



**Shaler Area School District**  
**Reorganization Meeting – December 7, 2016**  
**Administration Building**  
**ORDER OF BUSINESS**

- Call to Order
- Pledge of Allegiance
- Roll Call
- Call for nominations for President to serve until the first week of December 2017 (Solicitor)
- Election of President to serve until the first week of December 2017.
- Newly-elected President assumes chair.
- Call for nomination for Vice-President to serve until the first week of December 2017.
- Election of Vice-President to serve until the first week of December 2017.
- Appointment of Tucker Arensberg (Matthew Hoffman, lead attorney) as Solicitor and set annual retainer.
  - Proposed – Retainer of \$850/month, with hourly rates of \$160/hour for partners; \$150/hour for associates; and \$95/hour for paralegals.
- Appointment of Earned Income Tax Collection to Keystone Municipal Collections for the Shaler Area School District in the four municipalities:
  - Borough of Etna
  - Borough of Millvale
  - Township of Shaler
  - Township of Reserve

**For Information:**

In 2012, Act 32 was implemented for the District's municipalities. Act 32 requires all Political Subdivisions (PSD's) in the Commonwealth to choose an existing or new earned income tax collector for that District. Shaler Area School District is a member of the Allegheny North Tax Collection District (ANTCD). The ANTCD chose Keystone Collection Group as the earned income tax collector for the years 2012 and forward.

- Appointment of the Delinquent Earned Income Tax Collector in the following municipalities:
  - Borough of Etna through Keystone Municipal Collections
  - Township of Reserve through Jordan Tax Service

*(Due to a change in the appointed Collector, the Township of Shaler was approved at the October 19, 2016 School Board Voting Meeting)*

## SASD - Reorganization Meeting – December 7, 2016 – Order of Business

- Appointment of Local Service Tax (LST) Collectors in the following municipalities to Keystone Municipal Collections:
  - Borough of Etna
  - Borough of Millvale
  - Township of Reserve

*(Due to a change in the appointed Collector, the Township of Shaler was approved at the October 19, 2016 School Board Voting Meeting)*

- Appointment of a Representative and an Alternate to A.W. Beattie Career Center.
- Appointment of PSBA Legislative Chairperson.
- Authorize the use of the existing signature plates for the following accounts:
  - PA School District Liquid Asset Fund – PSDLAF (PNC Financial)
  - Construction, Renovation & Repair Services
  - General Fund Checking
  - Payroll Checking Account
  - Cafeteria Checking
  - Bond Construction Fund
- Select the date, time and place for regular meetings for January 2017 through December 2017. (See attached proposed schedule)
- Discuss any early January Committee meetings that might need scheduled so they can be properly advertised.
- Any Other Business to come before the Board.
- Adjournment of business section of the Reorganization meeting.
- Recognize the audience.
- Final Adjournment.