

*Shaler Area School District
Committee of the Whole Meeting
June 8, 2022
Hybrid*

The Board of School Directors of the Shaler Area School District held a Committee of the Whole Meeting on Wednesday, June 8, 2022, in a hybrid format, in person at the Shaler Area Administration Building, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 8:35 p.m.

Board Members Present:

- Ms. Elizabeth Dunn
- Mr. James Fisher
- Mr. Tim Gapsky
- Mr. Edward Kress
- Dr. April Kwiatkowski
- Mr. Jason Machajewski
- Mrs. Jeanne Petrovich
- Mrs. Eileen Phillips
- Mr. James Tunstall

Others Present:

- Dr. Sean Aiken, Superintendent
- Dr. Bryan O’Black, Deputy Superintendent
- Mrs. Sherri Jaffee, Director of Business Affairs
- Mr. Matthew Hoffman, Solicitor

Notice of this meeting was posted as required.

➤ Dr. April Kwiatkowski called the meeting to order at 8:35 p.m.

Dr. O’Black then announced the following Education Items:

<u>ITEM</u>		<u>SUP</u>	<u>ACTION</u>
#	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	#	<u>TAKEN</u>
A.1	Approve a Memorandum of Understanding with the Private Industry Council of Westmoreland/Fayette, Inc. from August 1, 2022 to June 30, 2023 to provide Pre-K Counts services at Marzolf Primary School, Reserve Primary School and Scott Primary School.	A.1	_____
A.2	Approve the Service Agreement between The Day School at The Children’s Institute and the Shaler Area School District to provide services during the 2022-23 school year.	A.2	_____
A.3	Approve the following out-of-state travel: <ul style="list-style-type: none"> a. Shaler Area High School Performing Arts Department – travel to Nashville, TN – April 13-17, 2023 – to attend the Festivals of Music Adjudications. Students will fundraise through Booster-sponsored fundraisers. Cost to the district: 8 substitute teachers for 3 days. 	A.3	_____

- Dr. Kwiatkowski said she heard that in order to fundraise for the Performing Arts Department trip, families had to pay the booster fee. She asked for confirmation that no student is being limited from going because they can't pay a fee.
- Dr. Kwiatkowski said she has heard nothing but great things about the district's Pre-K Counts program. Dr. O'Black said they are hoping to grow the program and applied for an expansion of the grant to get into Burchfield. It is part of the governor's budget so if the money is available the district will approve an MOU to expand into Burchfield Primary.

Dr. O'Black then announced the following Information Items:

Information Items:

1. Shaler Area Education Foundation – Mrs. Phillips said there hasn't been a meeting since the last board meeting. The Foundation did host a table at the district's End of the Year Celebration, and it is talking about starting an alumni relations committee. The next meeting is on Monday at 6 p.m. Dr. Aiken added that the previous week, the Foundation sent congratulations cards to every senior from the Foundation.
2. Superintendent's Report – Dr. Aiken shared that graduation occurred on Friday night. It was a beautiful evening that celebrated 335 students. He commended all involved in planning and contributing to the event. Dr. Kwiatkowski added that many people commented on how nice it was. Dr. Aiken said he wants every staff member to know they play a role in that night and are invited. He said the changes made to the event and the addition of the live stream of the event have been very positive. The 50th anniversary celebrations came to a close on Sunday at the End of the Year Celebration, which Dr. Aiken said was his favorite event. Mrs. Philips added that she didn't hear a single complaint. Dr. Aiken publicly thanked the police, fire, EMS, and municipalities that contributed to the Touch a Truck event, and the PTO and DPC parents who helped plan the entire event. He said there is definitely a push to make it an annual event. Burchfield Primary School hosted a Kindergarten Prom which was a special event that almost every kindergarten student at the school attended. Dr. O'Black reported that senior prom was held at Station Square. The Gateway Clipper is no longer able to accommodate the size of the group so all of the activities from after prom were incorporated into prom. Finally, Dr. Aiken shared that the district's 143 Day event was incredible with representation from all four primary schools and the elementary school and many students and parents attending. The event came out of the Equity, Inclusion, and Belonging group's work. Dr. Kwiatkowski said what started here and is being replicated around Western Pennsylvania is amazing.

Mrs. Jaffee then announced the following Finance Items:

<u>ITEM</u>	<u>SUP.</u>	<u>ACTION</u>
#	#	TAKEN
<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>		
C.1		
A.	C.1A	_____
B.	C.1B	_____
C.	C.1C	_____
D.	C.1D	_____
E.	C.1E	_____
F.	C.1F	_____
C.2	C.2	_____

- C.3 Approve a resolution regarding the Homestead and Farmstead Exclusion Real Estate Tax Assessment Reduction under the PA Taxpayer Relief Act (ACT 1 of 2006). The amount of the 2022-23 credit is a reduction in assessments for approximately \$9,195.13 which equates to a tax reduction of \$216.38 from the gross amount.

