

*SHALER AREA SCHOOL DISTRICT  
Committee of the Whole Meeting  
May 9, 2018 – Administration Building  
Minutes*

The Board of School Directors of the Shaler Area School District held a Committee of the Whole Meeting on Wednesday, May 9, 2018, at the Shaler Area Administration Building, Glenshaw, PA, with Mrs. Eileen Phillips, School Board Vice President, presiding. This meeting began at 7:12 p.m.

Board Members Present:               Mrs. Suzanna Donahue  
  Mr. James Fisher  
  Mr. Jason Machajewski  
  Mrs. Jeanne Petrovich  
  Mrs. Eileen Phillips  
  Mr. Steve Romac  
  Mr. James Tunstall

Not Present:                               Mr. Tim Gapsky  
  Dr. April Kwiatkowski

Others Present:                         Mr. Sean Aiken, Superintendent  
  Dr. Bryan O'Black, Assistant Superintendent  
  Mr. Gary Mignogna, Director of Human Resources  
  Ms. Sherri Ludwig, Director of Business Affairs  
  Mr. John Vogel, Solicitor  
  Sophia Kachur, Student Representative

Notice of this meeting was posted as required.

- Mrs. Eileen Phillips called the meeting to order at 7:12 p.m.
- Mr. Aiken and Dr. O'Black then recognized the following coach for his service:
  - Scott Wakeley – Boys' Assistant Swim Coach – 13 years
- Nancy Cole and Kim Cassidy, with The Nutrition Group then presented the food service budget for the 2018-19 school year that accounts for 177 serving days and 4,300 students. The bottom line guarantee will be \$10,000 in profit. The Nutrition Group also is looking at ways to increase options such as flavored water and Chick-fil-A sandwiches that meet the guidelines.

Dr. O'Black then announced the following Educational Items:

<u>ITEM</u>		<u>SUP</u>	<u>ACTION</u>
<u>#</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>#</u>	<u>TAKEN</u>
A.1	Approve the second reading of the following revised policies: <ul style="list-style-type: none"><li>a. Policy No. 105 – Curriculum</li><li>b. Policy No. 138 - English as a Second Language/Bilingual Education Program</li><li>c. Policy No. 239 – Foreign Exchange Students</li></ul>	A.1	
A.2	Approve the following out-of-state trip: <ul style="list-style-type: none"><li>a. Shaler Area High School Performing Arts Department travel to Chicago, IL – April 11-15, 2019 to attend the Festivals of Music Adjudications. Student costs to be offset by district-approved fundraisers. Cost to the district 8 substitute teachers for 3 days.</li></ul>	A.2	

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- Dr. O’Black said the policy revisions were recommended by the Pennsylvania School Boards Association and reviewed by the solicitor’s office.

Dr. O’Black then announced the following Discussion Items:

Discussion Items:

1. Student Representatives – Sophia Kachur said Jake Solomon had to work that evening and was not able to be in attendance. Sophia reported on the success of the high school art show and senior Kelly Cross who won the Silver Key award at the national level of the 2018 Scholastic Art & Writing Awards. The previous Saturday, high school students presented student-run theater production in which all aspects of the short plays are student-created and performed within 24 hours. The SPACE club hosted Conor Lamb, which attracted the highest meeting attendance to date. The district also hosted a Day of Silence for the LGBT+ youth. Sophia said there was not a lot of positive feedback at the high school for the event. She noted that students saw room for growth in the district around this topic. Mr. Aiken then presented Sophia with a parting gift as this was her last meeting as student representative.
2. Shaler Area Education Foundation – Mr. Aiken said this year’s Taste of Shaler Area raised \$10,000 to \$12,000 to support students. He also noted that several new grants were received recently.

Dr. O’Black then announced the following Information Items:

Information Items:

1. Mindset Matters – Thursday, May 24 – Shaler Area Middle School Library – 7:00-8:15 p.m.
  - Mr. Aiken said this event will explain growth mindset and how parents can use it at home.
2. Policy Committee Meeting – Wednesday, June 6, 2018 – 6:00 p.m. – Class Rank Discussion
3. Shaler Area Education Foundation Meeting – Wednesday, June 6, 2018 – 7:00 p.m.

Ms. Ludwig then announced the following Finance Items:

<u>ITEM</u> <u>#</u>	<u>FINANCE &amp; OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP.</u> <u>#</u>	<u>ACTION</u> <u>TAKEN</u>
C.1	APPROVE FUND PROFILES		
	A. General Fund – Schedule of Bills and Addendum	C.1A	_____
	B. Cafeteria Fund – Schedule of Bills	C.1B	_____
	C. Bond Fund – Schedule of Bills	C.1C	_____
	D. Budget Transfers	C.1D	_____
	E. Year-to-Date Financial Reports	C.1E	_____
	F. Fund Profiles and Investments	C.1F	_____
	G. Student Activity Funds & Investments – High School, Middle School, and Elementary School Accounts – January 1, 2018 through March 31, 2018	C.1G	_____
C.2	Cafeteria Operating Statement	C.2	_____

