

*SHALER AREA SCHOOL DISTRICT  
Combined C.O.W./Voting Meeting  
December 7, 2016 – Administration Building  
Minutes*

The Board of School Directors of the Shaler Area School District held a combined COW/Voting Meeting on Wednesday, December 7, 2016, at the Shaler Area Administration Office, Glenshaw, PA, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:23 p.m.

Board Members Present:                   Mrs. Suzanna Donahue  
  Mr. James Fisher  
  Mr. Tim Gapsky  
  Dr. April Kwiatkowski  
  Mr. Jason Machajewski  
  Mrs. Eileen Phillips  
  Mr. Steve Romac  
  Mr. James Tunstall

Not Present:                                 Mrs. Jeanne Petrovich

Others Present:                            Mr. Sean Aiken, Superintendent  
  Dr. Bryan O’Black, Assistant Superintendent  
  Mr. Gary Mignogna, Director of Human Resources  
  Ms. Sherri Ludwig, Director of Business Affairs  
  Ms. Kathleen Graczyk, Director of Student Services  
  Mr. Matt Hoffman, Solicitor  
  Ms. Sage Wilson, Student Representative  
  Ms. Sophia Kachur, Student Representative

Notice of this meeting was posted as required.

- Dr. Kwiatkowski recognized the Public to Speak on Agenda Items.
  - There were none.
- Dr. Kwiatkowski called the meeting to order at 7:23 p.m.
- On a motion by Mr. Fisher and a second by Mr. Romac, the following Minutes were approved by a unanimous voice vote:
  - Committee of the Whole Meeting – November 9, 2016
  - Voting Meeting – November 16, 2016
- Dr. Kwiatkowski then announced items tabled or removed from the agenda:
  - There were none.
- On a motion by Mrs. Phillips and a second by Mrs. Donahue, the agenda was approved by all Board members in attendance.

Dr. O’Black then announced the following Educational Items:

<u>Item</u>		<u>SUP</u>	<u>ACTION</u>
<u>#</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>#</u>	<u>TAKEN</u>
A.1	Approve an adjudication for Student #6 for the 2016-17 school year	Board Only	<u>Student</u> <u>Adjudication</u>

- |     |  |     |  |
|-----|--|-----|--|
| A.2 | Approve the adoption of the novel, <i>I Am Malala</i> ©2015, by Malala Yousafzai for use in C.P. English 9 classes. District to purchase 350 texts @ \$18.14 for a total cost of \$6,349.  | A.2 | <u>Novel Adoption</u>                  |
| A.3 | Approve the contract with Grade Point Resources (Rebecca Moyes) to provide consultation and training, for functional behavior assessments as requested, and for consultation regarding individual students for the 2016-17 school year at a cost of \$70 per hour.   | A.3 | <u>Grade Point Resources Contract</u>  |
| A.4 | Approve the following out-of-district/overnight trips:<br><br>a. Shaler Area Varsity Cheerleaders travel to Hershey, PA, January 20, 2017 to compete in the PIAA Competitive Spirit Competition. Cost to the district approximately \$4,000.<br><br>b. Shaler Area Varsity Cheerleaders travel to Orlando, FL, February 9-14, 2017 to compete in the UCA High School Nationals and High School Worlds. Cost per student approximately \$900 to be offset by district-approved fundraisers. Cost to the district 1 substitute teacher for 4 days. | A.4 | <u>Out-of-District/Overnight Trips</u> |

Dr. O'Black then announced the following Discussion Item:

Discussion Items:

1. Student Representatives – Sage Wilson & Sophia Kachur
  - Mr. Aiken introduced Sophia Kachur, a Shaler Area High School junior, who recently was named Students Representative alongside Sage Wilson. Sophia introduced herself and said she is interested in politics, is the president of Student Political Action Committee for Education club (SPACE), a member of stage crew and is also involved with the Spanish Honor Society and National Art Honor Society. She said she was excited to be the Student Representative.
  - Sage Wilson announced the winter concert series to run through December and January and encouraged all in attendance to support the students and attend the concerts. Sophia Kachur announced the volleyball tournament planned at the high school will raise money for the mini THON the students are planning for the spring/summer.
2. Shaler Area Education Foundation – Dr. Kwiatkowski said the next meeting is the following Thursday and announced the second Taste of Shaler Area event will be held in March.
3. Grading Scale/Primary School Report Card Committee – Dr. O'Black said there is a group of teachers at the primary level looking at how best to report student progress for the district's youngest learners. The goal is to give parents more useful information than just a grade. The administration and staff also are engaging in conversations to look at the grading scale and would make any changes in the policy that would include the primary piece. Dr. Kwiatkowski asked if the student data software would support any changes proposed. Dr. O'Black said a non-letter grade system is used in Kindergarten, so it would just be expanded if that was the decision.

- Dr. Kwiatkowski also welcomed Sophia Kachur and said the School Board was thrilled to have her in attendance.
- Mr. Romac asked if the cheerleaders have to qualify for the listed trip in A.4. Dr. O’Black said the team has to qualify for PIAA and there are 140 teams represented at Worlds. Mr. Aiken said the team will attend a tournament in Ohio to qualify for Worlds.
- Mrs. Donahue asked why the listed price of the book in A.2 was so high. Mr. Chris Gaul, high school English department chair, said the ultimate cost of the books will be cheaper than the listed price. He said the department was able to find another vendor after the original request was submitted.
- Mr. Fisher questioned the contract in A.3. Ms. Graczyk said the contractor will replace another more expensive contractor. Anyone who wishes to use their services will have to submit a request to Ms. Graczyk first. Dr. O’Black said each scenario is different and the service is used in rare cases and most often with severe special education cases. The service falls under the general contracted services budget line items.
- Mrs. Donahue asked for a brief overview of the key talking points for the book in A.2. Mr. Gaul gave a summary of the book and said it will provide teachers will the opportunity to explore the position of education worldwide and themes of overcoming odds.

