer because the process is time sensitive. He said for Item C.12, he would work with a swap advisor on a document of terms and have it available for approval at a special voting meeting on July 1.

The Nutrition Group-food service – Kim Cassidy, regional manager of The Nutrition Group, said the district didn't miss a beat during the closure and food service director Sue Cook rallied the staff to serve children during the closure. When the closure happened, Ms. Cook took inventory of the food in the district and for the next three months, fed students, so there was no added food cost, only labor. Ms. Cassidy said they also transferred food between districts to reduce waste and added costs. They worked with the unions and people who wanted to work had work, but they only used the staff that was needed. They had planned a \$63K profit for the year, and it will be close to \$85K. There are many additional summer feeding options, so The Nutrition Group is serving fewer meals—only about 30 to 35 children at one site. There may be an additional site added with an additional 30-40 meals served, but that is not yet decided. Ms. Cassidy explained that the increase in revenue came from the reduction in labor and using product on hand and commodities as well as the loosened regulations that helped provide more flexibility in meals served. Ms. Cassidy said in looking to the uncertainty of next year, they plan to continue to focus on how they use inventory. Ms. Ludwig gave an update on the various communities that were offering summer feeding options. Ms. Cassidy said there were three employees who worked during the closure, the remainder were laid off—though most requested the layoff because of their age. Ms. Ludwig said the district will look into if another feeding site in Etna or Reserve would be beneficial.

- Mr. Romac asked about a bill to Pioneer Paving. Mr. John Kaib, supervisor of buildings and grounds, said that was to complete the track at Biles Field.
- Mr. Romac asked if there was any money in the budget or state grants available for COVID-19. Dr. O'Black reported on grant money available through the CARES Act to be used for educational purposes and another grant that can be used to purchase personal protective equipment.
- Mr. Romac asked about the reduction of a line item and asked if it meant the district would not purchase a new vehicle this year. Ms. Ludwig confirmed that was correct. The administration met with all of the department directors and discussed areas of potential savings based on the tight budget. Mr. Kaib agreed to wait a year to purchase a new vehicle for his fleet. Mr. Aiken said there were many budget cuts due to losses resulting from COVID-19, and vehicles were one of those cuts. He said the district needs to be extra cautious with its budget. Mr. Romac expressed concern about kicking the can down the road and that one vehicle didn't seem unreasonable.
- Mr. Romac asked for a breakdown on the tax assessment appeals from the solicitor. Mr. Hoffman said his office can prepare a summary.
- Mr. Romac asked about thermal scanners for COVID-19. Mr. Aiken said the district is looking at all equipment it may need and the task force is working on a plan to move forward. Mr. Tunstall, who is on a task force subcommittee, said there is so much unknown. Dr. O'Black said those items may be grant eligible, but the district would have to look at the total cost of its needs. Dr. Graczyk said she is working with school nurse Leslie Scheuer to work with vendors to get all needed materials. There is limited stock and there is price gouging. Mr. Romac asked if there was money in the budget to tackle the needs of the pandemic—he specifically asked about a fogger. Mr. Kaib said he ordered two foggers the first week of May and the district will not receive them until the first week in August. He said they were purchased with the athletic spaces in mind.
- Mrs. Petrovich said she was concerned about school buses. Dr. O'Black said ABC Transit has a safety plan in place, though the guidance continues to change. He said the task force hasn't completed the plan yet but the district is stockpiling the equipment it knows it will need.
- Mr. Romac asked if there was a support system in place to help Mr. Kaib and his department. Mr. Aiken said every school district is in the same position. The Allegheny County Health Department expects information to shift every two weeks. Mr. Kaib said it costs \$650 per fogger. Mr. Romac said that sounds like money well spent and said it makes sense to him to have more. Mr. Kaib said it could help, but in May, they were specifically thinking about the athletes. Mr. Gapsky asked if maintenance was at full capacity. Mr. Kaib said there will be two job openings. Mr. Aiken said the administration can have a conversation the next day about additional foggers.
- Mr. Fisher asked if the district should consider hiring temporary workers to complete some of the additional labor required.
- Mr. Tunstall said the condition of the vehicles continues to be a concern, but he also recognizes the budgetary challenges this year.

