



Pennsylvania School Boards Association Principles for Governance and Leadership

Pennsylvania school boards are committed to providing **every** student the opportunity to grow and achieve. The actions taken by the board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...



Advocate Earnestly

Promote public education as a keystone of democracy

Engage the community by seeking input, building support networks, and generating action

Champion public education by engaging members of local, state and federal legislative bodies



Lead Responsibly

Prepare for, attend and actively participate in board meetings

Work together in a spirit of harmony, respect and cooperation

Participate in professional development, training and board retreats

Collaborate with the Superintendent as the Team of 10



Govern Effectively

Adhere to an established set of rules and procedures for board operations

Develop, adopt, revise and review policy

Align decisions to policy

Differentiate between governance and management, delegating management tasks to administration

Allocate finances and resources

Ensure compliance with local, state and federal laws



Plan Thoughtfully

Adopt and implement a collaborative comprehensive planning process, including regular reviews

Set annual goals that are aligned with the comprehensive plan

Develop a financial plan that anticipates both short and long-term needs

Formulate a master facilities plan conducive to teaching and learning



Evaluate Continuously

Utilize appropriate data to make informed decisions

Use effective practices for the evaluation of the superintendent

Assess student growth and achievement

Review effectiveness of the comprehensive plan



Communicate Clearly

Promote open, honest and respectful dialogue among the board, staff and community

Encourage input and support for the district from the school community

Protect confidentiality

Honor the sanctity of executive session



Act Ethically

Never use the position for improper benefit to self or others

Act to avoid actual or perceived conflicts of interest

Recognize the absence of authority outside of the collective board

Respect the role, authority and input of the superintendent

Balance the responsibility to provide educational programs with being stewards of community resources

Abide by the majority decision

Represented by the signatures below, adoption of these principles assures the school board, individual school directors and chief school administrators adhere to the same principles across our commonwealth. Adopted on: _____

AGREEMENT AND LEASE

This lease, made as of the 15th of January, 2020 by and between the Shaler Area School District, hereinafter called “Lessor”, and the Boys & Girls Clubs of Western PA, hereinafter called “Lessee”.

Lessor, for and in consideration of the rent to be paid and covenants and agreements to be performed by *Lessee* as hereinafter set forth, does hereby lease unto *Lessee* that space (hereinafter called the “Premises”) situated in designated locations within *Lessor’s* Scott Primary School as follows:

A. Scott Primary – cafeteria, playground/ball field (school year), Gymnasium, Library and, subject to availability and upon prior approval of the building principal, the Computer Room. Space on the stage for storage of a locked cabinet that will be brought in by Boys & Girls Clubs of Western PA.

The said premises to be occupied and used only as a PA state licensed Before and After School Enrichment (BASE) program during the school year. The school year BASE program will be operated by *Lessee* to care for children enrolled as students in *Lessor’s* school. Arrangements will be made independently with the parents and guardians of these children, together with a nonexclusive license for the benefit of *Lessee* and *Lessee’s* employees, agents and invitees, for access to and from the lease premises through the schools and school grounds. Use of other public areas of the schools may be required, including such areas as washrooms, kitchen (only for access to refrigerators for the storage of children’s drinks and snacks), elevators, and parking areas (employee and parent drop off and pick up) all on the following terms and conditions:

1. The term hereof shall begin the 22nd of January 2020 and shall end at 12 midnight on the last day of the 2019-2020 school year, and thereafter extend from year to year under the same terms and conditions, provided, however, that either party may terminate this lease by giving written notice of its intention ninety (60) days before the end of any term.

2. As annual rent for the premises, *Lessee* shall pay the *Lessor* the sum of one dollar (\$1.00) and other good and valuable consideration.

3. It is agreed between *Lessor* and *Lessee* that,

- a. *Lessor* during the heating season shall provide such heat for the leased premises.
- b. *Lessor* shall provide such ordinary custodial service for the leased premises.
- c. *Lessor* shall maintain and provide for *Lessee's* use other utilities necessary to *Lessee* as are normally maintained at the school in which the premises are located.

4. *Lessee* agrees to conduct its BASE program in accordance with the guidelines, which are attached hereto, marked Exhibit A, and incorporated herein. Operation of the BASE program is the exclusive responsibility of *Lessee*. *Lessee* shall be responsible for receiving and responding to all communications with persons concerning any aspect of the program, and otherwise shall be responsible for the daily administration, supervision and operation of the program. *Lessor* shall have no obligation to provide or perform recordkeeping, administrative, supervisory, clerical or operational services or assistance in relation to the program. The operation of the program shall not interfere with the normal operation, maintenance or occupancy of the building by the *Lessor* and any other leasees. *Lessee* shall employ and assign appropriate and sufficient staff to supervise its staff and students attending or participating in the BASE program and shall endeavor to protect against and prevent damage to the *Lessor's* property, buildings and grounds or injury to persons while on the Premises. All equipment, supplies, foodstuffs and beverages used in the operation and conduct of the BASE program shall be provided by *Lessee*. *Lessee* further agrees to comply with all rules, regulations, and policies of the *Lessor* as applies to leased premises.

5. If *Lessee* fails to keep or comply with any of the covenants, terms or conditions of this lease, or with any notice given under the terms hereof, this lease may at the option of *Lessor*, be terminated following written notice to *Lessee* of such failure or noncompliance followed by a thirty (30) day period. During this time the *Lessee* may have the opportunity to correct said failure or abate said noncompliance and, if corrected or abated, this Lease may continue in full force and effect; provided, that, if *Lessor* deems it necessary for any reason deemed to be compelling by *Lessor*, this Lease may be, at the complete discretion of *Lessor*, terminated forthwith.

6. If, during the term of this Lease, the school building is so damaged or impaired that the Premises located within that school building are rendered unfit for *Lessee's* occupancy, as determined by the Lessor this Lease shall cease and terminate forthwith.

7. It is agreed between *Lessor* and *Lessee* that,

A. *Lessee* shall not make any alterations or additions to the Premises. B. *Lessee* shall, at the expiration of the Lease, remove all of *Lessee's* equipment, personal property and materials and return the premises to *Lessor* in as good condition as received, ordinary wear and tear expected.

C. *Lessee* shall not assign this Lease or sublease the Premises.

D. *Lessee* shall indemnify and hold *Lessor* harmless from any loss or damage arising from *Lessee's* occupancy of the Premises, including, but not limited to:

1. theft or burglary in or about the Premises;
2. interruptions in any utility service, from any cause whatsoever;
3. loss, damage or injury due to fire, water, rain, snow, steam sewage, gas or odors, from any source whatsoever; or
4. other damage or injury.

8. *Lessee* represents and warrants that during the period of its use and occupancy of the Premises, *Lessee* will comply with all laws, licensing requirements and applicable regulations of local, state and federal governments, including those of the Pennsylvania Department of Human Services, Office of Child Development.

9. *Lessee* shall indemnify, hold harmless and defend *Lessor* from and against any and all costs, expenses (including reasonable counsel fees) from any liabilities, losses, damages, suits, actions, fines, penalties, claims or demand of any kind and asserted by or on behalf of any person, entity or government arising out of, or in any way connected with the BASE program or caused by any act or negligence of *Lessee*, its officers, agents, contractors, employees, sub-lessees, or invitees. *Lessor* shall not be liable to *Lessee* on account of: (i) any failure by *Lessee* to perform any of the agreements, terms, covenants or conditions of this *Lease* required to be performed by *Lessee*; (ii) any failure by *Lessee* to comply with any statutes, ordinances, regulation or orders of any governmental

authority; or (iii) any accident, death or personal injury or damage to our loss or theft of property which shall occur on, in or about the Premises.

