The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, September 18, 2019, at the Shaler Area Administration Building, Glenshaw, PA, with Mr. James Tunstall, School Board President, presiding. This meeting began at 7:18 p.m.

Board Members Present: Mrs. Suzanna Donahue  
Mr. James Fisher  
Mr. Tim Gapsky  
Dr. April Kwiatkowski (by phone)  
Mrs. Eileen Phillips  
Mr. Steve Romac  
Mr. James Tunstall

Not Present: Mr. Jason Machajewski  
Mrs. Jeanne Petrovich

Others Present: Mr. Sean Aiken, Superintendent  
Dr. Bryan O’Black, Assistant Superintendent  
Ms. Sherri Ludwig, Director of Business Affairs  
Mr. David Mongillo, Solicitor

Notice of this meeting was posted as required.

➤ Mr. Tunstall opened the meeting at 7:18 p.m. and recognized the Public to Speak on Agenda Items.  
   • There was none.

➤ Mr. Tunstall called the meeting to order at 7:18 p.m. and invited all to stand for the Pledge of Allegiance.

➤ On a motion by Mr. Romac and a second by Mrs. Donahue, the following Minutes were approved by all in attendance:
   • Voting Meeting – August 14, 2019  
   • Committee of the Whole Meeting – August 14, 2019  
   • Voting Meeting – August 21, 2019

➤ Mr. Tunstall then announced items tabled or removed from the agenda:  
   • There were none.

➤ On a motion by Mr. Fisher and a second by Mr. Romac, the agenda was approved by all Board members in attendance.

➤ Mr. Tunstall then turned the floor over to Mr. Aiken and Dr. O’Black who recognized 35 students who were named AP Scholars for the 2018-19 school year.
Dr. O’Black then announced the following Educational Items:

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</th>
<th>SUP #</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1</td>
<td>Approve the date of the Shaler Area School District Kennywood Picnic for Saturday, May 2, 2020.</td>
<td>A.1</td>
<td>Kennywood Picnic Date</td>
</tr>
<tr>
<td>A.2</td>
<td>Approve the second reading of the following revised policy: a. Policy No. 214 – Class Rank Index</td>
<td>A.2</td>
<td>Revised Policy – 2nd Reading</td>
</tr>
</tbody>
</table>

A motion was made by Dr. Kwiatkowski with a second by Mr. Romac, to approve Items A.1-2.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 7 aye; 0 nay; 2 absent

<table>
<thead>
<tr>
<th>Donahue</th>
<th>Fisher</th>
<th>Gapsky</th>
<th>Kwiatkowski</th>
<th>Machajewski</th>
<th>Petrovich</th>
<th>Phillips</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Absent</td>
<td>Absent</td>
<td>Y</td>
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</tbody>
</table>

Dr. O’Black then presented the following Personnel items for approval.

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>PERSONNEL ITEMS RECOMMENDED FOR APPROVAL</th>
<th>SUP #</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.1</td>
<td>Rescind the following Supplemental Contracts for Sponsors for the 2019-20 school year:</td>
<td></td>
<td>Rescind Supplemental Contracts – Sponsors</td>
</tr>
</tbody>
</table>

**Elementary School**
- a. Gardening Club: Linda Hryniszak
- b. Robotics (Winter): Megan Sharretts
- c. Robotics (Spring): Megan Sharretts

**Middle School**
- d. Cheerleading – 8th Grade: Melissa Matlock
- e. Homework Club (1): Maria Swartzbaugh
- f. Homework Club (2): Maria Swartzbaugh
- g. ALEKS Math Club: Maria Swartzbaugh

**High School**
- h. National Honor Society: Amanda Neumann
B.2 Approve the following Supplemental Contracts for Sponsors for the 2019-20 school year:

**Elementary School**
- Band Concert Director: Scott Albert
- Gardening Club: Rachel Stimmel
- Robotics (Winter): Mike Penn
- Robotics (Spring): Mike Penn

**Middle School**
- Cheerleading – 8th Grade: Lindsay Martella
- Arts & Crafts/FACS Club: Lori Robinet Mish
- Leadership Club: Tyler Schultz

**High School**
- National Honor Society: Nicholas Haberman
- Stage Manager: Amanda Facer
- Intramurals: Frisbee: Ben Shannon

B.3 Rescind the following Supplemental Contract for Head Varsity Coach for the 2019-20 school year:

**B.2e.**

B.4 Approve the following Mentors for the 2019-20 school year:

<table>
<thead>
<tr>
<th>Inductee</th>
<th>Mentor</th>
<th>Building</th>
<th>Subject/Grade/</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steven Baleno</td>
<td>Steven Balsomico</td>
<td>SAMS</td>
<td>Japanese 7-12</td>
</tr>
<tr>
<td>Jessica Ciavarra</td>
<td>Stephanie Franz</td>
<td>Burchfield</td>
<td>Elem Ed/Kdg. (1st Sem)</td>
</tr>
<tr>
<td>Ryan Kinzler</td>
<td>Abi May</td>
<td>SAMS</td>
<td>Math/8 (1st Sem)</td>
</tr>
<tr>
<td>Christine Landon</td>
<td>Maria Swartzbaugh</td>
<td>SAMS</td>
<td>Math/7</td>
</tr>
<tr>
<td>Erica McElhinny</td>
<td>Michelle Elias</td>
<td>Reserve</td>
<td>Elem. Ed 2nd</td>
</tr>
<tr>
<td>Michelle O’Keefe</td>
<td>Nicole Cignetti</td>
<td>SAMS</td>
<td>Special Ed/7/8 (1st Sem)</td>
</tr>
<tr>
<td>Amanda Walters</td>
<td>Rebecca Hanes</td>
<td>Marzolf</td>
<td>Elem Ed/Kdg.</td>
</tr>
<tr>
<td>Rachel Webb</td>
<td>Brenda Barner</td>
<td>SAMS</td>
<td>English/8 (1st Sem)</td>
</tr>
<tr>
<td>Jaclyn Zalewski</td>
<td>Elizabeth Myros</td>
<td>SAES</td>
<td>SpEd/IL/4-5-6 (1st Sem)</td>
</tr>
</tbody>
</table>

