

SHALER AREA SCHOOL DISTRICT
Board Notes - June 16, 2021
Shaler Area Administrative Offices / Virtual

ITEM

EDUCATION ITEMS RECOMMENDED FOR APPROVAL

- A.1 Approve the PA-Educator.net Contract of Service agreement for 2021-22 at a cost of \$3,000.00
- A.2 Approve the Allegheny Intermediate Unit Services Agreement and Special Education Services Addendum for 2021-22.
- A.3 Approve the disbursement of \$21,000 from the Shaler Area School District's allocation of the American Rescue Plan (ARP) Elementary & Secondary School Emergency Relief (ESSER) Fund to the following organizations to support summer educational programming initiatives in the areas of literacy, science, technology, engineering, art and mathematics for students of the Shaler Area School District as follows:
- Boys & Girls Club of Western PA – Etna Club House \$7,000.00
 - Millvale Community Library \$7,000.00
 - Shaler North Hills Library (SNHL) \$7,000.00
- A.4 Approve the following out-of-state/overnight trip:
- a. Shaler Area High School Performing Arts Department travel to Orlando, Florida – Thursday, April 21 to Tuesday, April 26, 2022, to participate in a national event and attend educational workshops. Students will fundraise through district-approved fundraisers. Cost to the district 8 substitute teachers for 4 days.

ITEM

PERSONNEL ITEMS RECOMMENDED FOR APPROVAL

- B.1 Approve the following **Retirement**:
- a. Diane Colamarino, Administrative Secretary, Elementary School, effective at the end of the workday July 30, 2021.
- B.2 Approve the following **Resignation**:
- a. Michelle O'Keefe, Special Education, Middle School, effective at the end of the workday June 14, 2021.
- B.3 Approve the following **Leave of Absence (LOA)**:
- a. Nicole Nowaczynski, Speech & Language Clinician, Reserve Primary and the Elementary School, for an extension to her unpaid parental leave of absence, effective for the 2021-22 school year, and returning to work at the beginning of the 2022-23 school year.
- B.4 Approve the following FT 1.0 **Professional Employee (PE)**:
- a. Melissa Demchak, a graduate of the University of Pittsburgh, as a FT 1.0 PE Social Worker, High School, effective August 17, 2021, at a Master's Steps 6/7 salary level.
- B.5 Approve the following FT 1.0 **Temporary Professional Employees (TPE's)**:
- a. Rebecca Mutschler, a graduate of Duquesne University, as a FT 1.0 TPE Math teacher, High School, effective August 17, 2021, at a Bachelor's Step 1 salary level.
 - b. Alyssa Rihn, a graduate of Duquesne University, as a FT 1.0 TPE Math teacher, High School, effective August 17, 2021, at a Master's Step 2 salary level.

ITEM

PERSONNEL ITEMS RECOMMENDED FOR APPROVAL (cont.)

- B.6 Approve the following FT 1.0 **Long-Term Substitutes (LTS's)**:
- a. Steven Karscig, a graduate of Gannon University, as a FT 1.0 LTS, English, for G. McDonnell, High School, effective August 17, 2021 to on or about June 6, 2022, at 85% of a Master's Step 2/3 salary level (prorated)
 - b. Brittany Kachline, a graduate of the University of Pittsburgh, as a FT 1.0 LTS, Speech & Language Clinician, for N. Nowaczynski, Reserve & Elementary School, effective August 17, 2021 to on or about June 6, 2022, at 85% of a Master's Step 1 salary level (prorated).
- B.7 Rescind Lisa Megliorino as Department Co-Chair 50%, Business Ed 4-12 for the 2020-21 school year, effective retroactive to 1/21/21.
- B.8 Approve Autumn Sprys as Department Co-Chair 50%, Business Ed 4-12 for the 2020-21 school year, effective retroactive to 1/21/21.
- B.9 Approve the supplemental contracts for Department Chairs for the 2021-22 school year. Compensation will be in accordance with the terms of the Collective Bargaining Agreement.
- B.10 Approve the supplemental contracts for Grade Level Chair Coaches – Grades K-3 (Non-Building Specific Positions) for the 2021-22 school year. Compensation will be in accordance with the terms of the Collective Bargaining Agreement.
- B.11 Approve the supplemental contracts for Building Support Coaches-Technology for the 2021-22 school year. Compensation shall be in accordance with the terms of the Collective Bargaining Agreement.
- B.12 Approve the following employees for the Titan Summer Literacy Camp – K-5, remote learning, effective from 7/26/21 to 8/13/21, at an hourly rate of \$27.00, per the Collective Bargaining Agreement:
- a. Literacy Camp Coordinator Janel Biagiarelli
 - b. Kindergarten Facilitator Jessica Gilbert
 - c. 1st Grade Facilitator Chloe Stanczak
 - d. 2nd Grade Facilitator Angela Cavlovic
 - e. 3rd Grade Facilitator Kailey Woistman
 - f. 4th/5th Grades Facilitator Melissa Goetz
 - g. Interventions Facilitator Amy Fowler
 - h. Substitute Facilitator Tammy Jarosinski
- B.13 Approve the following Supplemental Contracts for **Coaches** for the Fall Season of the 2021-22 School year:
- Cross Country (Fall)**
- a. 9th - 10th Assistant Shawn Ryan
 - b. 7th – 8th Assistant Rachel Webb
- Football (Fall)**
- c. Assistant Varsity Robert Ravenstahl
 - d. Assistant Varsity Michael Steinmetz
 - e. Assistant Varsity Jason Filo
 - f. Assistant Varsity John Tortorea
 - g. Assistant JV Joseph Laslavic
 - h. Assistant JV Blake Schaub

ITEM

PERSONNEL ITEMS RECOMMENDED FOR APPROVAL (cont.)

- i. Head 9th William Ament
- j. Assistant 9th Kenneth Fitzpatrick
- k. Head 7th – 8th Timothy (TJ) Wiley
- l. Assistant 7th – 8th James Hellinger
- m. Assistant 7th – 8th Drew D’Agostino
- n. Assistant 7th – 8th Ben Yeckel
- o. Volunteer Varsity Assistant Bernie O’Brian
- p. Volunteer Middle School Assistant Gavin Hohn
- q. Volunteer Assistant Football William Hartung
- r. Boys Assistant Varsity Brad Stone

Soccer (Fall)

- s. Boys JV Frank Masi
- t. Girls JV Kyle Petering
- u. Girls 7th – 8th – 9th Assistant Amy Flanders
- v. Girls 7th – 8th – 9th Assistant Robert Heinrich

Tennis (Fall)

- w. Girls Assistant David DiPasquale

Volleyball (Fall)

- x. Girls Assistant Varsity Robert Yarnot
- y. Girls Assistant Varsity Owen Freiss
- z. Girls 9th Matthew White
- aa. Girls 7th – 8th Laurie Cortazzo
- bb. Volunteer Assistant Varsity Coach Jonathan Ramsey
- cc. Volunteer Assistant Varsity Coach Bridget Nickel

B.14 Approve the following employees for the **Extended School Year (ESY) Program**, Scott Primary, effective from 7/6/21 to 7/29/21. Compensation will be in accordance with the Collective Bargaining Agreement.

- a. Brunella Truby (Gr. K-6 Teacher)
- b. Kaitlyn Corcoran (Gr. K-6 Teacher)
- c. Jennifer Fritsch (Gr. K-6 Teacher)
- d. Jill Millard (Gr. 7-12 Teacher)
- e. Josh Rectenwald (Gr. 7-12 Teacher)
- f. Rhonda Olshanski (Gr. 7-12 Teacher)
- g. Andrew Sieber (School Counselor)
- h. Brittany Kachline (Speech Clinician)
- i. Jamie Gordon (Substitute Teacher)
- j. Erica Carson (Substitute Teacher)
- k. Tammy Jarosinski (Substitute Teacher)
- l. Anthony Sarkis (Substitute Teacher)

B.15 Approve the employment of select Special Education, Speech and Gifted teachers for summer evaluations, Individual Education Plan (IEP) writing and Curriculum writing (cost estimate not to exceed \$5,000, including Social Security and other payroll costs).