To the fullest extent permitted by law, *Lessee* expressly waives any and all immunity or damage limitation provisions available under any workers compensation acts, disability benefit acts or other employee benefit acts, to the extent such statutory or case law would otherwise limit the amount recoverable by the *Lessor* pursuant to this indemnity provision. Compliance with insurance requirements shall not relieve *Lessee* of any responsibility to indemnify the *Lessor* for any liability. Indemnity obligations shall not be reduced or negated by virtue of insurance carrier's denial of coverage for the occurrence or event which is the subject matter of the claim or refusal to defend the *Lessor* as an additional insured.

The indemnification and releases set forth in this paragraph shall survive the expiration or termination of this Lease.

10. *Lessee* shall maintain and have in full force and effect during the periods of this Lease the following insurance:

A. Policies of comprehensive general liability insurance, including public and property damage liability coverage with the following limits:

1) Public liability insurance in an amount of not less than one million dollars (1,000,000.00) for bodily injury and/or wrongful death, to any one person.

2) Property damage insurance in an amount of not less than one million dollars (1,000,000.00) per occurrence.

3) Umbrella liability coverage for property damage and bodily injury in an amount not less than three million dollars (2,000,000.00).

4) Non-owned and or hired automobile liability insurance in an amount not less than one million dollars (1,000,000.00).

5) *Lessor* shall be named as an additional insured party, provided primary, non-contributory coverage and policies or certificates shall provide for a minimum of thirty- (30) days written notice to *Lessor* prior to cancellation of

any of the insurance.

B. *Lessee* represents and warrants that during its period of use and occupancy of the premises, it will comply with all applicable workers' compensation, unemployment compensation, and other employee insurance programs required by law.

C. Prior to the date of original occupancy, *Lessee* shall furnish to *Lessor* written proof of *Lessee's* compliance with the above insurance provisions.

11. *Lessor* shall maintain and have in full force and effect during the periods of this Lease the following insurance:

A. Standard fire and hazard insurance with extended coverage on the school buildings involved in the before/after school child care with limits designed to avoid the effects of the co-insurance clause of the insurance policy.

B. This also includes comprehensive general liability insurance with limits of coverage normally carried by school districts for elementary schools.

12. Neither *Lessor* nor *Lessee* shall be liable to the other nor to any insurer of the other party claiming by way of subrogation through or under either one with respect to any loss, damage, injury or death to the extent either party shall be reimbursed or has the right to be reimbursed out of hazard insurance carried or obligated to be carried by *Lessor* or *Lessee*, as the case may be, with respect to such loss, damage, injury or death. In the event their respective insurance policies do not already provide for waiver or subrogation, *Lessor* and *Lessee* each agree to obtain a waiver of subrogation endorsement from their respective insurers.

13. In the event the *Lessor* becomes subject to any real estate, business privilege, or other federal, state or local taxes by virtue of the lease of the previously mentioned premises, *Lessee* agrees to pay or reimburse the *Lessor* for the full amount of the taxes applicable to this Lease or the use of the premises.

14. *Lessor's* name and the name of the building may be used as an element in promotion and advertising *Lessee's* before and after school enrichment program.

15. The school building principal shall represent *Lessor* at the school building level in administering this Lease. Provided, however, that any notice or demand hereunder shall be sufficiently given or made upon *Lessor* of mailed by first class postage, or personal delivery, to the *Lessor's* superintendent.

16. Any notice or demand hereunder shall be sufficiently given or made upon Lessee if addressed to Lessee at 33 Terminal Way, Suite 435A Pittsburgh PA 15219 and deposited in the mail with first class postage affixed, or by personal delivery to the same address.

17. Pursuit of any of the remedies provided in this Lease by *Lessor* shall not preclude pursuit of any other remedies provided in this Lease or by law or equity. No consent to or waiver by the *Lessor* of any default or violation or breach of any of the terms, provisions or covenants contained in this Lease shall be deemed or construed to constitute a waiver of any other violation or breach of any of the terms, provisions and covenants of this Lease.

IN WITNESS WHEREOF, the *Lessor* and *Lessee*, having read the same in its entirety and intending to be legally bound hereby, subscribe the same as of the day and year first above written.

Attest:

Shaler Area School District
(Lessor)

President, Board of School Directors

Attest:

Boys & Girls Clubs of Western PA
(Lessee)

President & CEO

**SHALER AREA HIGH SCHOOL
COURSE DESCRIPTION BOOK
2020-2021**

Prepared by Thomas M. Misko – High School Assistant Principal

ART DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Studio Art 1	9,10,11,12	E	Full Year	1		8005
Studio Art 2	10,11,12	E	Full Year	1		8010
Studio Art 3	11,12	E	Full Year	1		8015
AP Studio Art 2D Design	11,12	E	Full Year	1	1.35	8020
AP Studio Art Drawing	11,12	E	Full Year	1	1.35	8017
Digital Arts 1	9,10,11,12	E	Semester	.5		8080
Digital Arts 2	9,10,11,12	E	Semester	.5		8085
Ceramics 1	9,10,11,12	E	Semester	.5		8040
Ceramics 2	9,10,11,12	E	Semester	.5		8045
Ceramics 3	10,11,12	E	Semester	.5		8054
Ceramics 4	10,11,12	E	Semester	.5		8056
Crafts & Sculpture 1	9,10,11,12	E	Semester	.5		8130
Crafts & Sculpture 2	9,10,11,12	E	Semester	.5		8140
Jewelry 1	9,10,11,12	E	Semester	.5		8095
Jewelry 2	9,10,11,12	E	Semester	.5		8100
Jewelry 3	10,11,12	E	Semester	.5		8115
Jewelry 4	10,11,12	E	Semester	.5		8120
Anime & Illustration	9, 10,11,12	E	Semester	.5		8030

BUSINESS & INFORMATION TECHNOLOGY DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Foundations of Business	9,10,11,12	E	Semester	.5		5130
Accounting 1	9,10,11,12	E	Semester	.5		5000
Accounting 2	9,10,11,12	E	Semester	.5		5005
Honors Accounting 3 (CHS – Carlow)	10,11,12	E	Semester	.5	1.35	5010

BUSINESS & INFORMATION TECHNOLOGY DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Computer Applications 1	9,10,11,12	E	Semester	.5		5100
Computer Applications 2	9,10,11,12	E	Semester	.5		5101
Honors Computer Applications 3 (CHS – LaRoche)	10, 11,12	E	Semester	.5	1.35	5103
Marketing & Advertising	9,10,11,12	E	Semester	.5		5115
Business Law	10,11,12	E	Semester	.5		5020
Web Page Design 1	9,10,11,12	E	Semester	.5		5145
Honors Web Page Design (CHS – Univ. of Pgh.)	9,10,11,12	E	Semester	.5	1.35	5148
Honors Business & Management (CHS – Carlow)	10,11,12	E	Semester	.5	1.35	5020
Entrepreneurship & Small Business Management	10,11,12	E	Semester	.5		5140
Mobile Applications Technology	9,10,11,12	E	Semester	.5		5155
Personal Finance	10,11,12	E	Semester	.5		5110