A motion was made by Mr. Fisher with a second by Mrs. Phillips, to approve Items A.1-4.

After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items A.1-4

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Mr. Mignogna then presented the following Personnel items for approval.

<u>ITEM</u> #	<u>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
B.1	Approve the following supplemental contract for <b>Building Support – Technology-Grades K-3</b> for the 2016-17 school year.		<u>Supplemental Contract – Building Support</u>
a.	<b>Jeffery Primary</b> Technology	Stephen Seidelson (retro to 8/19/16)	
B.2	Rescind the following Supplemental Contract for <b>Sponsors</b> for the 2016-17 school year:		<u>Rescind Supplemental Contract – Sponsors</u>
a.	<b>High School</b> Silk Line Sponsor	Heather Heere (retro to 11/14/16)	

- B.3 Approve the following Supplemental Contract for **Sponsors** for the 2016-17 school year: Supplemental Contract – Sponsors
- Middle School**
- a. Student Council Abi May (retro to 11-17-16)
- B.4 Approve the following supplemental contracts for **Coaches** for the 2016-17& 2017-18 school year (Winter/Spring Sports Season). Compensation will be according to the terms and conditions of the Collective Bargaining Agreement. Supplemental Contract – Coaches
- Lacrosse (Spring)**
- a. Boys Head Varsity (2016-17 & 2017-18 yrs) William Wightman (2-year contract) **B.4a.**
- Wrestling (Winter)**
- b. Volunteer Assistant Coach (2016-17 yr) Eric Fulmer (1-year contract) **B.4b.**
- B.5 Approve the following day-to-day **Substitute Teacher** for the 2016-17 school year: Day-to-Day Substitute – Teacher
- a. John Biles, English 7-12

A motion was made by Mrs. Donahue with a second by Mr. Tunstall, to approve Items B.1-5.

Mr. Romac asked for clarification for Item B.2. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items B.1-5

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Ms. Ludwig then presented the following Finance items for approval:

<u>Item</u> #	<u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>Sup.</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	<b>APPROVE FUND PROFILES:</b>		
	A. General Fund – Schedule of Bills and Addendum	C.1A	<u>Fund Profiles</u>
	B. Cafeteria Fund – Schedule of Bills	C.1B	
	C. Bond Construction – Schedule of Bills	C.1C	
	E. Year-to-Date Financial Reports	C.1E	
	E. Budget Transfers	C.1E	
	F. Fund Profiles and Investments	C.1F	
C.2	Cafeteria Operating Statement	C.2	<u>Cafeteria Operating Statement</u>

- C.3 Approve the list of Bus Drivers for the 2016-17 school year. C.3 Bus Drivers
- C.4 Approval and authorization of the District’s submission of all materials required by the Pennsylvania Department of Education for the PlanCon – Park K: PlanCon – Part K  
 Project Refinancing for the General Obligation Notes, Refunding Series A of 2016 and General Obligation Bonds, Refunding Series B of 2016.

Acknowledgement:

- Submission of the 2015/16 Annual Financial Report (PDE-2057) to the Department of Education.

A motion was made by Mr. Fisher with a second by Mrs. Donahue, to approve Items C.1-4.

Mr. Romac said the School District has 4 transportation providers but only three had its bus drivers listed in Item C.3. Ms. Ludwig said she will add the fourth listing next month. After no further discussion, these items were then approved by a roll call vote.

ACTION:  
Approved  
Items C.1-4

Motion Carried: 8 aye; 0 nay

Donahue	Fisher	Gapsky	Kwiatkowski	Machajewski	Petrovich	Phillips	Romac	Tunstall
Y	Y	Y	Y	Y	Absent	Y	Y	Y

- Dr. Kwiatkowski then announced the following upcoming meetings:
  - Wednesday, December 14, 2016
    - 6:00 p.m. – Finance Committee Meeting
    - 7:00 p.m. – Transportation Committee Meeting
  - Thursday, December 15, 2016
    - 6:00 p.m. – A.W. Beattie Committee, Babcock Blvd.
  - Wednesday, January 18, 2017
    - 7:00 p.m. – Combined COW/Voting Meeting
- Announcement of Past Executive Sessions was made by Dr. Kwiatkowski.
- Dr. Kwiatkowski then asked if there was any other business to come before the board.
  - Mrs. Donahue said she will set up board meet and greets in January in which board members go to each building and meet and talk to staff to connect with staff.
  - Mr. Aiken said the Titan Stadium track is now open to the public. He also thanked Mr. Romac for his service to the School Board as vice president.
  - Dr. Kwiatkowski said the board members could find information about the committees in their board packets.

After no further items were presented, on a motion by Mr. Fisher and second by Mr. Gapsky, the Business Meeting was adjourned at 7:54 p.m.

Dr. Kwiatkowski then recognized the public to speak on any non-agenda item:

- Karen Guthrie, of Clare Street, said she lives across from the new school and asked if there was any consideration for renaming it. Mr. Aiken said the District has started the process of discussing the transition and the name of the school is on the agenda as the District moves forward. The committee will involve parents, but for now the District is working with principals first before involving parents and teachers to set up a focus group.

When no one else approached the podium, the meeting's Final Adjournment occurred at 7:57 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary