

SHALER AREA SCHOOL DISTRICT

Board Notes – Voting Meeting

June 15, 2022

ITEM

EDUCATION ITEMS RECOMMENDED FOR APPROVAL

- A.1 Approve a Memorandum of Understanding with the Private Industry Council of Westmoreland/Fayette, Inc. from August 1, 2022 to June 30, 2023 to provide Pre-K Counts services at Marzolf Primary School, Reserve Primary School and Scott Primary School.
- A.2 Approve the Service Agreement between The Day School at The Children’s Institute and the Shaler Area School District to provide services during the 2022-23 school year.
- A.3 Approve the following out-of-state travel:
 - a. Shaler Area High School Performing Arts Department – travel to Nashville, TN – April 13-17, 2023 – to attend the Festivals of Music Adjudications. Students will fundraise through Booster-sponsored fundraisers. Cost to the district: 8 substitute teachers for 3 days.

ITEM

PERSONNEL ITEMS RECOMMENDED FOR APPROVAL

- B.1 Approve the following **Retirements**:
 - a. Howard Freund, Maintenance, Bldgs. & Grounds, effective at the end of the workday June 29, 2022.
 - b. Robert Weidner, Maintenance Electrician, Bldgs. & Grounds, effective at the end of the workday July 30, 2022.
- B.2 Approve the following FT 1.0 Act 93 **Principal**:
 - a. Shannon Howard, a graduate of Point Park University, as a FT 1.0 Act 93, Principal, Shaler Area Middle School, effective July 1, 2022, at a salary of \$117,000.
- B.3 Approve the following FT 1.0 **Maintenance III Electrician**:
 - a. Steven Guntrum, as a FT 1.0 Maintenance III Electrician, effective on or about June 27, 2022.
- B.4 Approve the following employees for the **Extended School Year (ESY) Program**, Scott Primary, effective from 7/11/22 to 8/4/22. Compensation will be in accordance with the Collective Bargaining Agreement.
 - a. Brunella Truby (ESY Teacher)
 - b. Kaitlyn Corcoran (ESY Teacher)
 - c. Jennifer Fritsch (ESY Teacher)
 - d. Jill Millard (ESY Teacher)
 - e. Amber Randol (ESY Teacher)
 - f. Tammy Jarosinski (ESY Teacher)
 - g. Amy Graswick-Vasil (ESY Teacher)
 - h. Hannah Schmidt (ESY Teacher)
 - i. Leah Iwinski (ESY Teacher)
 - j. Andrew Sieber (School Counselor)
 - k. Brittany Kachline (Speech Clinician)
 - l. Jessica Wilson (School Nurse)
 - m. Hannah Petrell (School Nurse)
 - n. Darcy Lutz (School Nurse)

- o. Nicole Myros (Substitute Teacher)
 - p. Erica Carson (Substitute Teacher)
 - q. Melissa Thomas (Substitute Teacher)
- B.5 Approve the employment of select Special Education, Speech and Gifted teachers for summer evaluations, Individual Education Plan (IEP) writing and Curriculum writing (cost estimate not to exceed \$5,000, including Social Security and other payroll costs).
- B.6 Approve the following employees for the **Titan Summer Literacy Camp – K-3**, remote learning, effective from 7/25/22 to 8/11/22, at an hourly rate of \$27.00, per the Collective Bargaining Agreement:
- a. Literacy Camp Coordinator Angela Cavlovic
 - b. Kindergarten Facilitator Jessica Gilbert
 - c. 1st Grade Facilitator Chloe Stanczak
 - d. 2nd Grade Facilitator Heidi Tucciarone
 - e. 3rd Grade Facilitator Angela Cavlovic
 - h. Substitute Facilitator Erika Kelley (Americorps)
- B.7 Approve the following supplemental contract for **Department Chair** for the 2022-23 school year. Compensation will be in accordance with the terms of the Collective Bargaining Agreement.
- | | DEPARTMENT/GRADES | NAME | BLDG. |
|----|---------------------------|---------------|---------------|
| a. | English Language Arts 7-8 | Brenda Barner | Middle School |
- B.8 Approve the following Supplemental Contracts for **Coaches** for the 2022-23 school year:
- a. **Football (Fall)**
Boys Head 9th Gr. Coach Eddie Wynkoop
 - b. **Soccer (Fall)**
Boys 7th – 8th – 9th Asst. Coach Nicholas Murphy
 - c. **Cross Country (Fall)**
9th – 10th Assistant Shawn Ryan
 - d. **Volleyball (Fall)**
Girls Assistant Varsity Nicole Pilewski
- B.9 Approve a salary adjustment of 3.5% for **Confidential Administrative Assistants**, effective for the 2022-23 school year.
- B.10 Approve the following Day-to-Day **Substitute Clerical** for the 2021-22 school year:
- a. Stephen Adametz (retroactive to 5/20/22)

ITEM

FINANCE & OPERATION ITEMS RECOMMENDED FOR APPROVAL

- C.1 APPROVE FUND PROFILES
- A. General Fund – Schedule of Bills and Addendum
 - B. Cafeteria Fund – Schedule of Bills
 - C. 2019 Bond Fund – Schedule of Bills
 - D. Budget Transfers
 - E. Year-to-Date Financial Reports
 - F. Fund Profiles and Investments