ENGLISH LANGUAGE ARTS DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Honors English 9	9	R	Full Year	1	1.17	0065
English 9	9	R	Full Year	1		0070
Honors World Literature 10	10	R	Full Year	1	1.17	0050
World Literature 10	10	R	Full Year	1		0055
Honors American Literature 11	11	R	Full Year	1	1.17	0035
American Literature 11	11	R	Full Year	1		0040
Honors English Literature 12	12	R	Full Year	1	1.17	0020
English Literature 12	12	R	Full Year	1		0025
Practical Career English	12	R	Full Year	1		0030
A.P. English, Language and Composition	11	R	Full Year	1	1.35	0010
A.P. Literature and Composition	12	R	Full Year	1	1.35	0015
Drama/Theater Arts 1	9,10,11, 12	E	Semester	.5		0400
Drama/Theater Arts 2	9,10,11,12	E	Semester	.5		0405
Stage Craft (For 20-21 SY)	9,10,11,12	E	Semester	.5		0406
People Skills	10,11,12	E	Semester	.5		0380
Journalism	9,10,11,12	E	Semester	.5		0360
Advanced Journalism/Newspaper	10,11,12	E	Full Year	1		0365
Creative Writing Workshop 1	9,10,11,12	E	Semester	.5		0370
Creative Writing Workshop 2	9,10,11,12	E	Semester	.5		0375

ENGLISH LANGUAGE ARTS DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
The Language of Activism	10,11,12	E	Semester	.5		0385

FAMILY & CONSUMER SCIENCE DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Teen Living	9,10	E	Semester	.5		6035
The Real World	11,12	E	Semester	.5		6040
Foods	9,10,11,12	E	Semester	.5		6046
Quick Prep Foods	9,10,11,12	E	Semester	.5		6047
International Foods	10,11,12	E	Semester	.5		6048
Gourmet Foods	10,11,12	E	Semester	.5		6049
Titan Café	10,11,12	E	Semester	.5		6050
Creative Sewing Lab 1	9,10,11,12	E	Semester	.5		6100
Creative Sewing Lab 2	9,10,11,12	E	Semester	.5		6105
Advanced Creative Sewing Lab	10,11,12	E	Semester	.5		6110
Child Development	9,10,11,12	E	Semester	.5		6000
Preschool Lab 1	10,11,12	E	Semester	.5		6005
Preschool Lab 2	11,12	E	Semester	.5		6010
Advanced Preschool Lab	12	E	Semester	.5		6015
Interior Design Studio	9,10,11,12	E	Semester	.5		6056
Fashion	9,10,11,12	E	Semester	.5		6120

MATHEMATICS DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Algebra 1 Fundamentals	10,11	R	Full Year	1		2003
Algebra 1	9,10	R	Full Year	1		2005
Geometry Fundamentals	10,11,12	R	Full Year	1		2070
Geometry	9,10,11	R	Full Year	1		2065

MATHEMATICS DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Honors Geometry	9,10	R	Full Year	1	1.17	2060
Algebra 2 Fundamentals	11,12	R	Full Year	1		2020
Algebra 2	9,10,11,12	R	Full Year	1		2025
Honors Algebra 2	9,10,11	R	Full Year	1	1.17	2030
Algebra 3	11,12	R	Full Year	1		2075
Pre-Calculus	10,11,12	R	Full Year	1		2080
Honors Pre-Calculus	10,11,12	R	Full Year	1	1.17	2085
Business Calculus (CHS- Univ. of Pgh.)	11,12	R	Full Year	1	1.35	2090
Honors Calculus (CHS- Univ. of Pgh.)	11,12	R	Full Year	1	1.35	2095
A.P. Calculus AB (CHS- Univ. of Pgh.)	11,12	R	Full Year	1	1.35	2100
A.P. Calculus BC (CHS- Univ. of Pgh.)	12	R	Full Year	1	1.35	2105
Honors Probability and Statistics (CHS – Univ. of Pgh.)	10,11,12	R/E	Full Year	1.0	1.35	2145
Computer Science Python	9,10,11,12	E	Semester	.5		2110
Honors Computer Science Python (CHS- Univ. of Pgh.)	9,10,11,12	E	Semester	.5	1.35	2115
Computer Science JAVA	9,10,11,12	E	Semester	.5		2120
Honors Computer Science JAVA (CHS- Univ. of Pgh.)	9,10,11,12	E	Semester	.5	1.35	2125
A.P. Computer Science A (CHS – Univ of Pgh.)	10,11,12	E	Full Year	1	1.35	2130

MUSIC DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Piano Lab 1	9,10,11,12	E	Semester	.5		8660
Piano Lab 2	9,10,11,12	E	Semester	.5		8665
Music Theory	9,10,11,12	E	Semester	.5		8540
Honors Wind Ensemble	9,10,11,12	E	Full Year	1	1.17	8650
Jazz Ensemble II	9,10,11,12	E	Full Year	1		8600
Honors Jazz Ensemble I	9,10,11,12	E	Full Year	1	1.17	8610
Symphonic Band	9,10,11,12	E	Full Year	1		8620
Concert Orchestra	9,10,11,12	E	Full Year	1		8635
Chamber Orchestra	10,11,12	E	Full Year	1		8630
Treble Chorus	9	E	Full Year	1		8510
Concert Choir	9,10,11,12	E	Full Year	1		8500

MUSIC DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Honors Women's Chorus	9,10,11,12	E	Full Year	1	1.17	8535
Honors Chamber Choir	9,10,11,12	E	Full Year	1	1.17	8505
Percussion Ensemble	9,10,11,12	E	Semester	.5		8545

PHYSICAL EDUCATION & HEALTH DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Physical Education 9	9	R	Semester	.5		7020
Physical Education 10-12	10,11,12	R	Semester	.5		7000
Adaptive Physical Ed.	9,10,11,12	R	Semester	.5		7080
Life Skills P.E.	9,10,11,12	R	Full Year	.5		7090
Aerobic Fitness & Dance	10,11,12	R/E	Semester	.5		7030
Principles of Weight Training & Fitness	10,11,12	R/E	Semester	.5		7040
Advanced Physical Education	10,11,12	R/E	Semester	.5		7070
Health 1	9,10	R	Semester	.5		7100
Health 2	11,12	R	Semester	.5		7200
First Responder	11,12	R/E	Semester	.5		7065

SCIENCE DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Earth/Space Science	9	R	Full Year	1		3000
A.P. Biology	11,12	R	Full Year	1.5	1.35	3010
Honors Biology	9,10	R	Full Year	1.5	1.17	3015
Biology	10	R	Full Year	1.5		3020
Conceptual Biology	10	R	Full Year	1		3025
Comparative Life Science	11,12	R	Full Year	1		3030
A.P. Chemistry	11,12	R	Full Year	1.5	1.35	3035
Honors Chemistry	10,11,12	R	Full Year	1.5	1.17	3040

SCIENCE DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Chemistry	10,11,12	R	Full Year	1.5		3045
ChemCom	11,12	R	Full Year	1		3050
Honors Organic Chemistry	11,12	R	Full Year	1.5	1.17	3055
A.P. Physics	12	R	Full Year	1.5	1.35	3070
Honors Physics	11,12	R	Full Year	1.5	1.17	3075
Physics	11,12	R	Full Year	1.5		3080
Conceptual Physics	11,12	R	Full Year	1		3085
Nuclear Astronomy	11,12	E	Semester	.5		3095
Forensic Science	11,12	E	Semester	.5		3105
Honors Anatomy & Physiology (CHS- Carlow)	12	E	Full Year	1.5	1.35	3100
Anatomy & Physiology	12	E	Full Year	1		3110
Sustainability (CHS – Univ of Pgh.)	10,11,12	E	Full Year	1	1.35	3115

SOCIAL STUDIES DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Honors American History	9	R	Full Year	1	1.17	1060
American History	9	R	Full Year	1		1065
Honors World Cultures	10	R	Full Year	1	1.17	1045
World Cultures	10	R	Full Year	1		1050
Honors Civics and Government	11	R	Full Year	1	1.17	1030
Civics and Government	11	R	Full Year	1		1035
A.P. Economics	11,12	R	Full Year	1	1.35	1010
Honors Economics	12	R	Full Year	1	1.17	1015
Economics	12	R	Full Year	1		1020
Problems of Democracy	12	R	Full Year	1		1025
A.P. United States History	11,12	R	Full Year	1	1.35	1000
A.P. European History	10,11,12	R	Full Year	1	1.35	1005
Public Policy and International Affairs	9,10,11,12	E	Semester	.5		1160
Trial Law	9,10,11,12	E	Semester	.5		1205
Current Events 1	9,10,11,12	E	Semester	.5		1220
Current Events 2	9,10,11,12	E	Semester	.5		1225
Geography	9,10,11,12	E	Semester	.5		1290
The History of Western PA	9,10,11,12	E	Semester	.5		1165

SOCIALS STUDIES DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Modern Global Conflicts	11,12	E	Semester	.5		1215
Multicultural Studies	9,10,11,12	E	Semester	.5		1150
Principles of Psychology	10,11,12	E	Semester	.5		1280
Sociology	10,11,12	E	Semester	.5		1285
The Holocaust: Background, Tragedy & Aftermath	11,12	E	Semester	.5		1155
Introduction to World Politics (CHS – Univ of Pgh.)	10,11,12	R/E	Full Year	1	1.35	1295

SPECIAL EDUCATION DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
English 9 (ES/LS/Intensive)	9	R	As per IEP	1		Misc.
English 10 (ES/LS/Intensive)	10	R	As per IEP	1		Misc.
English 11 (ES/LS/Intensive)	11	R	As per IEP	1		Misc.
English 12 (ES/LS/Intensive)	12	R	As per IEP	1		Misc.
Math 9 (ES/LS/Intensive)	9	R	As per IEP	1		Misc.
Math 10 (ES/LS/Intensive)	10	R	As per IEP	1		Misc.
Math 11 (ES/LS/Intensive)	11	R	As per IEP	1		Misc.
Math 12 (ES/LS/Intensive)	12	R	As per IEP	1		Misc.
Science 9 (Intensive)	9	R	As per IEP	1		Misc.
Science 10 (Intensive)	10	R	As per IEP	1		Misc.
Science 11 (ES/Intensive)	11	R	As per IEP	1		Misc.
Science 12 (ES/Intensive)	12	R	As per IEP	1		Misc.
Social Studies 9 (Intensive)	9	R	As per IEP	1		Misc.
Social Studies 10 (Intensive)	10	R	As per IEP	1		Misc.
Social Studies 11 (ES/Intensive)	11	R	As per IEP	1		Misc.
Social Studies 12 (ES/Intensive)	12	R	As per IEP	1		Misc.
Study Skills Resource 9 - 12(ES/LS/Intensive)	9,10,11,12	R/E	As per IEP	.5 / 1		Misc.

TECHNOLOGY EDUCATION DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Robotics/Electronics 1	9,10,11,12	E	Semester	.5		9040
Robotics/Electronics 2	9,10,11,12	E	Semester	.5		9045
Robotics 3/Automation	10,11,12	E	Semester	.5		9047
Robotics 4/Automation	10,11,12	E	Semester	.5		9048
Engineering Design / Computer Aided Drafting 1	9,10,11,12	E	Semester	.5		9110
Engineering Design / Computer Aided Drafting 2	9,10,11,12	E	Semester	.5		9115
Engineering Design / Computer Aided Drafting 3	10,11,12	E	Semester	.5		9130
Engineering Design / Computer Aided Drafting 4	10,11,12	E	Semester	.5		9135
Visual Communications 1	9,10,11,12	E	Semester	.5		9150
Visual Communications 2	9,10,11,12	E	Semester	.5		9160
Visual Communications 3	10,11,12	E	Semester	.5		9170
Visual Communications 4	10,11,12	E	Semester	.5		9175
Digital Photography 1	9,10,11,12	E	Semester	.5		9185
Digital Photography 2	9,10,11,12	E	Semester	.5		9186
Video Production 1	9,10,11,12	E	Semester	.5		9190
Video Production 2	9,10,11,12	E	Semester	.5		9191
Television Production 1	10,11,12	E	Full Year	1		9195
Television Production 2	11,12	E	Full Year	1		9196
Wood Technology 1	9,10,11,12	E	Semester	.5		9050
Wood Technology 2	9,10,11,12	E	Semester	.5		9060
Wood Technology 3	10,11,12	E	Semester	.5		9075
Wood Technology 4	10,11,12	E	Semester	.5		9080
Cabinetry 1	11,12	E	Full Year	1		9198
Cabinetry 2	12	E	Full Year	1		9199
Metal Technology 1	9,10,11,12	E	Semester	.5		9090
Metal Technology 2	9,10,11,12	E	Semester	.5		9100
Metal Technology 3	10,11,12	E	Semester	.5		9102
Metal Technology 4	10,11,12	E	Semester	.5		9103
Metal Fabrication 1	11,12	E	Full Year	1		9105
Metal Fabrication 2	12	E	Full Year	1		9106

WORLD & CLASSICAL LANGUAGES DEPARTMENT:						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
Spanish 1	9,10,11,12	E	Full Year	1		4080
Spanish 2	9,10,11,12	E	Full Year	1		4085
Spanish 3	10,11,12	E	Full Year	1		4090
Honors Spanish 4	11,12	E	Full Year	1	1.17	4095
A.P. Spanish Language	12	E	Full Year	1	1.35	4105
French 1	9,10,11,12	E	Full Year	1		4010
French 2	9,10,11,12	E	Full Year	1		4015
French 3	10,11,12	E	Full Year	1		4020
Honors French 4 (CHS- Univ. of Pgh.)	11,12	E	Full Year	1	1.35	4025
Honors French 5 (CHS- Univ. of Pgh.)	12	E	Full Year	1	1.35	4035
Latin 1	9,10,11,12	E	Full Year	1		4135
Latin 2	9,10,11,12	E	Full Year	1		4140
Latin 3	10,11,12	E	Full Year	1		4145
Honors Latin 4 (CHS- Univ. of Pgh.)	11,12	E	Full Year	1	1.35	4150
Honors Latin 5 (CHS- Univ. of Pgh.)	12	E	Full Year	1	1.35	4160
Japanese 1	9,10,11,12	E	Full Year	1		4110
Japanese 2	9,10,11,12	E	Full Year	1		4115
Japanese 3	10,11,12	E	Full Year	1		4120
Honors Japanese 4	11,12	E	Full Year	1	1.17	4125
A.P. Japanese	12	E	Full Year	1	1.35	4130

MISC.						
Course Name	Grade Levels	Required (R) Elective (E)	Quarter/ Semester/ Full Year	Credit Value	Weighted Grades	Course Number
GATE	9,10,11,12	N/A	N/A	N/A	N/A	Misc.
Bridge 9-10	9,10	E	As needed	.5 / 1		Misc.
Bridge 11-12	11,12	E	As needed	.5 / 1		Misc.
Yearbook	9,10,11,12	E	Full Year	1		0359
STEAM Freshman Forum	9	R	Semester	.5		0901
Freshman Forum	9	R	Semester	.5		0900

SHALER AREA HIGH SCHOOL
COURSE DESCRIPTION BOOK HIGHLIGHTS
2020-2021 SY

Prepared by Thomas M. Misko – High School Assistant Principal

General:

- Community College of Allegheny County (CCAC)
 - Working in collaboration with CCAC, Central Office administration, and High School administration, students completing current coursework (ex. Metal Fabrication 2) may receive 3 college credits at the completion of the course at a reduced cost. Courses identified for CCAC credit will receive “CHS” weighting.