B.5 Approve the following Day-to-Day Substitute Teachers for the 2019-20 school year:

- Victoria Reid, Music PK-12
- Christian Sirnic, Biology
B.6 Approve the following employees in the Community Rec Swim Program for the 2019-20 school year:

   a. Noah Long, Instructor Aide
   b. Robert March, Lifeguard
   c. Emily Rosenwald, Instructor Aide

A motion was made by Mr. Romac with a second by Dr. Kwiatkowski, to approve Items B.1-6.

After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 7 aye; 0 nay; 2 absent

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Ms. Ludwig then presented the following Finance items for approval:

**ITEM # FINANCE AND OPERATION ITEMS RECOMMENDED FOR APPROVAL SUP ACTION TAKEN**

C.1 APPROVE FUND PROFILES:
   A. General Fund – Schedule of Bills and Addendum  C.1A Fund Profiles
   B. Cafeteria – Schedule of Bills  C.1B
   C. Bond Proceeds – Schedule of Bills  C.1C
   D. Year-to-Date Financial Reports  C.1D
   E. Fund Profiles and Investments  C.1E

C.2 Approve the attached list of Bus Stops for the 2019-20 school year.  C.2 Bus Stops

C.3 Approve an agreement with Consolidated Communications (CCI) for the three-year period until June 30, 2023 in the amount of $1,962.10 per month. (This agreement has been reviewed by the solicitor.)  C.3 Consolidated Communications Agreement

C.4 Approve the purchase of six (6) treadmills and one (1) stepmill from Advantage Sport and Fitness, Inc. in the amount of $28,725 which is using the COSTARS equipment pricing and includes all shipping and installation of equipment. These items will be leased to own from Laurel Capital Inc. for a four-year annual payment of approximately $7,628. The lease agreement will be finalized upon Solicitor approval.  C.4 Fitness Center Equipment Purchase
C.5 Approve the Tri-COG Land Bank’s (TCLB) Notice of Intent to Acquire REO Properties through the National Community Stabilization Trust (NCST) REO Acquisition Program and does not object to such future acquisitions.

Background:
The National Community Stabilization Trust is a non-profit organization that works to restore vacant and abandoned properties. Through the NCST REO Acquisition Program, the TCLB has the opportunity to obtain properties that are not tax delinquent or liened and before they are marketed more broadly.

C.6 Approve the purchase of a 2012 Savana Cargo Van, White, with 13,120 mileage from Sue’s Cleaning Service LLC. for $15,000.

A motion was made by Mr. Fisher with a second by Mr. Romac, to approve Items C.1-6.

Mr. Romac asked if the district was required to get three bids for Item C.4. Ms. Ludwig explained that it did not because it is COSTARS pricing. Mr. Tunstall added that the CarFax report and a local mechanic verified the condition of the vehicle in Item C.6. Mr. Romac and Mrs. Phillips asked for clarification on some of the payment lines in the schedule of bills. After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 7 aye; 0 nay; 2 absent

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Mr. Aiken provided Dr. Kwiatkowski with an update on the Biles Field project; a machine broke down which delayed the project, however crews will finish backfilling the hole the next day.

Mr. Tunstall then announced the following upcoming meetings:

- Wednesday, September 25, 2019
  - 6:00 p.m. Communications Committee
  - 7:00 p.m. Buildings & Grounds Committee
- Thursday, September 26, 2019
  - 6:00 p.m. – A. W. Beattie Committee, Babcock Blvd.
- Wednesday, October 9, 2019 – Committee of the Whole Meeting
  - Executive Session – 6:00 p.m.
  - Public Session – 7:15 p.m.
- Wednesday, October 16, 2019 – Voting Meeting
  - Executive Session – 6:15 p.m.
  - Public Session – 7:15 p.m.

Announcement of Past Executive Sessions was made by Mr. Tunstall.
Mr. Tunstall then asked if there was any other business to come before the board.

- Mrs. Donahue said September 25 would be the first Meet & Greet at Reserve Primary School.
- Mr. Aiken said he would send out the confirmed Meet & Greet schedule to the school board.

After no further items were presented, on a motion by Mr. Gapsky and second by Mrs. Donahue, the Business Meeting was adjourned at 7:45 p.m.

Mr. Tunstall then recognized the public to speak on any non-agenda item:

- There was none.

When no one approached the podium, the meeting’s Final Adjournment occurred at 7:45 p.m.

Respectfully submitted,

Bethany Baker
Assistant Board Secretary