B.16 Approve the following 4 students for temporary summer employment for 2021, according to the provisions set forth in the Summer Employment Program (up to 30 students), adopted by the Board on April 21, 2021 Agenda.

ITEM

PERSONNEL ITEMS RECOMMENDED FOR APPROVAL (cont.)

- | | Name: | Start Date: |
|----|-----------------|------------------------------|
| a. | Anthony Werner | Retroactive to May 25, 2021 |
| b. | Sarah Naccarato | June 17, 2021 |
| c. | Anthony Bushem | Retroactive to June 14, 2021 |
| d. | Megan Povich | June 23, 2021 |
- B.17 Approve a salary adjustment of 3.5% for **Confidential Administrative Assistants**, effective for the 2021-22 school year.
- B.18 Approve the following Day-to-Day **Substitute Teachers** for the 2020-21 school year:
- a. Audrey Buzard, Grades PK-4 (retro to 5/20/21)

ITEM

FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL

- C.1 APPROVE FUND PROFILES
- A. General Fund – Schedule of Bills and Addendum
 - B. Cafeteria Fund – Schedule of Bills
 - C. 2019 Bond Fund – Schedule of Bills
 - D. Year-to-Date Financial Reports
 - E. Fund Profiles and Investments
 - F. Student Activity Funds & Investments – High School, Middle School and Elementary School
January 1, 2021 – March 31, 2021
- C.2 Cafeteria Operating Statement
- C.3 Approve a resolution regarding the Homestead and Farmstead Exclusion Real Estate Tax Assessment Reduction under the PA Taxpayer Relief Act (ACT 1 of 2006). The amount of the 2021-22 credit is a reduction in assessments for approximately \$7,254 which equates to a tax reduction of \$170.07 from the gross amount.
- C.4 Approval to close the 2020-21 Shaler Area School District books as of June 30, 2021; and that all bills that arrive and are accrued to 2020-21 be approved for payment providing the administration reviews the bills and it satisfied the same are just and proper obligations of the school district and providing said expenditures are within budget; that the transfer of funds necessary for the completion of budget expenditures be approved; and that the School District Auditors be directed to proceed with conducting the necessary audit for the close of the fiscal year 2020-21.
- C.5 Approve a resolution authorizing the collection and payment of school real estate property taxes in installments as required by Act 1.
- C.6 Approval authorizing Sherri L. Ludwig, Director of Business Affairs, to receive quotations and execute investment agreements with banks, savings institutions, or other financial organizations, for said purpose by law of the Commonwealth of Pennsylvania. This resolution also approves that the Director of Business Affairs will work with the District's investments advisors and professionals related to due diligence and risk mitigation measures. *(For information: All investment records shall be subject to annual audit by the District's independent auditors. The audit shall include but not be limited to independent verification of amounts & records of all transactions, as deemed necessary by the independent auditors.)*

