

*SHALER AREA SCHOOL DISTRICT
Committee of the Whole Meeting
March 8, 2023 – Hybrid
Minutes*

The Board of School Directors of the Shaler Area School District held a Committee of the Whole Meeting on Wednesday, March 8, 2023, in a hybrid format, in person at the Shaler Area School District Administrative Offices, Glenshaw, PA, and on Zoom, a virtual meeting platform, with Mr. James Tunstall, School Board Vice President, presiding. This meeting began at 7:21 p.m.

Board Members Present: Mrs. Elizabeth Dunn
 Mr. James Fisher
 Mr. Tim Gapsky
 Mr. Edward Kress
 Mr. Jason Machajewski
 Mrs. Eileen Phillips
 Mr. James Tunstall

Board Members Absent: Dr. April Kwiatkowski
 Mrs. Jeanne Petrovich

Others Present: Dr. Sean Aiken, Superintendent
 Mrs. Sherri Jaffee, Director of Business Affairs
 Mr. John Vogel, Solicitor
 Isabelle Dutkovic, Student Representative

Notice of this meeting was posted as required.

- Mr. Tunstall called the meeting to order at 7:21 p.m.

Mrs. Jaffee introduced Mr. Brian McCall and Mr. Patrick Cline from Maher Duessel to give an overview of their audit.

- Mr. McCall presented a summary of the audit results for the 2021-22 fiscal year. Auditor responsibilities are governed by the Government Auditing Standards and Uniform Guidance. There are items that have significant estimates and disclosures such as the net pension and OPEB liabilities. There were no material audit adjustments and Mr. McCall reported that they received good cooperation from management and staff both remotely and onsite. Results for the GASB statements were compiled for both the GASB and governmental statements. Overall, the district has a fund balance for the general fund of \$9.5M, capital projects and capital reserve funds of \$4.1M and the debt service fund of \$994K which equals a total of \$14.7M. The unassigned general fund balance was below the PDE mandate for budgeting. Local sources account for 65% of the budget, while state sources account for 31%. Mr. McCall also mentioned that the future of PSERS will increase year over year to an estimated amount for fiscal 2028-29 for approximately 37%.

Dr. O’Black then announced the following Education Items:

<u>ITEM</u>		<u>SUP</u>	<u>ACTION</u>
#	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	#	<u>TAKEN</u>
A.1	Approve the PA Department of education School Counseling Plan for the period of 2022-2025 per Title 22 Chapter 339.31-32 Career and Technical Education Standards.	A.1	

March 8, 2023 – Committee of the Whole Meeting

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| A.2 | Approve a Memorandum of Understanding with the Allegheny Intermediate Unit to fulfill the Hi5! And state and federal requirements for kindergarten transition under the Every Student Succeeds Act/Title 1. | A.2 | _____ |
| A.3 | Approve the IDEA-Part B Use of Funds Agreement from July 1, 2023 through June 30, 2024. | A.3 | _____ |
| A.4 | Approve an addendum to the High School Course Description Handbook for 2023-24 to add the new course, <i>Essentials of Firefighting at the Allegheny County Fire Academy</i> . | A.4 | _____ |
- Mr. Tunstall asked if there were any questions from the board.
- Mr. Gapsky asked about Item A.2. Dr. O’Black explained that this is related to DART students entering kindergarten next year. Federal funds are passed through the Allegheny Intermediate Unit.

Dr. O’Black then announced the following Information Items:

1. Student Representatives –Isabelle Dutkovic reported on the following building activities:
 - High School – The musical “Catch Me if You Can” opened this past weekend and it went extremely well. Mrs. Phillips commented that it was wonderful and Mr. Gapsky said that he had a great time. Performances will continue through this weekend. Junior class officers are planning a chess tournament. MS and HS spring sports officially started Monday. March 23 is the end of the third 9 weeks.
 - Elementary School – The Science Fair was hosted at the high school on February 24th during their curriculum night. SAES students were judged by high school GATE and National Honor Society students. As part of “Team Up,” 26 SAHS athletes visited SAES in February. The student-athletes visited 5th grade classrooms, spending time with students and assisting teachers. This was a great mentoring opportunity that we are hoping to do again.
2. Shaler Area Education Foundation – Mrs. Phillips reminded the board of the big event on Saturday, April 1st. The Taste of Shaler Area tickets are available for purchase on-line and early bird registration will end on March 17. This year’s event will be held at Scott Primary School and there will be quite a few baskets for raffle. Entertainment will be provided by Jim McDermott and Dale Mangold. Dr. Aiken added that two food trucks will be there as well. Mr. Gapsky reminded the audience that donations are always welcome.
3. Superintendent’s Report
 - Dr. Aiken reported that the annual STEAM competition was held at the high school on Friday, March 3. Over 20 schools were represented and Dr. Aiken witnessed great collaboration among the high school staff.
 - The Bocce team is traveling to Geneva College tomorrow to compete. Both Dr. Aiken and Dr. O’Black plan to travel to the game.
 - The Shaler Area Boys’ Bowling Team qualified for states – the girls’ team is competing this weekend to qualify for states.
 - We are hosting a Parent Night on Wednesday, March 15. Dr. Katie Martin will speak on learner-centered environments. Dr. Martin will also be doing some professional development with the staff. Plans are underway for the next Parent Night on May 11. Dr. Tom Brophy, Shaler Area graduate, will speak on drug education, focusing on vaping, THC, etc. Dr. Brophy will talk to middle school students during the

day and meet with parents in the evening from 6:00-7:00. Mrs. Dunn is very happy to see this topic being addressed.

- Dr. Royall, Dr. O’Black and I had the opportunity to attend a workshop at South Fayette High School. The purpose of this workshop was to network with other districts and explore ways that we might reimagine high school. Approximately ten other school districts across the region are joining together for this cohort, future sessions are planned.
- A year-end celebration is being planned similar to the one held last year. It will be on Sunday, June 4 from 1:00 to 4:00 at the high school. More information will be coming.

Mrs. Jaffee then announced the following Finance Items:

<u>ITEM</u> #	<u>FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	APPROVE FUND PROFILES:		
A.	General Fund – Schedule of Bills and Addendum	C.1A	_____
B.	Cafeteria – Schedule of Bills	C.1B	_____
C.	Bond Construction – Schedule of Bills	C.1C	_____
D.	Year-to-Date Financial Reports	C.1D	_____
E.	Budget Transfers	C.1E	_____
F.	Fund Profiles and Investments	C.1F	_____
C.2	Cafeteria Operating Statement	C.2	_____
C.3	Approve the proposed 2023/2024 Allegheny Intermediate Unit Program of Services Budget in the amount of \$2,235,963 The Allegheny County (AIU3) school district’s total contribution to the budget is \$1,899,026. The Shaler Area School District contribution to the Program of Services Budget is estimated to be \$64,389 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM). This is an increase of \$3,107 from the 2022/2023 budget.	C.3	_____
C.4	Approve the contract for door replacements at Burchfield & Marzolf Primary Schools, Shaler Area High & Middle Schools to one or multiple vendors/contractors in _____ the amount of \$_____.	C.4	_____
C.5	Approve the contract for the Base Bid A-B for tile replacements at Shaler Area Middle School and Marzolf Primary School to one or multiple vendors/contractors _____ in the amount(s) of \$_____.	C.5	_____
	A. Approve the alternative Bid contract for replacing carpet with tile at Shaler Area Middle School to _____ in the amount of \$_____.		_____
C.6	Approve the contract for the Base Bid C for Auditorium carpet replacement at Shaler Area Elementary School to _____ in the amount of \$_____.	C.6	_____

March 8, 2023 – Committee of the Whole Meeting

C.7	Approve the contract for asphalt sealing at Shaler Area Elementary School, Scott Primary School & Shaler Area High School to _____ in the amount of \$_____.	C.7	
C.8	Approve the contract for the Base Bid A for cafeteria tables for the Shaler Area Middle School to _____ in the amount of \$_____.	C.8	_____
C.9	Approve the contract for the Base Bid B for science tables for the Shaler Area Middle School to _____ in the amount of \$_____.	C.9	_____
C.10	Approve the contract for Sanitary Piping Replacement at the Shaler Area High School for Plumbing Construction, to Enders Plumbing and Heating in the amount of \$1,580,000.	C.10	_____
C.11	Approve the Reserve Primary Security Camera bid to Horizon Information Services in the amount of \$64,900.	C.11	_____

➤ Mrs. Jaffee then reviewed the following Discussion Items:

Mr. Kaib, Buildings & Grounds Supervisor, and Mr. Matt Franz, HHS DR, were available to answer questions on any of the finance items presented for approval. Mr. Franz said that bids for the high school pipe project were opened earlier this week. Eight bidders expressed interest, but only one bid was submitted. This bidder is very experienced in the type of work. The work will start on May 1st at night, when school is out, they will be able to work during the day. Mr. Kaib stated that this is a good contractor and we have worked with them before. Dr. Aiken stated that the bidder added some extra money in case of unforeseen circumstances.

- Mr. Tunstall asked how many doors would be replaced in Item C.4. Mr. Kaib said there are 3 doors at Burchfield, a half-door at Marzolf for a special ed. classroom, and courtyard doors at the middle and high schools.
- Mr. Gapsky asked about Item C.6. He asked if this would include cleaning/steam cleaning the auditorium seats. Mr. Kaib explained that the cost is for the carpet replacement. He will look into professional cleaning of the seats after this work has been completed.
- Mrs. Phillips asked if the cafeteria tables were the same kind we currently have. Mr. Kaib stated that the new tables will match the ones we currently have.

➤ Mr. Tunstall then invited the board to speak on any other business.

- Mr. Fisher saw an article in the Sunday paper about an Allegheny County school district who was teaching CPR to sixth graders. He believes that people of all ages would benefit from this training. Mr. Kaib mentioned that all custodial and maintenance staff will be recertified during the Easter break.

➤ Mr. Tunstall then recognized the public to speak on any other items:

- Dorothy Petrancosta, 148 Skylark Drive, thinks that educating parents on how to tell if their children are using drugs, is a good idea. Sometimes a child has a parent who is a substance abuser. Dr. Aiken said that our counselors, social workers, and SROs are well aware of this.

➤ Mr. Tunstall then invited the remote public to speak on any other items:

- There was none.

March 8, 2023 – Committee of the Whole Meeting

After no further items were presented, final adjournment occurred at 8:30 p.m.

Respectfully submitted,

Sherri M. Jaffee,
Board Secretary