- C.3 Approval of the proposed 2018-19 A.W. Beattie Center Budget dated April 4, 2018, as approved by the A.W. Beattie Center Joint Operating Committee on April 26, 2018, totaling \$9,470,125. The Shaler Area School District share is as follows: C.3

	2018-19 School Year	Change
Beattie Operating Budget	\$1,302,597	\$23,200
Capital Budget	\$0	(\$3,243)
Debt Service	\$189,835	\$1,164
<b>Total</b>	<b>\$1,492,432</b>	<b>\$21,121</b>

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- C.4 Recommend the award of the following bids that were opened on April 2, 2018. C.4

Art Supplies	Recommend as submitted
Consumable Products	Recommend as submitted
Lumber	Recommend as submitted
Science Supplies	Recommend as submitted
Physical Education	Recommend as submitted

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- C.5 Approval to appoint \_\_\_\_\_ as District Treasurer effective July 1, 2018 through June 30, 2019.

- C.6 Approval of the Pennsylvania Department of Education's Division of Food and Nutrition Annual Food Service Management Company (FSMC) renewal year contract with The Nutrition Group to provide the operation of the food service program for the District. Approval of the Nutrition Group's budget which includes a breakeven amount.

- C.7 Motion to authorize sheriff sale proceedings against 3020 White Tail Lane, Shaler, per an agreement under which Angelo and Sue Anna Tabuso have deposited \$7,000 to fund the sale.

- C.8 Approval of a four-year lease agreement with Apple Financial Services to lease 630 iPads for new incoming students in grade 7 and to replace 10<sup>th</sup> grade, 170 iPads to replace staff iPads in grades 7-12 in the amount of \$241,471.52. C.8

- C.9 Recommend the adoption of the 2018-19 Proposed Final Budget in accordance with Section 687 of the School Laws of Pennsylvania and requests authorization for the budget to be made available for public inspection for 10 days beginning not later than May 31, 2018. The 2018-19 Proposed Final Budget is estimated at \$84,967,675 with the levying of 23.2819 mills. Approval of the 2018-19 Final General Fund Budget is scheduled for June 20, 2018. C.9
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REVENUES	2017-18 FINAL BUDGET	2018-19 BUDGET
6000-Local Sources	\$52,082,629	\$53,090,394
7000-State Sources	\$27,057,283	\$27,977,850
8000-Federal Sources	\$908,426	\$720,000
9000-PSERS Retirement Reserve		

9000-Other (Fund Balance)	\$3,788,397	\$3,179,431
<b>TOTAL REVENUES</b>	<b>\$83,836,735</b>	<b>\$84,967,675</b>
<b>EXPENDITURES</b>	<b>2017-18 FINAL BUDGET</b>	<b>2018-19 BUDGET</b>
1100-Regular Instruction	\$35,609,799	\$36,645,769
1200-Special Education Instruction	\$11,984,079	\$11,999,458
1300-Vocational Education Instruction	\$1,412,027	\$1,587,725
1400-Other Instructional Programs	\$1,466,695	\$1,444,435
2100-Pupil Personnel	\$2,660,969	\$2,792,876
2200-Instructional Staff Services	\$1,113,137	\$1,060,682
2300-Administration	\$3,970,904	\$3,982,275
2400-Pupil Health	\$1,207,218	\$1,237,227
2500-Support Services-Business	\$791,584	\$865,027
2600-Operation & Maintenance	\$7,673,563	\$7,714,118
2700-Student Transportation	\$5,232,844	\$4,897,181
2800-Support Services-Central	\$1,617,885	\$1,728,490
2900-Other Support Services	\$61,428	\$65,000
3200-Student Activities & Athletics	\$1,469,380	\$1,600,220
3300-Community Services	\$10,700	\$34,750
4600-Building Improvement	\$45,000	\$20,000
5100-Refunds from Prior Years' Expenditures/Beattie Debt Service	\$474,884	\$252,342
5200-Debt Service Fund Transfer	\$7,034,642	\$7,040,100
<b>TOTAL EXPENDITURES</b>	<b>\$83,836,735</b>	<b>\$84,967,675</b>

- Mr. Romac asked about Item C.7. Mr. Vogel said the Tabuso family contacted the district with interest in purchasing a parcel of land with delinquent taxes well over \$20,000. He said the family was asked to fund the sheriff sale as part of the transaction. When the family becomes the successful bidder, their deposit will be refunded.
- Mrs. Donahue asked who would determine the blank space of Item C.5. Mr. Aiken said with Mr. Mignogna retiring, the district is looking at possibly going outside administration to have the finance committee chair serve as the district treasurer. Ms. Ludwig said the district treasurer is a signature on the checks. Mr. Aiken said the decision will need to be confirmed with the solicitor.