Business:

- New Course Offering:
 - Honors Business & Management CHS – Semester College in High School course
 - This college in high school business course is designed to be an introduction to the fields of business and management, while providing an opportunity to explore possible career options. General business concepts including business structures, global commerce, economics, and social responsibility will be investigated. Management theories, including entrepreneurship, management functions, ethics and human relations will be studied while emphasizing communication and teamwork. The culmination of the course is the creation of an abbreviated business plan. CHS credit is option for students who enroll
 - Carlow University: BSM103 Introduction to Business & Management 3 Credits
- Course Removal:
 - Business Law
 - Low enrollment and the implementation of Honors Business & Management CHS

English Language Arts:

- New Course Offering:
 - The Language of Activism – Semester ELA elective
 - The course explores the role that literature, language, writing, and the media have had in social justice movement throughout American history from the American Revolution, Abolition, Women’s Rights, Labor, Civil Rights, Anti-War, LGBTQ+, to current-day activism
- Course Offering Adjustment:
 - Run Drama/Theater Arts 2 and close Stage Craft (Approved in 19-20 SY)

Science:

- New Course Offering:
 - Sustainability – Full year Science elective
 - Sustainability is a college level elective class offered in conjunction with the University of Pittsburgh College in High School program. The goal of Sustainability involves examining energy and resource use in our own lives so that we can begin to understand the complex web of production, distribution, and consequences of human society today. Sustainability will require that students conduct a series of experiments for various environmental issues. One offsite and two onsite field trips will be conducted to enhance class discussions and student experiments. The class will culminate with a school wide “No Impact Week” in which students will raise awareness for various sustainability concepts
 - University of Pittsburgh: GEOL1330 Sustainability Flash Lab 3 Credits

Social Studies:

- Course Offering Adjustment:
 - Intro to World Politics – Full year College in High School course
 - Adjust course to be a full year that will still align with the University of Pittsburgh PS0500 curriculum
 - Credit will increase from .5 to 1 credit
 - Course may count as one of their four Social Studies credits
- Course Removal
 - Public Policy & International Affairs – Semester Social Studies elective
 - Course ran during 19-20 SY to collect data against interest in Intro to World Politics.
 - Long term plan was to eliminate to offer similar course for College in High School Credit (Intro to World Politics)

SHALER AREA SCHOOL DISTRICT

No: 233

SECTION: PUPILS

TITLE: SUSPENSION AND EXPULSION

ADOPTED: MAY 20, 1998

REVISED: JULY 12, 2004; JUNE 21, 2006; DECEMBER 13, 2006

233 SUSPENSION AND EXPULSION

1. Purpose
Title 22
Sec. 12.6, 14.143
34 CFR
300.519-300.529

The Board recognizes that exclusion from the educational program of the schools, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student in this District and one that cannot be imposed without due process. The Board shall define and publish the types of offenses that would lead to exclusion from school. Exclusions affecting students with disabilities shall also be governed by applicable state and federal law and regulations.

2. Authority
Title 22
Sec. 12.6, 12.8
SC 1318

The Board may, after a proper hearing, suspend or expel a student for such time as it deems necessary, or may permanently expel a student.

Every principal or teacher in charge of a public school may temporarily suspend any student for disobedience or misconduct.

3. Guidelines
SC 1318
Title 22,
Sec. 12.6

Expulsion from School - Suspension

The principal or person in charge of the school may suspend any student for disobedience or misconduct for a period of one (1) to ten (10) consecutive school days and immediately notify the parent/guardian and the Superintendent in writing when the student is suspended.

No student may be suspended without notice of the reasons for which she/he is suspended and an opportunity to be heard in his/her own behalf before the school official who holds the authority to reinstate him/her. Prior notice is not required where it is clear that the health, safety or welfare of the school population is threatened. Suspensions may not be made to run consecutively beyond the ten school day period.

- Title 22
Sec. 12.8

When the suspension exceeds three (3) school days, the student and parent(s)/guardian(s) will be given the opportunity for an informal hearing with the designated school official. Such hearing shall take place as soon as possible after the suspension and the District shall offer to hold it within the first five (5) days of the suspension.

Informal hearings under this provision shall be conducted by the building principal.

- Title 22
Sec. 12.8

Purpose of Informal Hearing

The purpose of the informal hearing is to permit the student to explain the circumstances surrounding the event leading to the suspension, to show why the student should not be suspended, and to discuss ways to avoid future offenses.

<p>Title 22 Sec. 12.8</p>	<p><u>Due Process Requirements for Informal Hearing</u></p>
	<ol style="list-style-type: none"> 1. The student and parent/guardian shall be given written notice of the reasons for suspension. 2. The student and parent/guardian shall receive sufficient notice of the time and place of the informal hearing. 3. The student may question any witnesses present at the informal hearing. 4. The student may speak and produce witnesses who may speak at the informal hearing. 5. The School District shall offer to hold the informal hearing within five (5) days of the suspension.
	<p><u>Exclusion from Class - In-School Suspension</u></p>
<p>Title 22 Sec. 12.7</p>	<p>No student may receive an in-school suspension without notice of the reasons for which she/he is suspended and an opportunity to be heard prior to the time the suspension becomes effective. The parent(s)/guardian(s) shall be informed of the suspension action taken by the school.</p>
<p>Title 22 Sec. 12.8</p>	<p>Should the in-school suspension exceed ten (10) consecutive school days, the student and his/her parent(s)/guardian(s) shall be offered an informal hearing with the designated school official. Such hearing shall take place prior to the eleventh day of the in-school suspension. The procedure shall be the same as the procedure for informal hearings held in connection with out-of-school suspensions.</p>
	<p>The District shall provide for the student's education during the period of in-school suspension.</p>
<p>2 Pa. C.S.A. Sec. 101 et seq</p>	<p><u>Expulsion</u></p>
<p>Title 22 Sec. 12.6, 12.8</p>	<p>Expulsion is exclusion from school by the Board for a period exceeding ten (10) consecutive school days. The Board may permanently expel from the District rolls any student whose misconduct or disobedience warrants this sanction. No student shall be expelled without an opportunity for a formal hearing before a qualified hearing examiner appointed by the Board, and upon action taken by the Board after the hearing.</p>
<p>Title 22 Sec. 2 Pa. C.S.A.</p>	
	<p><u>Expulsion Hearings</u></p>
<p>2 Pa. C.S.A. Sec. 101 et seq 12.8</p>	<p>A formal hearing shall be offered in all expulsion actions.</p>
	<p>The formal hearing shall observe the due process requirements of:</p>
<p>Title 22 Sec. 12.8</p>	<ol style="list-style-type: none"> 1. Notification of the charges in writing by certified mail to the student's parent(s)/guardian(s).