A motion was made by Mr. Fisher with a second by Mr. Gapsky, to approve Items C.1-C.8, C.11-C.12.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay

ACTION:
Approved
Items C.1-
C.8, C.11-
C.12

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Absent	Y	Y	Y	Y

A motion was made by Mrs. Petrovich with a second by Dr. Kwiatkowski, to approve Items C.9.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay

ACTION:
Approved
Items C.9

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Absent	Y	Y	Y	Y

A motion was made by Dr. Kwiatkowski with a second by Mr. Fisher, to approve Items C.10.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay

ACTION:
Approved
Items C.10

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Absent	Y	Y	Y	Y

A motion was made by Mrs. Petrovich with a second by Mrs. Donahue, to approve Items C.13.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 6 aye; 2 nay

ACTION:
Approved
Items C.13

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	N	Y	Absent	Y	Y	N	Y

Dr. O’Black then presented the following Education Items for approval:

<u>ITEM #</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP #</u>	<u>ACTION TAKEN</u>
A.1	Approve the agreement with Human Services Administration Organization (HSAO) to provide student assistance program services for the 2020-21 school year	A.1	<u>HSAO Agreement</u>
A.2	Approve the PA-Educator.net Contract of Service agreement for 2020-21 at a cost of \$3,000.00	A.2	<u>PA-Educator.net Agreement</u>
A.3	Approved the Shaler Area School District Interscholastic Athletic Resocialization Plan per the requirements set forth by the Pennsylvania Department of Education (PDE).	A.3	<u>Interscholastic Athletic Resocialization Plan</u>
A.4	Approve the Pennsylvania School-Based ACCESS Program (SBAP) Local Education Agency Agreement for 2020-21.	A.4	<u>SBAP Agreement</u>
A.5	Approve an agreement with the YMCA to provide Before and After School Care at Burchfield Primary School for the 2020-21 school year.	A.5	<u>YMCA Agreement</u>

Dr. O’Black then announced the following Discussion Item:

Discussion Item:

1. Shaler Area Education Foundation – Dr. Kwiatkowski reported that the Foundation has two new officers who were approved last month. The Foundation also participates in the Amazon Smiles program. Mr. Aiken said he has a meeting tomorrow with the president to review last month’s meeting that he was unable to attend.

Dr. O’Black then announced the following Information Item:

Information Item:

1. Back to School 2020 Task Force – Mr. Aiken thanked Athletic Director Clint Rauscher and Dr. O’Black for completing the athletic plan in a short amount of time. Mr. Rauscher will host a meeting with coaches, parents and athletes to review the plan. Dr. Kwiatkowski confirmed that Mr. Hoffman reviewed the COVID-19 sign-off sheet. She also confirmed that there was equipment in place to sanitize equipment. Mr. Rauscher confirmed that they had supplies on hand and that most cleaning will take place between sessions. Mr. Rauscher then explained the logistics and procedures for scheduling and cleaning. Mr. Aiken clarified that youth leagues using the district’s fields are required to sign an assumption of risk. Mr. Rauscher said scheduling hasn’t been difficult. Mr. Kaib said that he will work with Mr. Rauscher to coordinate his crew’s schedules for cleaning purposes. Mr. Gapsky thanked the athletic department for the continued work they did during the shutdown. Mr. Aiken went on to explain the Task Force and its subcommittees, which are charged with making difficult decisions to create a plan to reopen school in the fall. Mr. Aiken said he is appreciative of the support of the board and community in the process. Mr. Tunstall, who is on a safety subcommittee group summarized their first discussion. Dr. Kwiatkowski, who is on a subcommittee, said it is hard to appreciate the work of Mr. Aiken and Dr. O’Black until you see how comprehensive the Task Force is. She participated in the curriculum subcommittee which explored three models of instruction: traditional, virtual, and hybrid. Dr. Graczyk said the special education and mental

health services subcommittee broke into four focus areas to address their challenges. Bethany Baker, communications specialist, said the community relations subcommittee was looking at partnerships with local resources and organizations to serve district families. Ms. Ludwig provided an overview of the transportation subcommittee, which also broke into six focus areas to address concerns. Mrs. Donahue asked if any decisions had been made because some schools were reporting plans on the news. Mr. Aiken said the Task Force is looking at several strategies but no determination has yet been made. The district recognizes each strategy presents different challenges. He added that the district has to be prepared for any option because of the fluid nature of the current situation. Dr. Kwiatkowski added that the Allegheny County Health Department representative said Shaler Area is farther ahead than many other school districts in its planning.

A motion was made by Mrs. Donahue with a second by Mrs. Petrovich, to approve Items A.1-4.

After no further discussion, these items were then approved by a roll call vote.

ACTION:
Approved
Items A.1-4

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Absent	Y	Y	Y	Y

A motion was made by Mrs. Petrovich with a second by Mrs. Donahue, to approve Items A.5.

After no further discussion, these items were then approved by a roll call vote.

ACTION:
Approved
Items A.5

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Absent	Y	Y	Y	Y

Dr. O’Black then presented the following Personnel items for approval.