C.3

- C.4 Approval to close the 2021-22 Shaler Area School District books as of June 30, 2022; and that all bills that arrive and are accrued to 2021-22 be approved for payment providing the administration reviews the bills and is satisfied the same are just and proper obligations of the school district and providing said expenditures are within budget; that the transfer of funds necessary for the completion of budget expenditures be approved; and that the School District Auditors be directed to proceed with conducting the necessary audit for the close of the fiscal year 2021-22.

- C.5 Approve a resolution authorizing the collection and payment of school real estate property taxes in installments as required by Act 1.

C.5

- C.6 Approval authorizing Sherri M. Jaffee, Director of Business Affairs, to receive quotations and execute investment agreements with banks, savings institutions, or other financial organizations, for said purpose by law of the Commonwealth of Pennsylvania. This resolution also approves that the Director of Business Affairs will work with the District’s investments advisors and professionals related to due diligence and risk mitigation measures. *(For information: All investment records shall be subject to annual audit by the District’s independent auditors. The audit shall include but not be limited to independent verification of amounts & records of all transactions, as deemed necessary by the independent auditors.)*

- C.7 Approval authorizing Sherri M. Jaffee, Director of Business Affairs, to make any fund balance assignments in accordance with the requirements of the Shaler Area School District Board Policy Number 620 and Governmental Accounting Standards Board (GASB) Statement Number 54: Fund Balance Reporting and Governmental Fund Type Definitions.

- C.8 Approve Tri-Cog Land Bank’s Notice of Intent to acquire a property as attached and does not object to the Land Bank’s acquisition and the waiver of all taxes, tax claims and municipal claims due against the property upon the TCLB’s acquisition.

C.8

- C.9 Approve additional ABC Transit Personnel.

C.9

- C.10 Approve the FINAL General Fund Operating Budget for the 2022-23 fiscal year estimated at \$95,766,348 with the levying of 23.5319 mills. A 2% discount shall be allowed for real estate tax payments made within two months of the date of the tax notice & taxpayers who fail to make payment within four months of the tax notice shall be assessed a penalty of 10%.

C.10

REVENUES	2021-22 FINAL BUDGET	2022-23 FINAL BUDGET
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6000-Local Sources	\$55,478,241	\$57,590,186
7000-State Sources	\$29,185,813	\$29,751,053
8000-Federal Sources	\$2,295,446	\$2,041,440
9000-Other (Fund Balance/Pro)	\$6,005,483	\$6,383,669
TOTAL REVENUES	\$92,964,983	\$95,766,348
EXPENDITURES	2021-22 FINAL BUDGET	2022-23 FINAL BUDGET
1100-Regular Instruction	\$38,831,756	\$41,448,674
1200-Special Education Instruction	\$14,996,882	\$14,819,251
1300-Vocational Education Instruction	\$1,609,369	\$1,470,000
1400-Other Instructional Programs	\$1,865,082	\$1,989,886
1500-Non-Public School Programs	\$16,000	\$16,000
2100-Pupil Personnel	\$3,860,612	\$4,337,561
2200-Instructional Staff Services	\$1,568,595	\$1,431,775
2300-Administration	\$4,237,694	\$4,369,989
2400-Pupil Health	\$871,822	\$822,575
2500-Support Services-Business	\$844,277	\$854,149
2600-Operation & Maintenance	\$8,025,358	\$8,366,016
2700-Student Transportation	\$5,056,144	\$4,808,425
2800-Support Services-Central	\$1,395,244	\$1,315,217
2900-Other Support Services	\$70,000	\$63,000
3200-Student Activities & Athletics	\$1,712,779	\$1,829,707
3300-Community Services	\$121,148	\$122,310
4600-Building Improvement	\$10,000	\$10,000
5100-Refunds from Prior Years' Expenditures/Beattie Debt Service	\$214,854	\$122,927
5200-Debt Service Fund Transfer	\$7,657,373	\$7,701,813
Total Expenditures	\$92,964,983	\$95,766,348

- Dr. Kwiatkowski asked about Item C.8 and if the Tri-COG was looking to sell the property. Mr. Fisher said the Land Bank decided this was the best approach. Mr. Hoffman said the motion provides for the disposal of the property. Mr. Fisher said he would provide additional details next week. He explained the motion was procedural to get the property back on the tax rolls. It has been done in other municipalities.

- Dr. Kwiatkowski then invited the board to speak on any other business.
 - Dr. Kwiatkowski recognized Ms. Dorothy Petrancosta who has served, with her husband and the ambulance authority, at district events since 1986. She attended her final graduation ceremony last week. She said that Ms. Petrancosta and her husband put words into actions and gave back to the district and Foundation.
 - Dr. Aiken said he wanted to especially recognize and publicly thank the Buildings and Grounds Department for setting up everything at Titan Stadium for graduation and 48 hours later set up for the End of the Year Celebration.

➤ Dr. Kwiatkowski then recognized the public to speak on any other items.

- There was none.

After no further items were presented, final adjournment occurred at 9:02 p.m.

Respectfully submitted,

Sherri M. Jaffee
Board Secretary