

*SHALER AREA SCHOOL DISTRICT
Committee of the Whole Meeting
October 12, 2016 – Administration Building
Minutes*

The Board of School Directors of the Shaler Area School District held a Committee of the Whole Meeting on Wednesday, October 12, 2016, at the Shaler Area Administration Building, Glenshaw, PA, with Dr. April Kwiatkowski, School Board President, presiding. This meeting began at 7:09 p.m.

Board Members Present: Mrs. Suzanna Donahue
 Mr. James Fisher
 Mr. Tim Gapsky
 Dr. April Kwiatkowski
 Mr. Jason Machajewski
 Mrs. Jeanne Petrovich
 Mrs. Eileen Phillips
 Mr. Steve Romac
 Mr. James Tunstall

Others Present: Mr. Sean Aiken, Superintendent
 Dr. Bryan O’Black, Assistant Superintendent
 Mr. Gary Mignogna, Director of Human Resources
 Ms. Sherri Ludwig, Director of Business Affairs
 Ms. Kathleen Graczyk, Director of Student Services
 Mr. Matt Hoffman, Solicitor
 Ms. Sage Wilson, Student Representative

Notice of this meeting was posted as required.

- Dr. Kwiatkowski called the meeting to order at 7:09 p.m.
- Dr. O’Black presented a report on the standardized test scores from the previous year which included information on the School Performance Profile, key points for the PSSA, statewide student performance, Shaler Area School District’s performance by subject level, the state graduation requirements of Act 1 of 2016, an overview of the Keystone exam scores, and action items at the district and building level. Dr. O’Black addressed questions from school board members to better clarify the information.
- Mr. Marty Martynuska, principal of the middle school, said the principals, administration and teachers are looking hard at the numbers and looking at the root causes where scores may have declined. Mr. Aiken said he would like to see all scores at or above the state average and for the scores to be consistent and that is what the administration will work with teachers to accomplish. School Board members discussed how different educational initiatives and shifts may have affected the scores, Dr. O’Black said the staff is looking at all aspects and the administration will keep the board updated.

Dr. O’Black then announced the following Educational Items:

<u>Item</u>		<u>SUP</u>	<u>ACTION</u>
<u>#</u>	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>#</u>	<u>TAKEN</u>
A.1	Approve a Disciplinary Action for Student #1 for the 2016-17 school year.	Board Only	_____
A.2	Approve an agreement with Maiello Brungo & Maiello to provide special counsel legal representation.	A.2	_____

- A.3 Approve the following out-of-state trip: A.3
- a. Middle School Grade 7 students travel to Cleveland, Ohio, Tuesday, May 9, 2017 to visit the Cleveland Museum of Art, Botanical Gardens, and Museum of Natural History. Cost approximately \$70 per student. No cost to the district.
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Dr. O’Black then announced the following Discussion Items:

Discussion Items:

1. Student Representative – Sage Wilson announced the high school fall play in November, “Cyrano de Bergerac,” and reported that homecoming went well and fall sports are coming to an end. She also announced the strings concert with Barrage8 and Shaler Area student musicians on Oct. 27.
2. Shaler Area Education Foundation – Dr. Kwiatkowski said the 5K was a success with about 70 runners and thanked all sponsors. Mr. Aiken said the Foundation’s events raise money for students and teachers in the school district.
3. PSSA & Keystone Discussion – Dr. O’Black

Dr. O’Black then announced the following Information Items:

Information Items:

1. Mr. Steven Balsomico, High School Japanese Teacher, is sponsoring a trip to Japan – June 15, 2017 to June 29, 2017 or July 6, 2017 to July 20, 2017 to increase international understanding between Shaler Area students and Japanese students. Cost to students approximately \$3,990.
 2. Mr. Jason Purring, High School Social Studies Teacher, is sponsoring a trip to Ireland, Wales and England – June 25, 2018 to July 4, 2018 to increase awareness of global perspectives. Cost per student approximately \$3,700.
- Dr. Kwiatkowski asked why the district isn’t using Tucker Arensberg for special education regarding Item A.2. Mr. Hoffman said the firm is capable but the attorney used through the district is for mostly insurance issues. Mr. Aiken said it was a relationship that former Director of Pupil Services Mr. William Watson developed so there is a familiarity there. It also is something the district can identify when is appropriate to use.