2. At least three (3) days notice of time and place of the time and place of the hearing, which shall include a copy of this policy, hearing procedures, and notice of the right to representation by legal counsel. A student may request the rescheduling of the hearing when she/he demonstrates good cause for an extension.
3. The hearing shall be private unless the student or parent(s)/guardian(s) request a public hearing.
4. Disclosure of the names of witnesses against the student and copies of their written statements or affidavits of witnesses.
5. The right to request such witness against the student appear in person and answer questions or be cross-examined.
6. The right to testify and present witnesses on the student's behalf.
7. A written or audio record shall be kept of the hearing and a copy made available to the student at the student's expense, or at no charge if the student is indigent.
8. The hearing shall be held within fifteen (15) school days of the notice of charges, unless a delay is mutually agreed to by both parties or is delayed by:
 - a. The need for laboratory reports from law enforcement agencies.
 - b. Evaluations or other court or administrative proceedings are pending due to a student's invoking his/her rights under the Individuals with Disabilities Education Act (IDEA).
 - c. Delay is necessary due to the condition or best interests of the victim in cases of juvenile or criminal court involving sexual assault or serious bodily injury.
9. Notice of a right to appeal the results of the hearing shall be provided to the student with the expulsion decision.

Stipulated Adjudication / Disciplinary Agreement

In certain matters where the District and the student and/or parent(s)/guardian(s) agree on the discipline that is to exceed ten (10) days, a Stipulated Adjudication shall be prepared by the District administration and presented to the student, parent(s)/guardian(s), and School Board for approval. The Stipulated Adjudication shall include:

- A. A description of the incident.
- B. The terms and conditions of the discipline to be imposed.
- C. The terms of the educational program to be provided for the student.

<p>2 PA C.S.A. Sec. 101</p> <p>Title 22 Sec. 12.6 Pol. 204</p> <p>Title 22 Sec. 12.6</p> <p>Pol. 113, 113.1</p>	<p>D. Shall reference that the student and parent(s)/guardian(s) are waiving the right to a formal hearing referenced below.</p> <p><u>Adjudication</u></p> <p>A written Adjudication shall be issued after the Board has acted to expel a student. The Adjudication may include additional conditions or sanctions.</p> <p><u>Attendance/School Work During Suspension and Prior to Expulsion</u></p> <p>Students serving an out-of-school suspension must make up missed exams and work, and shall be permitted to complete assignments pursuant to established guidelines.</p> <p>Students who are facing an expulsion hearing must be placed in their normal classes if the formal hearing is not held within the ten-school day suspension.</p> <p>If it is not possible to hold the formal hearing within the first ten (10) school days, the School District may exclude such a student from class for up to five (5) additional -- fifteen (15) total -- school days if, after an informal hearing, it is determined that the student's presence in his/her normal class would constitute a threat to the health, safety, or welfare of others.</p> <p>Any further exclusion prior to a formal hearing may be only by mutual agreement. Such students shall be given alternative education, which may include home student.</p> <p><u>Attendance/School Work After Expulsion</u></p> <p>Students who are under seventeen (17) years of age are still subject to compulsory school attendance even though expelled and shall be provided an education.</p> <p>Beginning with the academic year 2020-2021, compulsory school age shall mean no later than age six (6) until age eighteen (18); at that time, students under eighteen (18) years of age s hall be subject to compulsory school attendance, and even though expelled, shall be provided an education.</p> <p>The parent/guardian has the initial responsibility of providing the required education and shall, within thirty (30) days, submit written evidence to the school that the required education is being provided or that they are unable to do so. If the parent/guardian is unable to provide for the required education, the School District shall, within ten (10) days of receipt of the parent's/guardian's notification, make provision for the student's education.</p> <p><u>Students with Disabilities</u></p> <p>A Student with a disability shall be provided educational services as required by state and federal laws and regulations and Board Policies.</p>
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<p>4. Delegation of Responsibility</p> <p>Pol. 218</p> <p>Pol. 216</p>	<p>The Superintendent or designee shall develop rules and regulations to implement this policy which include:</p> <ol style="list-style-type: none"> 1. Publication of a Code of Student Conduct, in accordance with Board policy on student discipline. 2. Procedures that ensure due process when depriving a student the right to attend school. 3. Regulations regarding student records which require that records of disciplinary suspension be maintained in accordance with Board policy on student records. 4. The name of a student who has been disciplined shall not become part of the agenda or minutes of a public meeting, nor part of any public record of the Board; but such students may be designated by code. 5. Any student who has been expelled may apply for readmission to school upon such conditions as may be imposed by the Board. <p><u>References:</u></p> <p>Individuals with Disabilities Education Act – 20 U.S.C. Sec. 1400-1482</p> <p>Individuals with Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR 300.519-300.529</p> <p>Local Agency Law - 2 Pa. C.S.A. Sec. 101 et seq</p> <p>School Code - 24 P.S. Sec. 1318</p> <p>State Board of Education Regulations - 22 PA Code Sec. 12.3, 12.6, 12.7, 12.8, 14.143</p> <p>Board Policy - 113, 113.1, 204, 216, 218</p>
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SHALER AREA SCHOOL DISTRICT

No: 709

SECTION: PROPERTY
TITLE: BUILDING SECURITY
ADOPTED:

709 Building Security	
1. Purpose	The Board recognizes the need to maintain security of school facilities for reasons of safety, vandalism and theft.
2. Delegation of Responsibility	<p>Building security shall be coordinated by the School Safety and Security Coordinator, with the cooperation of district administrators, building principals and district staff.</p> <p>The Superintendent or designee shall develop administrative regulations designating who may be authorized to access district building(s), the designated level of access and who may have after-hours access to district facilities.</p>
3. Guidelines	After the start of the school day, access to school buildings shall be limited to one (1) entrance that is monitored and capable of controlling visitor entry. All other entrances shall be locked, and designated school staff shall follow established Board policy and procedures for entry of school visitors and other authorized individuals into school buildings.

SHALER AREA SCHOOL DISTRICT

No: 805.2

SECTION: PROPERTY

TITLE: SCHOOL SECURITY PERSONNEL

ADOPTED:

805.2 School Security Personnel	
1. Authority	The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.
2. Definitions	<p>School security personnel – school police officers, school resource officers and school security guards.</p> <p>Independent contractor – an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.</p> <p>Third-party vendor – a company or entity approved by the Office for Safe Schools of the PA Department of Education or the PA Commission on Crime and Delinquency that provides school security services in accordance with law.</p>
3. Delegation of Responsibility	<p>The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:</p> <ol style="list-style-type: none">1. Oversee all school police officers, school resource officers (SROs) and school security guards.2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security and ensure compliance with federal and state laws and regulations regarding school safety and security.3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying, substance abuse, and emergency procedures and training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat.4. Coordinate a tour of the district’s buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.5. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.

6. Coordinate School Safety and Security Assessments and respond to School Safety and Security surveys, as applicable.
7. By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices and identify strategies to improve school safety and security.

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Reports of required emergency preparedness, fire, bus evacuation and school security drills.
2. Information on required school safety and security training and resources provided to students and staff.
3. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
4. Office for Safe Schools reports for the previous year(s) and/or data collected to date for the current year.
5. Updates regarding the district's Memorandum of Understanding with local law enforcement agencies.
6. Updates to laws, regulations and/or Board policies related to school safety and security.
7. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
8. Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report shall be submitted tot the state's School Safety and Security Committee.