<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following Retirement:		<u>Retirement</u>
a.	Cheryl Larrimer, Class IA-/RN/LPN, Reserve & Marzolf Primaries, effective July 31, 2020.		
B.2	Approve the following Leaves of Absence (LOAs):		<u>LOA</u>
a.	Erica Kelly, Elementary Education teacher, Elementary School, for an extension to her current unpaid Parental Leave, effective August 20, 2020, and returning to work on or about April 24, 2021.		

- b. Danielle Grimaldo, Guidance Counselor, High School, for an unpaid Personal Leave of Absence, effective August 20, 2020, and returning to work for the beginning of the 2021-22 school year.

B.3 Approve the following FT 1.0 **Temporary Professional Teachers (TPE's)** for the 2020-21 school year:

FT 1.0 TPE

- a. Lucy Bender, a graduate of The University of Pittsburgh, as a FT 1.0 TPE, Elementary Education, replacing Megan Sharretts, Elementary School, effective August 18, 2020, at a Master's Steps 3/4 salary level (prorated). **B.3a.**
- b. Chloe Stanczyk, a graduate of Westminster College, as a FT 1.0 TPE, Elementary Education, replacing Deena Su, Scott Primary, effective August 18, 2020, at a Bachelor's+10, Step 3 salary level. **B.3b.**
- c. Tyler Schultz, a graduate of Duquesne University, as a FT 1.0 TPE, Elementary Education, replacing Darla Gerlach, Elementary School, effective August 18, 2020, at a Master's Step 2 salary level. **B.3c.**
- d. Danielle McDonald, a graduate of Carlow University, as a FT 1.0 TPE, Elementary Education, replacing Janet Stewart, Marzolf Primary, effective August 18, 2020, at a Bachelor's Steps 2/3 salary level (prorated). **B.3d.**
- e. Jessica Wilson, a graduate of Eastern University, as a FT 1.0 TPE, Certified School Nurse, replacing Kim Armstrong, Elementary School, effective August 18, 2020, at a Bachelor's+10, Step 1 salary level. **B.3e.**

B.4 Approve the following **Long-Term Substitute Teachers (LTS's)** for the 2020-21 school year as follows:

LTS – Teachers

- a. Jennifer Ingram, a graduate of University of Alabama and Point Park University, for an extension to her current LTS Contract, Secondary English, for Kristen Aluise, High School, effective August 18, 2020 to on or about January 19, 2021 (the first semester of the 2020-21 school year), at 85% of a Bachelor's Steps 1/2 salary level (prorated). **B.4a.**
- b. Jordan Harris, a graduate of Thiel College, as a FT 1.0 LTS, Spanish, for Jeannine Vittorino, Middle School, effective August 18, 2020 to on or about January 19, 2021, at 85% of a Bachelor's Step 1 salary level (prorated). **B.4b.**
- c. Annie Bozzo, a graduate of Syracuse University, as a FT 1.0 LTS, Elementary Education, for Ron Carlisle, effective August 18, 2020 to on or about January 19, 2021 (the first semester of the 2020-21 school year), at 85% of a Bachelor's Step 2 salary level (prorated). **B.4c.**
- d. Tracy Tuchin, a graduate of Chatham University, as a FT 1.0 LTS, Elementary Education, for Alexandra Myroniuk, Marzolf Primary, effective August 18, 2020 to June 7, 2021 (the 2020-21 school year), at 85% of a Master's Steps 2/3 salary level. **B.4d.**

