

*SHALER AREA SCHOOL DISTRICT
Committee of the Whole Meeting
April 12, 2023 – Hybrid
Minutes*

The Board of School Directors of the Shaler Area School District held a Committee of the Whole Meeting on Wednesday, March 8, 2023, in a hybrid format, in person at the A. W. Beattie Career Center, 9600 Babcock Blvd., Allison Park, PA and on Zoom, a virtual meeting platform, with Mr. James Tunstall, School Board Vice President, presiding. This meeting began at 7:25 p.m.

Board Members Present: Mrs. Elizabeth Dunn
 Mr. James Fisher
 Mr. Tim Gapsky
 Mr. Edward Kress
 Mr. Jason Machajewski
 Mrs. Eileen Phillips
 Mr. James Tunstall

Board Members Absent: Dr. April Kwiatkowski

Others Present: Dr. Sean Aiken, Superintendent
 Mrs. Sherri Jaffee, Director of Business Affairs
 Mr. John Vogel, Solicitor
 Avery Gallant, Student Representative
 Isabelle Dutkovic, Student Representative

Notice of this meeting was posted as required.

➤ Mr. Tunstall called the meeting to order at 7:25 p.m.

Mrs. Jaffee introduced representatives from Nutrition, Inc. – Ms. Kelly Patterson, Regional manager and Ms. Sue Cook, Food Service Director. The board received a hand-out for the month of March 2023. Participation in the breakfast program has increased from 586/day to 831/day.

Dr. O’Black then announced the following Education Items:

<u>ITEM</u>		<u>SUP</u>	<u>ACTION</u>
#	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	#	<u>TAKEN</u>
A.1	Approve a memorandum of understanding with the Private Industry Council of Westmoreland/Fayette, Inc. to operate Pre-K Counts Programs at Burchfield, Marzolf, Reserve, and Scott Primary Schools from August 1, 2023 to June 30, 2024.	A.1	_____
A.2	Approve a lease agreement with the Allegheny Intermediate Unit to operate an early intervention preschool (formerly DART) program at Burchfield Primary School from July 1, 2023 to June 30, 2024.	A.2	_____

- Mr. Tunstall asked if there were any questions from the board.
 - There were none.

Dr. O'Black then announced the following Information Items:

1. Student Representatives –Avery Gallant and Isabelle Dutkovic reported on the following building activities:
 - High School – Talent Show will be April 27 & 28. The Music Department will travel to Nashville April 13-17, 175 students plan to attend. The Senior Dinner will be held on Thursday, May 4. AP Exams are scheduled for the first two weeks of May. Prom will be held on Friday, My 26, at the Sheraton Station Square. Registration for the high school preschool program for next year is now open.
 - Elementary School hosted the PA Music Educators' Association District 1 Elementary Band Festival on April 1st. 38 schools and 120 students from western Allegheny County schools participated. SAES students participated in a Talent Show in March with students performing for their peers.
 - Burchfield – “Grammar at the Grammy’s” event. This was a combination of music and ELA and Mrs. Henne and Mrs. Randall collaborated on bringing the two subjects together.
 - Marzolf – Focusing on self-control this month. On April 12 students and staff will participate in the Put Your Best Foot Forward for Kindness Walk, Second Grade field trip will be on April 13.
 - Scott – Students and staff celebrated the character trait of perseverance with appropriate activities. Students are preparing for the READcycle event. Field trips are planned – K – Children’s Museum, Grade 1 – Science Center, Grade 2 – Zone 28, and Grade 3 – Camp Guyasuta. The PTO held a family bingo and over 500 people attended.
2. Shaler Area Education Foundation – Mrs. Phillips reported that the Taste of Shaler Area was a huge success and hit their fundraising goal of \$6,000. Grant requests are still coming in and being evaluated by the committee. Mrs. Philips reminded the board that the Alumni Relations Committee’s meetings are open to the public and their next meeting will be Monday, April 17.
3. Superintendent’s Report
 - Dr. Aiken reported that the Taste of Shaler Area was the best one we ever hosted. Scott Primary School proved to be a great location and 40-50 people took a tour of the building.
 - On Thursday, May 11, the district will host a Drug Awareness/Drug Education night sponsored by the District Parent Council. Information on vaping will be provided.
 - The second annual 143 Day of Kindness Event is scheduled for Tuesday, May 23 from 5:30-8:00 PM at the Shaler Area Middle School. Free shuttle service will be available and fun activities for parents and students are planned.
 - The second annual End of Year Celebration will be held on Sunday, June 4 at Biles Field. DPC is planning the activities.
 - The Annual Run for the Titan Trail is scheduled for Saturday, April 29. Over 150 people are registered.