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

School Resource Officers (SROs)

The district shall establish an agreement with local municipalities, in accordance with the provisions of law, for the assignment of a School Resource Officer(s) to specified district schools.

School Resource Officer (SRO) – a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the district and whose stationing is established by an agreement between the law enforcement agency and the district. The term includes an active certified sheriff or deputy sheriff whose stationing in the district is established by a written agreement between the county, the sheriff’s office and the district.

The agreement shall address the powers and duties conferred on SROs, which shall include but not be limited to:

1. Assist in identification of physical changes in the environment which may reduce crime in or around a school.
2. Assist in developing Board policy, administrative regulations or procedures which address crime, and recommending procedural changes.
3. Develop and educate students in crime prevention and safety.
4. Train students in conflict resolution, restorative justice and crime awareness.
5. Address crime and violence issues, gangs and drug activities affecting or occurring in or around a school.
6. Develop or expand community justice initiatives for students.
7. Other duties as agreed upon between the district and municipal agency.
8. SROs shall successfully complete required training, in accordance with the law.

School Security Guards

The district shall contract for one or more security guards, in accordance with the provisions of law.

School Security Guard – an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties and has not been granted powers by the court to issue citations or detain individuals in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy, and the provisions of applicable law.

School security guards shall provide the following services, as directed by the district:

1. Enhanced campus supervision.
2. Assistance with disruptive students.
3. Monitoring visitors on campus.
4. Coordination with law enforcement officials including SROs.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.

Other Agreements

The district shall enter into a cooperative police service agreement(s) with a municipality(ies), in accordance with the provisions of law.

The district shall enter into an intergovernmental agreement(s) otherwise providing for School Resource Officers with other political subdivisions, in accordance with the provisions of law.

SHALER AREA SCHOOL DISTRICT

No: 705

SECTION: PROPERTY

TITLE: FACILITIES & WORKPLACE SAFETY

ADOPTED: JULY 13, 1998

REVISED: OCTOBER 13, 2010; JANUARY 11, 2012

705. FACILITIES & WORKPLACE SAFETY	
1. Purpose	The Board recognizes that district facilities must be maintained and operated in a condition that prioritizes the safety of students, staff and visitors.
2. Authority	The Board directs the district to provide facilities and equipment deemed necessary for the safe conduct of the educational programs and operations of the schools, including the provision of protective devices where needed for safety purposes.
3. Delegation of Responsibility	The Superintendent or designee shall annually review and evaluate district safety rules and plans. Administrators shall ensure that all staff and students are informed of safety rules at the beginning of the school year.
4. Guidelines	<u>Certified Workplace Safety Committee</u>
SC 223 Title 34 Sec. 129.1001- 129.1011 72 P.S. Sec. 1722-J 77 P.S. Sec. 1038.2	<p>A workplace safety committee shall be established to promote the district's goals concerning safe schools.</p> <p>The workplace safety committee shall be composed of a minimum of four (4) members, including two (2) district administrators and two (2) employee representatives.</p> <p>If the number of members on the workplace safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The district administrators shall not constitute a majority of the safety committee.</p> <p>It shall be the responsibility of the workplace safety committee to:</p> <ol style="list-style-type: none">1. Evaluate the current safety program.2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.3. Make recommendations to correct hazards.4. Review, in a timely manner, incident and accident report and investigation forms.5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures.

705. SAFETY – REVISED 1/11/12

A quorum of the safety committee members shall meet at least once a month.

The **workplace** safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.

All decisions of the committee shall be made by majority vote of members present.

The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.

The Superintendent or designee shall maintain written records of safety committee training.

References:

School Code – 24 P.S. Sec. **223**, 510, 1517, 1518

Department of Labor and Industry Regulations – 34 PA Code Sec. 129.1001-129.1011

Fiscal Code – 72 P.S. Sec. 1722-J

Certification of Safety Committee – 77 P.S. Sec. 1038.2

Board Policy – 805

SHALER AREA SCHOOL DISTRICT

No: 805.1

SECTION: OPERATIONS

TITLE: RELATIONS WITH LAW ENFORCEMENT AGENCIES

ADOPTED: FEBRUARY 19, 2014

805.1 RELATIONS WITH LAW ENFORCEMENT AGENCIES	
1. Purpose	The Board recognizes that cooperation with law enforcement agencies is considered essential for protecting students and staff, maintaining a safe environment in schools, and safeguarding district property.
2. Authority SC 1303-A Title 22 Sec. 10.1	It shall be the policy of the Board to establish and maintain a cooperative relationship between the school district and local police departments in maintaining the school safety and security; responding to school safety and security reports; and reporting and resolution of incidents that occur on school property, at any school-sponsored activity, or on any conveyance providing transportation to or from a school or school-sponsored activity.
SC 1517, 1518, Title 22 Sec. 10.11	The Board directs the Superintendent to execute and update, on a biennial basis, a memorandum of understanding with each local police department that has jurisdiction over school property in accordance with state law and regulations.
3. Definition SC 1303-A Title 22 Sec. 10.2 35 P.S. Sec. 780-102	Incident – an instance involving an act of violence; the possession of a weapon by any person; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco by any person on school property; or conduct that constitutes an offense listed under the Safe Schools Act.
4. Guidelines	<u>Memorandum of Understanding</u>
SC 1303-A Title 22 Sec. 10.11	In accordance with state law and regulations, the Superintendent shall execute and update, every two (2) years, a memorandum of understanding with each local police department that has jurisdiction over school property. The memorandum of understanding shall be signed by the Superintendent, police chief and each building principal, and be filed with the Office for Safe Schools.
SC 1303-A Title 22 Sec. 10, 11	In developing and updating the memorandum of understanding, the district shall consult and consider the State Board of Education model memorandum of understanding. If the district's memorandum of understanding with local law Enforcement contains substantive differences from the State Board of Education model memorandum of understanding; the Superintendent shall provide a written statement which identifies the differences and the reasons for the differences as part of the biennial filing with the Office for Safe Schools.
Pol. 218, 218.1, 218.2, 222,	The memorandum of understanding shall comply with state law and regulations and set forth procedures to be followed regarding incidents that include, but are

227	not limited to, acts of violence, weapons, terroristic threats, controlled substances, alcohol and tobacco.
SC 1303-A	<p>The memorandum of understanding may specify other matters related to crime prevention mutually agreed upon by the Superintendent and the local police department that has jurisdiction over the school property.</p> <p><u>Students with Disabilities</u></p>
Title 22 Sec. 10.23, 14.104 Pol. 113, 113.2	<p>The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each local police department that has jurisdiction over school property. Updated copies shall be provided each time the administrative regulations and procedures for behavior support are revised by the district.</p>
Title 22 Sec. 10.23, 14.104, 14.133, Pol. 113, 113.2	<p>The district shall invite representatives of each local police department that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program.</p> <p><u>Training</u></p> <p>The district shall invite representatives of each local police department that has jurisdiction over school property to participate in district training related to subjects that enhance understanding of and build positive relationships with students, which may include but not be limited to training on trauma-informed approaches, restorative practices, suicide awareness and prevention, child abuse recognition and reporting, maintaining confidentiality of students' personally identifiable information and maintaining professional adult/student boundaries.</p>
SC 1302.1-A, 1303-A Title 22 Sec. 10.2, 10.21 10.22 Pol. 103.1, 113.1, 113.2, 218, 218.1, 218.2, 222, 227, 323, 351, 904	<p><u>Referral to Law Enforcement</u></p> <p>The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.</p>
SC 1303-A	<p><u>Safe Schools Report</u></p> <p>Annually, by July 31, the Superintendent shall report on the designated form, to the Office for Safe Schools, all new incidents as required by state law.</p>

Prior to submitting the Safe Schools report, the Superintendent and each police department having jurisdiction over school property shall do all of the following:

1. No later than thirty (30) days prior to the deadline for submitting the Safe Schools report to the Office for Safe Schools, the Superintendent shall submit the report to the police department that has jurisdiction over the relevant school property. The police department shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine whether the report accurately reflects police incident data.
2. No later than fifteen (15) days prior to the deadline for the Superintendent to submit the report to the Office for Safe Schools, the police department shall notify the Superintendent, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall indicate any discrepancies between the report and police incident data.
3. Where a police department fails to take action as required above, the Superintendent shall submit the report to the Office for Safe Schools and indicate that the police department failed to take the required action.