- C.2 Cafeteria Operating Statement
- C.3 Approve a resolution regarding the Homestead and Farmstead Exclusion Real Estate Tax Assessment Reduction under the PA Taxpayer Relief Act (ACT 1 of 2006). The amount of the 2022-23 credit is a reduction in assessments for approximately \$9,195.13 which equates to a tax reduction of \$216.38 from the gross amount.
- C.4 Approval to close the 2021-22 Shaler Area School District books as of June 30, 2022; and that all bills that arrive and are accrued to 2021-22 be approved for payment providing the administration reviews the bills and it satisfied the same are just and proper obligations of the school district and providing said expenditures are within budget; that the transfer of funds necessary for the completion of budget expenditures be approved; and that the School District Auditors be directed to proceed with conducting the necessary audit for the close of the fiscal year 2021-22.
- C.5 Approve a resolution authorizing the collection and payment of school real estate property taxes in installments as required by Act 1.
- C.6 Approval authorizing Sherri M. Jaffee, Director of Business Affairs, to receive quotations and execute investment agreements with banks, savings institutions, or other financial organizations, for said purpose by law of the Commonwealth of Pennsylvania. This resolution also approves that the Director of Business Affairs will work with the District's investments advisors and professionals related to due diligence and risk mitigation measures. *(For information: All investment records shall be subject to annual audit by the District's independent auditors. The audit shall include but not be limited to independent verification of amounts & records of all transactions, as deemed necessary by the independent auditors.)*
- C.7 Approval authorizing Sherri M. Jaffee, Director of Business Affairs, to make any fund balance assignments in accordance with the requirements of the Shaler Area School District Board Policy Number 620 and Governmental Accounting Standards Board (GASB) Statement Number 54: Fund Balance Reporting and Governmental Fund Type Definitions.
- C.8 Approve Tri-Cog Land Bank's Notice of Intent to dispose a property as attached and waives the 60 days written notice of objection.
- C.9 Approve additional ABC Transit Personnel.
- C.10 ~~Approve the following items regarding the bid with Shields Asphalt Paving, Inc. contract for the parking lot paving at the Shaler Area Middle School and Reserve Primary School.~~
 - ~~a. Approve the base bid in the amount of \$2,245,508.~~
 - ~~b. Approve Alt. No. 2 Add concrete walk and curb along east/rear/courtyard side of Middle School. Add: \$194,500~~
 - ~~e. Approve Alt. No. 3 Add concrete walk and curb along north/main entrance side of Middle School. Add: \$257,500~~
 - ~~d. Approve Alt. No. 5 Add concrete walk and curb along west/courtyard side of Reserve Primary School and removal/regrading of retaining wall/courtyard. Add: \$45,000~~
 - ~~e. Approve the change order to delete the base bid repaving and limited concrete replacement at Shaler Area Middle School as a deduct Change Order in the amount of (\$1,426,453.71)~~

~~*For Information: Total paving project construction cost to Shields Paving, Inc., Valencia, PA = \$1,316,054.29*~~ **TABLED**
- C.11 ~~Approve the contract with GeoMechanics, Inc. for the parking lot paving project at Reserve Primary School as per their proposal in the amount of \$19,760.~~ **TABLED**
- C.12 Approve the FINAL General Fund Operating Budget for the 2022-23 fiscal year estimated at

\$95,766,348 with the levying of 23.5319 mills. A 2% discount shall be allowed for real estate tax payments made within two months of the date of the tax notice & taxpayers who fail to make payment within four months of the tax notice shall be assessed a penalty of 10%.

REVENUES	2021-22 FINAL BUDGET	2022-23 FINAL BUDGET
6000-Local Sources	\$55,478,241	\$57,590,186
7000-State Sources	\$29,185,813	\$29,751,053
8000-Federal Sources	\$2,295,446	\$2,041,440
9000-Other (Fund Balance/Pro)	\$6,005,483	\$6,383,669
TOTAL REVENUES	\$92,964,983	\$95,766,348
EXPENDITURES	2021-22 FINAL BUDGET	2022-23 FINAL BUDGET
1100-Regular Instruction	\$38,831,756	\$41,448,674
1200-Special Education Instruction	\$14,996,882	\$14,819,251
1300-Vocational Education Instruction	\$1,609,369	\$1,470,000
1400-Other Instructional Programs	\$1,865,082	\$1,989,886
1500-Non-Public School Programs	\$16,000	\$16,000
2100-Pupil Personnel	\$3,860,612	\$4,337,561
2200-Instructional Staff Services	\$1,568,595	\$1,431,775
2300-Administration	\$4,237,694	\$4,369,989
2400-Pupil Health	\$871,822	\$822,575
2500-Support Services-Business	\$844,277	\$854,149
2600-Operation & Maintenance	\$8,025,358	\$8,366,016
2700-Student Transportation	\$5,056,144	\$4,808,425
2800-Support Services-Central	\$1,395,244	\$1,315,217
2900-Other Support Services	\$70,000	\$63,000
3200-Student Activities & Athletics	\$1,712,779	\$1,829,707
3300-Community Services	\$121,148	\$122,310
4600-Building Improvement	\$10,000	\$10,000
5100-Refunds from Prior Years' Expenditures/Beattie Debt Service	\$214,854	\$122,927
5200-Debt Service Fund Transfer	\$7,657,373	\$7,701,813
Total Expenditures	\$92,964,983	\$95,766,348