- e. Breanne Vodde, a graduate of Slippery Rock University, as a FT 1.0 LTS, Elementary Education, for Erica Kelly, Elementary School, effective August 18, 2020 to on or about April 24, 2021, at 85% of a Bachelor’s Step 2 salary level (prorated). **B.4e.**
- f. Michelle Yanoff, a graduate of Indiana University of Pennsylvania, for an extension to her LTS contract as a Guidance Counselor, for Danielle Grimaldo, High School, effective on or about August 6, 2020 to on or about June 21, 2021, at 85% of the Master’s Step 3 salary level (prorated). (High School counselors work 10 additional days before the start of the school year and 10 additional days after the last day of the school year). **B.4f.**
- B.5 Approve the supplemental contracts for **Department Chairs** for the 2020-21 school year. Compensation will be in accordance with the terms of the Collective Bargaining Agreement. **B.5** Supplemental Contracts – Dept. Chairs
- B.6 Approve the supplemental contracts for **Grade Level Chair Coaches – Grades K-3 (Non-Building Specific Positions)** for the 2020-21 school year. Compensation will be in accordance with the terms of the Collective Bargaining Agreement. **B.6** Supplemental Contracts – Grade Level Chair Coaches K-3
- B.7 Approve the supplemental contracts for **Building Support Coaches-Technology** for the 2020-21 school year. Compensation shall be in accordance with the terms of the Collective Bargaining Agreement. **B.7** Supplemental Contracts – Building Support Coaches – Technology
- B.8 Approve the following employees in the **Titan Summer Literacy Camp**, Remote Learning, effective from 6/22/20 to 7/27/20. Compensation will be in accordance with the Collective Bargaining Agreement. Titan Summer Literacy Camp Employees
- a. Janel Biagiarelli (Titan Literacy Camp Coordinator)
- b. Jessica Gilbert (Kdg. Facilitator)
- c. Amy Fowler (1st Gr. Facilitator)
- d. Chloe Stanczk (2nd Gr. Facilitator)
- e. Heather DeAngelo (3rd Gr. Facilitator)
- f. Melissa Goetz (4th^d Gr. Facilitator)
- g. Lucy Bender 5th Gr. Facilitator)
- B.9 Approve the following employees for the **Extended School Year (ESY) Program**, Remote Learning, effective from 7/6/20 to 7/30/20. Compensation will be in accordance with the Collective Bargaining Agreement. ESY Employees
- a. Kim Young (Gr. K-6 Teacher)
- b. Amy Scariot (Gr. K-6 Teacher)
- c. Brunella Truby (Gr. K-6 Teacher)
- d. Jill Millard (Gr. 7-12 Teacher)
- e. Andrew Sieber (School Counselor)
- f. Angela Evans (K-12 Music)
- g. Marti Beer (50%) (Speech Clinician)
- h. Lauren Chappo (50%) (Speech Clinician)

B.10 Approve the **Independent Consultant Contracts** for the following School Psychologists from July 1, 2020 to June 30, 2021:

Independent
Consultant Contracts
– School
Psychologists

- a. Susan Mszyco **B.10a.**
- b. Patricia Robinson **B.10b.**
- c. Jennifer Skirtich **B.10c.**
- d. Chelsea Gyke **B.10d.**
- e. Kristen Stout **B.10e.**

B.11 Approve a salary adjustment of 3% for **Confidential Administrative Assistants**, effective for the 2020-21 school year.

Confidential
Administrative
Assistants Salary
Adjustment

A motion was made by Mr. Fisher with a second by Mrs. Petrovich, to approve Items B.1-11.

After no further discussion, these items were then approved by a roll call vote.

ACTION:
Approved
Items B.1-11

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Absent	Y	Y	Y	Y

- Mr. Tunstall then announced the following upcoming meetings:
 - Thursday, June 18, 2020
 - 6:00 p.m. – A. W. Beattie Joint Operating Committee
 - Wednesday, July 15, 2020 – Combined COW/Voting Meeting
 - Executive Session – 5:30 p.m.
 - Public Session – 6:00 p.m.

- Announcement of Past Executive Sessions was made by Mr. Tunstall.

- Mr. Tunstall then asked if there was any other business to come before the board.
 - Mr. Gapsky thanked district staff who worked on the send-off parades, especially for the senior class. He added that he was disappointed there was no media coverage. Mr. Tunstall said that there was a lot of negativity, but at the end of the day, the event was something to be proud of. Dr. Kwiatkowski commented on the level of organization and participation of the event. Mr. Aiken added that there was a follow-up video telling the story of the senior send-off that 350 administrators from around the county and region will see during a professional development opportunity tomorrow. He added that the feedback on the day’s event has been tremendous.

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- Mr. Aiken added that a letter to the school board and administration addressing anti-racism and equality has been circulating and he met with the alumni who authored that. The alumni all graduated 8 to 10 years ago and he was able to share some of the changes in recent years. He acknowledged that it is a difficult subject and an area the district can grow. He will continue to meet with the group to continue discussions. The graduates want to be part of the solution. He added that the district has already put out a unified statement through the AIU as well as one specific to the district. He said that the district wants to partner with a team of advisors on culturally responsive classrooms to move forward. The district is looking to partner with regional experts to find gaps and do an audit of who the district is. The district is in the process of identifying the people for the advisory group. Later in the summer, the district will release another communication with information. Mrs. Donahue said she would like to see the group led by minorities. Mr. Aiken said it also is important to have a student voice and the process will be more successful if it is not a top-down approach. Mrs. Donahue said people of color should be leading the groups and others should be allies.

After no further items were presented, on a motion by Mr. Romac and second by Mr. Gapsky, the Business Meeting was adjourned at 8:37 p.m.

Mr. Tunstall then recognized the public to speak on any non-agenda item:

- There was none.

When no one else approached the podium, the meeting's Final Adjournment occurred at 8:37 p.m.

Respectfully submitted,

Bethany Baker
Assistant Board Secretary