Ms. Ludwig then announced the following Discussion Items:

Discussion Items:

1. The Nutrition Group Budget Presentation.
2. School zone flasher equipment relocation from Jeffery to Scott Primary School – Dr. O'Black said the administration is asking the board to permit them to engage in an agreement with Gateway to move the school zone flashing signs to Scott Avenue to service Scott Primary and Shaler Area Elementary School. There are permits that will need to be filed because Scott Avenue is a state road. The cost is \$4,750 to Gateway to submit all permit plans to PennDOT to allow the district to engage with an individual to do the work. Mr. Romac asked if there was any consideration to install additional signals. Dr. O'Black said the location of the signs will be part of the study. PennDOT has 60-90 days to respond to the district's permit request. Mr. Fisher said Gateway could say

“we recommend additional signs” but PennDOT only cares about Scott. Mr. Romac said he feels it is the district’s due diligence to look at all the locations there may be a need for lights.

➤ Mrs. Phillips then invited the public to speak on any item.

- Michelle Trader, supervisor at Mt. Alvernia Day Care, said she wanted to express Mt. Alvernia’s interest in acquiring Jeffery Primary as a new location for Mt. Alvernia Day Care and the benefit of a day care in the community. There are currently 280 families being cared for by Mt. Alvernia. Ms. Trader said while a community center would be nice to have, a day care center is needed now and Mt. Alvernia could take up two-thirds of the school immediately with room to accommodate the families currently on a waiting list.
- Christy Walzer, of Belladonna Drive, said Mt. Alvernia has been serving the community since the 1980s.
- James-Brian Byers, of Iola Street, said he and his family moved to the area exactly one year ago and chose the area specifically. He said he is a clinical social worker and urged the board as elected officials to listen to their constituents, friends and neighbors, about the need for the day care in the community.
- Mandy Radich said her children attend Glenshaw Presbyterian and if the community loses Mt. Alvernia she doesn’t know what the community will do because Glenshaw Presbyterian is maxed out. She also commented that she doesn’t know of any other school district that doesn’t have flashing school zone lights at every school.
- Mike Swartzendruber, of Greenfield Road, said he and his wife have been Shaler residents for 12 years and their children attend Mt. Alvernia. He said while he commends the Girl Scouts for coming up with the idea for a community center, what the community really needs is a day care and before and after school care.
- Danielle Worst, of Harding Road, Ross Township, said it is not just the Shaler Area community members who rely on a community center. People from neighboring communities rely on Shaler to provide support as well. She added that many have waiting lists.
- Tim Taylor, of Seavey Highlands Drive, said he has living in Shaler Township for 18 years and is a 1994 Shaler Area High School grad. He asked the board to make a positive move to sell Jeffery to Mt. Alvernia Day Care. There are limited day care options for families, and his children have been there since they were infants. The day care has funds in place to make the purchase.
- Jennifer Trischler, of Soose Road, said her husband and she have lived in the community their whole lives and Mt. Alvernia Day Care was their choice. They cannot put a price on the service they provide.
- Chris Luka, of MaryAnn Drive, said he is a parent and Mt. Alvernia board member. He said he cannot speak enough to the care at Mt. Alvernia. It is critical to the community. He said he wanted to promote the stars aligning with the day care’s need for a new facility and the availability of Jeffery Primary.
- Robin Gigliotti, of JoAlyce Drive, said she will have a daughter going to Burchfield this fall and she and her husband are scared they will not have before and after school care. Mt. Alvernia does a great job of educating children, which is important to her as a working parent. She brought her daughter for her kindergarten screening and she is more than ready for school. Mt. Alvernia teacher intellectual growth and development.
- MaryLou Bushyager, of Venice Road, said this was her first year attending Mt. Alvernia for her family who moved here because they lived the district. She said she and her husband are both educators and Mt. Alvernia is the type of day care you want in your community.
- Julie Miller, of Agate Road, said she cannot say enough about Mt. Alvernia. She works with UPMC and many residents (physicians) who live in Shaler and the district can only do more to attract people to the area by providing day care services.
- Megan Brown, of Alfred Street, in Reserve, said she loves Mt. Alvernia and that it is a family in the community and an asset. If they lose Mt. Alvernia, they lose a lot of the community.
- Jamie Swierkos, supervisor for the school-age program at Mt. Alvernia, said the center has 84 Shaler Area students in before and after school programs from 64 families. They also are taking 17 pre-K students and there are 20 students on a waiting list.
- Mr. Aiken thanked everyone for coming out and said the district recognizes the need. The district talks a lot about needs versus wants and thanked the families for reiterating the need. He added that he and Dr. O’Black have a meeting with Mt. Alvernia’s representative with Massaro the following day and the district is hoping

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- to move forward as quickly as possible. Mr. Aiken said the district recognizes the need and will continue down the road with the process. He added that the district does realize that the issue is time sensitive.
- Ms. Trader said Mt. Alvernia Day Care can definitely expand into the space. The facility is currently 20,000 square feet and services 280 families. If they were given the opportunity to expand with the Jeffery facility, they could service more families because they would have about 10,000 square feet of additional space. The square foot requirements for each age group is different. She stressed that Mt. Alvernia needs to move now. The lease is up at their current facility and while it was extended, they don't know for how long.
  - Mr. Aiken thanked everyone for their comments.

After no further items were presented, final adjournment occurred at 8:41 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary