

*SHALER AREA SCHOOL DISTRICT  
Committee of the Whole Meeting  
August 9, 2023 – Hybrid  
Minutes*

The Board of School Directors of the Shaler Area School District held a Committee of the Whole Meeting on Wednesday, August 9, 2023, in a hybrid format, in person at the Shaler Area Middle School Auditorium, and on Zoom, a virtual meeting platform, with Mr. James Tunstall, School Board Vice President, presiding. This meeting began at 8:00 p.m.

Board Members Present:                Ms. Elizabeth Dunn  
   Mr. James Fisher  
   Mr. Tim Gapsky  
   Mr. Edward Kress  
   Dr. April Kwiatkowski  
   Mr. Jason Machajewski  
   Mrs. Eileen Phillips  
   Mr. James Tunstall

Board Members Absent:                Mrs. Jeanne Petrovich

Others Present:                         Dr. Sean Aiken, Superintendent  
   Dr. Bryan O’Black, Deputy Superintendent  
   Mrs. Sherri Jaffee, Director of Business Affairs  
   Mr. Clint Rauscher, Athletic Director  
   Mr. John Kaib, Supervisor of Buildings & Grounds  
   Mr. John Vogel, Solicitor

Notice of this meeting was posted as required.

➤ Mr. Tunstall called the meeting to order at 8:00 p.m.

Dr. O’Black then announced the following Education Items:

<u>ITEM</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve the AIU Services Agreement and Special Education Addendum for the 2023-24 school year	A.1	_____
A.2	Approve a Letter of Agreement between the Human Services Administration Organization (HSAO) and the Shaler Area School District to provide services for the Student Assistance Program for the 2023-24 school year.	A.2	_____
A.3	Approve the second reading of the following revised policy: a. Policy No. 808 – Food Services	A.3	_____

- Mr. Tunstall asked if there were any questions from the board.
- There were none.

Dr. O’Black then announced the following Information Items:

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1. Shaler Area Education Foundation – Mrs. Phillips reported that the foundation met this week. Grant applications are still coming in. The Alumni Relations committee is planning to survey all alumni in their database. She reminded the board that donations could be made through the foundation's website. The Taste of Shaler Area will be held in 2024. The next meeting of the alumni relations committee will be on Monday, September 11 at 6:00 p.m. and the foundation will meet on Monday, August 21 at 6:00 p.m.
2. Superintendent's Report
  - Dr. Aiken reported Opening Day for teachers is Monday, August 21<sup>st</sup>. Mr. Marlon Styles will be the keynote speaker and his topic will be "Refreshing the Joy to Change Lives". Board members are welcome to attend. Orientation for students in grades k, 4,7, and 9 will be on Wednesday, August 23 and the first day for all students is Thursday, August 24.
  - Tomorrow morning at the high school the AIU will be filming a video on eradicating hate. We are one of three districts invited to participate in the video. We will be highlighting our EIB committee, LIGHT Initiative, and 143 day.
  - Dr. O'Black summarized our current enrollment. Scott Primary has the largest of our kindergarten enrollment with 91 students; Reserve and Marzolf Primaries have the smallest enrollment with 62 and 32 students. We have a total of 270 kindergarten students registered. We have a total of 1,122 students in grades K-3 registered.

Mrs. Jaffee then announced the following Finance Items:

<u>ITEM</u>		<u>SUP</u>	<u>ACTION</u>
<u>#</u>	<u>FINANCE &amp; OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>#</u>	<u>TAKEN</u>
C.1	<b>APPROVE FUND PROFILES:</b>		
A.	General Fund – Schedule of Bills and Addendum	C.1A	_____
B.	Cafeteria – Schedule of Bills	C.1B	_____
C.	2019 Bond Proceeds – Schedule of Bills	C.1C	_____
D.	Year-to-Date Financial Reports	C.1D	_____
E.	Fund Profiles and Investments	C.1E	_____
C.2	Cafeteria Operating Statement	C.2	_____
C.3	Approve the school of attendance exception applications for the 2023-24 school year (pending final enrollment).	C.3	_____
C.4	Approve ABC Transit, Inc. bus drivers for the 2023-24 school year.	C.4	_____
C.5	Approval to award the iPad Buy Back program to Coretek.	C.5	_____
C.6	Approve the contract with Douglas Equipment for the Scott Primary Steamer in the amount of \$24,583 upon solicitor review.	C.6	_____
C.7	Approve the contract for Matulevic Field site work with Raffle Construction in the amount of \$98,370 pursuant to solicitor review	C.7	_____

- Mr. Tunstall asked if there were any questions from the board.
  - Mr. Kress asked about the bid process for C.7. Mr. Rauscher explained that bids went out to seven companies and two companies responded. Mr. Fisher asked what kind of work was involved. Mr. Kaib read the items on the bid from Raffle Construction. Mr. Tunstall asked if our staff could maintain the field in the future. Ms. Dunn would like to see the complete contract. Dr. Aiken asked Mr. Rauscher and Mr. Kaib to speak to the condition of the field. Mr. Rauscher explained that the main playing surface of the infield looks o.k. but underneath there are large holes which create safety issues. Dr. Kwiatkowski asked if we should bring in our architect to see if they have any recommendations. Dr. Aiken believes that we don't need an architect as our maintenance department and the baseball team have identified the problems with the field. Mr. Gapsky asked when this problem first happened. Mr. Kaib reported that the problems were brought up by the boosters during the season. The district used to have a company do the laser grading for free. Mr. Kress asked if we could raise money from outside sources acting as sponsors to maintain our fields. Mr. Rauscher said there is a company that goes out and solicits advertising for the scoreboard. Ms. Dunn wondered if our grant writer could look for grants. Dr. Aiken stated that it's worth looking into, but most companies want to sponsor underprivileged districts and projects such as Miracle Field.
- Summer Projects Update – Mr. Kaib reported that the repairs to the swimming pool are complete and the total cost was about \$3,000. The expansion tank at the high school was installed yesterday. All maintenance and custodial employees are getting the buildings ready for the start of school.
- Mr. Tunstall invited the board to speak on any other business.
  - There was none.
- Mr. Tunstall then recognized the public to speak on any other items:
  - Vinny DeLeonibus, 800 Glenn Avenue, is a member of the baseball boosters. He said that his company donates money to school districts who come and ask for money. Dr. Aiken asked if these districts were already doing business with you and he stated that they usually give money to districts we do business with.
- Mr. Tunstall then invited the remote public to speak on any other items:
  - There was none.

After no further items were presented, final adjournment occurred at 8:56 p.m.

Respectfully submitted,

Sherri M. Jaffee,  
Board Secretary