The Board of School Directors of the Shaler Area School District held a Voting Meeting on Wednesday, August 21, 2019, at the Shaler Area Administration Building, Glenshaw, PA, with Mr. James Tunstall, School Board President, presiding. This meeting began at 7:41 p.m.

Board Members Present:  
Mr. James Fisher (by phone)  
Mr. Tim Gapsky  
Dr. April Kwiatkowski  
Mr. Jason Machajewski  
Mrs. Jeanne Petrovich  
Mrs. Eileen Phillips  
Mr. Steve Romac  
Mr. James Tunstall

Not Present:  
Mrs. Suzanna Donahue

Others Present:  
Mr. Sean Aiken, Superintendent  
Dr. Bryan O’Black, Assistant Superintendent  
Ms. Sherri Ludwig, Director of Business Affairs  
Mr. David Mongillo, Solicitor

Notice of this meeting was posted as required.

➢ Mr. Tunstall opened the meeting at 7:41 p.m. and recognized the Public to Speak on Agenda Items.  
  • There was none.

➢ Mr. Tunstall called the meeting to order at 7:41 p.m. and invited all to stand for the Pledge of Allegiance.

➢ On a motion by Mrs. Petrovich and a second by Mr. Romac, the following Minutes were approved by all in attendance:  
  • Combined COW/Voting Meeting – July 17, 2019

➢ Mr. Tunstall then announced items tabled or removed from the agenda:  
  • There were none.

➢ On a motion by Mrs. Petrovich and a second by Mr. Gapsky, the agenda was approved by all Board members in attendance.

Dr. O’Black then announced the following Education Items:

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>EDUCATION ITEMS RECOMMENDED FOR APPROVAL</th>
<th>SUP #</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1</td>
<td>Approve the Shaler Area School District’s application and participation in the PA Department of Education’s Flexible Instructional Day (FID) program for a 3-year period beginning in 2019-20 per Act 64 of 2019. The number of flexible instructional days may not exceed five (5) days per school year.</td>
<td>FID Program</td>
<td>Application/Participation</td>
</tr>
<tr>
<td>A.2</td>
<td>Approve an agreement with the YMCA to provide Before and After School Care at Burchfield and Scott Primary Schools for the 2019-20 school year.</td>
<td>A.2</td>
<td>YMCA Agreement</td>
</tr>
</tbody>
</table>
A.3 Approval to declare as surplus property various StoryTown materials ©2008, Harcourt School Publishers, no longer needed due to curriculum changes and to make these materials available for sale to used textbook buyers.

A.4 Approve the first reading of the following revised policy:
   a. Policy No. 214 – Class Rank Index

A motion was made by Mr. Romac with a second by Mrs. Phillips, to approve Items A.1-4.

Dr. O’Black clarified that Item A.4 was to correct a typo in the first paragraph that stated an incorrect year, which contradicted with what was communicated with the board and families. After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay; 1 absent

<table>
<thead>
<tr>
<th>Donahue</th>
<th>Fisher</th>
<th>Gapsky</th>
<th>Kwiatkowski</th>
<th>Machajewski</th>
<th>Petrovich</th>
<th>Phillips</th>
<th>Romac</th>
<th>Tunstall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Absent</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

Dr. O’Black then presented the following Personnel items for approval.

**ITEM # PERSONNEL ITEMS RECOMMENDED FOR APPROVAL**

B.1 Approve the following Resignation:

B.2 Approve the following FT 1.0 Professional Teacher (PE) for the 2019-20 school year as follows:
   a. Jessica Ciavarra, a graduate of Indiana University of Pennsylvania, as a FT 1.0 PE Kindergarten teacher, Burchfield Primary, effective retroactive to August 20, 2019, at a Bachelor’s+20, Step 7 salary level.

B.3 Approve the following Department Chair Coaches for the 2019-20 school year. Compensation shall be in accordance with the terms of the Collective Bargaining Agreement.

   **Art K-6**
   a. Co-Chair (50%)
   b. Co-Chair (50%)
   c. Guidance K-6

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Erin Remaley</td>
<td>Scott Primary</td>
<td></td>
</tr>
<tr>
<td>Therasa Joseph</td>
<td>Marzolf Primary</td>
<td></td>
</tr>
<tr>
<td>Maryann Swartz</td>
<td>Scott/Reserve</td>
<td></td>
</tr>
</tbody>
</table>

   **FT Professional Teacher**

   **Department Chair Coaches**
Special Education 9-12

d. Co-Chair (50%) Danielle Rua High School
e. Co-Chair (50%) Allison Tomko High School

B.4 Approve the following **Day-to-Day Substitute Teachers** for the 2019-20 school year:

- Alicia Round, Elementary K-6
- Breanne Vodde, Grades 4-8 (All Subjects 4-6, Science 7-8 & Math 7-8)

B.5 Approve the following **Day-to-Day Substitute Clerical** for the 2019-20 school year:

- Jenifer Hannan

A motion was made by Mrs. Petrovich with a second by Mr. Romac, to approve Items B.1-5.

