

*SHALER AREA SCHOOL DISTRICT  
Committee of the Whole Meeting  
September 14, 2016 – Administration Building  
Minutes*

The Board of School Directors of the Shaler Area School District held a Committee of the Whole Meeting on Wednesday, September 14, 2016, at the Shaler Area Administration Building, Glenshaw, PA, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:20 p.m.

Board Members Present:

- Mrs. Suzanna Donahue
- Mr. James Fisher
- Mr. Tim Gapsky
- Dr. April Kwiatkowski
- Mr. Jason Machajewski
- Mrs. Jeanne Petrovich
- Mrs. Eileen Phillips
- Mr. Steve Romac
- Mr. James Tunstall

Others Present:

- Mr. Sean Aiken, Superintendent
- Dr. Bryan O'Black, Assistant Superintendent
- Mr. Gary Mignogna, Director of Human Resources
- Ms. Sherri Ludwig, Director of Business Affairs
- Ms. Kathleen Graczyk, Director of Student Services
- Mr. Matt Hoffman, Solicitor

Notice of this meeting was posted as required.

- Dr. Kwiatkowski called the meeting to order at 7:20 p.m.
- Mr. Aiken then recognized Shaler Area High School senior Sage Wilson for her service as Student Representative to the Board in the 2015-16 school year.
- Representatives from The Nutrition Group were present for a presentation on food service. In attendance were: Nancy Kohl, president of The Nutrition Group; Joe Geisweidt, director of operations; Janet Connors, former regional manager; Jenny Pearson, food service director; Susan Veitch, vice president of The Nutrition Group; Kim Cassidy, regional manager; and Francine Schmid, co-food service director.
  - Mr. Geisweidt reviewed the 2013-14 and 2014-15 budget, identifying the food and labor costs and the issues faced in each school year. He also reviewed the challenges in the 2015-16 budget. Ms. Kohl said many of the trends seen in the school districts are seen corporately as well. She added that The Nutrition Group understands its role to manage labor and food costs. Ms. Veitch said communication has increased and changes have been made to improve the service lines and food. Ms. Cassidy highlighted some of the monthly specials and programs planned for the 2016-17 school year.
  - Dr. Kwiatkowski welcomed Ms. Schmid to the district and said she worried that everything planned by The Nutrition Group is too little too late after the previous year's financial loss in food service. Ms. Kohl said the company and district have put into place monthly meetings and more communication to better follow the food service budget.

Dr. O'Black then announced the following Educational Items:

<u>Item</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve the second reading of the following revised policy: a. Policy No. 123.2 – Eligibility for Athletics & Competitive Extracurricular Activities	A.1	_____

➤ Dr. O’Black said one of the changes to the policy is to have one teacher with a flex schedule at the high school who is able to stay after school. The teacher supervises the tutoring center at the high school as part of the revised policy. There are 50 to 100+ students using the tutoring time and it has proved to be very successful.

Dr. O’Black then announced the following Discussion Items:

Discussion Item:

1. Shaler Area Education Foundation – Dr. Kwiatkowski announced the details of the inaugural Shaler Area Education Foundation Family Wellness 5K run/walk on Oct. 8, the morning of Homecoming.
2. Student Representative – Sage Wilson said the iPads were distributed in the first week of school, which was an improvement. The high school was still working to implement the agenda app.

Dr. O’Black then announced the following Information Item:

Information Item:

1. The PA Department of Education has determined that Shaler Area has met the requirements of Part B of the IDEA for 2014 – Dr. O’Black

Ms. Ludwig then announced the following Finance Items:

<u>Item</u> #	<u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>Sup.</u> #	<u>ACTION</u> <u>TAKEN</u>
C.1	<b>APPROVE FUND PROFILES:</b>		
A.	General Fund – Schedule of Bills and Addendum	C.1A	_____
B.	Cafeteria – Schedule of Bills	C.1B	_____
C.	CR&R – Schedule of Bills	C.1C	_____
D.	Bond Proceeds – Schedule of Bills	C.1D	_____
E.	Year-to-Date Financial Reports	C.1E	_____
F.	Fund Profiles and Investments	C.1F	_____
G.	Cafeteria Operating Statement	C.1G	_____
C.2	Approval to officially name the newly installed turf field the “Louis C. Martig Field” at Titan Stadium.		

**For Information Only:**

A track surface work progress report has been provided for your information. Currently, the additional cost due to soft soils is \$27,215.25, for a total area of 7,478 square feet (831 square yards). The square footage represents 5,344 square feet discovered on Monday and an additional 2,134 square feet discovered through Wednesday, September 14, 2016.

- Dan Kiefer, of Massaro Construction Management, said certain areas of the track, which were identified as having soft soils, were over excavated at the recommendation of Geomechanics to get the subsurface ready for the track. Dr. Kwiatkowski said paying crews to take material out, which they put in, only to put different material in is ridiculous. Mr. Kiefer said the surface wasn't meeting specs so the material had to be taken out and replaced in order to meet specs. John Carly, with HHSDR Architects explained the excavation process and the varying thickness and slope would not support asphalt. Mr. Carly said paving will start on Friday; Sept. 30 will be the first game on the turf, and then the rubber surface will be installed the Monday after Homecoming. Mr. Romac asked about the throwing event areas, and Mr. Carly said the track and field coach looked at it.
- Dr. Kwiatkowski also asked about the Rogers school site. Mr. Kiefer said portion A was progressing with excavation and the storm water management system is on site and ready to go. Mr. Carly said the storm water management system will add on to the system that is currently on site.
- John Kaib, supervisor of buildings and grounds, said work will start on the wall at the scoreboard end of the field and a banner covering will be installed in time for Homecoming.
- Dr. Kwiatkowski recognized Mr. Kaib and Clint Rauscher, athletic director, for their work to hold the football game against Central Catholic at Biles Field.

After no further items were presented, final adjournment occurred at 8:18 p.m.

Respectfully submitted,

Bethany Baker  
Assistant Board Secretary