

RESOLUTION

BE IT RESOLVED by the Board of Directors of the Shaler Area School District, and it is hereby resolved by the authority of the same:

SECTION I. That the Real Estate Tax Collectors for the Borough of Millvale, Borough of Etna and the Township of Shaler shall receive compensation in the following amounts for the Tax Years 2022 through Tax Years 2026.

Borough of Millvale	-	\$9,204
Township of Shaler	-	\$21,840
Borough of Etna	-	\$9,204

SECTION II. That the Real Estate Tax Collector for the Township of Reserve shall receive a compensation and total cost reimbursement equal to \$3.25 per unique real estate-; tax bill generated, and additional compensation equal to \$1.75 per unique account for installment tax collection for the tax years 2022-2026.

SECTION III. That the Real Estate Tax Collectors for the Borough of Millvale, the Borough of Etna and the Township of Shaler shall be responsible for providing their own office and staff. The School District shall be responsible for actual and needful expenditures for statements, printing, forms, costs of surety bonds, and prorated postage costs.

SECTION IV. That the Tax Collector for the Township of Reserve shall not be reimbursed for any related costs for the tax years of 2022-2026.

SECTION V. The elected tax collectors shall not in any manner be considered employees of the Shaler Area School District; as such, said elected tax collector shall neither be entitled to any benefits whatsoever provided to employees of the Shaler Area School District nor be eligible to participate in the benefits provided by the Public-School Employees' Retirement Code. The fact that the School District may from time to time be responsible for FICA or income tax withholding on account of compensation paid to the elected tax collectors shall not in any manner be construed as creating, implying, or inferring that an employer-employee relationship exists between the School District and said elected tax collector.

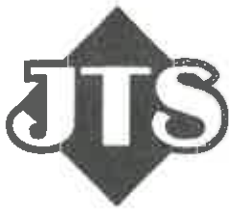
ADOPTED at a regular meeting of the Board of Directors of the Shaler Area School District held on February 10th 2021.

ATTEST:

SHALER AREASCHOOL DISTRICT

Sherri L. Ludwig
Board Secretary

By: _____
James Tunstall
Board President



Jordan Tax Service, Inc.

102 Rahway Road • McMurray, PA 15317-3349

(412) 835-5243 • Fax (412) 835-5244

(724) 731-2300 • Fax (724) 731-2398

www.jordantax.com

Tax & Record
Services

Municipal

Business

Individual

February 4, 2021

Shaler Area School District
Sherri L. Ludwig, CPA
Director of Business Affairs
1800 Mt. Royal Boulevard
Glenshaw, PA 15116

RE: 2022 thru 2025 School Real Estate Tax Collection

Dear Ms. Ludwig:

Per your request, below is our proposal for the preparation of the tax bills and collection of the 2022 thru 2025 School real estate taxes.

Jordan Tax Service, Inc. will compute and mail the real estate tax statements for each taxable assessment certified by Allegheny County for the period identified above. Our services also include appropriate follow-up notices throughout the current year, as well as any interim real estate tax billing (if applicable) and processing of all payments.

Our fee for this **FULL** service for the four year term will be as follows:

Etna Borough Area	\$3.25 /Tax Bill + \$1.75 /Installment Process
Reserve Township Area	\$3.25 /Tax Bill + \$1.75 /Installment Process

We appreciate your business and look forward to serving you in the capacity as Deputy Tax Collector for the Shaler Area Valley School District.

Very truly yours,

JORDAN TAX SERVICE, INC.


WILLIAM R. LENNERT, JR.
PRESIDENT

**TOWNSHIP OF RESERVE & SHALER AREA SCHOOL DISTRICT
(TOWNSHIP OF RESERVE AREA)
DEPUTIZATION OF DEPUTY TAX COLLECTOR
PURSUANT TO 72 P.S. §5511.22**

WHEREAS, John V. Aliotto was elected Tax Collector (hereinafter “Tax Collector”) for the Township of Reserve and Shaler Area School District (Township of Reserve area) (hereinafter collectively “Taxing District”), to fill a vacancy in such office.

WHEREAS, the Tax Collector has decided to appoint a Deputy Tax Collector to assist the Tax Collector in the collection of Real Estate Taxes for the Taxing District (hereinafter “Taxes”); and

WHEREAS, the Act of May 25, 1945, P.L. 1050, §22, as amended, 72 P.S. §5511.22, provides that a “tax collector may, with the approval of the taxing district and his surety, deputize in writing one or more deputy tax collectors, who, when so deputized, shall be authorized to receive and collect any or all of the taxes in like manner and with like authority as the tax collector appointing them. Any tax collector, appointing any deputy collector, shall be responsible for and account to the taxing district for all taxes received or collected by his deputy; and

WHEREAS, Tax Collector desires to appoint Jordan Tax Service, Inc., a Pennsylvania corporation, with its corporate offices located at 102 Rahway Road, McMurray, PA 15317, as Deputy Tax Collector in accordance with 72 P.S. §5511.22; and

WHEREAS, the Taxing Districts are bodies corporate and politic organized and existing pursuant to the laws of the Commonwealth of Pennsylvania and (i) by action of the School Board of Directors on _____ and (ii) by action of the Township Commissioners on _____, approved the Deputization of Jordan Tax Service, Inc. pursuant to the terms of this Agreement; and

WHEREAS, the Tax Collector surety is aware of and agrees to said deputization.

AND NOW, this ____ day of February 2021, intending to be legally bound hereby, John V. Aliotto, Tax Collector for Township of Reserve and Shaler Area School District (Township of Reserve area), and Jordan Tax Service, Inc. hereby agree as follows:

1. All of the aforementioned “Whereas” clauses are incorporated herein by reference, the same as if set forth fully herein at length.