References:

School Code – 24 P.S. Sec. 1302.1-A, 1303-A

PA Controlled Substance, Drug, Device & Cosmetic Act – 35 P.S. Sec. 780-102

State Board of Education Regulations – 22 PA Code Sec. 10.1, 10.2, 10.11, 10.21, 10.22, 10.23, 10.24, 14.104, 14.133

Board Policy – 103.1, 113, 113.1, 113.2, 218.1, 218.2, 222, 227, 323, 351, 805, 904, 909

OUT OF STATE / OVERNIGHT TRIPS

SHALER AREA HIGH SCHOOL

Group Holocaust, AP European History, AP US History Date Submitted 1/3/20
Sponsor(s) Haberman, Thiel, Williams Phone Ext. 412-973-7712
Destination Washington, DC
Date(s) of Trip 2/21/20

Purpose of Trip:
AP Euro & Holocaust students will tour the US Holocaust Memorial Museum.
AP US students will tour the African American History Museum. All students will
tour the DC monuments & memorials. (104 students)

Costs:
Bus ~ \$65; breakfast, lunch, & dinner ~ \$45

Method of Fundraising:
Student individual contributions of \$110.00

Number of Teacher Substitutes Needed 8
Number of Days for each Substitute 1

APPROVAL

<u>YES</u>	<u>NO</u>	<u>Signature</u>	<u>Date</u>
<u>X</u>	_____	<u>Minley Thiel</u>	<u>1/3/20</u>
<u>X</u>	_____	<u>[Signature]</u>	<u>1-3-20</u>
_____	_____	_____	_____

SHALER AREA SCHOOL DISTRICT

OUT OF STATE OVERNIGHT TRIP

Group: SAMS - ^{SELECT} 8TH GRADE SOCIAL STUDIES Date Submitted: 1/3/20

Sponsor(s): JERRY KOUER Phone Ext. 2616

Destination: GEORGE WASHINGTON'S ESTATE AND GARDENS

Date(s) of Trip: 3/13/20

Purpose of Trip:

EDUCATIONAL TRIP TO THE HOME OF GEORGE WASHINGTON, WASHINGTON IS A MAJOR FIGURE IN THE AMERICAN CULTURES CURRICULUM.

Costs: TBD - APPROX \$60-65 PER STUDENT

Methods of Fundraising:

Number of Teacher Substitutes Needed 4

Number of Days for Each Substitute 1

APPROVAL

YES NO

Activities/Athletic Director

Signature

[Signature]

Date

1-3-20

Principal

[Signature]

1-3-20

Assistant Superintendent

LIGHT Education Initiative: Capacity-building Budget Model
"Leadership through Innovation in Genocide and Human rights Teaching"
January - June 2020
 By: Nick Haberman

ABOUT THIS MODEL: The purpose of this model is to offer funders an understanding of three essential investment areas to scale LIGHT from January to June 2020:

1. **Spark LIGHT:** Establish the national model LIGHT Center at Shaler Area High School, including staff, space, and programming
2. **Spread LIGHT:** Activate other Pittsburgh area schools to host LIGHT pop-up programs and launch a virtual learning community for LIGHT educators
3. **Share LIGHT:** Increase capacity to tell the story of LIGHT's impact, e.g. student engagement and leadership roles

OBJECTIVE:

By mid-June 2020, Shaler Area High School will be the LIGHT model for the Pittsburgh Area, operating in collaboration with the Holocaust Center of Pittsburgh, and it will feature a state-of-the-art LIGHT Center to showcase LIGHT to Pittsburgh area teachers and administrators, and allow Shaler Area students to plan, organize, and lead local LIGHT Programming, e.g. the annual Together We Remember event on April 3, 2020 at SAHS during "Genocide Awareness Month."

Spark LIGHT: Establish the National Model LIGHT Center at Shaler Area High School, including Staff, Space, and Programming

ITEM	Cost	Notes
1 - LIGHT Coordinator Stipend	\$20,000	-Cost to subsidize Nick Haberman's salary and benefits in the Shaler Area School District in lieu of two teaching periods and a tutoring period to become Shaler Area's first " LIGHT Coordinator ." This will also allow Nick Haberman time to support existing LIGHT schools, activate new schools/teachers, and collaborate with the Holocaust Center of Pittsburgh and Together We Remember for "Genocide Awareness Month" programming in April of 2020. <u>"LIGHT Coordinator" responsibilities may include:</u> - Maintaining the SAHS LIGHT Center's technology, facility, resources, artwork, and shared-schedule - Planning, organizing, and executing LIGHT programming and events in collaboration with surrounding LIGHT schools, local libraries, and local organizations, e.g. social justice and community-building projects; participation in arts and writing competitions; planning of community library programs; Holocaust or other genocide memorial creation; genocide or human rights awareness campaigns; advocating for school district, community, and/or city and state recognition and commemoration of "Indigenous Peoples' Day" and "Genocide Awareness Month." - Supporting existing LIGHT schools/teachers through correspondence, school visits, and video and in-person professional development (travel expenses to be reimbursed by the Holocaust Center of Pittsburgh). - Creating and hosting LIGHT professional development training sessions for teachers in and out of district
2 - LIGHT Center Enhancement - Collaborative Furniture	\$17,500	-Includes flexible, collaborative seating for 37 students from Smith Systems (www.smithsystem.com). -A detailed cost proposal is included as a separate itemized quote - "Quote - LIGHT Center Furniture - PemCo.pdf"
3 - LIGHT Center Enhancement - Innovative Technology	\$12,500	-Includes three (3) 27" Apple iMac desktop computers, image and video editing software licenses, two (2) digital SLR cameras, tripods, microphones, cables, lights, and other accessories to allow for student creation of video podcasts, promotion and documentation of Shaler Area LIGHT programming, and classroom video interview creation with Holocaust, genocide, and human rights-related guest speakers. -Also includes one (1) Oculus Quest VR headset, accessories, and apps for integration of Virtual Reality in the LIGHT Center.
4 - LIGHT Programming	\$3,800	-Includes guest speaker fees (\$1000 annual budget), field trip costs (\$400/trip at \$290/buses and \$110/substitute), and Together We Remember/Genocide Awareness Month event program costs (\$2500 annual budget). -For Jan-June, 2020, 1/2 speaker fees, 2 field trips, and 1 TWR event.
Total:	\$53,800	