

A NOTE TO SCHOOL



STUDENT NAME: \_\_\_\_\_ HOMEROOM: \_\_\_\_\_

DATE: \_\_\_\_\_  
*(Month/Day/Year)*

*Please check the appropriate line.*

\_\_\_\_\_ is late to school due to \_\_\_\_\_  
*(Doctor/Dentist appts. will be excused lates if a note is submitted from the doctor go directly to the Office upon arrival.)*

\_\_\_\_\_ Request an early dismissal and will be picked up by \_\_\_\_\_

at \_\_\_\_\_ AM/PM due to \_\_\_\_\_  
*(Early dismissal notes should be taken to the OFFICE – before/during homeroom.)*

\_\_\_\_\_ is returning to school after an absence of \_\_\_\_\_ days, due to \_\_\_\_\_  
*(Absence notes should be taken directly to the homeroom teacher upon day of return to school.)*

\_\_\_\_\_ is a Walker today (Date) \_\_\_\_\_

DATE(S) OF ABSENCES \_\_\_\_\_

\_\_\_\_\_  
*(Parent/Guardian Signature)*

\_\_\_\_\_  
*(Daytime phone number to reach parent/guardian if the school has questions.)*

SHALER AREA ELEMENTARY SCHOOL OFFICE  
412-492-1200 ~ EXTENSION 3520

If you would like more copies of this form, please see the district web page under Elementary School Guidance.

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