

SHALER AREA SCHOOL DISTRICT
 Committee of the Whole Meeting
 June 14, 2017 – Administration Building

<u>ITEM</u> #	<u>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</u>	<u>SUP</u> #	<u>ACTION</u> <u>TAKEN</u>
A.1	Approve the Shaler Area School District Chapter 339 Guidance Plan as required by the Pennsylvania Department of Education	A.1	_____
A.2	Approve an agreement with Wesley Spectrum to provide special education services for the 2017-18 school year.	A.2	_____
A.3	Approve the Waterfront Learning Contract for 2017-18.	A.3	_____
A.4	Approve the first reading of the following new policies: a. Policy No. 213 – Assessment of Student Progress b. Policy No. 214 – Class Rank Index c. Policy No. 214.1 – Weighted Course Credit d. Policy No. 801 – Open Records	A.4	_____
A.5	Approve the second reading of the following new policies: a. Policy No. 209.3 – Diabetes Management b. Policy No. 626.1 – Travel Reimbursement – Federal Programs	A.5	_____
A.6	Approve the second reading of the following revised policies: a. Policy No. 246 – Student Wellness b. Policy No. 609 – Investment of District Funds c. Policy No. 626 – Federal Fiscal Compliance d. Policy No. 808 – Food Services	A.6	_____
A.7	Approve the following out-of-district trip: a. Shaler Area High School Dance Team travel to Slippery Rock – July 6-9, 2017 to participate in a summer dance camp. Cost per student is \$350 to be offset by district-approved fundraisers. No cost to the district.	A.7	_____

Discussion Items:

1. Shaler Area Education Foundation – Dr. Kwiatkowski
2. Chapter 339 Guidance Plan – Mrs. Graczyk, Mrs. Swartz

Information Item:

1. STEAM Camp 2017 – Dr. O’Black

SHALER AREA SCHOOL DISTRICT
Committee of the Whole Meeting
June 14, 2017 – Administration Building

- | <u>Item #</u> | <u>FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL</u> | <u>SUP. #</u> | <u>ACTION TAKEN</u> |
|---------------|---|---------------|---------------------|
| C.1 | APPROVE FUND PROFILES | | |
| | A. General Fund – Schedule of Bills and Addendum | C.1A | _____ |
| | B. Cafeteria Fund – Schedule of Bills | C.1B | _____ |
| | C. CR&R - Schedule of Bills | C.1C | _____ |
| | D. Bond Fund – Schedule of Bills | C.1D | _____ |
| | E. Budget Transfers | C.1E | _____ |
| | F. Year-to-Date Financial Reports | C.1F | _____ |
| | G. Fund Profiles and Investments | C.1G | _____ |
| C.2 | Cafeteria Operating Statement | C.2 | _____ |
| C.3 | Approval/Renewal of the following insurance policies for the 2017-18 fiscal year. | | |

Type of Policy	Company Name	Amount
Property	Utica	\$ 95,721
Liability	Utica	\$ 53,469
Misc. Coverage	Utica	\$ 8,609
Total Package		\$ 157,799
Automobile	Utica	\$ 6,783
Fire Loss Reserve & Boiler & Machinery	Utica	Included
Package & Fire Loss, B&M		\$ 164,582
School Board Liability	Utica	Included
Umbrella	Utica	\$ 9,906
Student Accident Insurance	Utica	\$ 22,900
Cyber	Utica	\$ 2,264
Property Total		\$ 199,652
Worker’s Compensation	UPMC	\$ 282,498
Total Property and Worker’s Compensation		\$ 485,399

- C.4 Approval of a resolution regarding the Homestead and Farmstead Exclusion Real Estate Tax Assessment Reduction under the PA Taxpayer Relief Act (ACT 1 of 2006). The amount of the 2017-18 credit is a reduction in assessments for approximately \$7,227 which equates to a tax reduction of \$168 from the gross amount. C.4 _____
- C.5 Approval to close the 2016-17 Shaler Area School District books as of June 30, 2017; and that all bills that arrive and are accrued to 2016-17 be approved for payment providing the administration reviews the bills and it satisfied the same are just and proper obligations of the school district and providing said expenditures are within budget; that the transfer of funds necessary for the completion of budget expenditures be approved; and that the School District Auditors be directed to proceed with conducting the necessary audit for the close of the fiscal year 2016-17.

- C.6 Approval of a resolution authorizing the collection and payment of school real property taxes in installments as required by Act 1. C.5 _____
- C.7 Approval authorizing Sherri L. Ludwig, Director of Business Affairs be authorized to receive quotations and execute investment agreements with banks, savings institutions, or other financial organizations, for said purpose by law of the Commonwealth of Pennsylvania. This resolution also approves that the Director of Business Affairs will work with the District’s investments advisors and professionals related to due diligence and risk mitigation measures.

For information

All investment records shall be subject to annual audit by the District’s independent auditors. The audit shall include but not be limited to independent verification of amounts & records of all transactions, as deemed necessary by the independent auditors.

- C.8 Approval authorizing Sherri L. Ludwig, Director of Business Affairs, to make any fund balance assignments in accordance with the requirements of the Shaler Area School District Board Policy Number 620 and Governmental Accounting Standards Board (GASB) Statement Number 54: Fund Balance Reporting and Governmental Fund Type Definitions.
- C.9 Approval of the FINAL General Fund Operating Budget for the 2017-18 fiscal year estimated at \$83,836,735 with the levying of 23.2819 mills. A 2% discount shall be allowed for real estate tax payments made within two months of the date of the tax notice and taxpayers who fail to make payment within four months of the tax notice shall be assessed a penalty of 10%.

REVENUES	2016-17 FINAL BUDGET	2017-18 BUDGET
6000-Local Sources	\$50,571,721	\$52,129,178
7000-State Sources	\$26,322,640	\$26,979,160
8000-Federal Sources	\$1, 018,988	\$940,000
9000-PSERS Retirement Reserve		
9000-Other (Fund Balance)		\$3,788,397
TOTAL REVENUES	\$77,913,349	\$83,836,735
EXPENDITURES	2016-17 FINAL BUDGET	2017-18 BUDGET
1100-Regular Instruction	\$35,403,899	\$35,599,799
1200-Special Education Instruction	\$11,453,779	\$12,014,343
1300-Vocational Education Instruction	\$1,360,070	\$1,412,027
1400-Other Instructional Programs	\$1,465,768	\$1,468,695
2100-Pupil Personnel	\$2,572,729	\$2,660,469
2200-Instructional Staff Services	\$1,509,932	\$1,113,787
2300-Administration	\$3,675,349	\$4,025,904
2400-Pupil Health	\$1,153,415	\$1,223,218
2500-Support Services-Business	\$766,244	\$791,584
2600-Operation & Maintenance	\$7,487,677	\$7,578,849
2700-Student Transportation	\$4,888,708	\$5,232,844
2800-Support Services-Central	\$1,516,203	\$1,617,885
2900-Other Support Services	\$58,500	\$61,425

3200-Student Activities & Athletics	\$1,419,541	\$1,469,380
3300-Community Services	\$53,323	\$55,700
5100-Refunds from Prior Years' Expenditures/Beattie Debt Service	\$237,206	\$475,884
5200-Debt Service Fund Transfer	\$2,891,000	\$7,034,642
Total Expenditures	\$77,913,349	\$83,836,735

C.9 _____

Discussion:

Sheriff sales/Real Estate tax exonerations