ITEM

- # FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL (cont.)
- C.7 Approval authorizing Sherri L. Ludwig, Director of Business Affairs, to make any fund balance assignments in accordance with the requirements of the Shaler Area School District Board Policy Number 620 and Governmental Accounting Standards Board (GASB) Statement Number 54: Fund Balance Reporting and Governmental Fund Type Definitions.
- C.8 Approve a three-year contract with Shaler Township for a School Resource Officer beginning July 1, 2021 through June 30, 2024 upon solicitor approval.
- C.9 Approve additional ABC Transit personnel
- C.10 Approve a three-year contract with UPMC Center for Sports Medicine for the Athletic Training Services Agreement beginning July 1, 2021 through June 30, 2024 upon solicitor approval.
- C.11 Approve the contract with Penn Ohio Electric Co. for the New Fire Alarm System for Burchfield Primary School the amount of \$91,200.
- C.12 Approve the contract with Professional Service Industries, Inc, (PSI) for the Paving Construction Materials Inspection & Testing at Marzolf Elementary School in the amount of \$6,340 with an amount not to exceeds \$7K.
- C.13 Approve the contract with Three Rivers Electric for the installation of electrical outlets district wide to prepare for the wall-mounted projector project in the amount of \$41,050.
- C.14 Approve the contract with Horizon Information Services for the Burchfield Clock System in the amount of \$17,190.
- C.15 Approve the contract with Shields Asphalt Paving, Inc., for the Marzolf Paving Project for the base bid in the amount of \$262,378.
a. Approve the Alt-G-1 for the side parking lot and drive in the amount of \$47,000.
b. Approve the Alt-G-2 for the rear playground and drive in the amount of \$119,000.
- C.16 Approve the contract with Dobil Laboratories for the Burchfield PA System in the amount of \$12,400.
- C.17 Approve the contract with W.M. Aiken & Son Excavating for the Reserve Primary School Waterline repair and authorize the use of the emergency bid procedures according to PDE guidelines in the amount of \$21,200.
- C.18 Approve the disposal of surplus items from the Technology Department.
- C.19 Approve the Local Economic Revitalization Tax Assistance Program (LERTA) resolution with the AM Group, 51 Bridge Street, LLC at the property location of 51 Bridge Street, Pittsburgh, PA 15223, locate in Etna Borough as attached.
- C.20 Approve the elimination of community memberships at the Shaler Area High School Fitness Center.
- C.21 Reject the bid submitted by D&G Mechanical for the district-wide HVAC UV Light Installation project due to a mathematical error in their bid.
- C.22 Approve the FINAL General Fund Operating Budget for the 2021-22 fiscal year estimated at \$92,964,983 with the levying of 23.5319 mills. A 2% discount shall be allowed for real estate tax payments made within two months of the date of the tax notice & taxpayers who fail to make payment within four months of the tax notice shall be assessed a penalty of 10%.

REVENUES	2020-21 FINAL BUDGET	2021-22 FINAL BUDGET
6000-Local Sources	\$53,784,387	\$55,478,241
7000-State Sources	\$28,781,076	\$29,185,813
8000-Federal Sources	\$1,335,000	\$2,295,446
9000-Other (Fund Balance/Pro)	\$6,125,968	\$6,005,483
TOTAL REVENUES	\$90,026,431	\$92,964,983
EXPENDITURES	2020-21 FINAL BUDGET	2021-22 FINAL BUDGET
1100-Regular Instruction	\$37,270,621	\$38,831,756
1200-Special Education Instruction	\$14,489,027	\$14,996,882
1300-Vocational Education Instruction	\$1,626,848	\$1,609,369
1400-Other Instructional Programs	\$1,240,692	\$1,865,082
1500-Non-Public School Programs	0	\$16,000
2100-Pupil Personnel	\$3,762,007	\$3,860,612
2200-Instructional Staff Services	\$1,669,534	\$1,568,595
2300-Administration	\$3,974,022	\$4,237,694
2400-Pupil Health	\$1,020,167	\$871,822
2500-Support Services-Business	\$794,026	\$844,277
2600-Operation & Maintenance	\$7,905,587	\$8,025,358
2700-Student Transportation	\$4,987,413	\$5,056,144
2800-Support Services-Central	\$1,453,358	\$1,395,244
2900-Other Support Services	\$65,000	\$70,000
3200-Student Activities & Athletics	\$1,742,717	\$1,712,779
3300-Community Services	\$131,019	\$121,142
4600-Building Improvement	\$10,000	\$10,000
5100-Refunds from Prior Years' Expenditures/Beattie Debt Service	\$221,981	\$214,854
5200-Debt Service Fund Transfer	\$7,662,412	\$7,657,373
Total Expenditures	\$90,026,431	\$92,964,983