Mrs. Jaffee then announced the following Finance Items:

<u>ITEM</u> #	<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>								
C.1	APPROVE FUND PROFILES:										
A.	General Fund – Schedule of Bills and Addendum	C.1A	_____								
B.	Cafeteria – Schedule of Bills	C.1B	_____								
C.	Bond Construction – Schedule of Bills	C.1C	_____								
D.	Year-to-Date Financial Reports	C.1D	_____								
E.	Budget Transfers	C.1E	_____								
F.	Fund Profiles and Investments	C.1F	_____								
C.2	Cafeteria Operating Statement	C.2	_____								
C.3	Approve additional ABC Transit personnel.	C.3	_____								
C.4	Approve the Shaler Area Middle School surplus items related to unused risers, railing, and related material.	C.4	_____								
C.5	Approve Chane Order HC-1 for new air conditioning at Shaler Area High School gyms & wrestling room and Central Office Server – final contract adjustment for unused field quantity allowances. (Deduct \$38,690.00).	C.5	_____								
C.6	Approve the contract with Caliber Contracting Services, Inc. for the general construction work related to the new Press Box for Titan Stadium at Shaler Area Middle School in the amount of \$198,000.	C.6	_____								
C.7	Approve a three-year agreement with Ted C. Schaffer, MD., school district physician, beginning July 1, 2023 through June 30, 2026:	C.7									
	<table border="1"> <thead> <tr> <th>School Year</th> <th>Compensation</th> </tr> </thead> <tbody> <tr> <td>2023-2024</td> <td>\$22,308</td> </tr> <tr> <td>2024-2025</td> <td>\$23,200</td> </tr> <tr> <td>2025-2026</td> <td>\$24,128</td> </tr> </tbody> </table>	School Year	Compensation	2023-2024	\$22,308	2024-2025	\$23,200	2025-2026	\$24,128		
School Year	Compensation										
2023-2024	\$22,308										
2024-2025	\$23,200										
2025-2026	\$24,128										
C.8	Approve the proposal from Jordan Tax Service, Inc. for the preparation of the 2023 school real estate tax bills for the Shaler Area School District for the Etna Borough, Millvale Borough, and Shaler Township in the amount of \$.35 per tax bill which amounts to approximately \$5,800 and \$1.75 per Installment payment process.	C.8	_____								
	<i>(NOTE: Services of stuffing envelopes will be an additional \$150 for Etna and Millvale Boroughs and \$300 for Shaler Township.)</i>										
C.9	Approve the contact with Debra M. Kriete for the current and upcoming E-rate service periods of July 1, 2022 to June 30, 2024 in the amount of \$3.5K.	C.9	_____								

C.10 Recommend the award of the following bids that as listed: C.10

Athletic Supplies	Recommend as submitted
Athletic Medical Supplies	Recommend as submitted
Janitorial Supplies	Recommend as submitted
Trash Removal	Recommend as submitted
Uniforms	Recommend as submitted

C.11 Reject the AB Specialties door bids for the Shaler Area High School in the amount of \$16,000 and the Shaler Area Middle School in the amount of \$25,800 for a total cost of \$41,800 from March 13, 2023. C.11

C.12 Approve the door bids for the Shaler Area High School in the amount of \$14,950 and the Shaler Area Middle School in the amount of \$25,800 to AB Specialties for a total cost of \$40,500 from the April 10, 2023. C.12

C.13 Approve the Pennsylvania Department of Education’s Division of Food and Nutrition Annual Food Service Management Company (FSMC) renewal year contract with The Nutrition Group for the fiscal year 2023-24. C.13

➤ Mr. Kaib, Buildings & Grounds Supervisor, and Mr. Matt Franz, HHSDR, were available to answer questions on construction work related to the new Press Box for Titan Stadium. Mr. Franz explained that this is the prep work for the new press box. Caliber Contracting Services has done a lot of work with other school districts. Mr. Gapsky asked about the time frame. Mr. Franz said the contractor can install the box in three days and estimates the work will be done by August 18. Dr. Aiken asked if the field could be used while the work is being done. Mr. Kaib feels that this work will not affect summer activities using the field. Mr. Gapsky asked if the track should be closed to walkers. Mr. Kaib feels that the track should be closed when the box is being lifted. Mr. Franz also talked about the paving projects. Prices are less than last year. Mrs. Jaffee explained that we have \$3.1 million in our construction fund, \$1.7 million will fund the pipe project at the high school, and the press box will cost \$400,000, leaving approximately \$1 million left, but we may have additional small costs coming up. Ms. Dunn cautioned the board that we need to think of emergencies and we need to have a discussion on long-term projects. Mr. Fisher suggested that we reject all asphalt bids and rebid to get a better price.

➤ Mr. Tunstall then invited the board to speak on any other business.

- Mr. Fisher read a thank you note from Mr. Jim DiNucci. After announcing his retirement from the community rec. swim program, Mr. DiNucci received many comments from people wanting him to return so he has made the decision to return to the program in September.
- Mrs. Phillips announced that the Glenshaw Century Club Craft Fair will be held on Saturday, April 29.

➤ Mr. Tunstall then recognized the public to speak on any other items:

- Dorothy Petrancosta, 148 Skylark Drive, agrees with Ms. Dunn about having a long-term plan. She reminded the board that many neighborhood schools were eliminated within months of the merger. She recommends that we hire an architect rather than pay fees to HHSDR.

➤ Mr. Tunstall then invited the remote public to speak on any other items:

- There was none.

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After no further items were presented, final adjournment occurred at 8:42 p.m.

Respectfully submitted,

Sherri M. Jaffee,
Board Secretary