Ms. Ludwig then announced the following Finance Items:

<u>Item</u>	<u>SUP</u>	<u>ACTION</u>
#	#	TAKEN
<u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u>		
C.1 APPROVE FUND PROFILES:		
A. General Fund – Schedule of Bills and Addendum	C.1A	_____
B. Cafeteria Fund – Schedule of Bills	C.1B	_____
C. CR&R Fund – Schedule of Bills	C.1C	_____
D. Year-to-Date Financial Reports	C.1D	_____
E. Fund Profiles and Investments	C.1E	_____
F. Bond Fund – Schedule of Bills	C.1F	_____

C.2 To approve the appointment of Keystone Collections Group for the collection of delinquent earned income taxes for the Township of Shaler. C.2

C.3 To approve the appointment of Keystone Collections Group for the collection of local services taxes for the Township of Shaler. C.3

C.4 To approve a change order as follows with Nello Construction for the Rogers Primary Project: C.4
a. Lower and revise location of the existing 30” storm line on the east side of the site. Add \$9,128

For Information:

The funds for this change order will come from the field quantity allowances in the contract and the contingency line item in the project budget.

C.5 To approve a construction change directive as follows with Nello Construction for the Rogers Primary Project: C.5

- a. Install a rock toe at the fill area below the new rear retaining wall as recommended by Geotechnical Engineer at a final cost not to exceed \$161,400.
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For Information:

The funds for this construction change directive will come from the field quantity allowances in the contract and the contingency line item in the project budget.

C.6 To approval change order as follows with TPK, Inc for the Titan Stadium Project: C.6

- a. Repair the subsurface void at the northeast corner of the track where subgrade erosion has occurred. Add \$29,591.
-

For Information:

A pending change order was previously approved at the July 13, 2016 voting meeting in an amount not to exceed \$30K.

- Mr. Fisher asked about the change order required for the wall. Mr. John Carly, with HHSDR Architects, said the larger wall in the initial design was going into virgin soil, the township planning commission asked that the wall height be reduced which then reduced the soil to be hauled away. This all happened at the time the bids were put out. The shorter wall needed to be put on fill and not virgin soil. It is a critical wall and the work needs to be done, said Mr. Carly.
- Mr. Romac asked about the track. Mr. Carly said all materials are on site and the track work will start that week. Mr. Carly said depending on weather it is a 21-day process to surface the track. The topcoat glaze requires a 36-hour drying period before the striping is done.
- Dr. Kwiatkowski asked about the check run and clarification on an item that seemed high to her.
- Dr. Kwiatkowski then opened the floor to the public.
- Wendy Shipman, of Irwin Lane, expressed concern with the lunch policy in which if a student owes a certain amount they are to receive a peanut butter and jelly sandwich instead of the day’s hot entrée. Mr. Aiken said administration looked at the district policy and moving forward, talked about the district strategy. Mr. Aiken said they recognize it is not the child’s fault their lunch account is not paid, and administration will put into place a process with principals, social workers, etc. There are a lot of strategies that the district uses behind the scenes and need to be on paper. Mr.

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Aiken said some of the changes have already been put into place and administration will continue to work on procedure and policy changes. Dr. O'Black explained that the summer feeding program doesn't apply to the school year lunch program and for some school districts, if the poverty level is at a certain percentage the district can prequalify everyone in the district.

After no further items were presented, final adjournment occurred at 8:58 p.m.

Respectfully submitted,

Bethany Baker
Assistant Board Secretary