2. With the approval of the Taxing District and the Tax Collector’s Surety, the Tax Collector appoints Jordan Tax Service, Inc. (hereinafter “Deputy Tax Collector”) as Deputy Tax Collector for the balance of his or her appointed term which expires on December 31, 2021. The Tax Collector also authorizes the Deputy Tax Collector to perform all duties and functions of Tax Collector, the same as if the Tax Collector were performing said duties and functions.

3. Jordan Tax Service, Inc. accepts said appointment as Deputy Tax Collector subject to the terms and conditions set forth herein.

4. The annual compensation for the Deputy Tax Collector shall be \$3.25 per tax bill for the Township of Reserve Taxes and \$3.25 per tax bill for Shaler Area School District Taxes (Township of Reserve area) paid annually within thirty (30) days of the date of invoice paid directly by the Taxing District to the Deputy Tax Collector. Each annual period shall end on December 31 during the Tax Collector's term of office. The Deputy Tax Collector may also charge \$10 per year certified for tax certifications. In addition to the annual compensation set forth above, for Township and School District Taxes, Deputy Tax Collector shall be compensated \$1.75 per account for those accounts having installment payment plans. The Deputy Tax Collector shall furnish all forms, envelopes and postage necessary in the performance of its obligations during the term of this appointment. The Deputy Tax Collector shall not be responsible for payment of any charge for use of a tax collection office in the Township of Reserve Municipal Building or elsewhere in the Taxing District.

5. The Tax Collector shall maintain an adequate bond as provided by law at the expense of the Taxing District, which bond shall include any additional coverage, riders and/or endorsements which may be necessary as a result of the appointment of the Deputy Tax Collector.

6. Deputy Tax Collector shall maintain adequate errors and omissions insurance in amounts acceptable to Taxing District and shall name Taxing District as loss payee on the policy.

7. The Tax Collector shall provide all records, including its duplicate, ledgers, reports, payment records, and all other relevant information, data and documents relating to collections on any duplicate now in the Tax Collector's possession. The Tax Collector hereby directs that all future duplicates during his or her term be provided to the Deputy Tax Collector.

8. The term of this appointment shall expire at the expiration of the Tax Collector's term, December 31, 2021.

9. All written notices pursuant to this Agreement shall be sent as follows:

- (i) If to Tax Collector: John V. Aliotto, Tax Collector
33 Lonsdale Street
Pittsburgh, PA 15212
- (ii) If to Deputy Tax Collector: Jordan Tax Service, Inc.
William R. Linnert, President
102 Rahway Road
McMurray, PA 15317
- (iii) If to Township: Township of Reserve
Donna M. Kaib, Manager
33 Lonsdale Street
Pittsburgh, PA 15212

(iv) If to School District: Shaler Area School District
Sherri L. Ludwig, CPA
Director of Business Affairs
1800 Mt. Royal Boulevard
Glenshaw, PA 15116

10. This Agreement shall be interpreted in accordance with the laws of the Commonwealth of Pennsylvania.

11. This Agreement shall be amended only upon mutual written consent of the Tax Collector, Deputy Tax Collector and the Taxing District.

12. To the extent that the Tax Collector does not survive the completion of his or her appointed term, then the Tax Collector hereby authorizes the Deputy Tax Collector to serve as Deputy Tax Collector until such time as the Tax Collector, by and through his or her personal representative, or otherwise, is exonerated from liability under the duplicate then subject to collection by the Deputy Tax Collector. Any vacancy in the office of Tax Collector shall be filled in accordance with applicable Pennsylvania law.

13. It is intended by the parties hereto that this Agreement shall not become effective until such time as it is approved by the Taxing District and Tax Collector's Surety.

IN WITNESS WHEREOF, the parties, through their respective authorized representatives, have executed this Agreement on the date first written above.

ATTEST

**DEPUTY TAX COLLECTOR
JORDAN TAX SERVICE, INC.**

Nancy E. Linnert
Secretary

By: _____
William R. Linnert, Jr.
President

WITNESS

**TAX COLLECTOR for TOWNSHIP OF
RESERVE and SHALER AREA
SCHOOL DISTRICT (Township of
Reserve Area)**

_____ By: _____

This Agreement approved by the Surety:

(Date)



Jordan Tax Service, Inc.

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February 2, 2021

Shaler Area School District
Sherri L. Ludwig, CPA
Director of Business Affairs
1800 Mt. Royal Boulevard
Glenshaw, PA 15116

RE: 2021 School Real Estate Tax Collection
(Reserve Township Area)

Dear Ms. Ludwig:

In response to your request, below is our proposal for the preparation of the tax bills and collection of the 2021 School real estate taxes;

Jordan Tax Service, Inc. will compute and mail the 2021 real estate tax statements for each taxable assessment certified by Allegheny County. We will also send appropriate follow-up notices throughout the current year, as well as any interim real estate tax billing (if applicable) and process all payments. Minimal office space is to be provided in the Municipal Building for tax collection during the peak period.

Our fee for this **FULL** service will be \$3.25 per tax bill for the year 2021. In addition to the above, our fee for Installment Payment process is \$1.75 per account.

This charge includes the forms, both mailing and return envelopes and postage.

We appreciate your interest in our billing services and look forward to serving you in capacity as Deputy Tax Collector for the Shaler Area School District (Reserve Township Area).

Very truly yours,

JORDAN TAX SERVICE, INC.


WILLIAM R. LINNERT, JR.
PRESIDENT

WRLjr/sjl