After no further discussion, these items were then approved by a roll call vote.

**Motion Carried:** 8 aye; 0 nay; 1 absent

Ms. Ludwig then presented the following Finance items for approval:

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>FINANCE &amp; OPERATION ITEMS RECOMMENDED FOR APPROVAL</th>
<th>SUP. #</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>C.1</td>
<td>APPROVE FUND PROFILES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A.</td>
<td>General Fund – Schedule of Bills and Addendum</td>
<td>C.1A</td>
<td>Fund Profiles</td>
</tr>
<tr>
<td>B.</td>
<td>Cafeteria – Schedule of Bills</td>
<td>C.1B</td>
<td></td>
</tr>
<tr>
<td>C.</td>
<td>Bond Proceeds – Schedule of Bills</td>
<td>C.1C</td>
<td></td>
</tr>
<tr>
<td>D.</td>
<td>Year-to-Date Financial Reports</td>
<td>C.1D</td>
<td></td>
</tr>
<tr>
<td>E.</td>
<td>Fund Profiles and Investments</td>
<td>C.1E</td>
<td></td>
</tr>
</tbody>
</table>

C.2 Cafeteria Operating Statement C.2 Cafeteria Operating Statement
C.3 Approval of ABC Transit, Inc. Bus Drivers for the 2019-20 school year.

C.4 Approval of school of attendance exception applications for the 2019-20 school year (pending final enrollment).

C.5 Acknowledge receipt of the lists of unpaid taxes as submitted and further, the Board charges PA Municipal Service (PAMS) with the responsibility for delinquent tax collections.

**Background Information:**
The tax collectors responsible for collection of the real estate taxes have submitted lists of unpaid 2018 taxes for exoneration from collection and appointing PAMS for collection. The following represents unpaid taxes as of 06/30/2019:

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Properties</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Etna Borough</td>
<td>216</td>
<td>$170,709.29</td>
</tr>
<tr>
<td>Millvale Borough</td>
<td>353</td>
<td>$259,707.74</td>
</tr>
<tr>
<td>Reserve Township</td>
<td>255</td>
<td>$189,769.94</td>
</tr>
<tr>
<td>Shaler Township</td>
<td>661</td>
<td>$1,048,419.90</td>
</tr>
</tbody>
</table>

C.6 Approve Tri-Cog Land Bank’s Notice of Proposed Property Disposition for Lot Block 165-P-59 address 1121 North Avenue, Millvale, PA 15209.

C.7 Approve the disposal of surplus technology equipment.

C.8 Approve a three-year contract with the Borough of Millvale for a School Resource Officer beginning with the 2019-20 school year.

A motion was made by Mrs. Petrovich with a second by Mr. Gapsky, to approve Items C.1-8.

Mr. Fisher commented that the attachment for Item C.5 was the same as Item C.8 on Blackboard. Ms. Ludwig said she would make sure it gets corrected. After no further discussion, these items were then approved by a roll call vote.

Motion Carried: 8 aye; 0 nay; 1 absent
Mr. Tunstall then announced the following upcoming meetings:

- Wednesday, September 11, 2019 – Committee of the Whole Meeting
  - 6:00 p.m. – Executive Session
  - 7:15 p.m. – Public Session
- Wednesday, September 18, 2019 – Voting Meeting
  - 6:00 p.m. – Executive Session
  - 7:15 p.m. – Public Session

Announcement of Past Executive Sessions was made by Mr. Tunstall.

Mr. Tunstall then asked if there was any other business to come before the board.

- Dr. Kwiatkowski asked with the new FID days if the district will still identify snow make-up days in the calendar. Dr. O'Black said the district will always build them in in case it goes beyond five days. Mr. Aiken added that the district won’t use them if it does need them.
- Dr. Kwiatkowski also asked if there are enough bus drivers to start the school year. Dr. O'Black said the district met with ABC Transit and they are confident that they are ready to start the school year.
- Mr. Romac asked who painted the lines in the parking lot. Ms. Ludwig said she’d have to look into that and get back to him.
- Mr. Tunstall acknowledged representatives from Millvale in the room and said the district is excited in the strong partnership with the district.
- Dr. Kwiatkowski asked Officer Brenan Jackson, the appointed SRO, what he is most looking forward to. Officer Jackson said he worked with Children’s Hospital police for six years as well as with the Clairton Education Center when working in Clairton and said it is more gratifying for him to build relationships with children. Dr. Kwiatkowski added that the district is lucky to have him.
- Mr. Aiken added that there will be a committee meeting on September 25 for communications and buildings and grounds—6 p.m. for communications and 7 p.m. for buildings and grounds.

After no further items were presented, on a motion by Mrs. Petrovich and second by Mr. Romac, the Business Meeting was adjourned at 7:58 p.m.

Mr. Tunstall then recognized the public to speak on any non-agenda item:

- There was none.

When no one approached the podium, the meeting’s Final Adjournment occurred at 7:58 p.m.

Respectfully submitted,

Bethany Baker
Assistant Board Secretary